

**ORDINANCE NO.**

**AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE COUNTY OF MENDOCINO, STATE OF CALIFORNIA, ADDING ARTICLE FOR CITIZENS ADVISORY COMMITTEE FOR LAW ENFORCEMENT OVERSIGHT (CACLEO), TO CHAPTER 2, ADMINISTRATION, OF THE MENDOCINO COUNTY CODE**

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The Board of Supervisors of the County of Mendocino, State of California, ordains as follows:

Section I

Sec. 2.39.010. - Office Established.

- (a) The Board of Supervisors ("Board") established the Citizens Advisory Committee for Law Enforcement Oversight (hereinafter "CACLEO"), by Resolution on \_\_\_\_\_, 2020, pursuant to its authority under California law, including Government Code sections 31000.1 and 25303, with the following mission:
- (b) to create greater cooperation between law enforcement agencies and the public; to provide an objective, independent and appropriate review and audit of law enforcement administrative investigations, which include allegations of misconduct, by the Mendocino County Office of the Sheriff-Coroner (hereinafter, "Sheriff-Coroner"); to provide an alternate site for members of the public to file complaints against employees of law enforcement agencies, including the Sheriffs Office;
- (c) to propose thoughtful policy recommendations to the Sheriff-Coroner;
- (d) to help increase transparency of law enforcement operations, policies and procedures; and
- (e) to conduct outreach to and engage the communities of Mendocino County so as to strengthen the relationship between law enforcement in Mendocino County and the communities it serves.
- (f) The establishment of CACLEO does not affect the constitutionally and statutorily designated independent functions of the elected Sheriff-Coroner.

Sec. 2.39.020. - Appointment and Qualifications of Director and Staff.

- (a) The Director of CACLEO shall be appointed by the Board of Supervisors.
- (b) The Director shall be an employee of the County of Mendocino. The terms and conditions of employment of the Director shall be set by the Board, and shall be specified in a Personal Services Agreement.
- (c) The Director may assign personnel, as allocated by the Board, and utilize equipment and supplies as necessary to perform CACLEO's duties. All personnel shall be employed by the County of Mendocino.

Sec. 2.39.030. -Powers and Duties of Citizens Advisory Committee for Law Enforcement Oversight.

- (a) CACLEO, through its Director, shall perform its powers and duties subject to all applicable statutory and constitutional requirements of confidentiality and privilege.
- (b) CACLEO's powers and duties include, consistent with existing law, the following:
- (c) Receive and review citizen complaints, and forward them to the Sheriff-Coroner for review and investigation. CACLEO is an office specifically designated to receive complaints by members of the public against personnel of the Sheriff Coroner pursuant to its procedures established under Penal Code § 832.5;
- (d) Review, audit and analyze administrative and public complaint investigations in coordination and cooperation with the Sheriff-Coroner;
- (e) Assess and make recommendations regarding policies, procedures, strategies, training, and practices based on information gathered in the review process and/or data trends;
- (f) Advise if investigations appear incomplete or otherwise deficient and recommend further review as deemed necessary; when warranted, propose independent recommendations or determinations regarding investigations, which recommendations may be made public on a summary level without personally identifying information;
- (g) Track, analyze and advise on legislative actions and law enforcement audit trends; make recommendations to the County for legislative platforms, as appropriate;
- (h) Prepare annual report to the Board of Supervisor which includes statistical information, analysis of trends, policy and procedure recommendations; prepare ad hoc reports as required and requested; and
- (i) Conduct comprehensive outreach to the community including schools, community based organizations, business and civic groups, which may include:

promoting and facilitating communications between the community and law enforcement, educating the community on law enforcement practices, policies, strategies, incident trends and challenges using appropriate methods, such as public presentations and community forums, providing feedback from the community back to department leaders and elected officials, handling media relations concerning matters related to CACLEO and its scope of duties;

- (h) Establish a community advisory council to serve as a bridge between law enforcement, CACLEO and various communities of the County;
- (i) Perform related services as required.
- (c) CACLEO shall not be authorized to:
  - (d) Conduct its own investigation of complaints against law enforcement personnel;
  - (e) Interfere with the performance of the powers and duties of the Sheriff-Coroner;
  - (f) Compel by subpoena the production of any documents or the attendance and testimony of any witnesses;
  - (g) Disclose any confidential and/or privileged information to anyone not authorized to receive it;
  - (h) Decide policies, direct activities, or impose discipline on other County departments, officers and employees;
  - (i) CACLEO and the Sheriff-Coroner shall create written protocols that further define and specify the scope and process providing for CACLEO's receipt, review and audit of complaints and investigations in a coordinated and cooperative manner.
  - (j) Nothing in this section shall be construed to interfere with the constitutionally and statutorily designated independent functions of the Sheriff-Coroner; matters involving any of these functions are subject to the Sheriff-Coroner's collaboration.

Section II. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this Ordinance. The Board of Supervisors hereby declares that it would have passed this Ordinance and every section, subsection, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or invalid.

Section III. This Ordinance shall be and the same is hereby declared to be in full force and effect from and after thirty (30) days after the date of its passage and shall be published once before the expiration of fifteen (15) days after said passage, with the names of the Supervisors voting for or against the same in a newspaper of general circulation published in the County of Mendocino, State of California.

In regular session of the Board of Supervisors of the County of Mendocino introduced on the \_\_\_th day of \_\_\_\_\_, 2020, and finally passed and adopted this \_\_\_th day of \_\_\_\_\_, 2020, on regular roll call of the members of said Board by the following vote:

**SUPERVISORS:**

[votes]

**WHEREUPON**, the Chair declared the above and foregoing Ordinance duly adopted and

**SO ORDERED.**