



Mendocino County

Legislation Text

File #: 21-1165, Version: 1

To: Board of Supervisors

From: Executive Office

Meeting Date: October 19, 2021

Department Contact: Lindsey Daugherty

Phone: 4441

Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Approval of Retroactive Agreement with Granicus LLC, in the Amount of \$29,250 for a New Total of \$58,500 for Live Closed Caption Services During Board of Supervisors Meetings, Effective July 31, 2021 through a New End Date of August 5, 2022 (Original End Date July 30, 2021)

Recommended Action/Motion:

Approve retroactive Agreement with Granicus LLC, in the amount of \$29,250 for a new total of \$58,500 for live closed caption services during Board of Supervisors Meetings, effective July 31, 2021 through a new end date of August 5, 2022 (original end date July 30, 2021); and authorize Chair to sign same.

Previous Board/Board Committee Actions:

None.

Summary of Request:

Mendocino County first began contracting with Granicus LLC for live closed captioning services in July 2020, when virtual meeting accessibility related to the COVID-19 pandemic highlighted an already existing need for these critical services. Granicus hosts a vast number of programs utilized by Mendocino County related to live meeting services, agenda publication, and government transparency, making them the most logical, functional, and cost effective option for captioning services. Live captions are an essential service for compliance with Americans with Disabilities Act (ADA) requirements to provide increased accessibility to Board of Supervisors Meetings for the hearing impaired. The original, department level Agreement stipulated an option to renew for an additional year, which began on July 31, 2021. Staffing changes led to a late discovery of this amount coming due, necessitating retroactive approval.

Alternative Action/Motion:

Do not approve Agreement and return to staff with direction.

Does This Item Support the General Plan? Yes

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: BU 1015 - BOS

current f/y cost: \$29,250

annual recurring cost: N/A

budget clarification: Line Item 862239 - Special Department Expense

budgeted in current f/y: Yes

if no, please describe:

revenue agreement: N/A

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Darcie Antle, Assistant CEO

CEO Review: Yes

CEO Comments:

FOR COB USE ONLY

Executed By: Atlas Pearson, Deputy Clerk I

Date: October 19, 2021

Final Status: **Approved**

Executed Item Type: **Agreement** **Number:** 21-180

Note to Department Number of Original Agreements

Returned to Dept: 0 Original Agreement Delivered to Auditor?

No



BOS AGREEMENT NO. 21-180

**AMENDMENT TO
PURCHASING AGREEMENT NO. PA 21-33**

This Amendment to Agreement No. PA 21-33 is entered into this 19th day of Oct., 2021, by and between the COUNTY OF MENDOCINO, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and **Granicus, LLC.**, hereinafter referred to as "CONTRACTOR".

WHEREAS, Agreement No. PA 21-33 was entered into on August 5, 2020; and

WHEREAS, upon execution of this document by the Chair of the Mendocino County Board of Supervisors and CONTRACTOR, this document will become part of the aforementioned contract and shall be incorporated therein; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to extend the termination date set out in Agreement No. PA 21-33, from July 30, 2021 to August 5, 2022; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to increase the amount set out in Agreement No. PA 21-33, from \$29,250 to \$58,500; and

WHEREAS, CONTRACTOR will continue to provide live closed captioning services.

NOW, THEREFORE, we agree as follows:

1. The termination date set out in Agreement No. PA 21-33 will be extended from July 30, 2021 to August 5, 2022.
2. The amount set out in Agreement No. PA 21-33 will be increased from \$29,250 to \$58,500.

All other terms and conditions of Agreement No. PA 21-33 shall remain in full force and effect.

IN WITNESS WHEREOF**DEPARTMENT FISCAL REVIEW:**By: 

DEPARTMENT HEAD

Date: **10/06/2021**Budgeted: ☒ Yes ☐ No

Budget Unit: 1015

Line Item: 86-2239

Grant: ☐ Yes ☒ No

Grant No.:

COUNTY OF MENDOCINOBy: DAN GJERDE, Chair
BOARD OF SUPERVISORS**OCT 20 2021****ATTEST:**

CARMEL J. ANGELO, Clerk of said Board

By: 

Deputy

OCT 20 2021

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

CARMEL J. ANGELO, Clerk of said Board

By: 

Deputy

INSURANCE REVIEW: OCT 20 2021By: 

Risk Management

10/06/2021**CONTRACTOR/COMPANY NAME:**

DocuSigned by:

By: 

SIGNATURE Jessica Yang, Sr Manager, Renewals

Date: 10/14/2021**NAME AND ADDRESS OF CONTRACTOR:**Granicus, LLC.408 Saint Peter Street, Suite 600Saint Paul, MN 55102

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

COUNTY COUNSEL REVIEW:

APPROVED AS TO FORM:

CHRISTIAN M. CURTIS,
County CounselBy: **Matthew Kiedrowski**

Deputy

EXECUTIVE OFFICE/FISCAL REVIEW:

APPROVAL RECOMMENDED

By: 

Deputy CEO

10/06/2021**Signatory Authority:** \$0-25,000 Department; \$25,001-50,000 Purchasing Agent; **\$50,001+ Board of Supervisors****Exception to Bid Process Required/Completed** ☒ EB# 21-272**Mendocino County Business License:** Valid ☐**Exempt Pursuant to MCC Section:** Located outside Mendocino County