



The CEO Report

May 25, 2021

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Oak and August Complex Fire Recovery Update

Recovery efforts continue for both the Oak and August Complex fires. After debris removal was completed, soil samples were collected on each parcel to ensure that cleanup goals were met. Crews have rescraped soil on parcels that did not initially meet cleanup goals; soil sample results are pending. Parcels with soil samples that met cleanup goals will move to erosion control measures. To track debris removal progress, CalOES and CalRecycle have created an [interactive map](#).

Disaster case management services are now available through North Coast Opportunities (NCO). Case managers can help address unmet needs, create long term recovery plans, and connect survivors to community resources.

Budget Team Update

The CEO Budget Team continues to work diligently on the Mendocino County FY 2021-22 Proposed Budget Report that is scheduled to go forward to the Board of Supervisors in the June 8-9, 2021 Budget Hearing. As the County nears the end of the 2020-21 Fiscal Year, the team is looking at Year-End figures and is working with the Auditor-Controller's Office. Attached to this report is a snap shot of the current Fiscal Years Year to Date budget. This graph and many more are available through the Mendocino County Budget Portal: <https://www.mendocinocounty.org/government/executive-office/past-county-budgets>

On April 19, 2021 the County was awarded the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the Fiscal Year 2020-21 Budget Book. In addition to the award the County will receive a brass medallion that will be added to the plaque along with previously awarded medallions.

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Request for Proposal/Request for Qualifications/ Request for Bids (RFP/RFQ/RFB) Update

RFP# HR 21-21 Contract Negotiations Employer-Employee Relations Services

- Issued on April 26, 2021
- Submission deadline is June 14, 2021

RFP# 021-21 DOT Radar Speed Check Signs

- Issued on April 09, 2021
- Submission deadline was April 26, 2021
- Awarded and PO Issued

RFP# 022-21 Jail Food Quote

- Issued on April 27, 2021
- Submission deadline was May 12, 2021
- In evaluation process

RFP# 023-21 DOT Interstate Trailer (Risk Replacement)

- Issued on April 30, 2021
- Submission deadline was May 17, 2021
- Awarded and PO issued

RFP# 024-21 DOT John Deer 444P (Risk Replacement)

- Issued on April 30, 2021
- Submission deadline was May 17, 2021
- Awarded and PO issued

RFP# 025-21 IS Microsoft Integration and Implementation Services

- Still being drafted and on hold while drafting an implementation plan

RFP# 026-21 Generator Rentals (PSPS)

- Issued on May 07, 2021
- Submission deadline was May 17, 2021
- Awarded Rental and PO issued

RFP# 027-21 Assessor Office Furniture

- Issued on May 11, 2021
- Submission deadline is May 25, 2021

RFP# 028-21 Board Chambers Security Improvements (Emergency Project)

- Issued on May 12, 2021
- Submission deadline is May 28, 2021





<https://www.mendocinocounty.org/government/board-of-supervisors/agendas-and-minutes>

Board Chambers Update

Board Chambers is in immediate need of adequate IT wiring and screening to facilitate the new virtual component of meetings. Additionally, critical infrastructural changes are necessary to bring the Chamber up to code, ensuring the highest levels of accessibility and safety to the public and staff. Over the last year, Facilities staff have been occupied with other key priorities, such as providing safety updates to departments which continued to serve the public during the pandemic. Clerk of the Board staff are now preparing to break ground on this long awaited project, as Facilities staff are now available and have the funding necessary to proceed. Staff are committed to working diligently and quickly as possible, and anticipate that this project will be complete as early as September 2021.

Extended Emergency Project Declaration for Homekey, Emergency Purchase

Project Homekey is intended to quickly increase the stock of housing throughout the State, by permanently converting hotel rooms into housing units. These units will house individuals who are either homeless or at risk of homelessness; the ongoing COVID-19 pandemic provides special urgency to support these vulnerable members of the community. In Mendocino County, Homekey funds were invested in what is now known as Live Oak Apartments, with 56 total units. Improvements to the Live Oak Apartment building were broken into two phases. "Phase I" (installation of kitchenettes in 30 units) has been pursued under an emergency declaration, with a total cost of \$1.2 million. Originally, "Phase II" had been envisioned as a project that would be completed later, without an emergency declaration. The Homekey grant allows up to 10 years for improvement of all the units.



<http://projecthomekeymendocino.org/>

Phase I construction is essentially complete at this time, and residents have begun moving into their new homes. Through the Phase I tenant application process, a large number of additional vulnerable individuals have been identified that could be appropriately housed in the remaining units. With the ongoing pandemic, these vulnerable individuals need access to the Phase II units, as quickly as possible. Phase II has been declared an emergency project. Phase II will include addition of kitchenettes in remaining units, replacement of remaining carpeting, additional interior doorways between units for operational flexibility, and miscellaneous other improvements. Significant for the operational sustainability of this new apartment building, Phase II will also include solar panels on the roof and in the parking lot. Phase II will require emergency purchase of approximately 20 additional kitchenette units, refrigerators, and hoods, with an estimated cost of \$34,000.

Agriculture Update

This has been a busy month for the Agriculture Department with the return of all the seasonal trappers they are setting out and checking traps around the County. The inspectors have also returned to doing inspections at High Risk places like FedEx and UPS.

The seasonal Farmer's Markets are back open again throughout the County, just in time for this warm weather.

Now that Mendocino County has declared that the County is in a drought: farmers, ranchers, and residents alike are all having to reduce the amount of water they use. Anyone who is looking for resources for this can find helpful information on the Mendocino County website under Drought & Water Conservation Info; <https://www.mendocinocounty.org/government/transportation/mendocino-county-water-agency/drought-water-conservation>



Legislative information, California Law, daily events and legislative publications can be viewed online at the official California Legislative Information website by visiting:

<http://leginfo.legislature.ca.gov/>

Cannabis Management Program Update

The Mendocino Cannabis Program (MCP) submits the attached Cannabis Report to update the Board of Supervisors on the services being provided by the MCP and cannabis policies included in Governor Gavin Newsom's May Revision of the 2021/2022 State Budget Proposal.



<https://www.mendocinocounty.org/government/planning-building-services/cannabis-cultivation>

Planning & Building Services Update

In April 2019, the County and Mendocino County Airport Land Use Commission initiated the replacement and update to portions of the Mendocino County Airport Comprehensive Land Use Plan (ACLUP) related to the Ukiah Municipal Airport with a separate and distinct plan, the Ukiah Municipal Airport Land Use Compatibility Plan (UKIALUCP). On May 20, 2021, the Mendocino County Airport Land Use Commission adopted a Negative Declaration and the UKIALUCP. The UKIALUCP replaces the compatibility plan for Ukiah Municipal Airport adopted by the Mendocino County Airport Land Use Commission in 1996. Pursuant to Government Code section 65302.3(b)-(c), the County will need to initiate modification to its local plans within 180 days of the adoption of the UKIALUCP. Planning & Building Services will be preparing an agenda item for consideration of the Planning Commission, with ultimate approval by the Board of Supervisors, that will incorporate the newly adopted UKIALUCP into local plans.



www.mendocinocounty.org.

Upcoming Board Meetings

Regular Meeting	May 25, 2021
Special Meeting	June 2, 2021
Budget Hearings	June 8-9, 2021
Standing Committee	June 14, 2021
Regular Meeting	June 22, 2021

Dates of Interest

County Holiday	May 31, 2021
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Boards and Commissions Vacancies*

Board Name	Position
Air Quality Management District	Alternate Engineer Member
Archaeological Commission of Mendocino County	Museum Director
Health and Human Services Agency Advisory Board	Law Enforcement
In-Home Supportive Services Agency Advisory Board	Current or Former IHSS Provider
Mendocino County Climate Action Advisory Committee	Member
Westport-Ten Mile Cemetery District	Trustee

* Anticipated vacancies






Please note: Anticipated vacancies include expiring terms; the incumbent of the expiring term may apply for reappointment and/or may continue to serve in their capacity until replaced. California Government Code requires public noticing for all expiring terms regardless of the incumbent's intention to apply for reappointment.

Attachments

1. Oak and August Complex Fire Recovery Update
2. OpenGov Year to Date Graph
3. Cannabis Program Management Update
4. Ukiah Daily Journal Article – *HHS employees concerned about change*
5. HHS Employee's Letter of Support
6. Ongoing List of Boards and Commissions Vacancies

May						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

-  Regular Board Meeting
-  County Holiday
-  Limited Meetings
-  Standing Committees
-  NACo Conference

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[@countymendocino](#)



Oak and August Complex Fire Recovery Update

May 19, 2021

Oak Fire Recovery Update

Overview: The Oak Fire started on September 7, 2020 five miles north of Willits and burned 1,100 acres. The fire destroyed 56 structures, including 31 residences.

FEMA Individual Assistance

Registration Deadline: 12/16/2020

Last updated 05/03/2021

Individuals & Households Program (IHP) Breakdown	
Total Registrations	116
Daily Registrations	0
IHP Referrals	92
IHP Approved	3
IHP \$ Amount Approved	\$90,086.13

Housing Assistance (HA) Program Breakdown	
HA Referrals	87
HA Approved	3
HA \$ Amount Approved	\$78,958.65
Rental Assistance	2
Rental Assistance \$ Approved	\$4,362.00

Other Needs Assistance (ONA) Program Breakdown	
ONA Referrals	45
ONA Approved	1
ONA \$ Amount Approved	\$11,127.48

Small Business Administration Loans

Last Updated 05/07/2021

	Home Loan Applications	Business Loan Applications	Total
FEMA Referrals	95	36	131
Applications Received	21	10	31
Applications Approved	3	0	3
Dollars Approved	\$338,600	\$0	\$338,600



Oak and August Complex Fire Recovery Update

May 19, 2021

State Assistance Programs

Program	Deadline
Disaster CalFresh	November 16-20, 2020
Disaster Unemployment Assistance	December 3, 2020

Community Engagement

Milestone	Lead Agency	Status	Unmet Needs
Local Assistance Centers	County/EO	The County, in partnership with Cal OES, FEMA, and community organizations, set up a Local Assistance Center in Willits on 10/26/20 in order to provide resources and assistance to those affected by the Oak Fire.	
Mobile Registration Intake Center	FEMA	FEMA representatives were on site in Willits from 10/26 to 10/29/2020 in order to provide resources and assistance to those affected by the Oak Fire.	
Outreach during Phase 1 of Debris Removal	County/Public Health	During the week of 11/9, County Public Health: <ul style="list-style-type: none"> • Provided Right of Entry paperwork to give property owners time to read through the documents • Provided wattles to property owners to help protect against erosion <ul style="list-style-type: none"> ◦ County provided flyers with a QR code that links to a video on how to install wattles 	
Town Hall	County	<ul style="list-style-type: none"> • Webinar on 11/19/20 • The County, FEMA, and Cal OES provided fire survivors with information on fire recovery programs and answered questions from community members • Topics covered: FEMA mitigation, individual assistance, business assistance, watershed protection, debris removal, cannabis, behavioral health services, social services (Disaster CalFresh and housing programs), and disaster case management • Estimated that at least 15 community members participated via Zoom • Options for community members to view and ask questions via phone, Zoom, YouTube, and Facebook 	<ul style="list-style-type: none"> • A virtual format may have been inaccessible to community members who do not have internet connection or phone reception
Disaster Case Management	FEMA	<ul style="list-style-type: none"> • A statewide hotline to assist survivors of the 2020 wildfires is available through the Catholic Charities of California at (833)-775-3267 • Service provider for Mendocino County will be North Coast Opportunities (NCO) • Disaster case management services are now available through NCO. 	



Oak and August Complex Fire Recovery Update

May 19, 2021

Debris removal

Milestone	Lead agency	Status	Unmet needs
Phase 1: Remove household hazardous waste (HHW)	California Department of Toxic Substances Control (DTSC)	<p>Completed 11/11-11/19</p> <p>Organizations involved included:</p> <ul style="list-style-type: none"> • County Public Health <ul style="list-style-type: none"> ○ Communicated with DTSC and property owners ○ Requested that property owners leave their gates open to facilitate clean up • ANCON <ul style="list-style-type: none"> ○ Contract with DTSC ○ Removed, consolidated, and prepared HHW for transport • LACO <ul style="list-style-type: none"> ○ Engineering consulting firm and County partner ○ Assisted with HHW clean up • DTSC returned to the County during the week of 2/8 to do asbestos assessments and household hazardous waste removal for any property that was missed during Phase 1 debris removal in December 	
Phase 2: Remove the majority of burn debris and vehicles	Cal OES	<ul style="list-style-type: none"> • All debris removal is complete <ul style="list-style-type: none"> ○ Crews have rescraped soil on parcels that did not initially meet cleanup goals. Soil sample results are pending. ○ Parcels with soil samples that met cleanup goals will move to erosion control measures ○ Debris removal progress can be tracked with this interactive map. • Phase 2 of debris removal includes: <ul style="list-style-type: none"> ○ Site and arborist assessment ○ Removal of ash, debris, and burned vehicles from properties ○ Hazardous tree removal: Any trees that will hit the public right of way and are dead or dying ○ Asbestos survey and removal ○ Soil testing for heavy metals ○ Erosion control • County must receive a signed Right-of-Entry (ROE) permit from each property owner in order to implement Phase 2 <ul style="list-style-type: none"> ○ If property owners do not sign ROEs, they must clean up the debris privately to state standards. 	County needs a plan to clean up cannabis-related debris, which is not covered under phase 1 or 2.



Oak and August Complex Fire Recovery Update

May 19, 2021

Watershed protection and erosion control	County, collaborating with LACO, Cal OES, and the California Conservation Corps (CCC)	<ul style="list-style-type: none"> LACO conducted a watershed impact assessment during the week of 11/16 <ul style="list-style-type: none"> Initial watershed concerns found from assessment: sediment deposition from damaged culverts, roads, and firebreaks Shows a need for long-term soil stabilization CCC completed work on 1/21 <ul style="list-style-type: none"> Installed straw wattles, silt barriers (silt socks and fences), straw and wood mulch Post-CCC watershed assessment by LACO complete (Projects on private property require an ROE) 	
Right-of-Entry Permits	Planning and Building	<ul style="list-style-type: none"> County deadline: 12/4/20 State deadline: 2/15/21 Submitted: 15 Private cleanup: 3 Needed: 0 	
Urgency Ordinance	Board of Supervisors; Planning and Building	<ul style="list-style-type: none"> Required before the County can enforce abatement for parcels that have not submitted an ROE or completed private clean-up The Board passed the ordinance on 12/15/20 	

August Complex Recovery Update

Overview:

The fires that eventually merged into the August Complex started on August 16 and 17, 2020. The August Complex burned 1,032,648 acres, primarily in the Mendocino, Shasta-Trinity, and Six Rivers National Forests. Within Mendocino County, the August Complex burned an estimated 172,929 acres and destroyed at least 16 structures, including 10 residences.

FEMA Individual Assistance

Registration Deadline Extended: 12/11/2020

Last updated: 05/03/2021

Individuals & Households Program (IHP) Breakdown	
Registration	75
IHP Referrals	53
IHP Approved	0
IHP \$ Amount Approved	\$0.00

Housing Assistance (HA) Program Breakdown	
HA Referrals	50
HA Approved	0
HA \$ Amount Approved	\$0.00
Rental Assistance	0
Rental Assistance \$ Approved	\$0.00

Other Needs Assistance (ONA) Program Breakdown



Oak and August Complex Fire Recovery Update

May 19, 2021

ONA Referrals	26
ONA Approved	0
ONA \$ Amount Approved	\$0.00

FEMA Public Assistance

Deadline to identify damages and impacts: 1/22/2021

State Assistance Programs

Program	Deadline
Disaster Unemployment Assistance	Program ends February 20, 2021

Small Business Administration Loans

Last updated 05/07/2021

	Home Loan Applications	Business Loan Applications	Total
FEMA Referrals	51	24	75
Applications Received	5	1	6
Applications Approved	0	0	0
Dollars Approved	\$0	\$0	\$0

Community Engagement

Milestone	Lead Agency	Status	Unmet Needs
Local Assistance Centers	County/EO	The County, in partnership with Cal OES and community organizations, set up a Local Assistance Center in Covelo on 10/28/20 in order to provide resources and assistance to those affected by the August Fire.	
Outreach during Phase 1 of Debris Removal	County/Public Health	During the week of 11/9, County Public Health: <ul style="list-style-type: none"> • Provided Right of Entry paperwork to give property owners time to read through the documents • Provided wattles to property owners to help protect against erosion <ul style="list-style-type: none"> ○ County provided flyers with a QR code that links to a video on how to install wattles 	
Town Hall	County	<ul style="list-style-type: none"> • Webinar on 11/19/20 • The County, FEMA, and Cal OES provided fire survivors with information on fire recovery programs and answered questions from community members • Topics covered: FEMA mitigation, individual assistance, business assistance, watershed protection, debris removal, cannabis, behavioral health services, social services (Disaster CalFresh and housing programs), and disaster case management 	<ul style="list-style-type: none"> • A virtual format may have been inaccessible to community members who do not have internet connection or phone reception



Oak and August Complex Fire Recovery Update

May 19, 2021

		<ul style="list-style-type: none"> Estimated that at least 15 community members participated via Zoom Options for community members to view and ask questions via phone, Zoom, YouTube, and Facebook 	
Mobile registration intake center (MRIC)	FEMA	<ul style="list-style-type: none"> FEMA set up an MRIC in Covelo at the Round Valley Public Library from 12/4-12/6/2020 to help fire survivors register for federal assistance programs. 	
Disaster Case Management	FEMA	<ul style="list-style-type: none"> A statewide hotline to assist survivors of the 2020 wildfires is available through the Catholic Charities of California at (833)-775-3267 The service provider for Mendocino County will be North Coast Opportunities (NCO) Disaster case management services are now available through NCO. 	

Debris Removal

Milestone	Lead agency	Status	Unmet needs
Phase 1: Remove household hazardous waste (HHW)	California Department of Toxic Substances Control (DTSC)	<p>Completed 11/11-11/19</p> <p>Organizations involved included:</p> <ul style="list-style-type: none"> County Public Health <ul style="list-style-type: none"> Communicated with DTSC and property owners Requested that property owners leave their gates open to facilitate clean up ANCON <ul style="list-style-type: none"> Contract with DTSC Removed, consolidated, and prepared HHW for transport LACO <ul style="list-style-type: none"> Engineering consulting firm and County partner Assisted with HHW clean up DTSC returned to the County during the week of 2/8 to do asbestos assessments and household hazardous waste removal for any property that was missed during Phase 1 debris removal in December 	
Phase 2: Remove the majority of burn debris and vehicles	Cal OES	<ul style="list-style-type: none"> All debris removal is complete <ul style="list-style-type: none"> All parcels have had soil samples collected Crews have rescraped soil on parcels that did not initially meet cleanup goals. Soil sample results are pending. Parcels with soil samples that met cleanup goals will move to erosion control measures Debris removal progress can be tracked with this interactive map. Phase 2 of debris removal includes: <ul style="list-style-type: none"> Site and arborist assessment Removal of ash, debris, and burned vehicles from properties 	County needs a plan to clean up cannabis-related debris, which is not covered under phase 1 or 2.



Oak and August Complex Fire Recovery Update

May 19, 2021

		<ul style="list-style-type: none"> ○ Hazardous tree removal: Any trees that will hit the public right of way and are dead or dying ○ Asbestos survey and removal ○ Soil testing for heavy metals ○ Erosion control ● County must receive a signed Right-of-Entry (ROE) permit from each property owner in order to implement Phase 2 <ul style="list-style-type: none"> ○ If property owners do not sign ROEs, they must clean up the debris privately to state standards. 	
Watershed protection and erosion control	County, collaborating with LACO, Cal OES, and CCC	<ul style="list-style-type: none"> ● Watershed impact assessment by LACO is complete ● CCC completed work on 1/21 <ul style="list-style-type: none"> ○ Installed straw wattles, silt barriers (silt socks and fences), straw and wood mulch ○ Post-CCC assessment by LACO completed on 2/4/21 ● (Projects on private property require an ROE) 	
Right-of-Entry Permits	Planning and Building	<ul style="list-style-type: none"> ● County deadline: 12/4/20 ● State deadline: 2/15/21 ● Submitted: 17 ● Private cleanup: 1 ● Needed: 1 ● Ineligible: 1 	
Urgency Ordinance	Board of Supervisors; Planning and Building	<ul style="list-style-type: none"> ● Required before the County can enforce abatement for parcels that have not submitted an ROE or completed private clean-up ● The Board passed the ordinance on 12/15/20 	

Month-to-Date Accumulated Actuals

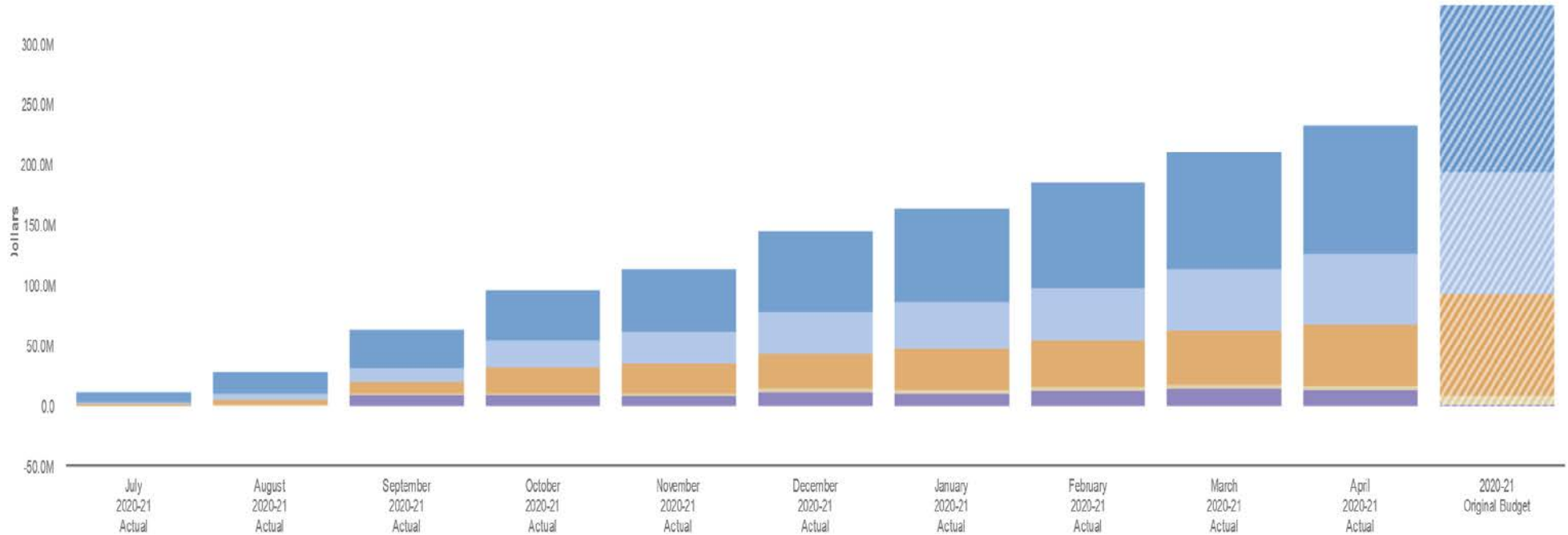
Fiscal Year 2020-21's Month-Date Actual Expenses

July 1, 2020 – April 31, 2021

Sort By Chart of Accounts

- Salaries & Benefits
- Services & Supplies
- Other Charges
- Fixed Assets
- Transfers

Visualization



Expand All	July 2020-21 Actual	August 2020-21 Actual	September 2020-21 Actual	October 2020-21 Actual	November 2020-21 Actual	December 2020-21 Actual	January 2020-21 Actual	February 2020-21 Actual	March 2020-21 Actual	April 2020-21 Actual	2020-21 Original Budget	2020-21 Variance	2020-21 Variance
▶ Salaries & Benefits	\$ 8,360,234	\$ 17,876,714	\$ 32,602,710	\$ 42,340,447	\$ 52,114,375	\$ 67,232,085	\$ 76,873,336	\$ 86,756,450	\$ 96,666,222	\$ 106,453,283	\$ 137,976,956	31,523,673	22.85%
▶ Services & Supplies	842,438	5,181,404	11,841,975	21,741,041	25,957,934	34,541,900	39,523,946	44,372,416	50,788,854	58,186,079	101,038,107	42,852,028	42.41%
▶ Other Charges	2,221,822	4,922,161	8,668,561	21,304,755	25,180,977	29,527,380	33,728,731	38,172,208	45,447,753	51,184,278	84,661,279	33,477,001	39.54%
▶ Fixed Assets	4,401	857,997	1,464,738	1,803,317	2,000,848	2,576,930	3,028,753	3,141,408	3,219,686	3,485,905	7,248,708	3,762,804	51.91%
▶ Transfers	0	-9,011	9,431,631	9,290,979	8,940,331	11,976,421	10,987,633	13,162,423	14,558,250	13,865,886	1,467,997	-12,397,868	-844.54%
Total	\$ 11,428,895	\$ 28,829,265	\$ 64,009,615	\$ 96,480,539	\$ 114,194,466	\$ 145,854,716	\$ 164,142,399	\$ 185,604,904	\$ 210,680,764	\$ 233,175,411	\$ 332,393,049	99,217,638	29.85%

FOR IMMEDIATE RELEASE

April 19, 2021

For more information, contact:

Technical Services Center

Phone: (312) 977-9700

Fax: (312) 977-4806

E-mail: budgetawards@gfoa.org

(Chicago, Illinois)--Government Finance Officers Association is pleased to announce that **County of Mendocino, California**, has received GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and in the fourteen mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual(s) or department designated as being primarily responsible for having achieved the award. This has been presented to **Finance Department**.

There are over 1,600 participants in the Budget Awards Program. The most recent Budget Award recipients, along with their corresponding budget documents, are posted quarterly on GFOA's website. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources and practical research for more than 20,500 members and the communities they serve.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**County of Mendocino
California**

For the Fiscal Year Beginning

July 01, 2020

Christopher P. Morill

Executive Director



**The Government Finance Officers Association
of the United States and Canada**

presents this

CERTIFICATE OF RECOGNITION FOR BUDGET PREPARATION

to

**Finance Department
County of Mendocino, California**



The Certificate of Recognition for Budget Preparation is presented by the Government Finance Officers Association to those individuals who have been instrumental in their government unit achieving a Distinguished Budget Presentation Award. The Distinguished Budget Presentation Award, which is the highest award in governmental budgeting, is presented to those government units whose budgets are judged to adhere to program standards

Executive Director

Christopher P. Morill

Date: **April 19, 2021**

CANNABIS MANAGEMENT PROGRAM UPDATE

Application Processing Update

Per Chapter 10A.17, the County has issued 1,149 local authorizations for commercial cannabis cultivation. Of the 1,149 local authorizations issued, 271 are in the form of annual permits, and the remaining 878 have local authorization in the form of embossed receipts (an embossed receipt was provided to applicants upon payment of application fees), and are essentially applications that are still under review by County staff.

During the summer of 2020, County staff established a tiered application review process and the embossed receipt applications were assigned to staff for full review. Between September 2020 and the end of January 2021, County staff reviewed 410 applications (47 percent), which resulted in the development of 372 correction letters which were sent to embossed receipt holders with incomplete applications. Each correction letter identified the application materials necessary to complete the application and provided a 30-day window for the applicant to provide the outstanding materials to County staff.

The results of issuing these correction letters varied greatly. During the application review process, County staff issued 3 permits, determined that 115 applicants are in “good standing”, and recommended 125 for portal resubmission due to failure to submit required materials in a timely manner. For the purposes of this exercise, “good standing” means the applicant has continued to provide the requested materials in a timely manner and continues to maintain compliance with the standards and regulations set forth in Chapter 10A.17.

New Permits Issued	3
Applicants In Good Standing	115
Recommended for Portal Reapplication	125
Applications Recommended for Denial	105
Applications Denied	14
Applications Voluntarily Withdrawn	8
Applications Canceled	2
Total Correction Letters Issued	372

County staff denied 14 applications due to complaints and outstanding compliance violations, recommended that 27 applicants be denied for lack of compliance, and recommended that 78 applicants be denied for failure to respond to the correction letters. Of the 410 applications reviewed, 38 applicants did not receive correction letters due to changes in direction provided to County staff by the Board of Supervisors.

In addition to the applicants that have been recommended for Portal Reapplication, the 38 applicants that did not receive correction letters, along with the 468 that have not been reviewed, will be required to submit complete applications via a new online portal system. Failure to submit a complete applications while the portal is open will result in the application being denied. County staff will be able to establish the portal time line and publish the portal procedures once the policy for the sensitive species habitat review has been reevaluated and finalized.

Sensitive Species Habitat Review

Section 10A.17.100 requires that, before the issuance of a cannabis cultivation permit, a cultivation site be reviewed for sensitive species habitat. This requirement was added to Chapter 10A.17 pursuant to Mitigation Measure BIO-1 of the initial study and mitigated negative declaration (SCH No. 2016112028) prepared and adopted for the permit program. The discussion of Mitigation Measure BIO-1 in the initial study provides additional context for the mitigation measure, stating it is applicable to applicants that have conducted non-contiguous expansion and relocated cultivation sites.

The mitigation measure requires County staff to review proposed permit locations and identify where habitat suitable for sensitive species may exist. If County staff determines that the permit location is where habitat suitable for sensitive species may exist, the County is required to refer the application to the California Department of Fish and Wildlife (CDFW) for consultation. Upon consultation, CDFW may recommend approval of the proposed development, ask to conduct a site inspection, or request additional studies in order to make the determination that no impacts to sensitive species will occur. A cultivator that cannot demonstrate that there will be a less than significant impact to sensitive species will not be issued a cultivation permit.

Section 10A.17.100 calls for the County to develop policies in consultation with CDFW to implement the mitigation measure and referral process. These policies were finalized by County staff in September 2020 and a concurrence letter was issued by CDFW in November of 2020. The mitigation measure policies informed the development of the County's Section 15168 Environmental Checklist, commonly known as Appendix G, which was negotiated with the California Department of Food and Agriculture (CDFA).

However, the terms "contiguous" or "non-contiguous" were not defined by the initial study nor the CDFW policies. In March 2021, the County defined the term "contiguous expansion" and prepared a contiguous expansion affidavit that allows applicants to declare, under penalty of perjury, that the expansion or relocation of the cultivation area was conducted on an area contiguous to the original cultivation site.

"Contiguous Expansion" means the relocation of plant canopy, and/or the permitted expansion of plant canopy to an area that is within 200 feet of any original cultivation site (prior to January 1, 2016) located on the parcel. Terms used in this definition shall be the same as those already defined in Chapter 10A.17, including "cultivation site," "expansion" and "plant canopy."

The "contiguous expansion" definition and affidavit was established to implement the overall mitigation measure and allow applicants that submit a sensitive species habitat review questionnaire and contiguous expansion affidavit the ability to forgo the consultation with CDFW, so long as County staff had determined that the development was not located in an area where habitat suitable for sensitive species exists. In early May, the Cannabis Ad Hoc Committee notified County staff that the "contiguous expansion" definition had been implemented incorrectly as County staff was not providing a complete exemption from the mitigation measure when an applicant submitted an affidavit.

At this time, County staff has removed the sensitive species habitat review page from the County website and is working with CDFW to reevaluate the policies established in conformance with this mitigation measure. County staff has also temporarily removed the Appendix G materials from the website and is working with CDFA to determine if additional guidance should be provided to applicants to ensure that the County and CDFA can verify that the development will result in a less than significant impact to Biological Resources.

Governor's May Revision of his 2021 / 2022 State Budget Proposal

Governor Gavin Newsom released on the May Revision of his January Budget Proposal on Friday, May 14, 2021. The revision restates his commitment to consolidating cannabis licensing and associated regulatory functions into a new Department of Cannabis Control (DCC). Additionally the governor makes significant modifications to his cannabis spending plan including a \$100 Million Local Jurisdiction Assistance Grant Program. Details are highlighted below.

Cannabis Provisional Licensing Program

The May revise incorporates language from Senate Bill 59 (Cabarello) that extends the licensing authorities ability to issue new provisional licenses for an additional 6 months, until July 1, 2022. Unlike SB 59, the governor proposes to continue the provisional licensing program indefinitely to allow the State, local governments, and applicants sufficient time to bring existing provisional license holders into compliance with the California Environmental Quality Act (CEQA), which is necessary to receive an annual license from the state.

Under the governor's plan, cultivation applicants will be required to meet specified environmental compliance requirements set forth by the California Department of Fish and Wildlife (CDFW) and the State Water Resource Control Board (SWRCB) as a condition of receiving a new provisional license, as follows:

- A final Lake and Streambed Alteration Agreement; or
- A Lake and Streambed Alteration Agreement provided by the CDFW, and signed and returned to the CDFW; or
- Written verification by the CDFW that a Lake or Streambed Alteration Agreement is not needed; and
- A valid water right from the SWRCB Division of Water Rights (if applicable).

The governor further proposes new requirement for cultivators in possession of provisional licenses as described above. Failure to comply with the above requirement would result in cancellation of a provisional license. The proposal also incorporates a recommendation, advanced by Senator Caballero, that requires the new Department of Cannabis Control to promulgate regulations to define and measure provisional license holders progress toward achieving annual licensure.

Cannabis Local Jurisdiction Assistance Grant Program

The May Revise includes \$100 million for a new local assistance grant program for eligible local jurisdictions, as defined. Funding will come from the State General Fund and will be one-time only. The purpose of the grant program is to:

- Aid local governments in more swiftly processing substantial workloads, including that related to environmental review.
- Support provisional licensees by allowing local governments to pass funding through to applicants for the purposes of assessing and mitigating environmental impacts.
- Apply significant resources toward areas rich in natural resources and that have a high number of small cultivators, as both often require a heightened level of capital to meet environmental compliance standards.
- Provide enhanced resources to eligible jurisdictions implementing equity programs.

- Encourage local governments to modify permitting methods to better align with the state’s efforts to create a streamlined and equitable pathway to licensure.

Eligible jurisdictions are defined as cities and counties with the highest number of provisional license holders across the cannabis supply chain and are divided into three categories as follows:

- Category 1 (25 Percent of Funds): The top eight local jurisdictions allowing for licensed cannabis cultivation, based on the number of locations issued a provisional license by the California Department of Food and Agriculture as of May 5, 2021.
- Category 2 (25 Percent of Funds): The top eight local jurisdictions allowing for licensed cannabis manufacturing, based on the number of provisional manufacturing, distribution, testing, microbusiness, and/or retail licenses by the Department of Public Health and the Bureau of Cannabis Control as of May 5, 2021
- Category 3 (50 Percent of Funds): Any jurisdiction eligible for Category 1 or 2 that has received California Equity Grant funding to support an established local equity program, excluding Type 1 funding awarded by GO-Biz.

Eligible jurisdictions receive funding based on the proportionate share of their entire provisional license population. Jurisdictions that qualify for Categories 1 and 2 may only seek funding in the category for which they hold the majority of licenses. The proposal identifies seventeen eligible local jurisdictions. Pursuant to the Local Jurisdiction Assistance Grant program **\$18,084,837 of the funding proposal shall be available to the County of Mendocino.**

Sustainable California Grown Cannabis Pilot Program

The May Revise proposes the establishment of a new pilot program within the California Department of Food and Agriculture. Funded at \$9 million over three years, the Sustainable California Grown Cannabis Pilot Program will be established to incentivize legacy outdoor cannabis cultivators to participate in collection of data to benchmark best practices in:

- Reducing the environmental impact of cannabis water and energy use
- Promote sustainable pest management and fertilizer practices; and
- Enhancing soil health.

This effort is part of the Administration’s broader effort to reduce greenhouse gas emissions and curb impacts associated with climate change.

Deputy Director of Equity & Inclusion

The May Revise proposes the creation of a new Deputy Director of Equity and Inclusion within the Department of Cannabis Control to implement progressive cannabis policies and license and regulate commercial cannabis activity in a manner that best protects public health, safety, the environmental, and local communities, while achieving social equity. This position is proposed to be an appointed position under the direction and supervision of the director and will serve at the pleasure of the governor.

COUNTY GOVERNMENT

HHSa EMPLOYEES ARE WORRIED ABOUT CHANGES

By Karen Rifkin

“In the face of multiple public health emergencies, most recently the COVID-19 pandemic, Public Health staff have struggled to maintain the standards required by the California Health and Safety Code. Public Health has struggled with a lack of experienced public health leadership, low salaries, inadequate staffing and, most importantly, the lack of support by HHSa management for a functional public health department.” — from an open letter to the Board of Supervisors by the Mendocino County Chapter Executive Board, SEIU 1021.

In 1999, discussions were initiated with the Mendocino County Public Health Advisory Board in regards to merging the Social Services, Public Health and Mental Health/Behavioral Health departments under one super agency—to save money and integrate services. Planning began in 2005 and in 2007 an integrated agency of the three departments, a super agency, was formed with present-day CEO Carmel Angelo as the first Health and Human Services Agency Director.

Currently, the agency is under extreme duress. The Public Health Department went from 182 employees in 2007 to present-day staffing levels of less than 50 with no Public Health Director, no Director of Nursing, no Health Educators and few nurses. With some of the highest rates of suicide, drug overdose, murder and domestic violence and the trend increasing, the health status of the county has declined. According to the Robert Wood Johnson County Rankings, Mendocino’s health status is now ranked as 41 out of 58 counties.

Behavioral Health and Recovery Services (BHRS) continues to struggle financially, has contracted out almost all of its direct services—the mobile unit is the closest it comes to actual patients—and is now essentially a contract unit that handles billing from contractors and Medical audits. There is a lack of fiscal transparency. After three years, Measure B, voted for by the public, has not materialized.

Patrick Hickey is the field representative for the Service Employees International Union (SEIU) Local 1021 that represents about 60,000, mostly public, employees in Northern California and within the county



PHOTO BY KAREN RIFKIN

Patrick Hickey, field representative for the Service Employees International Union (SEIU) Local 1021.

represents Mendocino County employees, Mendocino College classified employees, Mendocino Superior Court employees and City of Fort Bragg employees.

Hickey works with the elected leadership of those chapters in making sure their wages, hours and working conditions are properly enforced, negotiates with employers to establish fair and reasonable work rules and has the right to negotiate for changes that have a direct impact on employees.

According to Hickey, HHSa Director Tammy Moss Chandler, just prior to her retirement in 2020, said the county was taking a serious look at the super agency model as to whether it made sense structurally and was being successful in carrying out its goals and missions.

“We heard from the county that, in the final analysis, the super agency model hadn’t done what they hoped it would do and had, in some ways, created an unmanageable, unwieldy bureaucracy,” says Hickey. “It wasn’t saving money and wasn’t providing the services it should.

They said they would begin a process to reevaluate.”

In August of 2020, County CEO Angelo and HHSa Director Moss Chandler hired an outside consulting company, Kitchen Table Consulting, LLC, to facilitate a process to assess the integrated model in collaboration with the Mendocino County Health and Human Services Advisory Board.

Hickey and SEIU Local 1021’s five-member executive board were notified that the county had brought in the consulting firm and in January of 2021, SEIU conducted a survey of HHSa employees, many of whom had worked under both systems—departmental and super agency.

“That gave us a good understanding of what was working in the new structure and what had been lost from the previous structure.

“The overall findings were that people felt that the super agency model did not meet its goals; did not create a lot of administrative savings; was still functioning as departmental si-

los but with a lot more layers of management creating difficulty in getting things accomplished; and creating a situation where a lot of areas were suffering from neglect.”

The gravest concerns were from Public Health Department employees.

“Public Health has gone through quite a few challenges over the last years and is currently operating with an interim director.”

According to the SEIU survey, the majority of Public Health staff believe they need a director, to be fully staffed up to function effectively; to focus on their mission; and to have a broad vision of where the department is going.

The Public Health Department is not like Behavioral Health, which is about providing treatment, nor is it like Social Services, which is about providing programs and assistance; it is about prevention.

The pandemic made this very clear as Public Health is the frontline agency to be deal-

HHSA

FROM PAGE 1

ing with this kind of a situation. Operating without a director and without full staffing, the county had to move staff from other departments to work in public health, doing jobs they had no qualifications for and making them unable to perform their normal work. They lacked messaging to the Hispanic community because the CEO's office took over Public Health's ability to access social media and for many months did not have bi-lingual staff.

"Although the county was able to rally its resources and were, miraculously, successful, it drove home the fact, in a very startling way, that we need a fully functioning, fully-staffed Public Health department with a director and a lab (closed some years ago.)"

With no lab during the pandemic, the county contracted with Sonoma to evaluate their tests. Sonoma County became over-

whelmed and was no longer able to assist with this so Mendocino County staff drove to UCSF to deliver Covid tests.

"Not the best use of resources; you need a lab for this kind of situation," Hickey says.

The majority of responses from the SEIU survey indicated support for Public Health and Mental Health/Behavioral Health to exist as two separate departments.

At the most recent HHSA Advisory Council meeting on March 10, Jenine Miller, Deputy Director of Behavioral Health and Recovery Services, Bekkie Emery, Deputy Director of Social Services, and Mary Alice Willeford, Interim Public Health Director, brought forth a two-department proposal—Social Services as one department and Public Health and Behavioral Health merged as another department.

"This is not a good decision and we feel that management came in with an agenda that they pushed on the advisory board," says Hickey. "For them to make

such a dramatic decision in such a quick manner seems a bit hasty."

There is a lot of resistance to this proposal from staff—that it is not a good fit, that the departments' cultures and missions are different, that they both need to be able to focus independently on their own core tasks, he says.

"With two distinct missions—Public Health focuses on prevention and Behavioral Health focuses on treatment—combining them will continue to compromise the effectiveness and focus of both departments. The best way forward is to transform HHSA into three departments—Behavioral Health, Public Health and Social Services—with qualified leadership who can focus on and regain the sense of direction so desperately needed and deserved. Also important is the elimination of extra layers of management.

"Moving to two departments does not solve the problems, does not change the dynamic. We recommend three departments

as they have been acting as separate departments. We will be recommending that to the Board of Supervisors.

"We're also concerned about the lack of fiscal transparency. Right now, it's very fungible, easy for funds to slosh around, and very challenging to determine if the funding is being allocated the way it is supposed to be.

"HHSA has a very large budget, tens of millions of dollars, but since none of the departments submit monthly or quarterly budget reports, the Board of Supervisors cannot determine if they are being successful or not," Hickey says.

"As a board member, you would want this kind of accountability to determine what is working and what is not working.

"Our goal is for HHSA and the departments to be more effective and more successful in providing services, to be nimble, transparent, focused and transparent, allowing staff to do their work with clear, concrete and measurable results."

April 22, 2021

Mendocino County Board and Supervisors, Health and Human Services Agency Advisory Board,
and CEO Carmel Angelo,

Over the last year there has been a lot of change in the Health and Human Service Agency Departments. We have seen the retirement of our director and our world turned upside down by the COVID-19 pandemic. With all this change happening at once, we braced for the worst as we struggled to respond to this pandemic with a department that had been downsized and did not have the staffing or tools to respond. In the midst of this and all the chaos we were joined with Behavioral Health and Recovery Services and found support and growth, which was so needed for our department.

We have heard that the Executive Office, Board of Supervisors, and Health and Human Services Agency Advisory Board has been looking at how HHS might split from a super agency to another model. We are writing this letter today in support of the idea of a Health Services Agency comprised of Public Health and Behavioral Health and Recovery Services (BHRS) following the dissolution of Health and Human Services Agency.

We have seen benefits from being a joint agency over the past year and would like to advocate for allowing us to continue to work jointly together. We have seen growth, support and improvement of employee moral even during this extremely challenging time of the COVID Pandemic.

There are many reasons this partnership has been successful and why the two agency model of Public Health and Behavioral Health is the way of the future, including:

- ❖ Both departments serve the same populations regarding correlated services and working together will improve lives of our community members.
- ❖ The current collaboration has brought more facilitation between the programs and has provided more options to assist clients from a whole health approach.
- ❖ The joint management has been working together to provide a positive work environment with a focus on employee morale, leadership development, and client services. Staff have reported feeling more supported and more consistency with the joint leadership model.
- ❖ The current BHRS director, Jenine Miller, would be an asset to have working congruently with the Public Health director. Her dedication to grow programs in Public Health to better serve our clients and communities is an asset to Public Health. In the last few months we have seem more dedication and growth in Public Health then we have in years.

- ❖ Currently Public Health and BHRS share the same work location. This collaboration of departments would complement the expenses that are accrued for the building as well as administrative costs.
- ❖ During the COVID pandemic disaster response, Public Health and Behavioral Health were able to leverage staffing which was mutually beneficial to ensure continuity of care for service beneficiaries, to not burn out any one unit, and had fiscal benefits.
- ❖ "Mental Health is Public Health" Jenine Miller quoted this phrase from someone and we feel this is a true statement for our programs as well as for BHRS programs.

The pandemic brought us together to work as a team more closely than we had as a super agency. The collaborations will continue to benefit the community if we are to remain a Health Services Agency. Together Environmental Health, Public Health, and Behavioral Health services have all the ingredients needed to effect positive change in the community.

Thank you for your time and consideration,

Employees in Support

Dianne Raster

Sherrill Sautter

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[Handwritten signature]

Kathy O'Connell

Lina Lori O'Shea
Michelle Temple
Jennifer McFadyen

[Handwritten signature]

Trey Stuchland

Gabriela Burlison

Will Kim

Kileen Harmon

[Handwritten signature]

Michelle Acuna

Sofia Vargas

Brianna

Jessica Toste

Mary Alice Wilbur

Bernice W. Burrows

Andy Coen

Guerra Chavez

George Verastegui ~~Atfuidy~~
Ana Morales Aram.
Clemencia Panaguer
Azulita Guedes ..
Ma

Harry D. Leonard

Clasas Sat
Maria Manzo



VACANCIES

**MENDOCINO COUNTY
BOARD OF SUPERVISORS**
501 LOW GAP ROAD, ROOM 1010
UKIAH, CA 95482

GLENN MCGOURTY
First District

MAUREEN MULHEREN
Second District

JOHN HASCHAK
Third District

DAN GJERDE
Fourth District

TED WILLIAMS
Fifth District

CARMEL ANGELO
Chief Executive Officer/Clerk of the Board

CHRISTIAN M. CURTIS
County Counsel

APPOINTMENTS TO BOARDS AND COMMISSIONS MAY 12, 2021

The Board of Supervisors is actively seeking candidates to fill the following vacancies. Please consult with the Executive Office or visit <http://www.mendocinocounty.org> for information on specific categorical areas and District vacancies.

BOARD / COMMISSION	POSITION / CATEGORY	SEATS OPEN
Airport Land Use Commission	(Planning Commission Representative)	(2)
Air Quality Management District Hearing Board	(Various)	(4)
Anderson Valley Cemetery District	(Trustee)	(4)
Archaeological Commission of Mendocino County	(Industry Representative)	(2)
Area Agency on Aging – Governing Board	(Various)	(2)
Assessment Appeals Board	(Various)	(2)
Behavioral Health Advisory Board	(Various)	(7)
Cemetery District of the Redwoods	(Trustee)	(1)
Child Care Planning Council	(Various)	(3)
Civil Service Commission	(Various)	(1)
Community Development Commission	(Various)	(2)
Covelo Public Cemetery District	(Trustee)	(1)
Emergency Medical Care Committee	(Various)	(3)
First 5 Mendocino	(Various)	(3)
Fish Rock Cemetery District	(Trustee)	(1)
Gualala Municipal Advisory Council	(Member)	(1)
Health and Human Services Agency Advisory Board (HHSA)	(Various)	(4)
In-Home Supportive Services (IHSS) Advisory Committee	(Various)	(11)
Law Library Board of Trustees	(Various)	(1)
Library Advisory Board	(Various)	(3)
Little River Airport Advisory Committee	(Various)	(12)
Mendocino Council of Governments	(Various)	(1)
Mendocino County Business Improvement District	(Various)	(1)
Mendocino County Climate Action Advisory Committee	(Various)	(6)
Mendocino County Employees' Retirement Association Board	(Various)	(1)
Mendocino County Fish and Game Commission	(Various)	(2)
Mendocino County Resource Conservation District	(Long-Term Director)	(1)
Mendocino County Tourism Commission	(Various)	(1)
Mendocino Historical Review Board	(Various)	(2)
Mendocino – Little River Cemetery District	(Trustee)	(2)
Museum Advisory Board	(Various)	(3)
North Coast Resource Partnership	(Various)	(1)
Policy Council on Children and Youth (PCCY)	(Various)	(11)
Potter Valley Cemetery District	(Trustee)	(1)

Redwood Valley Municipal Advisory Council	(Various)	(1)
Round Valley Municipal Advisory Council	(Alternate)	(2)
Westport Municipal Advisory Council	(Member)	(2)
Westport-Ten Mile Cemetery District	(Trustee)	(3)



VACANCY NOTICE

MENDOCINO COUNTY
BOARD OF SUPERVISORS
501 LOW GAP ROAD, ROOM 1010
UKIAH, CA 95482

GLENN MCGOURTY
First District

MAUREEN MULHEREN
Second District

JOHN HASCHAK
Third District

DAN GJERDE
Fourth District

TED WILLIAMS
Fifth District

CARMEL J. ANGELO
Chief Executive Officer/Clerk of the Board

CHRISTIAN M. CURTIS
County Counsel

Date Posted: May 12, 2021

NOTICE IS HEREBY GIVEN that there are vacancies on the following Board(s) and/or Commission(s):

- Air Quality Management District – Hearing Board..... (1)
-- Alternate Engineer Member--
- Archaeological Commission of Mendocino County..... (1)
-- Museum Director--
- Health and Human Services Agency Advisory Board (1)
-- Law Enforcement--
- In-Home Supportive Services Agency Advisory Board (1)
-- Current or Former IHSS Provider –
- Mendocino County Climate Action Advisory Committee (1)
-- Member --
- Westport-Ten Mile Cemetery District (1)
-- Trustee--

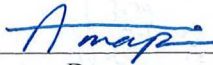
Please note:

Anticipated vacancies include expiring terms: the incumbent of the expiring term may apply for reappointment and/or may continue to serve in their capacity until replaced. California Government Code requires public noticing for all expiring terms regardless of the incumbent’s intention to apply for reappointment.

If you are interested in serving on this Board, contact your Supervisor, or the Clerk of the Board of Supervisors, at 501 Low Gap Road, Room 1010, Ukiah, CA 95482 or (707) 463-4441.

LAST DATE FOR FILING: June 7, 2021, or until filled.

CARMEL J. ANGELO
Clerk of the Board of Supervisors

By: 
Deputy

PLEASE KEEP POSTED THROUGH: June 8th, 2021