

**AMENDMENT TO COUNTY OF MENDOCINO  
PURCHASING AGENT AGREEMENT NO. PA 22-49, PH-21-022**

This Amendment to Agreement No. PA 22-49, PH-21-022 is entered into this 7th day of Nov , 2023 , by and between the **COUNTY OF MENDOCINO**, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and **DG CREATIVE BRANDING**, hereinafter referred to as "CONTRACTOR".

WHEREAS, Agreement No. PA 22-49, PH-21-022 was entered into on March 11, 2022; and

WHEREAS, upon execution of this document by the Chair of the County of Mendocino Board of Supervisors and the CONTRACTOR, this document will become part of the aforementioned contract and shall be incorporated therein; and

WHEREAS, it is the desire of the CONTRACTOR and the COUNTY to increase the amount set out in the original Agreement No. PA 22-49, PH-21-022, from \$50,000 to \$55,500; and

WHEREAS, it is the desire of the CONTRACTOR and the COUNTY to modify the funding source set out in the original Agreement No. PA 22-49, PH-21-022, from PHADMIN to PHFOPH.

NOW, THEREFORE, we agree as follows:

1. The amount set out in the original Agreement No. PA 22-49, PH-21-022 is hereby increased from \$50,000 to \$55,500.
2. The funding source set out in the original Agreement No. PA 22-49, PH-21-022 is hereby modified from PHADMIN to PHFOPH.

All other terms and conditions of Agreement No. PA 22-49, PH-21-022 shall remain in full force and effect.

IN WITNESS WHEREOF

DEPARTMENT FISCAL REVIEW:

By: [Signature]  
DEPARTMENT HEAD

Date: Oct 17, 2023

Budgeted: Yes  
Budget Unit: 4010  
Line Item: 86-2189  
Org/Object Code: PHFOPH  
Grant: Yes  
Grant No.: Future of Public Health (FOPH)

COUNTY OF MENDOCINO

By: [Signature]  
GLENN MCGOURTY, Chair  
BOARD OF SUPERVISORS

Date: 11/07/2023

ATTEST:

DARCIE ANTLE, Clerk of said Board

By: [Signature]  
Deputy 11/07/2023

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

DARCIE ANTLE, Clerk of said Board

By: [Signature]  
Deputy 11/07/2023

INSURANCE REVIEW:

By: [Signature]  
Risk Management

Date: 08/29/2023

CONTRACTOR/COMPANY NAME

By: [Signature]  
Karen Adair, Principal

Date: Oct 16, 2023

NAME AND ADDRESS OF CONTRACTOR:

DG CREATIVE BRANDING  
2345 Robertson Crest.  
Grants Pass, OR 97527  
(707) 391-5273  
[karen@dgcreative.net](mailto:karen@dgcreative.net)

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

COUNTY COUNSEL REVIEW:

APPROVED AS TO FORM:

CHRISTIAN M. CURTIS,  
County Counsel

By: [Signature]  
Deputy

Date: 08/29/2023

EXECUTIVE OFFICE/FISCAL REVIEW:

By: [Signature]  
Deputy CEO or Designee

Date: 08/29/2023

Signatory Authority: \$0-25,000 Department; \$25,001- 50,000 Purchasing Agent; \$50,001+ Board of Supervisors  
Exception to Bid Process Required/Completed ☒ EB# 24-29  
Mendocino County Business License: Valid ☐  
Exempt Pursuant to MCC Section: Out of County Contractor










# DG Creative Branding, Amendment, \$5,500, (\$55,500), 22-23, PH -For Signatures

Final Audit Report

2023-10-17

Created:	2023-10-16
By:	Kirsty Bates (batesk@mendocinocounty.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAEcbY9ECggj0qezVs18k2D8Dk88mLqq1g

## "DG Creative Branding, Amendment, \$5,500, (\$55,500), 22-23, PH -For Signatures" History

-  Document created by Kirsty Bates (batesk@mendocinocounty.org)  
2023-10-16 - 10:49:24 PM GMT
-  Document emailed to karen adair (karen@dgcreative.net) for signature  
2023-10-16 - 10:50:13 PM GMT
-  Email viewed by karen adair (karen@dgcreative.net)  
2023-10-16 - 10:58:58 PM GMT
-  Document e-signed by karen adair (karen@dgcreative.net)  
Signature Date: 2023-10-16 - 10:59:24 PM GMT - Time Source: server
-  Document emailed to Jenine Miller (millerje@mendocinocounty.org) for signature  
2023-10-16 - 10:59:25 PM GMT
-  Email viewed by Jenine Miller (millerje@mendocinocounty.org)  
2023-10-16 - 11:00:36 PM GMT
-  Email viewed by Jenine Miller (millerje@mendocinocounty.org)  
2023-10-17 - 6:50:56 PM GMT
-  Document e-signed by Jenine Miller (millerje@mendocinocounty.org)  
Signature Date: 2023-10-17 - 8:02:07 PM GMT - Time Source: server
-  Agreement completed.  
2023-10-17 - 8:02:07 PM GMT