

MADELINE CLINE
DISTRICT 1
MAUREEN MULHEREN
DISTRICT 2
JOHN HASCHAK
DISTRICT 3
BERNIE NORVELL
DISTRICT 4
TED WILLIAMS
DISTRICT 5



DARCIE ANTLE
CHIEF EXECUTIVE OFFICER
CLERK OF THE BOARD

CHARLOTTE E. SCOTT
COUNTY COUNSEL

MENDOCINO COUNTY

BOARD OF SUPERVISORS AGENDA

REGULAR MEETING

October 7, 2025 - 9:00 AM

Meeting Location(s): 501 Low Gap Road, Room 1070, Ukiah, CA. 95482 (Board Chambers)

Zoom Link: <https://mendocinocounty.zoom.us/j/89107486607>

Zoom Phone Number (if joining via telephone): 1 669 900 9128 ; Zoom Webinar ID: 891 0748 6607

Listed below are some of the Board of Supervisors Public Engagement options. For streaming options and a complete list of ways to interact with agenda items (or more information on any of these listed) please visit: <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

Written Comment

- Submit online via the eComment platform at <https://mendocino.legistar.com/Calendar.aspx>

Verbal Comment

- Speak in person at any physical meeting location when the Chair calls for Public Comment
- Join the Zoom Webinar and use the "raise hand" feature when the Chair calls for Public Comment
(if joining via telephone: press *9 to raise your hand, and *6 to unmute yourself when called)
- Leave a voicemail message, up to 3 minutes in length, by calling 707-234-6333

*Note: Voicemail comments will no longer be played back during Open Session, but are immediately available to the full Board of Supervisors upon submittal.

1. OPEN SESSION (PLEDGE OF ALLEGIANCE AND ROLL CALL 9:00 A.M.)

The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.

1a) Roll Call

1b) Pledge of Allegiance

2. PUBLIC EXPRESSION

Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda.

Individuals wishing to address the Board under Public Expression are welcome to do so via any method listed on the front page of this agenda or on our Public Engagement page, at: <https://rb.gy/d3p0>

For more information on any of these methods, please call the Mendocino County Clerk of the Board at (707) 463-4441

3. CONSENT CALENDAR

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

See section at the end of this document for the full listing of Consent items.

4. REGULAR CALENDAR

**4a) Discussion and Possible Action Including Acceptance of Informational Report(s) from the Assessor/Clerk-Recorder/Registrar of Voters, Auditor-Controller/Treasurer-Tax Collector, District Attorney, Sheriff and Various County Department Heads or Designee(s)
(Sponsor: Executive Office)**

Recommended Action:

Accept any informational reports provided by the Assessor/Clerk-Recorder/Registrar of Voters, Auditor-Controller/Treasurer-Tax Collector, District Attorney, Sheriff and Various County Department Heads or Designee(s).

- 4b) **Discussion and Possible Action Including Acceptance of Presentation by Shaw, Yoder, Antwih, Schmelzer, & Lang (SYASL) Regarding the 2025 California Legislative Session; and Direction to Staff as Necessary (Sponsor: Executive Office)**

Recommended Action:

Accept presentation by Shaw, Yoder, Antwih, Schmelzer, & Lang (SYASL) regarding the 2025 California legislative session; and provide direction to staff as necessary.

Attachments: [2025 Legislative Session](#)
[Mendocino County Services](#)

- 4c) **Discussion and Possible Action Including Approval or Denial of Requests from Department Heads and Elected Officials Regarding Budget Impacts, Funding and Recruitment of Vacant or New Positions Following the Strategic Hiring Process (Sponsor: Board of Supervisors Budget Ad Hoc and Human Resources)**

Recommended Action:

Approve or deny requests from Department Heads and Elected Officials regarding budget impacts, funding and recruitment of vacant or new positions following the strategic hiring process.

Attachments: [Strategic Hiring Process](#)
[Assessor/Clerk-Recorder Strategic Hiring Spreadsheet](#)
[District Attorney Strategic Hiring Spreadsheet](#)
[Health Services Strategic Hiring Spreadsheet](#)
[Library Strategic Hiring Spreadsheet](#)
[Assessor Clerk Recorder Supporting Data](#)
[District Attorney Memo to HR](#)
[District Attorney Supporting Data](#)
[Health Services Reimbursement for Services Provided by General Fund Programs](#)
[Library Supporting Data](#)
[10-03-25 Health Services Supporting Data](#)

- 4d) **Discussion and Possible Action Including 1) Introduction and Waive First Reading of an Ordinance Amending Sections of Mendocino County Code Chapter 2.32 - Purchasing Agent Relating to the Powers and Duties Delegated to the Purchasing Agent and Other Officials, Including an Increase in the Contract Signature Authority of the Purchasing Agent from Fifty Thousand Dollars (\$50,000) to Seventy-Five Thousand Dollars (\$75,000); and 2) Possible Direction to Staff Regarding Proposed Revisions to Mendocino County Policy No. 1 - Purchasing, Leasing, and Contracting Policy**
(Sponsor: Executive Office)

Recommended Action:

Introduce and waive first reading of an Ordinance Amending Sections of Mendocino County Code Chapter 2.32 - Purchasing Agent relating to the powers and duties delegated to the Purchasing Agent and other officials, including an increase in the contract signature authority of the Purchasing Agent from Fifty Thousand Dollars (\$50,000) to Seventy-Five Thousand Dollars (\$75,000); and possible direction to staff regarding proposed revisions to Mendocino County Policy No. 1 - Purchasing, Leasing, and Contracting Policy.

Attachments: [Ordinance Amending Chapter 2.32 re Purchasing Agent Duties](#)
[Ordinance Amending Chapter 2.32 re Purchasing Agent Duties - Redline](#)
[Ordinance Summary](#)
[Attachment 1 - Policy 1 Crosswalk](#)
[Attachment 2 - Policy 1 Final](#)

- 4e) **Noticed Public Hearing - Discussion and Possible Action Including Adoption of a Resolution Adopting an Initial Study/Mitigated Negative Declaration and a Mitigation Monitoring and Reporting Program in Compliance with the California Environmental Quality Act Requirements for Laytonville Landfill Cover Remediation and Improvements Project (Laytonville Area)**

(Sponsor: Transportation)

Recommended Action:

Adopt Resolution adopting an initial study/mitigated negative declaration and a mitigation monitoring and reporting program in compliance with the California Environmental Quality Act Requirements for Laytonville Landfill Cover Remediation and Improvements Project (Laytonville Area); and authorize Chair to sign same.

Attachments: [Resolution 25-164](#)
[Resolution](#)
[Affidavit of Posting](#)
[Letter](#)
[Exhibit A](#)

- 4f) **Discussion and Possible Action Including Acceptance of the Presentation on the 2025 Assessment of Emergency Medical Services Enhancement Funding for Mendocino County**
(Sponsor: Executive Office)

Recommended Action:

Accept presentation on the 2025 Assessment of Emergency Medical Services Enhancement Funding for Mendocino County; and provide direction to staff as appropriate.

Attachments: [Rural EMS Fiscal Assessment Report 2025](#)
[EMS Rural Fiscal Assessment 2025 BOS](#)

- 4g) **Discussion and Possible Action Including Direction to Staff to Work with the Board of Supervisors to Develop a Proposal Based on the Concept of Creating an Optional Alternative Pathway to Expedite Building Permits and Inspections**

(Sponsors: Supervisor Williams and Supervisor Norvell)

Recommended Action:

Direct staff to work with the Board of Supervisors on developing a proposal based on the concept of creating an optional expedited pathway for building permits and inspections and return to the Board with draft language for consideration.

- 4h) **Chief Executive Officer's Report
(Sponsor: Executive Office)**

Recommended Action:

Accept the Chief Executive Officer's report.

- 4i) **Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform
(Sponsor: Executive Office)**

Recommended Action:

Provide direction to staff on matters of legislation.

- 4j) **Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest
(Sponsor: Board of Supervisors)**

Recommended Action:

Provide direction to staff on matters of legislation.

5. MODIFICATIONS TO AGENDA

Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.

6. CLOSED SESSION

Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.

- 6a) **Pursuant to Government Code Section 54957 - Public Employee Appointment - County Health Officer**
- 6b) **Pursuant to Government Code section 54956.8 - Conference with Real Property Negotiator - Property: Physical Address: 120 W. Fir Street, Fort Bragg, CA and APN: 008-054-12. Agency Negotiators: Darcie Antle, Steve Dunnicliff. Negotiating parties: County of Mendocino and City of Fort Bragg. Under Negotiation: Price, Terms, and Conditions of Proposed Sale of Real Property**

- 6c) Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator - Agency Negotiators: Darcie Antle and Cherie Johnson; Employee Organization(s): Service Employees' International Union (SEIU) Local 1021, Mendocino County Deputy Sheriffs' Association (DSA), Mendocino County Law Enforcement Management Association (MCLEMA), Mendocino County Management Association, Mendocino County Association of Confidential Employees (MCACE), Mendocino County Department Head Association, Mendocino County Probation Employees' Association (MCPEA) Teamsters Local 856, Mendocino County Public Authority and SEIU Local 2015 (IHSS), Mendocino County Public Attorneys' Association (MCPAA), and Unrepresented
- 6d) Pursuant to Government Code Section 54957 - Public Employee Performance Evaluation - County Counsel

3. CONSENT CALENDAR - CONTINUED

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

ITEMS RECOMMENDED FOR APPROVAL:

MINUTES

- 3a) **Approval of Minutes of September 23, 2025, Regular Meeting**

Recommended Action:

Approve minutes of September 23, 2025, regular meeting.

Attachments: [09-23-25 Minutes](#)

APPOINTMENTS

3b) Approval of Appointments/Reappointments*Recommended Action:*

Approve the following appointments/reappointments:

- 1. Richard Selzer, Member, Assessment Appeals Board;*
- 2. Jenness Hartley, Parent/Consumer Representative, Child Care Planning Council;*
- 3. Molly Thomas, Public Agency Representative, Child Care Planning Council;*
- 4. Marco Alvarez, Fifth District Representative, Community Development Commission;*
- 5. Traci Pellar, Member, Laytonville Municipal Advisory Council;*
- 6. Megan Riley, Fifth District Representative, Library Advisory Board;*
- 7. Jim Hurst, Commissioner (Jointly Appointed with City of Fort Bragg), Noyo Harbor District;*
- 8. Justin Ebert, First District Representative, Public Health Advisory Board;*
- 9. Jean Cunningham, County Public Health Employee, Public Health Advisory Board; and*
- 10. Randall Vann, Alternate, Round Valley Municipal Advisory Council.*

Attachments: [Selzer Application](#)
[Hartley Application](#)
[Thomas Application](#)
[Alvarez Application](#)
[Pellar Application](#)
[Riley Application](#)
[Hurst Application](#)
[Ebert Application](#)
[Cunnington Application](#)
[Vann Application](#)

BOARD OF SUPERVISORS**3c) Adoption of Proclamation Designating the Month of October 2025 as Head Start Awareness Month
(Sponsor: Supervisor Cline)***Recommended Action:*

Adopt Proclamation recognizing the month of October 2025 as Head Start Awareness Month; and authorize Chair to sign same.

Attachments: [Proclamation](#)

- 3d) **Adoption of Proclamation Recognizing October 5-11 as National 4-H Week (Sponsor: Supervisor Cline)**

Recommended Action:

Adopt Proclamation recognizing October 5-11 as National 4-H Week; and authorize Chair to sign same.

Attachments: [Proclamation](#)

- 3e) **Adoption of Proclamation Recognizing October 13, 2025, as Indigenous Peoples' Day (Sponsor: Supervisor Mulheren)**

Recommended Action:

Adopt Proclamation recognizing October 13, 2025, as Indigenous Peoples' Day; and authorize Chair to sign same.

Attachments: [Proclamation](#)

EXECUTIVE OFFICE

- 3f) **Adoption of Resolution Renewing a Declaration of a Local Emergency Related to Tree Mortality**

Recommended Action:

Adopt Resolution renewing a declaration of a Local Emergency related to Tree Mortality; and authorize Chair to sign same.

Attachments: [Resolution 25-159](#)
[Resolution](#)

- 3g) **Adoption of Resolution Renewing a Declaration of a Local Emergency Related to Climate Change**

Recommended Action:

Adopt Resolution renewing a declaration of a Local Emergency related to Climate Change; and authorize Chair to sign same.

Attachments: [Resolution 25-160](#)
[Resolution](#)

- 3h) **Approval of Letter of Support for Assembly Bill 830 (Rogers) - State Highways: Encroachment Permits: Relocating or Removing Encroachments: Public Utility Districts**

Recommended Action:

Ratify letter of support for Assembly Bill 830 (Rogers) - state highways: encroachment permits: relocating or removing encroachments: public utility districts.

Attachments: [Letter Of Support](#)

- 3i) **Approval of Agreement (First Amendment to Agreement No. EO-23-29) with CivicPlus, LLC., in the Amount of \$2,173.01, for a New Total of \$26,173.01, to Provide Municode Codification Services, Effective January 20, 2023, through a New End Date of January 30, 2026 (Original End Date: January 19, 2026), with Annual Automatic Renewals**

Recommended Action:

Approve Agreement (first Amendment to Agreement No. EO-23-29) with CivicPlus, LLC., in the amount of \$2,173.01, for a new total of \$26,173.01, to provide Municode Codification Services, effective January 20, 2023 through a new end date of January 30, 2026 (original end date: January 19, 2026), with annual automatic renewals; authorize the Chief Executive Officer or designee to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 25-164](#)

[Original Agreement - CivicPlus, LLC., 22-26, COB, EO-23-29](#)

- 3j) **Approval of One-Time Funding Agreement with Covelo Fire Protection District in the Amount of \$66,000, to Support Basic Life Support Services in the More Rural Areas of Mendocino County, Effective Upon Full Execution through June 30, 2026**

Recommended Action:

Approve one-time funding Agreement with Covelo Fire Protection District in the amount of \$66,000, to support Basic Life Support services in the more rural areas of Mendocino County, effective upon full execution through June 30, 2026; authorize the Chief Executive Officer or designee to sign any future amendments to the Agreement that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 25-165](#)

- 3k) Approval of Request by Redwood Valley-Calpella Fire District (RVCFD) to Reallocate One-Time Pacific Gas and Electric Disaster Settlement Funds, in the Amount of \$360,000, for the Purchase of a New Light Rescue Unit and Rescue Equipment**

Recommended Action:

Approve request by Redwood Valley-Calpella Fire District (RVCFD) to reallocate one-time Pacific Gas and Electric Disaster Settlement Funds, in the amount of \$360,000, for the purchase of a new light rescue unit and rescue equipment; and authorize the Chief Executive Officer or designee to sign the Agreement and any amendments that do not increase the maximum contracted amount.

Attachments: [Reallocation Request](#)

- 3l) Approval of Appropriation Request in the Amount of \$17,500 Increasing the Ukiah Library Entry and Storefront Replacement Project Budget from \$65,000 to \$82,500; Approval of the Ukiah Library Entry and Storefront Replacement Project Plans and Specifications; and Authorization to Award and Approval of an Agreement with Nicholas Daniel Gutierrez, Doing Business as NG Builder Company, in the Amount of \$82,500 for the Completion of the Ukiah Library Entry and Storefront Replacement Project Located at 105 North Main Street, Ukiah**

Recommended Action:

Approve appropriation request in the amount of \$17,500 increasing the Ukiah Library Entry and Storefront Replacement Project budget from \$65,000 to \$82,500; approve the Ukiah Library Entry and Storefront Replacement Project plans and specifications; authorize award and approval of an Agreement with Nicholas Daniel Gutierrez, doing business as NG Builder Company, in the amount of \$82,500 for the completion of the Ukiah Library Entry and Storefront Replacement Project located at 105 North Main Street, Ukiah for the period of sixty calendar days from the date of issuance of the Notice to Proceed; and authorize Chair to sign same.

Attachments: [Agreement 25-166](#)

[Appropriation Form - Signed](#)

- 3m) Ratification of Letter of Opposition for Assembly Bill 339 (Ortega) - Local Public Employee Organizations: Notice Requirements**

Recommended Action:

Ratify letter of opposition for Assembly Bill 339 (Ortega) - local public employee organizations: notice requirements.

Attachments: [Request for Veto Letter](#)

AIR QUALITY MANAGEMENT DISTRICT

- 3n) **Rescission of Previously Adopted Mendocino County Air Quality Management District (AQMD) Policies for Purchasing, Leasing and Contracting and Purchasing and Vehicle Purchasing and Operation**

Recommended Action:

Rescind previously adopted AQMD Policies for Purchasing, Leasing and Contracting and Contracting and Vehicle Purchasing and Operation.

BEHAVIORAL HEALTH AND RECOVERY SERVICES

- 3o) **Approval of Agreement (First Amendment to Agreement No. MH-25-013) with Star View Behavioral Health, Inc. in the Amount of \$354,000 for a New Agreement Total of \$404,000, to Provide Mental Health Services to Qualified Mendocino County Clients, Effective July 1, 2025, through June 30, 2026**

Recommended Action:

Approve Agreement (first amendment to Agreement No. MH-25-013) with Star View Behavioral Health, Inc. in the amount of \$354,000 for a new Agreement total of \$404,000 to provide mental health Services to qualified Mendocino County clients effective July 1, 2025, through June 30, 2026; authorize the Health Services Director or designee to sign any future amendments to the Agreement that do not affect the annual maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 25-167](#)

COUNTY COUNSEL

- 3p) **Approval of First Amendment to BOS Agreement No. 25-045 with Jones Mayer in the Amount of \$50,000 for a New Total of \$100,000, to Continue to Provide Advice and Representation Regarding County of Mendocino Liability and Litigation, Effective Upon Execution through June 30, 2027**

Recommended Action:

Approve first amendment to BOS Agreement No. 25-045 with Jones Mayer, in the amount of \$50,000 for a new total of \$100,000, to continue to provide advice and representation regarding County of Mendocino liability and litigation, effective upon execution through June 30, 2027; and authorize Chair to sign same.

Attachments: [Agreement 25-045-A1](#)
[Agreement 25-045](#)

DISTRICT ATTORNEY

- 3q) **Adoption of Resolution Authorizing Submittal of Grant Application to California Office of Emergency Services (Cal OES) for the Victim Witness Assistance Program for the Grant Period October 1, 2025, through September 30, 2026**

Recommended Action:

Adopt Resolution authorizing submittal of grant application to Cal OES for the Victim Witness Assistance Program for the Grant Period October 1, 2025, through September 30, 2026; and authorize Chair to sign same.

Attachments: [Resolution 25-161](#)
[Resolution](#)

HUMAN RESOURCES

- 3r) **Adoption of Resolution Amending the Position Allocation Table as Follows: Budget Unit 7110 (Museum), Delete 1.0 FTE, (Position No. 4509) Staff Assistant I, \$37,689.60 - \$43,638.40/Annually**

Recommended Action:

Adopt Resolution amending the Position Allocation Table: Budget Unit 7110 (Museum), delete 1.0 FTE, (Position No. 4509) Staff Assistant I, \$37,689.60 - \$43,638.40/annually; and authorize Chair to sign same.

Attachments: [Resolution 25-162](#)
[Resolution](#)

SHERIFF-CORONER

- 3s) **Approval of Third Amendment to BOS Agreement 20-149 with Allied Universal Security Services in the Amount of \$310,000 to Provide Ongoing Security Guard Services at the Mendocino County Courthouse and Fort Bragg Justice Center Effective November 15, 2025, through November 14, 2026**

Recommended Action:

Approve third amendment to BOS Agreement 20-149 with Allied Universal Security Services in the amount of \$310,000 to provide ongoing security guard services at the Mendocino County Courthouse and the Fort Bragg Justice Center effective November 15, 2025, through November 14, 2026; authorize the Sheriff to sign any future amendments that do not affect the maximum Agreement total; and authorize Chair to sign same.

Attachments: [Agreement 20-149-A3](#)

TRANSPORTATION/SOLID WASTE

- 3t) **Adoption of Resolution Authorizing the Department of Transportation to Advertise for Bids and Award Department of Transportation Contract Number 250042 for the South Coast Landfill Final Closure Construction Project, at an Estimated Cost of \$6,500,000 (Gualala Area)**

Recommended Action:

Adopt Resolution authorizing the Department of Transportation to advertise for bids and award Department of Transportation Contract Number 250042 for the South Coast Landfill Final Closure Construction Project, at an estimated cost of \$6,500,000 (Gualala Area); and authorize Chair to sign same.

Attachments: [Resolution 25-163](#)
[Resolution](#)

ADJOURNMENT

Additional Meeting Information for Interested Parties

For a full list of the latest available options by which to engage with agenda items, please visit <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

All electronically submitted comment is immediately available to Supervisors, staff, and the general public by clicking this meeting's eComment link at <https://mendocino.legistar.com/Calendar.aspx>

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Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.