

JOINT STATISTICAL AGREEMENT

BETWEEN THE CALIFORNIA DEPARTMENT OF FINANCE

AND

**THE MENDOCINO COUNTY
PLANNING & BUILDING SERVICES**

Background:

The State of California participates in a national State Data Center program by entering into an agreement with the United States Census Bureau and by maintaining the legislatively-mandated State Data Center (SDC) as the lead agency and official liaison. The SDC is located within the Demographic Research Unit of the California Department of Finance.

The joint objectives of this program are:

- To expand the utility of Census Bureau data for research, administration, planning, and decision-making by the State of California, local governments, the business community, academia, and other interested users.
- To improve access to and extend the use of Census Bureau statistical resources and related products.
- To moderate costs to data users, particularly in obtaining computerized data.
- To provide a feedback mechanism to identify needed improvements in census data products, to facilitate planning, and to identify techniques for assisting users in accessing and using Census Bureau data.

This agreement describes the terms of participation by the Mendocino County Planning & Building Services as an affiliate data center within the California State Data Center Network.

Responsibilities of the Mendocino County Planning & Building Services:

The Mendocino County Planning & Building Services will provide the following services to Mendocino County:

1. Provide staff to support the functions of the SDC program. Primary functions include responding to all inquiries (telephone, mail, e-mail, as well as in person) and providing technical assistance and data consultation.
2. Maintain a publicly-accessible online or physical collection of Census Bureau data and information.
3. Utilize Census Bureau's online resources and publications to access census data to respond to user inquiries.
4. Refer inquiries to other SDC Network participants when appropriate.
5. Notify the SDC Network of census workshops that could benefit other SDC network members.
6. Attend one SDC Network meeting each year as staffing and budget permits.
7. Actively participate in the census and survey operations with the SDC and the Los Angeles Regional Office of the Census Bureau. This includes informing the public about the decennial census, the economic census, the American Community Survey, and other Census Bureau surveys.
8. Provide feedback to the SDC on Census Bureau data products content and format. Communicate data needs of local users.
9. Complete an annual questionnaire to report census-related activities during the prior calendar year to the SDC.
10. The following Council of Governments (Association of Bay Area Governments, Sacramento Area Council of Governments, San Diego Association of Governments and Southern California Association of Governments) act as Regional Data Centers (RDC) within the California SDC Network. Affiliates who are members of these organizations are encouraged to develop a working relationship with the Regional Data Center (RDC) in their area. Electronic data files and other products should be acquired from the appropriate RDC.

These are the minimum requirements for participation. Any additional activities related to the SDC program must be consistent with the purposes of the program.

Responsibilities of the California Department of Finance:

The California State Data Center within the Demographic Research Unit of the California Department of Finance will provide the following services to the Mendocino County Planning & Building Services:

1. Enter into formal agreements with the Census Bureau and each SDC Network participating organization for the purpose of directing the SDC program within California.
2. Provide appropriate staff support for the SDC program.
3. Provide training, data consultation, and technical assistance to the SDC Network.
4. Distribute data products provided by the Census Bureau.
5. Maintain an up-to-date computer file inventory of Census Bureau data.
6. Coordinate and develop a statewide workshop program with the Los Angeles Regional Office of the Census Bureau involving the participation of the affiliate data centers.
7. Inform SDC Network of national activities, new products, workshops and other related events through annual meetings, newsletters, e-mail messages, telephone calls and special mailings.
8. Coordinate all decennial census and survey operations and encourage the active involvement of the affiliate data centers.
9. Utilize the Department of Finance website to provide custom tabulations and links to census products and programs.
10. Host and coordinate the annual SDC Network meeting.
11. Provide customized programming and product development on a cost-reimbursable basis, if appropriate.

Costs:

The parties agree that no funds will be transferred between the parties pursuant to this agreement. It is expected that each party shall provide the necessary resources (budget permitting) to carry out all the activities associated with participation in the SDC program.

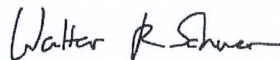
The period of performance is January 1, 2025 through December 31, 2029. Either party may cancel the agreement by giving written notice to the other party not less than 30 days prior to the proposed cancellation date. This agreement may be amended at any time by mutual written consent of the parties.

This agreement becomes effective on the date signed by all parties.

This agreement may be executed in numerous counterparts, all of which shall be considered one and the same agreement. For purposes of this agreement, facsimile or electronic signatures shall be considered original signatures.

State of California
Department of Finance
Demographic Research Unit

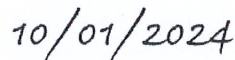
By: Walter Schwarm



(Signature)

Chief, Demographic Research Unit

(Title)

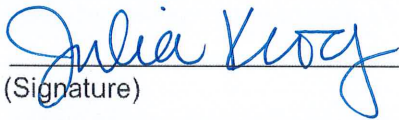


(Date)

Mendocino County
Planning & Building Services

By: Julia Krog

(Type or print)



(Signature)

Director, Planning & Building Services

(Title)

01/13/2025

(Date)

IN WITNESS WHEREOF

DEPARTMENT FISCAL REVIEW:

Julia Vog 1/13/2025
DEPARTMENT HEAD DATE

Budgeted: ☐ Yes ☒ No

Budget Unit: 2851

Line Item: N/A

Grant: ☐ Yes ☒ No

Grant No.: N/A

CONTRACTOR/COMPANY NAME

By: See MC Page 04

Date: _____

NAME AND ADDRESS OF CONTRACTOR:

State of California – Dept. of Finance

Demographic Research Unit

COUNTY OF MENDOCINO

By: John Haschak
JOHN HASCHAK, Chair
BOARD OF SUPERVISORS

Date: 02/11/2025

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement.

ATTEST:

DARCIE ANTLE, Clerk of said Board

By: Antle
Deputy 02/11/2025

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

DARCIE ANTLE, Clerk of said Board

By: Antle
Deputy 02/11/2025

COUNTY COUNSEL REVIEW:

APPROVED AS TO FORM:

By: Man / Kim
COUNTY COUNSEL

Date: 01/13/2025

INSURANCE REVIEW:

By: Darcie Antle
Risk Management

Date: 01/13/2025

EXECUTIVE OFFICE/FISCAL REVIEW:

By: Se Olin
Deputy CEO or Designee

Date: 01/13/2025

Signatory Authority: \$0-25,000 Department; \$25,001- 50,000 Purchasing Agent; \$50,001+ Board of Supervisors

Exception to Bid Process Required/Completed ☐

Mendocino County Business License: Valid ☐

Exempt Pursuant to MCC Section: _____