

GLENN MCGOURTY
DISTRICT 1
MAUREEN MULHEREN
DISTRICT 2
JOHN HASCHAK
DISTRICT 3
DAN GJERDE
DISTRICT 4
TED WILLIAMS
DISTRICT 5



DARCIE ANTLE
CHIEF EXECUTIVE OFFICER
CLERK OF THE BOARD

JAMES R. ROSS
INTERIM COUNTY COUNSEL

MENDOCINO COUNTY

BOARD OF SUPERVISORS AGENDA

REGULAR MEETING

February 27, 2024 - 9:00 AM

Meeting Location(s): 501 Low Gap Road, Room 1070, Ukiah, CA. 95482 (Board Chambers)

Zoom Link: <https://mendocinocounty.zoom.us/j/85760761450>

Zoom Phone Number (if joining via telephone): 1 669 900 9128 ; Zoom Webinar ID: 857 6076 1450

Listed below are some of the Board of Supervisors Public Engagement options. For streaming options and a complete list of ways to interact with agenda items (or more information on any of these listed) please visit: <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

Written Comment

- Submit online via the eComment platform at <https://mendocino.legistar.com/Calendar.aspx>

Verbal Comment

- Speak in person at any physical meeting location when the Chair calls for Public Comment
- Join the Zoom Webinar and use the "raise hand" feature when the Chair calls for Public Comment (if joining via telephone: press *9 to raise your hand, and *6 to unmute yourself when called)
- Leave a voicemail message, up to 3 minutes in length, by calling 707-234-6333

*Note: Voicemail comments will no longer be played back during Open Session, but are immediately available to the full Board of Supervisors upon submittal.

1. OPEN SESSION (PLEDGE OF ALLEGIANCE AND ROLL CALL 9:00 A.M.)

The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.

1a) Roll Call

1b) Pledge of Allegiance

2. PUBLIC EXPRESSION

Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda.

Individuals wishing to address the Board under Public Expression are welcome to do so via any method listed on the front page of this agenda or on our Public Engagement page, at: <https://rb.gy/d3p0>

For more information on any of these methods, please call the Mendocino County Clerk of the Board at (707) 463-4441

3. CONSENT CALENDAR

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

See section at the end of this document for the full listing of Consent items.

4. REGULAR CALENDAR

- 4a) **Noticed Public Hearing - Discussion and Possible Action Including the Allocation of CDBG Program Income funds for FY 2023-2024 and Development of Eligible Projects for the 2023 Notice of Funding Availability (NOFA) Based on the Presentation; (1) Adoption of Resolution Approving an Amendment to the Standard Agreement for the 20-CDBG-PI-12010 Community Development Block Grant (CDBG) Program Income (PI) Award to Use Additional PI Funds in the Amount of \$263,278.05 for the County's Economic Development Business Assistance Loan Program; (2) Adoption of Resolutions Authorizing the Submittal of CDBG PI Fund Applications to the State Department of Housing and Community Development (HCD) for FY 2023-2024 for the Yokayo Center Lighting Upgrade Project in the Amount of \$300,000; (3) Adoption of Resolution of Authorizing the Submittal of CDBG PI Fund Applications to the State Department of Housing and Community Development (HCD) for FY 2023-2024 for the County's Economic Development Technical Assistance & Micro-Enterprise Assistance Program (in the Amount of \$163,195.33); and (4) Adoption of Resolution Authorizing the County of Mendocino to Submit a CDBG Application to HCD for the 2023 Notice of Funding Availability (NOFA) in the Amount of \$317,608 to Request Funding for the Mill Creek ADA Bathroom Upgrade Project; and Direction to Staff as Needed (Sponsor: Executive Office)**

Recommended Action:

(1) Adopt Resolution approving an amendment to Mendocino County's current Community Development Block Grant (CDBG) Program Income Standard Agreement 20-CDBG-PI-12010 with Housing and Community Development (HCD) for its Economic Development Business Assistance Loan Program in the amount of \$263,278.05; (2) Adopt Resolution authorizing the submittal of CDBG PI fund applications to the State Department HCD for the Yokayo Center Lighting Upgrade project in the amount of \$300,000; (3) adopt Resolution authorizing the submittal of CDBG PI Fund applications to the State Department of Housing and Community Development (HCD) for FY 2023-2024 for the of County's Economic Development Technical Assistance & Micro-Enterprise Assistance Program in the amount of \$163,195.33; (4) Adopt Resolution authorizing the submittal of application to the State Department of Housing and Community Development (HCD) for the 2023 Notice of Funding Availability (NOFA) in the amount of \$317,608 to request funding for the Mill Creek ADA Bathroom Upgrade Project; Provide direction to staff as needed; and authorize Chair to sign same.

Attachments: [Resolution 24-033](#)
[Resolution 24-034](#)
[Resolution 24-035](#)
[Resolution 24-036](#)
[CDBG Public Hearing Memo 2.27.24](#)
[CDBG Board Presentation 2.27.24](#)
[BOS RESOLUTION-CDBG-PI-new.ED](#)
[BOS RESOLUTION-CDBG-PI-new.YOKAYO](#)
[BOS RESOLUTION-CDBG-PI-new.Mill Creek](#)
[BOS Resolution-CDBG-PI-Ammendment](#)
[Mendocino-notices-of-public-hearings.2.27.24](#)
[Mendocino-notices-of-public-hearings.2.27.24.SPANISH](#)

- 4b) **Discussion and Possible Action Including Acceptance of Informational Report(s) from the Assessor/Clerk-Recorder/Registrar of Voters, Acting Auditor-Controller/Treasurer-Tax Collector, District Attorney, Sheriff and Various County Department Heads or Designee(s)**
(Sponsor: Executive Office)

Recommended Action:

Accept any informational reports provided by the Assessor/Clerk-Recorder/Registrar of Voters, Acting Auditor-Controller/Treasurer-Tax Collector, District Attorney, Sheriff and Various County Department Heads or Designee(s).

Attachments: [02-27-24 Ag Building Status](#)

- 4c) **Discussion and Possible Action Including Approval of Presentation of a Budget Deficit Plan for Fiscal Year (FY) 23/24 and 24/25 Focusing on Revenue Management, Expense Management, and Leadership Accountability; and Direction to Staff as Needed**
(Sponsor: Executive Office)

Recommended Action:

Approve presentation of the Budget Deficit Plan for FY 23/24 and 24/25 focusing on revenue management, expense management, and leadership accountability; and direction to staff as needed.

Attachments: [Budget Deficit Plan - Gantt](#)
[Budget Deficit Plan](#)
[02-27-24 Budget Deficit Turnaround Plan - Slide deck](#)

- 4d) **Discussion and Possible Action Including Approval of Sideletter of Agreement Establishing a One-Time Hiring Bonus for the Agricultural Commissioner/Sealer of Weights and Measures or for an Assistant Agricultural Commissioner due to the Critical Need to Hire for the Position, in the Amount of Forty Thousand Dollars (\$40,000) Divided Over Three Years for Agricultural Commissioner/Sealer of Weights and Measures or Twenty Thousand Dollars (\$20,000) Divided Over Three Years for an Assistant Agricultural Commissioner**
(Sponsor: Human Resources)

Recommended Action:

Approve Sideletter of Agreement establishing a one-time hiring bonus for the Agricultural Commissioner/Sealer of Weights and Measures or for an Assistant Agricultural Commissioner due to the critical need to hire for the position, in the amount of forty thousand dollars (\$40,000) divided over three years for Agricultural Commissioner/Sealer of Weights and Measures, or twenty thousand dollars (\$20,000) divided over three years for Assistant Agricultural Commissioner; and authorize Chair to sign same.

Attachments: [Agreement 24-038](#)

- 4e) **Discussion and Possible Action Regarding Strategies to Bring All County Wages and In Home Supportive Services to a Minimum of Twenty Dollars Per Hour**
(Sponsor: Supervisor Williams)

Recommended Action:

Direct staff based on discussion regarding strategies, tradeoffs, collaboration and advocacy for securing a minimum of twenty dollars per hour for all county workers and In Home Supportive Services caregivers.

- 4f) **Chief Executive Officer's Report**
(Sponsor: Executive Office)

Recommended Action:

Accept the Chief Executive Officer's report.

Attachments: [02-26-24 CEO Report February 2024 - English](#)

[02-26-24 CEO Report February 2024 - Spanish](#)

[02-26-24 Hyperlink to CEO Report February 2024 - English](#)

[02-26-24 Hyperlink to CEO Report February 2024 - Spanish](#)

- 4g) **Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform**
(Sponsor: Executive Office)

Recommended Action:

Provide direction to staff on matters of legislation.

- 4h) **Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest**
(Sponsor: Board of Supervisors)

Recommended Action:

Provide direction to staff on matters of legislation.

5. MODIFICATIONS TO AGENDA

Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.

6. CLOSED SESSION

Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.

- 6a) **Pursuant to Government Code Section 54956.8 - Conference with Real Property Negotiator - Property: Physical Address: 125 E. Commercial Street, Willits, CA - APN: 005-212-05, 005-212-04, 005-212-18. Agency Negotiators: Darcie Antle and Steve Dunncliff. Owner Negotiating Parties: Judicial Council of California. Under Negotiation: Property Purchase, Price and Terms**
- 6b) **Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator - Agency Negotiators: Darcie Antle, Cherie Johnson, and Jon Holtzman; Employee Organization(s): Service Employees' International Union (SEIU) Local 1021, Mendocino County Deputy Sheriffs' Association (DSA), Mendocino County Law Enforcement Management Association (MCLEMA), Mendocino County Management Association, Mendocino County Association of Confidential Employees (MCACE), Mendocino County Department Head Association, Mendocino County Probation Employees' Association (MCPEA) Teamsters Local 856, Mendocino County Public Authority and SEIU Local 2015 (IHSS), and Unrepresented**
- 6c) **Pursuant to Government Code Section 54956.9(d)(2) - Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation Arising from Complaints Against a County Official: One Case**

- 6d) Pursuant to Government Code Section 54956.9(d)(2) - Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation Arising from Complaints Against a County Official: One Case
- 6e) Pursuant to Government Code Section 54956.9(d)(1) - Conference with Legal Counsel - Existing Litigation: One Case - County of Mendocino, et al. v. Amerisourcebergen Drug Corporation, et al. - Case No. 1:18-cv-02712
- 6f) Pursuant to Government Code Section 54956.9(d)(2) - Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation Arising from Mailing of Incorrect Ballots for March 5, 2024, Presidential Primary Election: One Case

3. CONSENT CALENDAR - CONTINUED

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

ITEMS RECOMMENDED FOR APPROVAL:

MINUTES

3a) Approval of Minutes of February 6, 2024, Regular Meeting

Recommended Action:

Approve minutes of February 6, 2024, regular meeting.

Attachments: [02-06-24 Minutes](#)

3b) Approval of Minutes of February 14, 2024, Special Closed Session Meeting

Recommended Action:

Approve minutes of February 14, 2024, special closed session meeting.

Attachments: [02-14-24 Minutes](#)

3c) Approval of Minutes of February 15, 2024, Special Closed Session Meeting

Recommended Action:

Approve minutes of February 15, 2024, special closed session meeting.

Attachments: [02-15-24 Minutes](#)

APPOINTMENTS

3d) Approval of Appointments/ReappointmentsRecommended Action:

Approve the following appointments/reappointments:

1. Julie Golden, Winery/Winegrower Member, Mendocino County Tourism Commission;
2. Katharine Cole, Trustee, Hopland Cemetery District;
3. Lesli Langslet, Fourth District Representative, Community Development Commission;
4. Deborah Hughes, Member, Redwood Valley Municipal Council;
5. Jena Conner, Person Responsible for Management of Family and Children's Services, Policy Council on Children and Youth;
6. Jenine Miller, Person Responsible for Management of Mental Health Services for Children, Policy Council on Children and Youth;
7. Izen Locatelli, Person Responsible for Management of Probation, Policy Council on Children and Youth;
8. Townley Saye, Representative of a Private Nonprofit Corporation Serving Children and Youth, Policy Council on Children and Youth;
9. Teri Sedrick, Representative of the Local Childcare Resource and Referral Agency (North Coast Opportunities), Policy Council on Children and Youth; and
10. Victoria Kelly, Member of the Community At Large Who is a Parent, Policy Council on Children and Youth.

Attachments: [Golden Application](#)[Cole Application](#)[Langslet Application](#)[Hughes Application](#)[Conner Application](#)[Miller Application](#)[Locatelli Application](#)[Saye Application](#)[Sedrick Application](#)[Kelly Application](#)**BOARD OF SUPERVISORS****3e) Direction to Staff to Complete Process to Initiate an Update of Boundaries, Features, and Landmarks for Census Designated Places in Relation to Gualala****(Sponsor: Supervisor Williams)**Recommended Action:

Direct staff to complete process to initiate an update of boundaries, features, and landmarks for Census Designated Places in relation to Gualala.

- 3f) **Acceptance of Informational Report from the Golden Gate Bridge, Highway & Transportation District (GGBHTD)**
(Sponsor: Supervisor Mulheren)

Recommended Action:

Accept informational report from the Golden Gate Bridge, Highway and Transportation District.

Attachments: [GGBHTD 2023 Final ACFR](#)
[2024 letter to BOS](#)
[2024 Mendocino County](#)

- 3g) **Adoption of Resolution Authorizing the Transfer of Funds in the Amount of \$26,069.59 from the William J. and Melvina K. Toney Revocable Trust to the Historical Society of Mendocino County to Cover Capital Expenses Related to the Society's Property**
(Sponsor: Supervisor McGourty)

Recommended Action:

Adopt Resolution authorizing the transfer of funds in the amount of \$26,069.59 from the William J. and Melvina K. Toney Revocable Trust to the Historical Society of Mendocino County to cover capital expenses related to the Society's property; and authorize Chair to sign same.

Attachments: [Resolution 24-024](#)
[Resolution](#)
[Historical Society Toney Trust Request 1.15.24](#)

- 3h) **Adoption of Proclamation Recognizing February 2024 as African American/Black History Month in Mendocino County**
(Sponsor: Supervisor Mulheren)

Recommended Action:

Adopt Proclamation recognizing February 2024 as African American/Black History Month in Mendocino County; and authorize Chair to sign same.

Attachments: [Proclamation](#)
[Black History- African Americans and the Arts Flyer](#)

- 3i) **Adoption of Proclamation Recognizing February 2024 as Grand Jury Awareness Month**
(Sponsor: Supervisor Haschak)

Recommended Action:

Adopt Proclamation recognizing February 2024 as Grand Jury Awareness Month; and authorize Chair to sign same.

Attachments: [Proclamation](#)

- 3j) **Adoption of Proclamation Recognizing March 2024 as Women's History Month in Mendocino County**
(Sponsor: Supervisor Mulheren)

Recommended Action:

Adopt proclamation recognizing March 2024 as Women's History Month in Mendocino County; and authorize Chair to sign same.

Attachments: [Proclamation](#)
[Women's History Flyer](#)

EXECUTIVE OFFICE

- 3k) **Acceptance of the Essential Services Sales Tax (Measure P) Allocation Method for Fiscal Year 2023-24, as Proposed by the Mendocino County Fire Districts Association of Elected Officials (Attachment A); Acceptance of the Mendocino County Camping Transient Occupancy Tax (Measure D) Allocation Method for Fiscal Year 2023-24, as Proposed by the Mendocino County Fire Chiefs Association (Attachment B); Acceptance of the Mendocino County Proposition 172 Allocation Method for Fiscal Year 2023-24, as Proposed by the Mendocino County Fire Chiefs Association (Attachment C); and Authorization for the Chief Executive Officer or Designee to Negotiate and Enter Into Agreements with Fire Agencies and the Mendocino County Fire Safe Council, Not to Exceed the Amounts Appropriated**

Recommended Action:

Accept the Essential Services Sales Tax allocation method (Attachment A) for fiscal year 2023-24, as proposed by the Mendocino County Fire Districts Association of Elected Officials; accept the Mendocino County Camping Transient Occupancy Tax (Measure D) allocation method for Fiscal Year 2023-24, as proposed by the Mendocino County Fire Chiefs Association (Attachment B); accept the Mendocino County Proposition 172 allocation method for Fiscal Year 2023-24, as proposed by the Mendocino County Fire Chiefs Association (Attachment C); and authorize the Chief Executive Officer or designee to negotiate and enter into Agreements with the Fire Agencies and the Mendocino County Fire Safe Council, not to exceed the amounts appropriated.

Attachments: [Attachment A Meas P 2023-24 Q1 Allocations Template v3.1.pdf](#)
[Attachment B Meas D Camp TOT 2023-24 Q1 Allocations Template v3.1.pdf](#)
[Attachment C MCAFD Prop 172 2023-24 Q1 Allocations Template v3.1.pdf](#)

- 3l) **Acceptance of Report from the Executive Office Economic Development Division**

Recommended Action:

Accept report from the Executive Office Economic Development Division.

Attachments: [BOS Report - Final](#)
[Monthly Labor Force Data for Counties - December 2023](#)
[Economy Overview](#)
[Population Demographics Report](#)

- 3m) **Adoption of Resolution Designating the Chief Executive Officer, Director of Transportation, and Executive Division Manager as Authorized Agents to Engage with the Federal Emergency Management Agency (FEMA) and Governor's Office of Emergency Services (Cal OES) Regarding all Matters Pertaining to Federal Financial Assistance Under Public Law 93-288 as Amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or State Financial Assistance Under the California Disaster Act**

Recommended Action:

Adopt Resolution designating the Chief Executive Officer, Director of Transportation, and Executive Division Manager as authorized agents to engage with the Federal Emergency Management Agency (FEMA) and Governor's Office of Emergency Services (Cal OES) regarding all matters pertaining to federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Act; authorize the Clerk to the Board or designee to sign the California Governor's Office of Emergency Services Cal OES 130 Designation of Applicant's Agent Resolution for Non-State Agencies form; and authorize Chair to sign same.

Attachments: [Resolution 24-025](#)

[Resolution](#)

[Resolution Attachment](#)

- 3n) **Approval of Amendment to Agreement No. BOS-23-065 with LACO Associates, in the Amount of \$50,000 for a New Total of \$150,000, to Provide Disaster Prevention, Recovery, Resiliency, and Mitigation Grant Research and Grant Writing Services, Effective July 1, 2023, through June 30, 2024**

Recommended Action:

Approve amendment to Agreement No. BOS-23-065 with LACO Associates, in the amount of \$50,000 for a new total of \$150,000, to provide disaster prevention, recovery, resiliency, and mitigation grant research and grant writing services, effective July 1, 2023, through June 30, 2024; authorize the Chief Executive Officer or designee to sign any amendments that do not increase the maximum contracted amount; and authorize Chair to sign same.

Attachments: [Agreement 23-065-A1](#)

[Original Agreement - LACO Associates, \\$100,000, 23-24, EO PRRM, BOS-23-065](#)

- 3o) **Approval of Legal Services Agreement with Hooper, Lundy & Bookman, P.C. in the Amount of \$250,000 for Legal Services Regarding Regulatory Issues Related to Negotiation of the Potential Formation of a Joint Powers Authority with Fire Districts to Expand Ambulance Coverage in Remote Areas Effective Upon Full Execution through June 30, 2024**

Recommended Action:

Approve Legal Services Agreement with Hooper, Lundy & Bookman, P.C. in the amount of \$250,000 for legal services regarding regulatory issues related to negotiation of the potential formation of a Joint Powers authority with fire districts to expand ambulance coverage in remote areas effective upon full execution through June 30, 2024; and authorize Chair to sign same.

Attachments: [Agreement 24-025](#)

- 3p) **Approval of Request by Office of Emergency Services to Reallocate \$100,000 of One-Time Pacific Gas and Electric (PG&E) Disaster Settlement Funds, Previously Approved by the Board of Supervisors to fund EMT/Paramedic Scholarships, Towards Consultant Services to Assess the County's EMS Program**

Recommended Action:

Approve request by Office of Emergency Services to reallocate \$100,000 of one-time Pacific Gas and Electric (PG&E) disaster settlement funds, previously approved by the Board of Supervisors to fund EMT/paramedic scholarships, towards consultant services to assess the County's EMS Program.

- 3q) **Ratification of a Letter of Opposition for AT&T Application, Relief of Carrier of Last Resort (COLR) Obligation with the California Public Utilities Commission (CPUC)**

Recommended Action:

Ratify letter of opposition for AT&T application, Relief of Carrier of Last Resort (COLR) Obligation with the California Public Utilities Commission (CPUC).

Attachments: [Letter of Opposition](#)

- 3r) **Ratification of a Letter of Support for Senate Bill 820 - Cannabis Enforcement**

Recommended Action:

Ratify letter of support for Senate Bill 820 - Cannabis Enforcement.

Attachments: [SB 820\(Alvarado-Gil\) Support.Mendocino](#)

AUDITOR-CONTROLLER TREASURER-TAX COLLECTOR

- 3s) **Approval of Fifth Amendment to BOS Agreement No. 18-079 with CliftonLarsonAllen, LLP., in the Amount of \$3,000 for a New Total of \$542,400, to Expand the Scope of Work for Fiscal Audit Services to Include Auditing of Transportation Development Act Fund Claims, Effective June 20, 2018, Through June 30, 2024**

Recommended Action:

Approve fifth amendment to BOS Agreement No. 18-079 with CliftonLarsonAllen, LLP., in the amount of \$3,000 for a new total of \$542,400, to expand the scope of work for fiscal audit services to include auditing of Transportation Development Act fund claims, effective June 20, 2018, through June 30, 2024; authorize the Acting Auditor-Controller or designee to sign any amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 18-079-A5](#)

- 3t) **Approval of Retroactive Agreement with Willdan Financial Services, in the Amount of \$6,175, for Services Related to Continuing Disclosure, California Debt and Investment Advisory Commission Senate Bill 1029, and Arbitrage Rebate, Effective July 1, 2023, through June 30, 2024**

Recommended Action:

Approve retroactive Agreement with Willdan Financial Services, in the amount of \$6,175, for services related to continuing disclosure, California Debt and Investment Advisory Commission Senate Bill 1029, and arbitrage rebate services, effective July 1, 2023, through June 30, 2024; authorize the Acting Auditor Controller Treasury Tax Collector or designee to sign any future Amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 24-026](#)

- 3u) **Approval of Retroactive Memorandum of Understanding Between the County of Mendocino and State of California Franchise Tax Board for the Collection of Court-Ordered Debt, through November 30, 2026**

Recommended Action:

Approve retroactive Memorandum of Understanding between the County of Mendocino and State of California Franchise Tax Board for the collection of court-ordered debt, through November 30, 2026; and authorize Chair to sign same.

Attachments: [Agreement 24-027](#)

BEHAVIORAL HEALTH AND RECOVERY SERVICES

- 3v) **Approval of Retroactive Agreement with Cal Poly Sponsored Programs Foundation in the Amount of \$145,360, for the Behavioral Health Mentored Internship Program, Effective January 1, 2024, through December 31, 2024**

Recommended Action:

Approve retroactive Agreement with Cal Poly Sponsored Programs Foundation in the amount of \$145,360, for the Behavioral Health Mentored Internship Program, effective January 1, 2024, through December 31, 2024; authorize the Behavioral Health and Recovery Services Director or designee to sign any future Amendments to the Agreement that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 24-028](#)

- 3w) **Approval of Retroactive Agreement with Star View Behavioral Health, Inc. DBA Star View Adolescent Center in the Amount of \$160,000, to Provide Inpatient Mental Health Services to Eligible Mendocino County Adolescent Clients, Effective November 30, 2023, through June 30, 2024**

Recommended Action:

Approve retroactive Agreement with Star View Behavioral Health, Inc. DBA Star View Adolescent Center in the amount of \$160,000, to provide inpatient mental health services to eligible Mendocino County adolescent clients, effective November 30, 2023, through June 30, 2024; authorize the Behavioral Health and Recovery Services Director or designee to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 24-029](#)

GENERAL SERVICES AGENCY

- 3x) **Approval of Renewing the Finding Made in Resolution No. 23-145 that the Deteriorated Roof Structure of the Agriculture and Farm Advisor Building and the Impending Inclement Weather Constitutes an Emergency that Requires Immediate Action to Mitigate Additional Damages of County Property and that this Emergency will not Permit a Delay Resulting from Competitive Solicitation for Bids and Immediate Action is Necessary to Respond to the Emergency and There is a Need to Continue with the Contract to Resolve the Emergency**

Recommended Action:

Approve renewing the finding made in Resolution No. 23-145 that the deteriorated roof structure of the Agriculture and Farm Advisor building and the impending inclement weather constitutes an emergency that requires immediate action to mitigate additional damages to County property and that this emergency will not permit a delay resulting from competitive solicitation for bids and immediate action is necessary to respond to the emergency and there is a need to continue with the contract to resolve the emergency.

- 3y) **Authorization for the Facilities and Fleet Division Manager or Designee to Establish a Capital Improvement Project to Complete the Renovations for an Evidence Storage for Law Enforcement, with an Initial Budget in the Amount of \$250,000**

Recommended Action:

Authorize the Facilities and Fleet Division Manager or designee to establish a Capital Improvement project to complete the renovations for an evidence storage for law enforcement with an initial budget in the amount of \$250,000.

- 3z) **Authorization for the Facilities and Fleet Division Manager or Designee to Establish a Capital Improvement Project to Complete the Relocation of the Networking Equipment for the Pretrial Release Program of Probation at 579 Low Gap Road in Ukiah in the Amount of \$75,000**

Recommended Action:

Authorize the Facilities and Fleet Division Manager or Designee to establish a Capital Improvement project to complete the relocation of the networking equipment for the Pretrial Release program of Probation at 579 Low Gap Road in Ukiah in the amount of \$75,000.

- 3aa) **Adoption of Resolution Amending the Position Allocation Table as Follows: Budget Unit 1110, Add 1.0 FTE Accountant-Auditor II, \$70,054.40 - \$85,196.80/Annually**

Recommended Action:

Adopt Resolution amending the position allocation table as follows: budget unit 1110, add 1.0 FTE Accountant-Auditor II, \$70,054.40 - \$85,196.80/annually; and authorize Chair to sign same.

Attachments: [Resolution 24-026](#)
[Resolution](#)

- 3ab) **Adoption of Resolution Amending the Position Allocation Table as Follows: Budget Unit 1120, Add 2.0 FTE Real Property Appraiser III, \$72,488.00 - \$88,088.00/Annually and Delete 2.0 FTE Real Property Appraiser II \$65,520.00 - \$79,664.00/Annually, Position Number 4662 and 4663**

Recommended Action:

Adopt Resolution amending the position allocation table as follows: budget unit 1120, add 2.0 FTE Real Property Appraiser III, \$72,488.00 - \$88,088.00/annually and delete 2.0 FTE Real Property Appraiser II \$65,520.00 - \$79,664.00/annually, position number 4662 and 4663; and authorize Chair to sign same.

Attachments: [Resolution 24-027](#)
[Resolution](#)

- 3ac) **Adoption of Resolution Amending the Position Allocation Table as Follows: Budget Unit 2310, Add 1.0 FTE Program Administrator, \$74,048.00 - \$90,022.40/Annually and Delete 1.0 FTE Program Manager, Position No. 4375, \$88,296.00 - \$107,328/Annually**

Recommended Action:

Adopt Resolution amending the position allocation table as follows: Budget unit 2310, add 1.0 FTE Program Administrator, \$74,048.00 - \$90,022.40/annually and delete 1.0 FTE Program Manager, position No. 4375, \$88,296.00 - \$107,328/Annually; and authorize Chair to sign same.

Attachments: [Resolution 24-028](#)
[Resolution](#)

- 3ad) **Adoption of Resolution Amending the Position Allocation Table as Follows: Budget Unit 2710, Add 1.0 FTE Staff Assistant III, \$41,142.40 - \$50,024.00/Annually and Delete 1.0 FTE Staff Assistant II, Position No. 472, \$37,315.20 - \$41,121.60/Annually**

Recommended Action:

Adopt resolution amending the position allocation table as follows: budget unit 2710, add 1.0 FTE Staff Assistant III, \$41,142.40 - \$50,024.00/annually and delete 1.0 FTE Staff Assistant II, Position No. 472, \$37,315.20 - \$41,121.60/Annually; and authorize Chair to sign same.

Attachments: [Resolution 24-029](#)
[Resolution](#)

- 3ae) **Approval of Sideletter of Agreement between County of Mendocino and Mendocino County Deputy Sheriffs' Association to Establish a One-time Hiring Bonus for Deputy Sheriff-Coroner Classifications through December 31, 2025**

Recommended Action:

Approve Sideletter of Agreement between County of Mendocino and Mendocino County Deputy Sheriffs' Association to establish a hiring bonus for Deputy Sheriff-Coroner classifications, through December 31, 2025; and authorize Chair to sign same.

Attachments: [Agreement 24-030](#)

LIBRARY

- 3af) **Authorization for the Mendocino County Library to Accept Award of \$19,922 from the California State Library for the Lunch at the Library Program 2024 to Provide Library Services to Youth at Five Summer Lunch Sites Throughout the County**

Recommended Action:

Authorize the Mendocino County Library to accept award of \$19,992 from the California State Library for the Lunch at the Library program 2024 to provide library services to youth at five summer lunch sites throughout the county.

Attachments: [Award Notification](#)

PLANNING AND BUILDING SERVICES

- 3ag) **Acceptance of Informational Report Regarding the Issuance of Emergency Coastal Development Permit EM_2023-0004 (Kozel) to Replace 3 Exterior South-Facing French Doors and their Associated Sidelights, Located at 45700 Cypress Drive; Mendocino, 95460, APN: 118-230-05**

Recommended Action:

Accept the informational report regarding the issuance of Emergency Coastal Development Permit EM_2023-0004 (Kozel) to replace 3 exterior south-facing french doors and their associated sidelights, located at 45700 Cypress Drive; Mendocino, 95460, APN: 118-230-05.

Attachments: [EM 2023-0004 \(Kozel\) FINAL permit \[signed\]](#)
[Combined Attachments](#)

- 3ah) **Approval of Agreement with EMC Planning Group, Inc. in the Amount of \$165,000 for Consulting Services Regarding Visual & Archeological Resources Within Mendocino County's Coastal Region, with a Term Beginning Upon Execution Through June 30, 2025**

Recommended Action:

Approve the Agreement with EMC Planning Group, Inc. in the amount of \$165,000 for consulting services regarding Visual & Archeological Resources within Mendocino County's coastal region, with a term beginning upon execution through June 30, 2025; and authorize Chair to sign same.

Attachments: [Agreement 24-031](#)

- 3ai) Approval of Agreement with Larry Walker Associates, Inc. in the Amount of \$300,000 for the Preparation of a Coastal Ground Water Study with a Term Beginning Upon Execution Through June 30, 2025**

Recommended Action:

Approve Agreement with Larry Walker Associates, Inc. in the amount of \$300,000 for the preparation of an updated Coastal Ground Water study with a term beginning upon execution through June 30, 2025; and authorize the Chair to sign same.

Attachments: [Agreement 24-037](#)

- 3aj) Approval of Agreement with TJKM in the Amount of \$280,000 for the Preparation of an Updated State Route 1 Traffic-Highway Capacity Study for the Period Beginning Upon Execution through June 30, 2025**

Recommended Action:

Approve the Agreement with TJKM in the amount of \$280,000 for the preparation of an updated State Route 1 Traffic-Highway Capacity Study for the period beginning upon execution through June 30, 2025; and authorize the Chair to sign same.

Attachments: [Agreement 24-032](#)

PROBATION

- 3ak) Approval of First Amendment to BOS Agreement No. 23-106 with Tyler Technologies, Inc., for the Replacement of the Probation Department's Criminal Justice Case Management System to Correct Stated Expenditures in Years Four and Five of the Agreement to a Combined Total of \$290,588 from the Original Agreement Amount of \$305,117 (a Reduction of \$14,529); and Correct the Term of the Original Agreement Stated in Section F(1) from Three to Five Years**

Recommended Action:

Approve first amendment of BOS Agreement No. 23-106 with Tyler Technologies, Inc. for the replacement of the Probation Department's Criminal Justice Case Management System to correct stated expenditures in years four and five of the Agreement to a combined total of \$290,588 from the original agreement amount of \$305,117 (a reduction of \$14,529); correct the term of the original agreement stated in section F(1) from three to five years; authorize the Chief Probation Officer or designee to sign any future amendments that do not increase the annual maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 23-106-A1](#)

- 3al) **Approval to Increase the Project Funding for Project CI097 in the Amount of \$4,770 for the Relocation of the Networking Equipment in Building 26 and Wiring of the Lobby for Network/Data for the Pretrial Unit: In Budget Unit 2560, Line Item 864370, Reduce by \$4,770 and Line Item 865802, Increase by \$4,770; CI 1710, Line Items 827802 and 864360 CI097, Increase by \$4,770**

Recommended Action:

Approve an increase of the project funding for Project CI097 in the amount of \$4,770 for the relocation of the network equipment in Building 26 and wiring the lobby for network/data for the Pretrial unit: in Budget Unit 2560, Line Item 864370, reduce by \$4,770 and Line Item 865802, increase by \$4,770; CI 1710, Line Items 827802 and 864360 CI097, increase by \$4,770.

Attachments: [Request for Appropriation Form - Signed](#)

PUBLIC HEALTH

- 3am) **Approval of Retroactive Agreement with DG Creative Branding, Inc. in the Amount of \$21,600, to Provide Professional Branding Solutions to Mendocino County Public Health, Effective July 1, 2023, through June 30, 2024**

Recommended Action:

Approve retroactive Agreement with DG Creative Branding, Inc. in the amount of \$21,600, to provide professional branding solutions to Mendocino County Public Health, effective July 1, 2023, through June 30, 2024; authorize the Public Health Director or designee to sign any future amendments to the Agreement that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 24-033](#)
[Original Agreement](#)

- 3an) Approval of Retroactive First Amendment to BOS Agreement 22-092 with Applied Survey Research, in the Amount of \$25,200, for a New Total of \$74,900, for Evaluation and Consultation Services Related to the California Home Visiting Program Grant, Effective February 1, 2022 through a New End Date of August 31, 2024 (Original End Date: August 31, 2023)**

Recommended Action:

Approve retroactive first amendment to BOS Agreement 22-092 with Applied Survey Research, in the amount of \$25,200, for a new total of \$74,900, for evaluation and consultation services related to the California Home Visiting Program grant, effective February 1, 2022 through a new end date of August 31, 2024 (original end date: August 31, 2023); authorize the Public Health Director or designee to sign any future amendments to the Agreement that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 22-092-A1](#)
[Original Agreement](#)

- 3ao) Approval of Retroactive Agreement with Partnership HealthPlan of California, a Per Member Per Month Fee for Service Revenue Agreement, to Provide Community Supports Services in Mendocino County, Effective August 1, 2023, with Automatic Yearly Renewals Until Either Party Terminates the Agreement**

Recommended Action:

Approve retroactive Agreement with Partnership HealthPlan of California, a per Member per month fee for service revenue Agreement, to provide Community Supports services in Mendocino County, effective August 1, 2023, with automatic yearly renewals until either party terminates the Agreement; authorize the Public Health Director or designee to sign any future Amendments that do not include costs paid by the County of Mendocino; and authorize Chair to sign same.

Attachments: [Interim Agreement *24-034](#)

- 3ap) Approval of Retroactive Second Amendment (Third Amendment to Agreement No. BOS-21-068) with North Coast Opportunities, Inc., in the Amount of \$0 for a Maximum Total of \$35,000, to Provide Meal and Personal Hygiene Supplies and Delivery During the COVID-19 Pandemic, Including Personnel, Travel, Meals, Basic Hygiene Supplies, and Indirect Costs, Effective January 1, 2021, through June 30, 2023**

Recommended Action:

Approve retroactive second amendment (third amendment to Agreement No. BOS-21-068) with North Coast Opportunities, Inc., in the amount of \$0 for a maximum total of \$35,000, to provide meal and personal hygiene supplies and delivery during the COVID-19 pandemic, including personnel, travel, meals, basic hygiene supplies, and indirect costs, effective January 1, 2021, through June 30, 2023; authorize the Public Health Director or designee to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 21-068-A2](#)
[Original Agreement](#)

SHERIFF-CORONER

- 3aq) Approval of Second Amendment to BOS Agreement No. 23-081 with Axon Enterprise, Inc. in the Amount of \$33,384 for the Addition of Redaction Assistant Licensing Effective Upon Signing through June 30, 2027**

Recommended Action:

Approve second amendment to BOS Agreement No. 23-081 with Axon Enterprise, Inc. in the amount of \$33,384 for the addition of Redaction Assistant licensing effective upon signing through June 30, 2027; authorize the Sheriff to sign any future amendments that do not affect the maximum Agreement total; and authorize Chair to sign same.

Attachments: [Agreement 23-081-A2](#)

SOCIAL SERVICES

- 3ar) Approval of Agreement with WellSky Corporation in the Total Amount of \$33,900 to Provide Training and Configure and Execute Programming to Export a Custom File from the Homeless Management Information System, Effective Upon Signing with an Initial One-Year Term and One Additional Year as a Renewal**

Recommended Action:

Approve Agreement with WellSky Corporation in the total amount of \$33,900 to provide training and configure and execute programming to export a custom file from the Homeless Management Information System, effective upon signing with an initial one-year term and one additional year as a renewal; authorize the Chief Executive Officer or designee to sign the renewal or any amendments that do not increase the total amount; and authorize Chair to sign same.

Attachments: [Agreement 24-035](#)
[BOS Contract Memo](#)

- 3as) Approval of Retroactive First Amendment to BOS Agreement No. 23-046 (Second Amendment to Agreement No. SS-21-093) with Simtech Solutions, Inc., in the Amount of \$22,350, for a New Total of \$67,050, to Subscribe to the "Counting Us!" Mobile Application to Automate the 2024 Point-in-Time Count of Persons Experiencing Homelessness in Mendocino County, Effective January 11, 2022, through a New End Date of January 15, 2025 (Original End Date: December 14, 2023)**

Recommended Action:

Approve retroactive first amendment to BOS Agreement No. 23-046 (second amendment to Agreement No. SS-21-093) with Simtech Solutions, Inc., in the amount of \$22,350, for a new total of \$67,050, to subscribe to the "Counting Us!" Mobile Application to automate the 2024 Point-in-Time count of persons experiencing homelessness in Mendocino County, effective January 11, 2022, through a new end date of January 15, 2025 (original end date: December 14, 2023); authorize the Social Services Director or designee to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 23-046-A1](#)
[Memorandum](#)

TRANSPORTATION/SOLID WASTE

- 3at) **Adoption of Resolution Approving Department of Transportation Agreement Number 220030 in the Amount of \$500.00, with and Accepting the Grant Deed Conveying Real Property from Michael Lovell, a Married Man, as His Sole and Separate Property, as to an Undivided ½ Interest; and Denise Doss, a Married Woman, as Her Sole and Separate Property, as to an Undivided ½ Interest, for the Acquisition of Rights of Way Needed for Construction of the Mill Creek Bridge Replacement on Hill Road, County Road 327B, Milepost 2.05 (Covelo Area)**

Recommended Action:

Adopt Resolution approving Department of Transportation Agreement Number 220030 in the amount of \$500.00, with and accepting the Grant Deed conveying real property from Michael Lovell, a married man, as his sole and separate property, as to an undivided 1/2 interest; and Denise Doss, a married woman, as her sole and separate property, as to an undivided 1/2 interest, for the acquisition of rights of way needed for construction of the Mill Creek Bridge replacement on Hill Road, County Road 327B, milepost 2.05 (Covelo Area); and authorize Chair to sign same.

Attachments: [Resolution 24-030](#)
[Agreement 24-036](#)
[Resolution](#)
[Certificate of Acceptance - Lovell](#)
[220030 BOS Letter](#)
[220030 Grant Deed Lovell](#)

- 3au) **Adoption of Resolution Approving Amendment Number 10 to BOS Agreement Number 11-056/Department of Transportation Agreement Number 110002, for Engineering Consultant Services with Consor North America, Inc. in the Amount of \$296,000, for a New Agreement Total of \$1,452,500, and Authorizing a Contingency Amount of \$30,000, for the Ackerman Creek Bridge Replacement on North State Street, County Road 104, Milepost 0.97 (Ukiah Area)**

Recommended Action:

Adopt Resolution approving amendment number 10 to BOS Agreement Number 11-056, Department of Transportation Agreement Number 110002, for engineering consultant services with Consor North America, Inc. in the amount of \$296,000, for a new Agreement total of \$1,452,500, and authorizing a contingency amount of \$30,000, for the Ackerman Creek Bridge replacement on North State Street, County Road 104, Milepost 0.97 (Ukiah Area); and authorize Chair to sign same.

Attachments: [Resolution 24-031](#)
[Agreement 11-056-A10](#)
[Resolution](#)
[A1101 110002 Amend 10 Letter](#)

- 3av) **Adoption of Resolution Extending the Term of Board of Supervisors Agreement Number 10-138, Transfer Station Operations Agreement and Lease Between the County of Mendocino and Solid Wastes of Willits, Inc., as Amendment Number 7 to the Agreement, from December 31, 2024, to December 31, 2029 (Albion, Boonville, Gualala, Laytonville, and Potter Valley Areas)**

Recommended Action:

Adopt Resolution extending the term of Board of Supervisors Agreement Number 10-138, Transfer Station Operations Agreement and Lease between the County of Mendocino and Solid Wastes of Willits, Inc., as Amendment Number 7 to the Agreement, from December 31, 2024, to December 31, 2029 (Albion, Boonville, Gualala, Laytonville, and Potter Valley Areas); and authorize Chair to sign same.

Attachments: [Resolution 24-032](#)
[Resolution](#)

ADJOURNMENT

Additional Meeting Information for Interested Parties

For a full list of the latest available options by which to engage with agenda items, please visit <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

All electronically submitted comment is immediately available to Supervisors, staff, and the general public by clicking this meeting's eComment link at <https://mendocino.legistar.com/Calendar.aspx>

LIVE WEB STREAMING OF BOARD MEETINGS is available at <https://mendocino.legistar.com> or visit the Mendocino County YouTube channel. Meetings are also livestreamed from the Mendocino County Facebook page. For technical assistance, please contact the Clerk of the Board at (707) 463-4441. Please reference the departmental website to obtain additional resource information for the Board of Supervisors: www.mendocinocounty.org/bos

The Mendocino County Board of Board of Supervisors complies with the Americans with Disabilities Act (ADA) requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code 54953.2). Anyone requiring a reasonable accommodation to participate in a meeting of the Board of Supervisors or Affiliate Meeting Body should contact the Mendocino County Clerk of the Boards Office at (707) 463-4441, not less than 48 hours prior to the meeting.

Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.