

**AMENDMENT TO COUNTY OF MENDOCINO
STANDARD SERVICES AGREEMENT NO. SO-S23-003**

This Amendment to Agreement No. SO-S23-003 is entered into this 17th day of November, 2022, by and between the COUNTY OF MENDOCINO, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and Michael Tufts dba Tufts Polygraph and Investigation, hereinafter referred to as "CONTRACTOR".

WHEREAS, Agreement No. SO-S23-003 was entered into on July 1, 2022; and

WHEREAS, upon execution of this document by the County of Mendocino and the Contractor, this document will become part of the aforementioned contract and shall be incorporated therein; and

NOW, THEREFORE, we agree as follows:

1. **Amount of Agreement:** The amount set out in the original Agreement No. SO-S23-003 will be changed from \$25,000 to \$50,000, an increase of \$25,000.
2. **Payment Terms:** The Payment Terms, Exhibit B, set out in the original Agreement No. SO-S23-003 has been altered and a new Exhibit B is attached herein. Changes are noted in bold and italicized font.

All other terms and conditions of Agreement No. SO-S23-003 shall remain in full force and effect.

IN WITNESS WHEREOF

DEPARTMENT FISCAL REVIEW:

Darren Brewster
Darren Brewster (Nov 17, 2022 15:21 PST)

Nov 17, 2022

SHERIFF'S OFFICE

DATE

Budgeted: ☒ Yes ☐ No

Budget Unit: 2310 & 2510

Line Item: SO & JA 862189

Grant: ☐ Yes ☒ No

Grant No.: n/a

DARCIE ANTLE, Chief Executive Officer

By: 
PURCHASING AGENT

11/17/2022

INSURANCE REVIEW:

By: 
Risk Management

11/17/2022

EXECUTIVE OFFICE/FISCAL REVIEW:

APPROVAL RECOMMENDED
By: 
Deputy CEO

11/17/2022

CONTRACTOR/COMPANY NAME

By: 
Mike Tufts (Nov 17, 2022 15:48 PST)

Date: Nov 17, 2022

NAME AND ADDRESS OF CONTRACTOR:

Michael J. Tufts, CA/PI #25701

P.O. Box 1273

Middletown, CA 95461-1273

Ph: 707-355-9142 cell: 707-513-9028

Em: tuftspi@yahoo.com

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

COUNTY COUNSEL REVIEW:

APPROVED AS TO FORM:

CHRISTIAN M. CURTIS,
County Counsel

By: 
Deputy

11/17/2022

Signatory Authority: \$0-25,000 Department; **\$25,001- 50,000 Purchasing Agent**; \$50,001+ Board of Supervisors

Exception to Bid Process Required/Completed ☐ EB Pending

Mendocino County Business License: ☒ Exempt

Exempt Pursuant to MCC Section: _____

EXHIBIT B

PAYMENT TERMS

A. COUNTY shall pay CONTRACTOR per the following instructions:

1. Reimburse the CONTRACTOR at the appropriate rate per service as listed in the chart within this Exhibit B, 5.
2. CONTRACTOR will provide a monthly invoice to the COUNTY with detailed information on the services provided.
3. CONTRACTOR bills will be in two parts, invoice A is billed after the intake interview/polygraph examination is conducted; invoice B is submitted after the completion of the entire inquiry.
4. CONTRACTOR will submit invoices addressed to:
Mendocino County
Sheriff's Office
951 Low Gap Road
Ukiah, CA 95482
Attn: Fiscal or Email to: accounting@mendocinosheriff.org

CONTRACTOR will include their County vendor # and County contract # on each invoice.

5. Background Investigation/Polygraph Fees:

Position	Background Investigation & Report	Pre-employment Polygraph & Report	Total
Executive/Chief, Lieutenant	\$2,000	\$300	\$2,300*
Peace Officer	\$1,800	\$300	\$2,100
Peace Officer (update)	\$1,000	\$300	\$1,300
Dispatcher/CSO	\$1,500	\$300	\$1,800
Dispatcher (update)	\$1,000	\$300	\$1,300
Civilian/Confidential	\$1,200	\$300	\$1,500
Volunteer/Security Check	\$ 600		\$ 600
Credit Report Analysis	\$ 100		\$ 100

6. *Pre-approved travel, outside Lake or Mendocino County is billed at the rate of \$0.65 per mile (round trip). Lodging, meals and subsistence will not be charged for reimbursement.
7. Travel outside of California will be pre-approved by COUNTY. Mileage, lodging and meal reimbursements will be at the current IRS approved rates. Air travel must be at the most economical available prices at the time of travel.
8. Background investigations which are terminated at the intake interview are billed at \$65.00 per hour, with a maximum of \$850.00 (polygraph not included).
9. Background investigations which are terminated after the intake interview, but prior to a bonified conditional offer of employment, are billed at \$65.00 per hour, with a maximum of \$1,250.00 (polygraph not included).
10. Background investigations are invoiced in two parts. Invoice (A) is billed after the intake interview/polygraph examination is conducted (\$850.00 for the intake plus \$300.00 for the polygraph: \$1,150.00). Invoice (B) is submitted after the completion of the entire inquiry for the remaining balance.
11. Note: Due to current Federal regulations, credit reports can only be run on sworn applicants or applicants who will have financial responsibilities and/or control of sums greater than \$5,000.
12. ***Payments under this agreement shall not exceed Fifty Thousand Dollars (\$50,000) for the term of this agreement.***

[END OF PAYMENT TERMS]