

STATE OF CALIFORNIA
STANDARD AGREEMENT

STD 213 A (Rev 06/03)

☒ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 6 Pages

AGREEMENT NUMBER BSCC 609-15	AMENDMENT NUMBER 1
REGISTRATION NUMBER	

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME

BOARD OF STATE AND COMMUNITY CORRECTIONS

CONTRACTOR'S NAME

MENDOCINO COUNTY

The term of this

Agreement is:

January 1, 2016 through December 31, 2016

3. The maximum amount of this Agreement after this Amendment is: **\$288,214.00**
TWO HUNDRED EIGHTY-EIGHT THOUSAND, TWO HUNDRED FOURTEEN DOLLARS AND NO CENTS

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

This amendment adds \$81,186 to the contract. The total amount of the contract will not exceed \$288,214.

Budget and Payment Provisions Exhibit B, Item 7, Project Budget is hereby amended as shown.

Attachment 3: Year 2 Amended Budget Detail (5 pages) is attached hereto and made part of this Agreement.

All other terms and conditions shall remain the same.

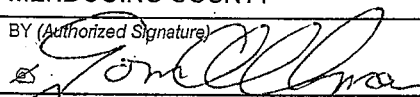
IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR

CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.)

MENDOCINO COUNTY

BY (Authorized Signature)



DATE SIGNED (Do not type)

07-20-16

PRINTED NAME AND TITLE OF PERSON SIGNING

Thomas Allman, Sheriff

ADDRESS

951 Low Gap Road, Ukiah, CA 95482

STATE OF CALIFORNIA

AGENCY NAME

BOARD OF STATE AND COMMUNITY CORRECTIONS

BY (Authorized Signature)



DATE SIGNED (Do not type)

8/3/16

PRINTED NAME AND TITLE OF PERSON SIGNING

MARY JOLLS, Deputy Director

ADDRESS

2590 Venture Oaks Way, Suite 200
Sacramento CA 95833California Department of
General Services Use Only☒ Exempt per: SCM 1, 4.06

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

**MENDOCINO COUNTY SHERIFF-CORONER
DEPARTMENT FISCAL REVIEW:**

Thomas D. Allman 8-11-16
THOMAS D. ALLMAN, SHERIFF DATE

Budgeted: ☒ Yes ☐ No

Budget Unit: 4380

Line Item: _____

Grant: ☒ Yes ☐ No

Grant No.: BSCC 609-15

CONTRACTOR/COMPANY NAME

By: all page 1

NAME AND ADDRESS OF CONTRACTOR:

Phone: _____

Email: _____

COUNTY OF MENDOCINO

By: Dan Gjerde
DAN GJERDE, Chair
BOARD OF SUPERVISORS
SEP 13 2016

ATTEST:

CARMEL J. ANGELO, Clerk of said Board

By: Carmel J. Angelo
Deputy

SEP 13 2016

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

CARMEL J. ANGELO, Clerk of said Board

By: Carmel J. Angelo
Deputy

SEP 13 2016

INSURANCE REVIEW:

RISK MANAGER

By: Alan D. Flora
ALAN D. FLORA, Risk Manager

COUNTY COUNSEL REVIEW:

APPROVED AS TO FORM:

KATHARINE L. ELLIOTT,
County Counsel

By: Katharine L. Elliott
Deputy

FISCAL REVIEW:

By: [Signature]
Deputy CEO/Fiscal

EXECUTIVE OFFICE REVIEW:

APPROVAL RECOMMENDED

By: Carmel J. Angelo
CARMEL J. ANGELO, Chief Executive Officer

EXHIBIT B
BUDGET AND PAYMENT PROVISIONS

7. PROJECT

LINE ITEM	GRANT FUNDS
1. Salaries and Benefits	\$0
2. Services and Supplies	\$19,680
3. Professional Services	\$219,913
4. Community-Based Organization (CBO) Contracts	\$48,621
5. Data Collection, Reporting and Evaluation Efforts <i>(minimum 5-10% of grant funds over the three-year grant cycle)</i>	\$0
6. Fixed Assets/Equipment	\$0
7. Other <i>(including training, travel, etc.)</i>	\$0
TOTAL	\$288,214

FY 2016 MPAR Budget Year II Budget Narrative

B. BUDGET LINE ITEM DETAIL

1. Salaries & Benefits

Requested Grant Funds Year Two:

Department Analyst II

The original budget defined the role of the Department Analyst as closely collaborating with the Court Coordinator on data collection, reporting and evaluation and to report to the Steering Committee. She was responsible for fiscal reporting and fiscal compliance with the grant.

As of February 11, 2016 the Department Analyst II Elizabeth Popowski no longer works for the Sheriff's Office, and her position on the committee will be filled by the Sheriff's Office Business Manager Kyra Studer. Behavioral Health Court (BHC) accounts payable distributions to the partners will remain with the Sheriff's Office staff. Prior to Liz's leaving, the Sheriff's Office transferred the grant reporting responsibilities to the District Attorney's Office, Senior Department Analyst, Kathryn Cavness. The District Attorney's Office will not charge salary expenses for Kathryn to the grant and the \$7,120 budgeted for services previously provided by Elizabeth Popowski will be transferred to the Professional Services category to support Public Defender legal services.

2. Services & Supplies

Requested Grant Funds Year Two: \$10,000 & \$9,680 Carry Forward

A primary obstacle for participants in the Ukiah & Fort Bragg Behavioral Health Courts (BHC) is finding stable housing. Far too many of indigent criminal defendants with mental health issues are displaced and/or homeless. This problem may ordinarily be addressed through traditional funding sources like HUD's Section 8 program, other Community Development Block Grant programs, and California's Housing Assistance Program. Unfortunately, the process of applying and waiting for approval can often take weeks – sometimes much longer – before funding can be secured.

Through JAG funding, the Public Defender's office uses grant dollars for temporary or emergency housing for particularly at-risk defendants. By keeping these clients off of the street and providing them with safe shelter opportunities, the risk of engaging in new criminal conduct is reduced. Negative environmental factors are removed and the time, energy and stress struggling for a safe place to sleep is diminished therefore expanding the individual's ability to focus on their mental health needs.

JAG funding for temporary and emergency housing is instrumental in making substantial breakthroughs in addressing mental health, especially when coordinated by the collaborative efforts of other BHC team members.

FY 2016 MPAR Budget Year II Budget Narrative

The additional unspent \$9,680 from 2015 will be extremely helpful in achieving these goals for FY 2016.

3. Professional Services

Requested Grant Funds Year Two: \$168,798 and \$51,115 Carry Forward

Therapeutic Court Coordinator: \$55,816

The BHC Therapeutic Court Coordinator functions as the central hub of the Project. The Court Coordinator serves as a principal source of administration and support to the BHC participants and the BHC team of professionals. The Court Coordinator works under the auspices and at the direction of the Superior Court and is a Superior Court employee.

While we have implemented best practices from other established mental health courts, the initial function of the Court Coordinator has been to formalize the referral, reporting and progress documentation protocols. In addition, the Coordinator is responsible for participant file maintenance and communication with case managers, particularly between court appearances. The Coordinator thereafter maintains all participant files including releases of information, confidential evaluations and records of rewards and sanctions.

We have budgeted \$51,757 for this position for year two. The additional \$4,059 carry forward from FY 2015 will increase the Court Coordinator to an 81% FTE, thereby allowing for the increase in staff hours for the BHC.

Deputy District Attorney IV: \$81,183

BHC has a designated senior level Deputy DA IV Prosecutor. The dedicated Prosecutor plays a significant role in identifying and referring appropriate participants, screening referrals, designing recovery plans, and anchoring legal resolutions including appropriate terms of probation. The Prosecutor has a traditional role in every criminal case including charging and disclosure of discovery while working collaboratively with the treatment team to achieve the goals of the BHC. The assigned Prosecutor serves as a link to crime victims for purposes of education, transparency in the operations, and collection of restitution.

We have budgeted \$51,757 for year two and are requesting the \$29,426 carry forward to increase this position to a 59% FTE funding level for the additional staff hours needed to provide these services.

Deputy Public Defender IV: \$22,856

The BHC does not have a designated Deputy Public Defender due to their heavy case loads and the unique and important, but often time consuming relationships between the defense attorneys and their BHC clients. Deputy Public Defenders are among the first persons able to identify a potential BHC applicant. Whether or not a

FY 2016 MPAR Budget Year II Budget Narrative

qualifying person chooses to participate in this program may be the result of the attorney's description of the BHC with its advantages to the defendant. In cases where the BHC applicant may be hampered by mental health issues, the Public Defender must initially assess whether the inability to make rational decisions is an impediment to BHC participation. Many persons potentially eligible for BHC who struggle with these mental health issues already have a history of frequent interaction with law enforcement. It is this revolving door syndrome that the BHC seeks to eliminate. Public Defenders representing BHC participants attend all BHC team meetings and have veto power over a participant's acceptance into the Program.

We have budgeted \$14,115 towards salaries and benefits of the deputy public defenders who will be participating in the BHC. The \$7,120 originally budgeted for the Department Analyst II is being transferred to the Deputy Public Defender salaries, along with \$1,621 carry forward grant funding from FY 2015 to provide for the additional time required for providing services for BHC participants. These increases
 in funding bring the position to a 16% FTE.

Mental Health Registered Nurse: \$60,058

MPAR's proposal includes retention of the mental health nurse at 20 hours per week. This Registered Nurse has devoted her time to identifying detainees with mental health issues, possible referrals, discharge plans, socialization instruction, training of correctional staff with respect to mental illness, and helping develop individual treatment plans for participants and potential participants in the BHC. During Year One, we were able to retain an RN with significant mental health experience. This RN affords the program more flexibility, as well as a much deeper and instantaneous understanding of medication and ways to achieve medication adherence. She quickly performs physical as well as mental health assessments upon detention, which is one of the goals of our project. Additionally, she performs blood draws, safety cell checks, medication administration, oversight of medication compliance and assists in data capture of mentally ill arrestees and detainees. This part-time RN contracts with the Sheriff's Office and is supervised by senior jail medical staff and jail administration.

Total budgeted amount is \$44,049; the additional \$16,009 carry forward from FY 2015 will increase the RN's hours to 27.2 per week and a 68% FTE.

4. Community-Based Organization Contracts

Requested Grant Funds Year Two: \$28,230 & \$20,391 Carry Forward

Case Managers from Community Based Organizations

MPAR's funding request includes a budget request for each of the three case management providers all of which are community based organizations (CBO's) in Ukiah, Willits and Fort Bragg. These community providers have a unique awareness and relationship with community based resources and government treatment centers that are essential for the BHC participant population. Our BHC population's needs are more time-consuming, varied and require hands-on delivery of services with which all of

FY 2016 MPAR Budget Year II Budget Narrative

these agencies have demonstrated success. CBO case management is a basic but important piece to reducing the higher costs to the community, while creating support for participants in becoming successful and productive community members.

The case manager provides ongoing supportive counseling and education, coordinates referrals and activities, supports access to providers, encourages adherence to the plan, and follows through on monitoring referrals and the delivery of services. These services include case conferencing with an interdisciplinary team of providers from medical, behavioral health and chemical dependency treatment. The collaborative provider network offers integrated mental health and substance abuse services, oversight by multiple disciplines, ongoing data analysis and evaluation to ensure improvement. The wrap-around services provided are essential to BHC participant success.

The original budgeted amount for each of the three CBOs is \$9,410. While this allocation covers much less than the cost of services provided, the additional \$20,391 will be a great help in paying for services provided. Mendocino County AIDS/Viral Hepatitis Network (MCAVHN) has \$7,467 in carry forward funding, Mendocino Coast Hospitality Center (MCHC) has \$8,950 and Manzanita Services has \$3,974.

5. Data Collection, Reporting and Evaluation Efforts

Mendocino Partners Against Recidivism's (MPAR)'s data collection component is supported with \$20,921 (10%) of the \$207,028 FY 2016 grant award. These responsibilities will be split between 37% of the Court Coordinator's time. An additional 10% of the DA Senior Department Analyst time will be devoted to data collection, which will no longer be supported with MPAR grant funding as of this budget modification.

FY 2016 Budget Year II

FY 2015

Budget

Original

Modification #1

Budget

Carry Forward

LINE ITEM	Original Budget	Modification #1	GRANT FUNDS
1. Salaries and Benefits	\$ 7,120	\$ -	-
2. Services and Supplies	\$ 10,000	\$ 10,000	9,680
3. Professional Services (Sub-Contractors/Consultants)	\$ 161,678	\$ 168,798	51,115
4. Community-Based Organization (CBO) Contracts	\$ 28,230	\$ 28,230	20,391
5. Data Collection, Reporting and Evaluation Efforts *Amounts are embedded in Salaries & Benefits Please see detail	\$ 20,921	\$ 20,921	-
6. Fixed Assets/Equipment	\$ -	\$ -	-
7. Other (Including Training, Travel, etc.)	\$ -	\$ -	-
TOTAL	\$ 207,028	\$ 207,028	\$ 81,186

Year Two Budget Detail

1. Salaries and Benefits					
Department Analyst II	1.0 FTE x .10	\$4,414	\$ -	-	-
Benefits		\$2,706	-	-	-
Subtotal		\$7,120	\$ -	-	-
2. Services and Supplies					
Therapeutic / Respite Beds		\$10,000	\$ 10,000	9,680	
Subtotal		\$10,000	\$10,000	9,680	
3. Professional Services					
Therapeutic Court Coordinator	1.0 FTE x .81	\$51,757	\$ 51,757	4,059	
Deputy District Attorney IV	1.0 FTE x .59	\$51,757	\$ 51,757	29,426	
Deputy Public Defender IV	1.0 FTE x .16	\$14,115	\$ 21,235	1,621	
Mental Health Registered Nurse	1.0 FTE x .68	\$44,049	\$ 44,049	16,009	
Subtotal		\$161,678	\$ 168,798	\$ 51,115	
4. Community Based Organization Contracts					
MCAVHN		9,410	9,410	7,467	
MCHC		9,410	9,410	8,950	
Manzanita		9,410	9,410	3,974	
Subtotal		28,230	\$ 28,230	20,391	
5. Data Collection, Reporting and Evaluation Efforts					
(Included within other categories above)					
Therapeutic Court Coordinator	1.0 FTE x .20	\$13,801	\$ 20,921	-	
Department Analyst II	1.0 FTE x .10	\$7,120	\$ -	-	
Subtotal		\$20,921	\$20,921	-	