



Mendocino County

Legislation Text

File #: 23-0396, Version: 1

To: Board of Supervisors

From: Public Health

Meeting Date: April 11, 2023

Department Contact: Jessi Laughlin
Department Contact: Marlayna Duley

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Item Type: Consent Agenda

Time Allocated for Item: N/A

Agenda Title:

Ratification of First, Second, and Third Amendments to BOS Agreement No. 20-067 with Tyler Technologies Digital Health Department (DHD) in the Amounts of \$0, \$3,500, and \$3,000; and Approval of Fourth Amendment in the Amount of \$31,500 for an Estimated Total Agreement, Including Annual License Fees, of \$393,467

Recommended Action/Motion:

Ratify the first, second, and third amendments to BOS Agreement No. 20-067 in the amounts of \$0, \$3,500, and \$3,000; Approve the fourth amendment in the amount of \$31,500 for an estimated total agreement amount, including annual license fees, of \$393,467; authorize the CEO or designee to sign future amendments that do not exceed \$20,000 in total; and authorize Chair to sign same.

Previous Board/Board Committee Actions:

On June 10, 2020, the Board approved Agreement No. 20-067 with Tyler Technologies in the amount of \$145,422 to provide a new “Digital Health Department” (DHD) software system for Environmental Health (EH). This agreement was effective upon signing, to be renewed annually until terminated. Further, the Board authorized the Health & Human Services Agency (HHSA) Director or designee to sign any future amendments that do not exceed “the annual maximum amount”.

Summary of Request:

This agreement (BOS Agreement No. 20-067) allowed EH to transition from an obsolete operational database to a new DHD system that can interface with the State of California, and which improves overall efficiency. The Board’s original approval authorized the HHSA Director or designee to sign future amendments that did not exceed the annual maximum amount. The HHSA Director and EH Director positions are both now vacant, and there is no written record that this signature authority was designated to current staff. Additionally, the maximum annual amount associated with that signature authority was never clearly specified. The original agreement in FY20/21 was for \$145,422, which included the first year’s annual license fee. The actual annual license fees under this agreement for the following fiscal years are as follows: FY 21/22 \$60,284, FY 22/23 \$63,298.20, and FY 23/24 \$66,463.11. It is requested that the Board ratify the three amendments previously signed by staff in the total amount of \$6,500, approve the fourth amendment in the amount of \$31,500, and authorize the CEO or designee to sign future amendments that do not exceed \$20,000 in total. The language of the original agreement was that it would be renewed annually until canceled. Environmental Health and IT

staff intend to renegotiate the terms of this agreement to seek the lowest possible ongoing cost; it is anticipated this agreement will either be canceled or renegotiated by the end of FY 23-24. The estimated total value of this agreement from June 10, 2020 through the end of FY 23-24, including annual license fees, is \$393,467.

Alternative Action/Motion:

Provide direction to staff.

Does This Item Support the General Plan? N/A

Strategic Plan Priority Designation: An Effective County Government

Supervisory District: All

vote requirement: Majority

Supplemental Information Available Online At: N/A

Fiscal Details:

source of funding: BU 4011

current f/y cost: \$123,582 (est)

annual recurring cost: \$66,463 (est)

budget clarification: N/A

budgeted in current f/y: Yes

if no, please describe:

revenue agreement: No

Agreement/Resolution/Ordinance Approved by County Counsel: Yes

CEO Liaison: Steve Dunicliff, Deputy CEO

CEO Review: Yes

CEO Comments:

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Executed By: Atlas Pearson, Senior Deputy Clerk

Date: April 11, 2023

Final Status: Approved

Executed Item Type: Agreement Number: 20-

067-A1 Executed Item Type: Agreement

Number: 20-067-A2 Executed Item Type:

Agreement Number: 20-067-A3 Executed

Item Type: Agreement Number: 20-067-A4

