

FA # \_\_\_\_\_

## Fixed Asset Request Form - FY 2021-22 Budget

NOTE: Fixed assets are those items (even if purchased separately, are part of one unit) that have a useful life of more than one year and are valued at \$5,000 or more. Note: Office furniture, as an example, (panels, files, desktops, shelves etc) should be considered a fixed asset, if costing more than \$5,000, even if individual parts of the unit are less than \$5,000. Do not include vehicles on this form.

Department: MCSO Budget Unit: 2310/2510 Org Code: SO/JA

Item Description:	Live Scan Machines	Quantity:	2	Cost:	\$13,783.82 (\$3,620.50 and \$10,163.32)
Manufacturer:	Cal DOJ/Tyler Aegis Records Mgmt Systems Model#: N/A Quote Source: HID Global				
Justification and Funding Source:	The Sheriff and Jail Admin Offices have two Livescan machines in operation that are officially at their end-of-life and the company will no longer extend hardware support on these devices. The Livescan machines are critical pieces of hardware that allow the Sheriff to follow his constitutional duty to positively identify people taken into custody. People need to be properly identified and fingerprints are sent to the DOJ per State and Federal law for warrant checks and officer safety information. Both machines need to be replaced immediately so that service does not lapse.				
Requested By: Travis Forrester					

Item Description:		Quantity:		Cost:	
Manufacturer:	Model#:	Quote Source:			
Justification and Funding Source:					
Requested By:					

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