

**AMENDMENT TO BOARD OF SUPERVISORS
AGREEMENT NO. BOS-22-136**

This Amendment to BOS Agreement No. BOS-22-136 is entered into this 20th day of June, 2023, by and between the COUNTY OF MENDOCINO, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and **North Coast Opportunities, Inc.**, hereinafter referred to as "CONTRACTOR".

WHEREAS, BOS Agreement No. BOS-22-136 was entered into on January 1, 2022; and

WHEREAS, upon execution of this document by the Chair of the Mendocino County Board of Supervisors and CONTRACTOR, this document will become part of the aforementioned contract and shall be incorporated therein; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to increase the amount set out in BOS Agreement No. BOS-22-136, from \$100,751 to \$102,629.66; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to update the Exhibit B, Payment Terms to include new budget language, and reflect the total amount increase.

NOW, THEREFORE, we agree as follows:

1. The amount set out in BOS Agreement No. BOS-22-136 is hereby increased from \$100,751 to \$102,629.66.
2. The Exhibit B, Payment Terms is hereby updated, and a new Exhibit B is attached herein.

All other terms and conditions of BOS Agreement No. BOS-22-136 shall remain in full force and effect

IN WITNESS WHEREOF

DEPARTMENT FISCAL REVIEW:

By: [Signature]
DEPARTMENT HEAD

Date: Apr 24, 2023

Budgeted: ☒ Yes ☐ No

Budget Unit: 4010

Line Item: 86-2189

Org/Object Code: PHEPI

Grant: ☒ Yes ☐ No

Grant No.: CERI-21-23-22

COUNTY OF MENDOCINO

By: [Signature]
GLENN MCGOURTY, Chair
BOARD OF SUPERVISORS

Date: 06/20/2023

ATTEST:

DARCIE ANTLE, Clerk of said Board

By: [Signature]
Deputy 06/20/2023

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

DARCIE ANTLE, Clerk of said Board

By: [Signature]
Deputy 06/20/2023

INSURANCE REVIEW:

By: [Signature]
Risk Management

Date: 03/28/2023

CONTRACTOR/COMPANY NAME

By: Patty Bruder
Patty Bruder, Executive Director

Date: Apr 21, 2023

NAME AND ADDRESS OF CONTRACTOR:

North Coast Opportunities, Inc.
413 N. State St.
Ukiah, CA 95482
707-367-8852
ukiahvecinosenaccion@gmail.com

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

COUNTY COUNSEL REVIEW:

APPROVED AS TO FORM:

CHRISTIAN M. CURTIS,
County Counsel

By: [Signature]
Deputy

Date: 03/28/2023

EXECUTIVE OFFICE/FISCAL REVIEW:

By: [Signature]
Deputy CEO or Designee

Date: 03/28/2023

Signatory Authority: \$0-25,000 Department; \$25,001- 50,000 Purchasing Agent; **\$50,001+ Board of Supervisors**

Exception to Bid Process Required/Completed ☒ EB#23-92

Mendocino County Business License: Valid ☐

Exempt Pursuant to MCC Section: Located within city limits in Mendocino County

EXHIBIT B

PAYMENT TERMS

I. COUNTY will pay CONTRACTOR as per the following instructions:

A. COUNTY will pay CONTRACTOR according to the information in the following chart:

1.	PERSONNEL SALARIES: \$23.52/hr x 2,048/hrs = \$48,168.96 30% Fringe = \$14,450.69	\$62,619.65
2.	MEDIA SERVICES: Podcast Editing: \$200/Episode x 15 episodes = \$3,000 Marketing Materials: \$250	\$3,250.00
3.	RENTAL: Office space: \$250/mo x 17 months = \$4,250 Insurance for four (4) events: \$50/event = \$200	\$4,450.00
4.	OUTREACH AND COMMUNICATIONS: 1 yr full page ad – local publications = \$4,320 Facebook Boost: \$50/mo x 17 = \$850	\$5,170.00
5.	INCENTIVES: * Incentives for Community Champions: \$25/hr x 20/hrs x 6 champions = \$3,000 *Incentives for Medical Volunteers \$150/volunteer x 16 = \$2,400 *Vaccine incentives: \$25 x 280 = \$7,000	\$12,400.00
6.	EQUIPMENT: Microphone: \$300, Laptop: \$2,400, Audio Interface: \$340 Additional Microphones: \$300	\$3,340.00
7.	SUBSCRIPTIONS: Hosting Site: \$108/yr x 2 years = \$216 Zoom Account: \$150/yr x 2 years = \$300 Editing Software: \$200/yr x 2 years = \$400	\$916.00
8.	MILEAGE: 464 miles @ 0.625/mi	\$290.00
9.	SUPPLIES: Office Supplies: \$500; Printing: \$220; Outreach Materials: \$1,000	\$1,720.00
10.	INDIRECT COST: 9% of \$94,155.65	\$8,474.01
	TOTAL:	\$102,629.66

B. CONTRACTOR's invoice will include:

1. Itemized invoice and supporting documentation.
2. Services rendered and number of hours worked during time period the invoice covers.
3. Signature of CONTRACTOR certifying services described on invoice have been performed.

C. CONTRACTOR's supporting documentation will include:

1. Screenshot of Facebook Posts Boost Goal results, copies of page ad – local publications, materials, flyers, and digital links to podcasts.
2. Receipts for supplies, media services, outreach and communications, incentives, equipment, and subscriptions.

D. Invoices and backup documentation are to be sent to:

COUNTY OF MENDOCINO
Public Health
1120 South Dora St.
Ukiah, CA 95482
Attn: Buffey Bourassa
OR by email to:
bourassab@mendocinocounty.org

E. This is a limited project and CONTRACTOR should make no assumption of continued funding from the COUNTY for this purpose at the end of this contract period.

II. Payments under this Agreement shall not exceed One-Hundred Two Thousand Six-Hundred Twenty-Nine Dollars and Sixty-Six Cents (\$102,629.66) for the term of this Agreement. CONTRACTOR shall be responsible for any unauthorized expenditure.

[END OF PAYMENT TERMS]