



# The CEO Report

January 25, 2022

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## Health and Human Services Review and Board of Supervisors Decisions

There have been multiple questions regarding the fate of Health and Human Services. The decisions by the Board thus far are:

1. Social Services is a stand alone department.
2. Dr. Jenine Miller is leading the Behavioral Health Department including SUDT. The Board of Supervisors did not determine if Behavioral Health or Public Health would be combined or stand alone departments. When the Strategic Plan comes forward to the Board of Supervisors, they will decide how to move forward with Behavioral Health and Public Health. While the appearance may be that all decisions have been made, that is not correct. The Board of Supervisors will make all decisions in the near future.

## Behavioral Health and Recovery Services Update

### Did you Know January is Mental Wellness Month?

This month was created to promote the importance of good mental health. One in five adults experiences mental health issues. Taking a few minutes every day to focus on mental wellness can help build resilience and improve your overall mental wellness to live a happier and healthier life. Mental wellness is about your social, emotional, physical, and spiritual aspects of your life all coming together for an overall state of well-being. Similar to physical health, mental wellness takes effort. One way to show up this month is to create a plan of implementing habits to your daily life. Try out one or two of these essential activities this month: Mindfulness. Be kind to yourself. Practice gratitude. Move your body. Find time to do things you enjoy.

The Behavioral Health and Recovery Services (BHRS) Department submits the attached status report, as **Attachment 1**, to update the Board of Supervisors on the services provided by BHRS.

## Fiscal Update

December has not been closed at the time of this reporting. The Fiscal Division will bring an update forward on the next CEO Report. Mid-Year instructions went out to departments on January 10th, with the Mid-Year Report planned for March 15, 2022. This year will cover usual items and will include the PG&E Settlement funds. All departments will be asked to determine what one-time expenses can be identified that would reduce ongoing expenses.

The digital version of the 2021-22 Budget Book is available at:  
<https://www.mendocinocounty.org/home/showpublisheddocument/48041/637770627007000000>

## Prevention, Recovery, Resiliency and Mitigation Update - Continued

### American Rescue Plan Act (ARPA)

The Department of Treasury released the final rule on January 6, 2022. According to the final rule, funding may be used to cover costs to 1) replace lost public sector revenue, 2) support the COVID-19 public health and economic response, 3) provide premium pay for eligible workers performing essential work, 4) or to investment in water, sewer, and broadband infrastructure. Eligible expenses must be obligated between March 3, 2021 and December 31, 2024, and projects must be completed by December 31, 2026. Mendocino County's allotment was \$16,849,976, of which 50% was awarded on August 6, 2021. The remaining 50% will be awarded 12 months after the first allocation. The Board of Supervisors on November 16, 2021 directed ARPA funding to be obligated based on the final rule. An internal working group has been created to discuss potential funding needs and to review the complex set of reporting and compliance requirements. The County has obligated \$4,292,130 in funding as of December 31, 2021:

- \$1,992,130 to Support Public Health Economic Response, of which \$1,060,560 went to community partners for food distribution and financial assistance
- \$2,300,000 to Invest in Water, of which \$700,000 went to community partners, and \$1,350,000 was for State mandated projects



For more information, visit:  
<https://www.mendocinocounty.org/community/fire-recovery>

### PG&E Disaster Settlement

The Board of Supervisors, on August 17, 2021, allocated the PG&E Disaster Settlement Funds. As of December 31, 2021, the Board of Supervisors have approved 27 unique contracts to outside agencies totaling over \$3.2M. The internal fiscal team is continuing to work on the remaining contracts. The funds awarded to internal departments were appropriated during 1st Quarter. All agencies and departments will be required to provide documentation on expense to ensure proper use of funds.

A portion of the PG&E Disaster Settlement Funds allocated in August 2021 was specific to the County's continued support of our local fire districts. Below is recap of obligated funding for Fiscal Year 21-22, broken out by funding stream. This recap does not include any funding through our Budget Unit 4016 Emergency Medical Services.

External Agency	Coastal Valley's	MCAFD	RVCFD	Little Lake	PVFD	Ohio Phase V	Prop 172	ARPA Funding	Fire Agencies
Albion Fire	20,000	45,454.54					13,855		79,310
Anderson Valley Fire	45,048	45,454.54					18,496		108,999
Brooktrails Fire	20,000	45,454.54		60,000			19,277		144,732
Comptche Fire	20,000	45,454.54					11,387		76,842
Covelo Fire	31,300	45,454.54					17,324		94,079
Elk Fire	20,000	45,454.54					11,038		76,493
Fort Bragg Fire (City)		45,454.54					20,076		65,531
Fort Bragg Fire (Rural)	20,000	45,454.54					30,697		96,152
Hopland Fire	20,000	45,454.54					15,234		80,689
Laytonville/Long Valley Fire	149,056	45,454.54					16,856		211,367
Leggett Fire	20,000	45,454.54					11,227		76,682
Little Lake Fire	20,000	45,454.54		60,000			34,388		159,843
Mendocino Fire	20,000	45,454.54					17,588		83,043
Piercy Fire	20,000	45,454.54					10,349		75,804
Potter Valley Fire	20,000	45,454.54			415,776		15,278		496,509
Redwood Coast Fire	20,000	45,454.54					14,763		80,218
Redwood Valley Calpella Fire District	20,000	45,454.54	2,087,500				28,930	500,000	2,681,885
South Coast Fire	20,000	45,454.54					14,733		80,188
Ukiah Valley (City)		45,454.54					43,950		89,405
Ukiah Valley Fire	143,129	45,454.54					57,261		245,844
Westport Fire	20,000	45,454.54					10,739		76,194
Whale Gulch Fire	20,000	45,454.54					10,554		76,009
Fire Training Structure						1,000,000			1,000,000
	<b>688,533</b>	<b>1,000,000</b>	<b>2,087,500</b>	<b>120,000</b>	<b>415,776</b>	<b>1,000,000</b>	<b>444,000</b>	<b>500,000</b>	<b>6,255,809</b>

## Human Resources Update

### **EMPLOYEE WELLNESS PROGRAM**

#### **2022 Wellness Incentive Program:**

With a new year, comes a new Incentive Program. Employees once again have the opportunity to earn points while practicing healthy behaviors. Earn 50,000 points by November 15th to earn \$500 off your 2023 health plan premiums!

This year's required activities include a Biometric Health Screening (20,000 pts) and completing the online Health Risk Assessment (20,000 pts). Employees then have a range of activities to choose from to earn their remaining 10,000 points.

#### **What's New for 2022?**

You can now earn points for up to 3 Preventive Exams without the need of a signed form. The point value for Preventive Exams has also been increased to 2,000 points each.

The maximum amount of points you can earn through the Coaching or online Digital Journeys programs have been increased to 9,000 points (6 sessions). Earn an additional 1,000 points with a Tobacco Free Attestation.

Visit MCWOW online for complete details:

<https://www.mendocinocounty.org/government/human-resources/employee-health-insurance/employee-wellness-program-mcwow/wellness-incentive-program>



For more information:

<https://www.mendocinocounty.org/government/human-resources/employee-health-insurance/employee-wellness-program-mcwow/wellness-challenges>

#### **Work of Art Challenge (March 7th – May 1st):**

Registration opens on February 7th for the 2022 “Work of Art” Wellness Challenge. The challenge is a customizable well-being journey, designed to enhance resilience and cultivate happiness. As you complete activities you value, and track progress by “painting” images that have a personal meaning to you, you’ll create a unique experience to support ongoing emotional health and happiness.

Participants who complete at least 6 Works of Art during the Challenge will be rewarded with 3,200 Incentive Points upon the conclusion of the challenge.

Click here to learn more:

<https://www.mendocinocounty.org/government/human-resources/employee-health-insurance/employee-wellness-program-mcwow/wellness-challenges>

### **WORKFORCE DEVELOPMENT PROGRAM**

#### **Supervisor/Management Academy**

Supervisor/Management Academy is a mandatory certification program, consisting of 9 individual courses which MUST be completed within a 2 year period of time. Courses cover topics such as High Performing Organizations, Effective Communication, Time Management, Building Trust in Teams, DiSC Personality Types, Change Management, Facilitation Skills, Performance Evaluations/Management and County Employee Policies. Supervisor & Management Academy courses are OK for County Time and are mandatory\* for all employees in current supervisory or management positions (SEIU, DSA, MCPEA, MCACE, MCLEMA & Management Bargaining Units).

## Human Resources Update - Continued

### Emerging Leaders Academy

New for 2022, Human Resources is extending the opportunity for those not in a current supervisory/management position to attend academy courses currently required for all supervisors/managers. Participants who complete all 9 courses will receive an Emerging Leader Academy certification.

To register for courses, or to learn more, click here:

<https://www.mendocinocounty.org/government/human-resources/supervisor-academy>

### LEADERSHIP INITIATIVE

#### **HIGH PERFORMANCE ORGANIZATION (HPO) TRAINING**

High Performing Organizations experience highly satisfied customers, employees who want to remain on the team, higher employee engagement and morale, and a culture that hinges upon mutual respect, empowerment, accountability, and shared success. They also see better financial results than their peers over time. In this FREE training you will learn how to identify HPO practices and will learn how you can incorporate them in your teams, divisions, units, and departments, regardless of your title or position.

The next training is being offered from **9:00am-3:00pm on March 9th or 10th** via ZOOM. Click on the following link to reserve your space:

[https://docs.google.com/forms/d/e/1FAIpQLSdQMquAsPN-\\_17Jo\\_6P9QgR8zZyz\\_2o\\_-s2K-0iFXzGkXV5Ng/viewform](https://docs.google.com/forms/d/e/1FAIpQLSdQMquAsPN-_17Jo_6P9QgR8zZyz_2o_-s2K-0iFXzGkXV5Ng/viewform)

All participants will also receive a signed certificate of completion and free book as part of the training. In 2021, over 130 employees completed the High Performance Organization training. \*This training also satisfies the Supervisor/Management Academy "HPO Training" requirement.

#### **Past HPO Testimonials:**

*"This training was the most interesting and enjoyable training class I've attended during my employment at County of Mendocino. "*

*"This was excellent!! The entire training!! Thank you!!"*

*"Everyone who works for the county should be introduced to the HPO training so we can talk using a 'common' language."*

*"One of the best trainings I have attended since I began working here!"*

*"Always an excellent topic. I have taken this training before, yet still held my interest all day.  
A good refresher and reminder of important tools."*

*"I feel like the entire organization needs this, including all line staff. This will help overall."*

*"It's a modern approach to leadership and will hopefully improve the organization."*

*"I like that it was our coworkers who led, and are deeply committed to leadership, skills development, and HPO."*

*"I felt the material was valuable, pertinent, and stimulating."*



For more information, visit:  
<https://www.mendocinocounty.org/government/human-resources/countywide-employee-trainingsndocinocounty>

## Health Benefits Update

On September 28, 2021, the Board of Supervisors approved a 12% increase to the Employer/Employee health plan premiums for calendar year 2022. Employees can expect to see the new premium amount in their paycheck dated January 28, 2022.

To view the new rates please visit:

<https://www.mendocinocounty.org/home/showpublisheddocument/46008/637686149949900000>

## Vacancy List Update

Attached to this report, as **Attachment 2**, is an updated Justification of Filled Position table and the Vacancy and Recruitment Update provided by Human Resources. These reports include additional information as requested by the Board of Supervisors and includes all funded allocated positions, all vacant funded positions, all positions approved to be filled, including positions in the recruitment process, all new hires (excluding extra help), all separations, and the number of employees on leave for each budget unit. The report will contain cumulative information for the Current fiscal year and will be updated monthly.



Legislative information, California Law, daily events and legislative publications can be viewed online at the official California Legislative Information website by visiting:

<http://leginfo.legislature.ca.gov/>

## Board of Supervisors Directives Update

During Board of Supervisors meetings, the Clerk of the Board records the various consensus decisions and/or legislative actions that direct County staff and/or other agencies to follow up, research, or follow through on certain topics or issues.

Attached to this CEO report, as **Attachment 3**, is a draft list of all current directives as of December 8, 2021.

## Facilities and Fleet & Central Services Update

The County of Mendocino Facilities and Fleet & Central Services Divisions submits the attached monthly report-out, as **Attachment 4**, to update the Board of Supervisors on the services provided by the divisions.



## Agriculture Update

The Department of Agriculture is busy starting up for the 2022 year. The last of the insect traps for Vine Mealy Bug (VMB) were picked up and all of the questionable finds we sent to the State laboratory in Sacramento for closer analysis. One VMB trap was determined by the State lab to have male VMB's in it. The vineyard operator was contacted and made aware of the find. Ag staff will continue to monitor the situation, placing new traps and conducting visual inspections in the Spring. VMB is of great concern to all grape growers, and our office will work hard to make sure any potential populations of VMB are not spread to new locations.

The University of California Agriculture and Natural Resources (UCANR) held their annual Integrated Pest Management (IPM) seminar with over 200 virtual attendees December 1st and 2nd. The UCANR also hired a viticulturist Dr. Ken Chen who will be starting at the Hopland Field Station in Mid-January. The UCANR also hopes to hire an advisor for general crops soon to cover Mendocino and Lake Counties.

The UCANR will hold a class on Thursday January 20th from 1:00 to 2:30 pm on how county officials can establish a county "Ag Pass" or "Livestock Pass" program. Registration for the workshop can be found at <http://ucanr.edu/agpassweb>. These programs will also train, educate, and enable farmers and ranchers to safely access their properties during wildfire and other emergencies for purposes such as evacuating or treating livestock. Last year Assembly women Megan Dahle was successful in passing AB 1103 which was signed by the Governor for livestock Ag Passes.

The beginning of 2022 also brings in the 2nd year of our Hemp Pilot Program, and our department is looking to start accepting applications in the early spring. After the success that the program had its first year the department is hopeful to have more applicants and another successful season.

Weights and Measures is starting anew in 2022 with a new blue and white seal accompanied by the Mendocino County Emblem in color. In past years the Great Seal of California was on all of the County weights and measures seals.

The county AG office will be available for testing vineyard thermometers in February.

## Code Enforcement Update

Active recruitment for two Supervising Code Enforcement Officers closed on December 2 2021. Interviews for these positions will be taking place this month (January 2022). These positions are expected to be filled shortly thereafter. The remaining open Code Enforcement Officer I/II positions are expected to be filled early in the 2022 calendar year. The Code Enforcement Division continues to work on the Enhanced Cannabis Enforcement plan per the direction given by the Board of Supervisors.

Code Enforcements submits a summary report as **Attachment 5**.



For more information, visit:  
<https://www.mendocinocounty.org/government/mendocino-county-water-agency/drought-water-conservation>

## Cultural Services Agency Update

### Library

- Board of Supervisors approved funding of \$4,500 from State of California to pay for the Zip Books program.
- Board of Supervisors approved funding of up to \$30,882 for library to participate in the Federal Communications Commission Emergency Connectivity Fund to provide patrons with a mobile hotspot-lending program.
- New Community Change Makers being highlighted on the Library's website with recommended books that have helped to shape who they are include Mo Mulheren and Jackeline Gonzalez de Orozco.  
<https://www.mendolibrary.org/discover/about-books-reading/recommendations>



### **Book Mobile**

- Bookmobile staff are undertaking training in January in order to better serve our rural communities to download electronic materials onto devices and to keep their on board collection up-to-date.

### **Coast Community**

- Friends of the Coast Community Library in Point Arena sponsored a Hello and Goodbye reception on January 5th for retiring Branch Manager Julia Larke and incoming successor Mellisa Hannum, who most recently served in Nevada County.
- Sunday @ the Library February 27 at 2:00 pm. Poets & Writers grant for a reading by Point Arena's Poet Laureate, Blake More. It is planned as either in-person or zoom, depending upon COVID protocols.
- New Branch Manager will be asking for survey input to get to know the community and what they want from their local branch.
- Staff sent home 50 craft bags with kids to make their homes twinkle with color and light for the holidays. Young artists participating in an art show were rewarded with prizes provided by two local businesses.
- Children's Librarian Kimberly Doyle held a costumed Harry Potter Teen Mystery party over Zoom.
- The book group discussed two novels about Depression-era pack-horse librarians, with fond references to our own Mendocino County Library Bookmobile!
- February's book discussion will be on The Water Dancer by Ta-Nehisi Coates.
- February's celebrations include Black History month, Year of the Tiger, and Valentine's Day.

For more information, visit:  
<https://www.mendocinocounty.org/government/cultural-services-agency>

## Cultural Services Agency Update - Continued

### Outreach

- Outreach staff set up a table at Ukiah High School's Independent Study Academy program, giving out information on academic test-prep, homework help, and digital literacy, and checked out 75 items.
- The outreach van will be at the Scotts Valley Band of Pomo Indians Winter Job Fair on January 28 providing help with job test-prep and resume writing for students and veterans.

### Round Valley

- The Round Valley StoryWalk® was installed on December 2 at the Round Valley Indian Tribes Emergency Operations Center (EOC) in Covelo, and was available to the public through December 18th. Many families walked the loop and read the story over the two weeks the panels were in place. The StoryWalk® was made possible in partnership with the Round Valley Indian Tribes.
- Kusudama are made with brightly colored origami paper. Their eye-catching colors make them a festive decoration for the holiday season. For the month of December, library patrons were able to pick up supplies at the branch, then follow along online with Be Here Now Origami.
- The Round Valley Branch will offer another "grab-and-go" origami project starting February 1. This origami exercise will be appropriate for ages 6 years and up.
- Thanks to a generous donation by local group, the WARM Foundation, the Round Valley Branch will be purchasing new materials in January and February including books, movies, and educational games.
- Saturday Outdoor Story time for ages 2 to 7 is held from 11:00-12:00 including a short craft or activity.



For more information, visit:  
<https://www.mendocinocounty.org/government/cultural-services-agency>

### Ukiah

- The Board of Supervisors approved the submission of an application for the HHMI Tangled Bank Studios #PlantWildflowers Nationwide Education and Action Initiative for Libraries to highlight pollinator diversity and encourage local efforts to support wild pollinators.
- Saturday, January 8th a Winter Walk in the Woods was held at Todd Grove Park:
- Families enjoyed this free event with Story-telling, Circle Games, and a Puppet Play! Sponsored by Friends of the Ukiah Valley Library & River Oak Charter School.
- Come explore a surreal realism art exhibit by Gene Avery North, titled "Painter in the Eye of the Storm" on display through February 23.
- LOBA Open Mic Poetry Series on Zoom resumes on Thursday, Jan. 27 at 7 pm. Email Melissa Carr at [carrm@mendocinocounty.org](mailto:carrm@mendocinocounty.org) for the Zoom link.
- The Social Justice Book Club will read Being Heumann by disability-rights activist Judith Heumann in February. Contact Melissa Carr at [carrm@mendocinocounty.org](mailto:carrm@mendocinocounty.org) for the Zoom link.
- Valentine's Day Origami Take-Home Craft Kits will be available in February for all ages.



## Cultural Services Agency Update - Continued

### Willits

- January is National Hobby month! Come pick out a book to get you started on a new pastime and write on the community board what your new favorite hobby is; you can connect with others in the community this way.
- Staff will create a window mural to raise awareness about Seasonal Affective Disorder. There will be some information in the art itself and pamphlets available inside the library. This can be a difficult time of year, especially with pandemic restrictions still in effect. Come share with us!
- Come see what's growing in the community garden in the winter. We will be posting a short video showing how to make new plants from cuttings of Tree Collards, a perennial green that can be picked all winter!

### Museum



*Hello and Goodbye Reception at Coast Community Library sponsored by Friends of the Coast Community Library.*

- The Board of Supervisors approved the Museum to participate in the Collections Assessment for Preservation (CAP) funding program from the Foundation for Advancement in Conservation (FAIC) and accept \$7,600 to provide assessments of the collection and museum building to assist the institution in protecting and preserving the county's cultural resources.
- The Museum held extended hours during the Holiday Express and welcomed daytime and evening visitors who enjoyed the new Correspondence: A Gift for All Seasons exhibit, Take and Make Crafts, and the interactive letter writing center, featuring typewriters and fountain pens!
- Librarian and Archivist Benjamin MacBean released the first edition of our museum newsletter, the Mud Wagon in December. The newsletter is available for viewing on our website: or email the museum at [museum@mendocinocounty.org](mailto:museum@mendocinocounty.org) to join the mailing list.
- After a nation-wide search, Curator Karen Mattson has been promoted to Museum Administrator and will help to recruit a new full-time Curator.
- In collaboration with the Roots of Motive Power, the Museum will host a series of Behind the Scenes tours of the engine house and the Museum's Collection facility. To reserve your ticket call 707-459-2736 or email [museum@mendocinocounty.org](mailto:museum@mendocinocounty.org). You can find out more information by visiting our website. <https://www.mendocinocounty.org/government/cultural-services-agency/museum/museum-calendar>

## Sonoma Clean Power Annual Report Update

Supervisor Gjerde submits the attached report as **Attachment 6**, to update the Board of Supervisors along with a press release noting Sonoma Clean Power "A" credit rating provided by S& P for the year of 2021.

## Animal Care Services Update

### \* Income Statistics

#### \* December 1, 2021 through December 31, 2021

- 2 animal(s) impounded for quarantine at the Animal Shelter
- 3 dead animal(s) disposal request received
- 4 feral cats received
- 1 animal(s) received for rabies specimen testing
- 4 owned animal(s) received by Animal Control or Police due to owner in custody
- 8 owned animal(s) impounded in the field to Animal Control or Police
- 14 owned animal(s) surrendered / received at Animal Shelter or in the field by Animal Control or Police
- 0 shelter animal(s) returned by adopter
- 69 stray animal(s) impounded in the field by Animal Control, Police or came in over the counter from citizens
- Total of 105 animals received at the Animal Shelter



To view pictures and bios of the Animal Shelter's wonderful adoptable cats and dogs, visit [www.mendocinoshelter.com](http://www.mendocinoshelter.com)

### Outcome Statistics

#### \*December 1, 2021 through December 31, 2021

- 30 cats adopted
- 18 dogs adopted
- 4 other animal(s) adopted
- 0 other animal(s) auctioned off
- 0 ill / failure to thrive animal(s) died
- 4 dead animal(s) disposals
- 19 total animal(s) euthanized
- 1 animal(s) sent off to laboratory
- 0 owner / surrender animal(s) euthanized
- 4 trap, neuter and return to field cats
- 34 return to owner animal(s)
- 13 animal(s) transferred to other rescue organizations
- Total of 127 animal(s) departed the Animal Shelter



For more information, visit: <https://www.mendocinocounty.org/government/social-services>

## Social Services Update

The Social Services Department submits the attached status report as **Attachment 7**, to update the Board of Supervisors on the services provided by the Social Services Department.

## Upcoming Board Meeting

Regular Meeting	January 25
Regular Meeting	February 1
Regular Meeting	February 8
Special Meeting	February 24-25
Standing Committee	February 28

January						
	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					






## Dates of Interest

County Holiday	January 17
County Holiday	February 21
NACo Conference	February 12-16

February						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

## Attachments

1. Behavioral Health & Recovery Services Update
2. Vacancy and Recruitment Report
3. Board of Supervisors Directives Report
4. Facilities and Fleet & Central Services Update
5. Code Enforcement Report
6. Sonoma Clean Power Report
7. Social Services Update

	Regular Board Meeting
	County Holiday
	Standing Committee Meeting
	Special Closed Session
	NACo Conference

### Contact Information:

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Website:

[www.mendocinocounty.org](http://www.mendocinocounty.org)

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## Behavioral Health and Recovery Services (BHRS) Update January 2022

### Did you Know January is Mental Wellness Month?

- This month was created to promote the importance of good mental health. One in five adults experience mental health issues. Taking a few minutes every day to focus on mental wellness can help build resilience and improve your overall mental wellness to live a happier and healthier life.
- Mental wellness is about your social, emotional, physical, and spiritual aspects of your life all coming together for an overall state of well-being. Similar to physical health, mental wellness takes effort. One way to show up this month is to create a plan of implementing habits to your daily life. Try out one or two of these essential activities this month:
- Mindfulness.
- Be kind to yourself.
- Practice gratitude.
- Move your body.
- Find time to do things you enjoy.

Sources:

<https://www.interiminc.org/2020/01/01/january-is-mental-wellness-month/>

<https://thebestbrainpossible.com/the-benefits-of-self-compassion-and-how-to-get-more/>

### BHRS:

- **Mental Health Services Act** - A new calendar year means preparation for the new fiscal year. January is a time to review where we are at the mid-year point, begin preparing for and drafting contracts, and the Mental Health Services Act Program and Expenditure Plan for the Fiscal Year 2022-23. MHSA is also preparing for our Triennial MHSA audit in February. This is a review by the Department of Health Care Services of our Mental Health Services Act services, documents, and reporting.
- **Mental Health** - Mobile Outreach and Prevention Services said goodbye to one of our Mental Health Rehabilitation Specialists who retired this month. She will be missed. The program continues to recruit to fill vacant positions. Mobile Outreach and Recovery Services will continue to provide services to the outlying areas of the county. Mental Health is welcoming a new clinician to the team who will be providing services to individuals involved with the probation department.
- **Mental Health Student Services Act (MHSSA)** - Increasing prevention and early intervention to promote student wellness and academic success. The partnership delivers an array of services to students and their families through therapists, counselors, and other case managers working on-site at schools and through services offered in the community by established behavioral health providers. Call (707) 472-2388 for more information.

### Measure B:

- **Mobile Crisis Response** - Our second Mental Health Rehabilitation Specialist for Mobile Crisis has completed training and will be adjusting his schedule by the end of January so Mobile Crisis will be operational in the inland region seven days a week 8 am to 6 pm. Recruitment continues to fill the vacancy on the coast.

**behavioral  
health &  
recovery services  
Mendocino County**



## Behavioral Health and Recovery Services (BHRS) Update Page 2

- **Crisis Residential Treatment** -The ribbon-cutting ceremony was a huge success. Attendees had glowing praise for the look of the facility. Progress continues toward licensing.
- **Behavioral Health Regional Training Center** - The first training scheduled in December was a success. Crisis Intervention Team Training facilitated by Mendocino County Sheriff's Office through the Disability Response CIT training company. Both behavioral Health Mobile Crisis workers were trained during this training.

### Substance Use Disorder Treatment (SUDT):

- Substance Use Disorders Treatment continues to offer services to our community members. We have seen an increase in requests for services over the last month. Substance Use services are offered for all age groups with a variety of treatment options. Individuals needing services or needing support for a family member can reach out to our team for support and treatment recommendations and options. SUDT has been working with local Mental Health providers to bring SUDT services to clients where they are at. We are excited to add this additional service and hope to expand it over the next few months.

### Grants:

- BHRS was thrilled to receive an award notice of \$495,137 for the Substance Abuse Prevention and Treatment Block Grant (SABG) funding for the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) and \$444,120 in SABG funding for the American Rescue Plan Act (ARPA). We are eagerly awaiting notice for the Mental Health Block Grant (MHBG) funding for both CRRSAA and ARPA as well. We also expect to hear soon about award announcements for grants applied for during the summer and fall of '21 totaling more than \$2.8 million. We will keep you posted!

### Recent Grants Applied For:

- BHRS staff is presently very busy working on five new grants due this month and several more opportunities are expected to be released shortly. The current applications range from opioid response to housing to youth intervention and harm reduction and would bring an additional \$4.4 million to the county. With this funding, BHRS hopes to greatly expand the treatment and prevention options for residents across Mendocino County.

### Meetings of Interest and Educational Opportunities:

- The MHSA Forum/QIC Meeting previously scheduled for February 2, 2022, will be rescheduled. Reschedule date coming soon.



### The Crisis Residential Treatment Facility

Dr. Jenine Miller, head of Behavioral Health and Recovery Services, Mendocino County CEO Carmel Angelo, Measure B Committee Chair Donna Moschetti, 3rd District Supervisor John Haschak, and former Sheriff Tom Allman cut the ribbon at the CRT opening in Ukiah on Dec. 16.

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Mendocino County





## Salud Conductual y Servicios de Recuperación (BHRIS) Enero 2022

### ¿Sabías que enero es el mes del bienestar mental?

- Este mes fue creado para promover la importancia de una buena salud mental. Uno de cada cinco adultos experimenta problemas de salud mental. Tomarse unos minutos todos los días para concentrarse en el bienestar mental puede ayudar a desarrollar la resiliencia y mejorar su bienestar mental general para vivir una vida más feliz y saludable.
- El bienestar mental se trata de que los aspectos sociales, emocionales, físicos y espirituales de su vida se unan para lograr un estado general de bienestar. Al igual que la salud física, el bienestar mental requiere esfuerzo. Una forma de presentarse este mes es crear un plan de implementación de hábitos en su vida diaria. Pruebe una o dos de estas actividades esenciales este mes:
  - Atención plena.
  - Ser amable con usted mismo.
  - Practica la gratitud.
  - Mueve tu cuerpo.
  - Encuentre tiempo para hacer las cosas que disfruta.

Fuentes:

<https://www.interiminc.org/2020/01/01/january-is-mental-wellness-month/>

<https://thebestbrainpossible.com/the-benefits-of-self-compassion-and-how-to-get-more/>

### BHRIS:

- **Ley de Servicios de Salud Mental (MHSA)** - Un nuevo año calendario significa preparación para el nuevo año fiscal. Enero es un momento para revisar dónde estamos a mitad de año, comenzar a preparar y redactar contratos, y preparar el plan de gastos para el año fiscal 2022-23. El programa también se está preparando para nuestra auditoría trienal en febrero. Esta es una revisión del Departamento de Servicios de Atención Médica de nuestros servicios, documentos e informes de la Ley de Servicios de Salud Mental.
- **Salud Mental** - El programa de Servicios Móviles de Alcance y Recuperación se despidió de uno de nuestros especialistas en rehabilitación de salud mental que se jubiló este mes. Ella será extrañada. El programa continúa reclutando para cubrir los puestos vacantes. Los Servicios Móviles de Alcance y Recuperación continuarán brindando servicios a las áreas periféricas del condado. El departamento de salud mental le está dando la bienvenida a un nuevo médico al equipo que brindará servicios a las personas involucradas en el departamento de libertad condicional.
- **Ley de Servicios para Estudiantes de Salud Mental (MHSSA)** - Aumentar la prevención y la intervención temprana para promover el bienestar y el éxito académico de los estudiantes. La asociación brinda una variedad de servicios a los estudiantes y sus familias a través de terapeutas, consejeros y otros administradores de casos que trabajan en las escuelas y a través de los servicios que se ofrecen en la comunidad por proveedores de salud conductual establecidos. Llama al (707) 472-2388 para más información.

**behavioral  
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Mendocino County**



## Actualización Pagina 2

### **Comité de Supervisión Ciudadana de la Ley de Tratamiento de Salud Mental:**

- **Respuesta móvil a crisis** - ¡Nuestro segundo Especialista en Rehabilitación de Salud Mental ha completado entrenamiento y ajustará su horario a fines de enero para que esté operativo en la región del interior los siete días de la semana de 8 am a 6 pm. El programa continúa reclutando para cubrir los puestos vacantes en la costa.
- **Centro de Tratamiento Residencial de Crisis** - La ceremonia de inauguración fue todo un éxito. Los asistentes elogiaron el aspecto de las instalaciones. El progreso continúa hacia la concesión de licencias.
- **Centro de Entrenamiento Regional de Salud Conductual** - El primer entrenamiento programado en diciembre fue un éxito. El entrenamiento del equipo de intervención de crisis facilitada por la Oficina del Sheriff del Condado de Mendocino a través de la compañía de entrenamiento CIT. Ambos trabajadores de crisis móvil de salud conductual asistieron a este entrenamiento.

### **Tratamiento de Enfermedades por Uso de Sustancias (SUDT):**

- El programa de Tratamiento de Trastornos por Uso de Sustancias continúa ofreciendo servicios a los miembros de nuestra comunidad. Hemos visto un aumento en las solicitudes de servicios en el último mes. Los servicios de uso de sustancias se ofrecen para todos los grupos de edad con una variedad de opciones de tratamiento. Las personas que necesitan servicios o necesitan apoyo para un miembro de la familia pueden comunicarse con nuestro equipo para recibir recomendaciones y opciones de apoyo y tratamiento. SUDT ha estado trabajando con proveedores locales de salud mental para llevar los servicios de SUDT a los clientes donde se encuentran. Estamos emocionados de agregar este servicio adicional y esperamos expandirlo en los próximos meses.

### **Subsidios:**

- El departamento de la Salud Conductual y Servicios de Recuperación (BHRS) se entusiasmó al recibir un aviso de adjudicación de \$ 495,137 para la prevención y tratamiento del abuso de sustancias para la Ley de Asignaciones Suplementarias de Respuesta y Alivio del Coronavirus (CRRSAA), y \$444,120 en financiamiento para la ley del Plan de Rescate Estadounidense (ARPA). También esperamos escuchar pronto sobre los anuncios de adjudicación de subvenciones solicitadas durante el verano y el otoño de 2021 por un total de más de \$2.8 millones. ¡Los mantendremos informados!

### **Subsidios recientes solicitadas :**

- El personal actualmente está muy ocupado trabajando en cinco nuevas subvenciones que vencen este mes y se espera que se publiquen varias oportunidades más en breve. Las aplicaciones actuales van desde la respuesta a los opioides hasta la vivienda para los jóvenes, intervención y reducción de daños y traería \$4.4 millones adicionales al condado. Con esta financiación, esperamos ampliar en gran medida las opciones de tratamiento y prevención para los residentes de todo el condado de Mendocino.

### **Reuniones de interés y oportunidades educativas:**

- La reunión del Foro MHSA/QIC previamente programada para el 2 de febrero de 2022 será reprogramada. Próximamente fecha de reprogramación.

JUSTIFICATION OF FILLED POSITIONS						
December 2021						
DEPARTMENT/OFFICE	CLASSIFICATION	POSITION NUMBER	LOCATION	DATE REQUISITION APPROVED	JUSTIFICATION PROVIDED	DATE POSITION FILLED
Behavioral Health Recovery Services (Mental Health)	Mental Health Rehabilitation Specialist	3729	Ukiah	12/16/2020	Risk of not meeting State and Federal mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	11/28/2021
District Attorney	Legal Secretary I	3314	Ukiah	9/22/2021	This position is responsible for initiating criminal cases, typing legal pleadings, ordering and copyig discovery for the defense bar, and sending subpoenas to law enforcement officers, victim and witnesses for various hearings, trials, etc.	11/28/2021
Executive Office (Information Services)	Supervising Information Systems Technician	4404	Ukiah	8/11/2021	This position is the primary point of contact for Helpdesk Operations, providing front line support for County departments, equipment replacements, and IT Master plan initiatives as they pertain to computer operations.	11/28/2021
Human Resources	HR Technician	2152	Ukiah	11/17/2021	This position handles a complex reporting system and is crucial to maintaining countywide personnel updates, recruitment duties, including placing ads, and facilitating exams.	11/28/2021
Human Resources	Staff Services Administrator - Confidential	4264	Ukiah	10/12/2021	This position oversees the administrative support functions of the department, including daily administrative and business processes and workflow, contracts management, budget development and monitoring, payroll and Accounts Payable/Receivable functions and other fiscal operations, serves as Clerk of the Civil Service Commission, addresses public information requests, and assists with various programmatic or functional areas of Human Resources.	11/28/2021
Planning and Building Services	Planner I	4418	Fort Bragg	8/4/2021	This position is critical to maintaining the current level of service. Should this not be approved, business licenses, discretionary permit work, current and long range planning will be delayed as we will not have the staffing to handle all projects.	11/28/2021
Public Health	Administrative Assistant	4364	Ukiah	11/1/2021	Risk of not meeting State and Federal mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	11/28/2021
Public Health (Public Health CCS)	Staff Assistant III	4434	Ukiah	10/12/2021	Risk of not meeting State and Federal mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	11/28/2021
Social Services	Social Worker I	2595	Ukiah	12/14/2020	Risk of not meeting State and Federal mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	11/28/2021
Behavioral Health Recovery Service (Mental Health)	Department Analyst I	3432	Ukiah	11/28/2021	Risk of not meeting State and Federal mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	12/12/2021
Cannabis	Planner I	4340	Ukiah	7/30/2021	Per BOS direction.	12/12/2021

JUSTIFICATION OF FILLED POSITIONS						
December 2021						
DEPARTMENT/OFFICE	CLASSIFICATION	POSITION NUMBER	LOCATION	DATE REQUISITION APPROVED	JUSTIFICATION PROVIDED	DATE POSITION FILLED
General Services Agency (Facilities & Fleet)	Grounds Maintenance Technician I	1943	Ukiah	9/10/2021	This position supports the County's 100+ facilities landscaping, in addition to the County park system. Currently, there are 3 allocated positions, with 1 dedicated to supporting the parks. Additional staffing is necessary for proper upkeep of the County's facilities and parks.	12/12/2021
Human Resources	Human Resources Analyst II	4106	Ukiah	12/7/2021	This position performs work related to classification, position control, civil service and recruitment. If not filled, recruitment processes may be delayed and classification studies backlogged.	12/12/2021
Planning and Building Services	Department Analyst II	4417	Ukiah	11/1/2021	This is a new position for the Code Enforcement division. It will be split with PBS for analyst Duties, will provide analytical support for the Code Enforcement division and support work in record keeping, reports, and other necessary documentation.	12/12/2021
Public Health	Department Analyst II	4118	Ukiah	9/27/2021	Risk of not meeting State and Federal mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	12/12/2021
Public Health	Staff Services Manager II	4484	Ukiah	11/3/2021	With the Health and Human Services Agency splitting into three departments, Public Health needs a manager to oversee staffing, communications, and payroll.	12/12/2021
Sheriff-Coroner (Jail)	Corrections Deputy	378	Ukiah	3/29/2021	Staffing in the jail, on a daily basis, requires a minimum number of corrections personnel.	12/12/2021
Sheriff-Coroner (Jail)	Corrections Deputy	397	Ukiah	3/29/2021	Staffing in the jail, on a daily basis, requires a minimum number of corrections personnel.	12/12/2021
Social Services	Screeener	3970	Ukiah	9/10/2021	Risk of not meeting State and Federal mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	12/12/2021
Social Services	Screeener	3971	Willits	9/10/2021	Risk of not meeting State and Federal mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	12/12/2021
Social Services	Social Worker Assistant II	2658	Fort Bragg	3/29/2021	Risk of not meeting State and Federal mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	12/12/2021
Social Services	Staff Assistant III	2599	Fort Bragg	1/27/2021	Risk of not meeting State and Federal mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	12/12/2021
Assessor-Clerk-Recorder (County Clerk - Election)	Assistant Clerk-Recorder Registrar	4084	Ukiah	10/22/2021	The position is essential to keep the daily work flow moving, and is primarily responsible for planning, organizing, implementing, coordinating and evaluating election related, administrative, and fiscal activities in the administration of Federal, State and Local Elections.	12/26/2021

**JUSTIFICATION OF FILLED POSITIONS***December 2021*

<b>DEPARTMENT/OFFICE</b>	<b>CLASSIFICATION</b>	<b>POSITION NUMBER</b>	<b>LOCATION</b>	<b>DATE REQUISITION APPROVED</b>	<b>JUSTIFICATION PROVIDED</b>	<b>DATE POSITION FILLED</b>
Cultural Services Agency (Library)	Branch Librarian - Non MLS	4089	Point Arena	8/6/2021	The Coast Community Library Branch's Librarian is retiring. If not filled, all services will be impacted, including open hours, staffing, programs, purchasing, management and more.	12/26/2021
Executive Office	Administrative Analyst II	3612	Ukiah	12/2/2021	This position performs a variety of difficult and complex professional administrative and analytical functions involved in the review and analysis of departmental budgets, programs, systems and procedures.	12/26/2021
Sheriff-Coroner (Jail)	Corrections Deputy	1006	Ukiah	8/30/2021	Staffing in the jail, on a daily basis, requires a minimum number of corrections personnel.	12/26/2021



BOARD OF SUPERVISORS VACANCY/RECRUITMENT UPDATE																
Pay Period 26-21, December 12 - 25, 2021																
DEPARTMENT/OFFICE	FUND	TOTAL ALLOCATED FTE POSITIONS	VACANT FTE POSITIONS	VACANCY RATE (All Vacant Regardless of Recruitment Status)	POSITIONS IN RECRUITMENT (AS OF REPORT DATE)	VACANCY RATE* (Positions in Recruitment)	NEW HIRES SINCE 7/1/21	SEPARATIONS SINCE 7/1/21	EMPLOYEES ON LEAVE	EMPLOYEES IN BOONVILLE	EMPLOYEES IN COVELO	EMPLOYEES IN FORT BRAGG	EMPLOYEES IN LAYTONVILLE	EMPLOYEES IN POINT ARENA	EMPLOYEES IN UKIAH	EMPLOYEES IN WILLITS
AGRICULTURE	1100	9.00	1.00	11.1%	--	0.0%	1	--	1	--	--	--	--	--	8	--
<i>Agriculture Total:</i>		<i>9.00</i>	<i>1.00</i>	<i>11.1%</i>	<i>0</i>	<i>0.0%</i>	<i>1</i>	<i>0</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>8</i>	<i>0</i>
AIR QUALITY	3270	9.00	5.00	55.6%	6	66.7%	--	--	--	--	--	--	--	--	4	--
<i>Air Quality Total:</i>		<i>9.00</i>	<i>5.00</i>	<i>55.6%</i>	<i>6</i>	<i>66.7%</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>4</i>	<i>0</i>
ANIMAL CARE	1100	16.00	4.00	25.0%	6	37.5%	2	--	--	--	--	2	--	--	10	--
<i>Animal Care Total:</i>		<i>16.00</i>	<i>4.00</i>	<i>25.0%</i>	<i>6</i>	<i>37.5%</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>10</i>	<i>0</i>
ASSESSOR-CLERK-RECORDER (ASSESSOR)	1100	21.00	2.00	9.5%	1	4.8%	--	2	--	--	--	--	--	--	19	--
ASSESSOR-CLERK-RECORDER (CLERK RECORDER)	1100	4.00	1.00	25.0%	1	25.0%	1	--	--	--	--	--	--	--	3	--
ASSESSOR-CLERK-RECORDER (COUNTY CLERK-ELECTION)	1100	3.00	2.00	66.7%	2	66.7%	--	2	--	--	--	--	--	--	1	--
<i>Assessor-Clerk-Recorder Total:</i>		<i>28.00</i>	<i>5.00</i>	<i>17.9%</i>	<i>4</i>	<i>14.3%</i>	<i>1</i>	<i>4</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>23</i>	<i>0</i>
AUDITOR-CONTROLLER	1100	13.00	2.00	15.4%	2	15.4%	--	1	--	--	--	--	--	--	11	--
<i>Auditor-Controller Total:</i>		<i>13.00</i>	<i>2.00</i>	<i>15.4%</i>	<i>2</i>	<i>15.4%</i>	<i>0</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>11</i>	<i>0</i>
BHRS (SUBSTANCE USE DISORDER TREATMENT)	1100	36.00	19.00	52.8%	7	19.4%	1	4	2	--	--	1	--	--	16	--
BHRS (MENTAL HEALTH)	1221	57.00	29.00	50.9%	13	22.8%	2	2	3	--	--	1	--	--	28	--
BHRS (MENTAL HEALTH TREATMENT ACT - MEASURE B)	1224	1.25	1.25	100.0%	1	80.0%	--	--	--	--	--	--	--	--	--	--
<i>Behavioral Health Recovery Services Total:</i>		<i>94.25</i>	<i>49.25</i>	<i>52.3%</i>	<i>21</i>	<i>22.3%</i>	<i>3</i>	<i>6</i>	<i>5</i>	<i>0</i>	<i>0</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>44</i>	<i>0</i>
BOARD OF SUPERVISORS	1100	5.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	5	--
<i>Board of Supervisors Total:</i>		<i>5.00</i>	<i>0.00</i>	<i>0.0%</i>	<i>0</i>	<i>0.0%</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>5</i>	<i>0</i>
CANNABIS PROGRAM	1100	9.00	2.00	22.2%	11	122.2%	1	--	1	--	--	--	--	--	7	--
<i>Cannabis Program Total:</i>		<i>9.00</i>	<i>2.00</i>	<i>22.2%</i>	<i>11</i>	<i>122.2%</i>	<i>1</i>	<i>0</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>7</i>	<i>0</i>
CHILD SUPPORT SERVICES	1100	34.00	12.00	35.3%	--	0.0%	--	--	--	--	--	--	--	--	22	--
<i>Child Support Services Total:</i>		<i>34.00</i>	<i>12.00</i>	<i>35.3%</i>	<i>0</i>	<i>0.0%</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>22</i>	<i>0</i>
COUNTY COUNSEL	1100	12.00	0.00	0.0%	1	8.3%	2	--	--	--	--	--	--	--	12	--
<i>County Counsel Total:</i>		<i>12.00</i>	<i>0.00</i>	<i>0.0%</i>	<i>1</i>	<i>8.3%</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>12</i>	<i>0</i>
CULTURAL SERVICES AGENCY (LIBRARY)	1205	36.50	5.00	13.7%	5	13.7%	2	2	2	--	4	6	--	2	16	5
CULTURAL SERVICES AGENCY (MUSEUM)	1100	4.00	1.00	25.0%	2	50.0%	--	--	--	--	--	--	--	--	--	3
<i>Cultural Services Agency Total:</i>		<i>40.50</i>	<i>6.00</i>	<i>14.8%</i>	<i>7</i>	<i>17.3%</i>	<i>2</i>	<i>2</i>	<i>2</i>	<i>0</i>	<i>4</i>	<i>6</i>	<i>0</i>	<i>2</i>	<i>16</i>	<i>8</i>
DISTRICT ATTORNEY	1100	46.00	6.00	13.0%	3	6.5%	4	2	1	--	--	4	--	--	36	--
DISTRICT ATTORNEY (ANTI DRUG ABUSE)	4650	3.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	3	--
DISTRICT ATTORNEY (RAPE PROSECUTION)	4480	1.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	1	--
DISTRICT ATTORNEY (VICTIM WITNESS)	4640	5.00	0.00	0.0%	--	0.0%	1	1	1	--	--	--	--	--	5	--
<i>District Attorney Total:</i>		<i>55.00</i>	<i>6.00</i>	<i>10.9%</i>	<i>3</i>	<i>5.5%</i>	<i>5</i>	<i>3</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>4</i>	<i>0</i>	<i>0</i>	<i>45</i>	<i>0</i>

BOARD OF SUPERVISORS VACANCY/RECRUITMENT UPDATE																
Pay Period 26-21, December 12 - 25, 2021																
DEPARTMENT/OFFICE	FUND	TOTAL ALLOCATED FTE POSITIONS	VACANT FTE POSITIONS	VACANCY RATE (All Vacant Regardless of Recruitment Status)	POSITIONS IN RECRUITMENT (AS OF REPORT DATE)	VACANCY RATE* (Positions in Recruitment)	NEW HIRES SINCE 7/1/21	SEPARATIONS SINCE 7/1/21	EMPLOYEES ON LEAVE	EMPLOYEES IN BOONVILLE	EMPLOYEES IN COVELO	EMPLOYEES IN FORT BRAGG	EMPLOYEES IN LAYTONVILLE	EMPLOYEES IN POINT ARENA	EMPLOYEES IN UKIAH	EMPLOYEES IN WILLITS
EXECUTIVE OFFICE	1100	16.00	2.00	12.5%	3	18.8%	1	3	--	--	--	--	--	--	14	--
EXECUTIVE OFFICE (CLERK OF THE BOARD)	1100	3.00	0.00	0.0%	2	66.7%	--	--	--	--	--	--	--	--	3	--
EXECUTIVE OFFICE (DISASTER RECOVERY)	1225	7.00	3.00	42.9%	2	28.6%	1	--	--	--	--	--	--	--	4	--
EXECUTIVE OFFICE (GENERAL LIABILITY)	7130	2.50	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	3	--
EXECUTIVE OFFICE (HEALTH BENEFITS)	7150	3.00	1.00	33.3%	--	0.0%	--	--	1	--	--	--	--	--	2	--
EXECUTIVE OFFICE (INFORMATION SERVICES)	1100	29.00	5.00	17.2%	10	34.5%	2	1	--	--	--	--	--	--	25	--
<i>Executive Office Total:</i>		<i>60.50</i>	<i>11.00</i>	<i>18.2%</i>	<i>17</i>	<i>28.1%</i>	<i>4</i>	<i>4</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>51</i>	<i>0</i>
FARM ADVISOR	1100	3.00	2.00	66.7%	2	66.7%	--	--	--	--	--	--	--	--	1	--
<i>Farm Advisor Total:</i>		<i>3.00</i>	<i>2.00</i>	<i>66.7%</i>	<i>2</i>	<i>66.7%</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>1</i>	<i>0</i>
GENERAL SERVICES AGENCY (CENTRAL SERVICES)	1100	8.00	2.00	25.0%	2	25.0%	2	1	--	--	--	--	--	--	6	--
GENERAL SERVICES AGENCY (FACILITIES & FLEET)	1100	39.80	8.00	20.1%	9	22.6%	7	5	--	--	--	2	--	--	29	1
GENERAL SERVICES AGENCY (GARAGE)	1100	3.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	3	--
<i>General Services Agency Total:</i>		<i>50.80</i>	<i>10.00</i>	<i>19.7%</i>	<i>11</i>	<i>21.7%</i>	<i>9</i>	<i>6</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>38</i>	<i>1</i>
HUMAN RESOURCES	1100	19.00	5.00	26.3%	3	15.8%	4	2	--	--	--	--	--	--	14	--
HUMAN RESOURCES (EMPLOYEE WELLNESS)	1100	2.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	2	--
<i>Human Resources Total:</i>		<i>21.00</i>	<i>5.00</i>	<i>23.8%</i>	<i>3</i>	<i>14.3%</i>	<i>4</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>16</i>	<i>0</i>
PLANNING AND BUILDING	1100	59.50	9.00	15.1%	10	16.8%	13	1	--	--	--	11	--	--	40	--
<i>Planning and Building Total:</i>		<i>59.50</i>	<i>9.00</i>	<i>15.1%</i>	<i>10</i>	<i>16.8%</i>	<i>13</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>11</i>	<i>0</i>	<i>0</i>	<i>40</i>	<i>0</i>
PROBATION	1100	50.00	12.00	24.0%	5	10.0%	1	2	1	--	--	3	--	--	33	2
PROBATION (JUVENILE HALL)	1100	25.00	10.00	40.0%	2	8.0%	1	1	--	--	--	--	--	--	15	--
<i>Probation Total:</i>		<i>75.00</i>	<i>22.00</i>	<i>29.3%</i>	<i>7</i>	<i>9.3%</i>	<i>2</i>	<i>3</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>3</i>	<i>0</i>	<i>0</i>	<i>48</i>	<i>2</i>
PUBLIC DEFENDER	1100	27.00	4.00	14.8%	4	14.8%	--	1	1	--	--	1	--	--	22	--
PUBLIC DEFENDER (ALTERNATE DEFENDER)	1100	7.50	2.00	26.7%	--	0.0%	1	--	--	--	--	--	--	--	6	--
<i>Public Defender Total:</i>		<i>34.50</i>	<i>6.00</i>	<i>17.4%</i>	<i>4</i>	<i>11.6%</i>	<i>1</i>	<i>1</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>28</i>	<i>0</i>

**BOARD OF SUPERVISORS VACANCY/RECRUITMENT UPDATE**

Pay Period 26-21, December 12 - 25, 2021

DEPARTMENT/OFFICE	FUND	TOTAL ALLOCATED FTE POSITIONS	VACANT FTE POSITIONS	VACANCY RATE (All Vacant Regardless of Recruitment Status)	POSITIONS IN RECRUITMENT (AS OF REPORT DATE)	VACANCY RATE* (Positions in Recruitment)	NEW HIRES SINCE 7/1/21	SEPARATIONS SINCE 7/1/21	EMPLOYEES ON LEAVE	EMPLOYEES IN BOONVILLE	EMPLOYEES IN COVELO	EMPLOYEES IN FORT BRAGG	EMPLOYEES IN LAYTONVILLE	EMPLOYEES IN POINT ARENA	EMPLOYEES IN UKIAH	EMPLOYEES IN WILLITS
PUBLIC HEALTH (ENVIRONMENTAL HEALTH)	1100	22.60	6.60	29.2%	2	8.8%	--	3	1	--	--	3	--	--	13	--
PUBLIC HEALTH (CGAP-DFC GRANT)	4260	1.00	0.00	0.0%	--	0.0%	--	1	--	--	--	--	--	--	1	--
PUBLIC HEALTH (PUBLIC HEALTH)	1100	35.00	14.00	40.0%	8	22.9%	7	1	1	--	--	3	--	--	16	2
PUBLIC HEALTH (PUBLIC HEALTH BIOTERRORISM AS)	4780	1.00	0.00	0.0%	1	100.0%	--	1	1	--	--	--	--	--	1	--
PUBLIC HEALTH (PUBLIC HEALTH CCS)	1100	8.00	2.00	25.0%	1	12.5%	2	--	--	--	--	1	--	--	5	--
PUBLIC HEALTH (PUBLIC HEALTH NURSING)	1100	27.00	13.00	48.1%	10	37.0%	2	2	--	--	--	1	--	--	12	1
PUBLIC HEALTH (PUBLIC HEALTH TOBACCO ED)	4530	1.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	1	--
PUBLIC HEALTH (PUBLIC HEALTH WIC)	4180	12.20	5.20	42.6%	1	8.2%	1	1	--	--	--	2	--	--	5	--
PUBLIC HEALTH (TRANSITIONAL HOUSING)	1100	2.00	0.00	0.0%	--	0.0%	2	--	--	--	--	--	--	--	2	--
PUBLIC HEALTH (WHOLE PERSON CARE)	1227	3.00	1.00	33.3%	--	0.0%	--	--	--	--	--	--	--	--	2	--
<i>Public Health Total:</i>		<i>112.80</i>	<i>41.80</i>	<i>37.1%</i>	<i>23</i>	<i>20.4%</i>	<i>14</i>	<i>9</i>	<i>3</i>	<i>0</i>	<i>0</i>	<i>10</i>	<i>0</i>	<i>0</i>	<i>58</i>	<i>3</i>
RETIREMENT	1100	6.00	1.00	16.7%	2	33.3%	--	--	--	-	-	-	-	-	5	--
<i>Retirement Total:</i>		<i>6.00</i>	<i>1.00</i>	<i>16.7%</i>	<i>2</i>	<i>33.3%</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>5</i>	<i>0</i>
SHERIFF-CORONER	1100	112.00	17.00	15.2%	14	12.5%	3	5	6	--	--	14	--	--	70	11
SHERIFF-CORONER (COPS PROGRAM AB3229)	1210	1.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	1	--
SHERIFF-CORONER (JAIL)	1100	73.00	17.00	23.3%	6	8.2%	5	5	1	--	--	--	--	--	56	--
SHERIFF-CORONER (OFFICE OF EMERGENCY SERVICES)	1100	2.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	2	--
<i>Sheriff-Coroner Total:</i>		<i>188.00</i>	<i>34.00</i>	<i>18.1%</i>	<i>20</i>	<i>10.6%</i>	<i>8</i>	<i>10</i>	<i>7</i>	<i>0</i>	<i>0</i>	<i>14</i>	<i>0</i>	<i>0</i>	<i>129</i>	<i>11</i>
SOCIAL SERVICES	1100	420.00	115.00	27.4%	101	24.0%	10	33	14	--	--	38	--	--	241	29
<i>Social Services Total:</i>		<i>420.00</i>	<i>115.00</i>	<i>27.4%</i>	<i>101</i>	<i>24.0%</i>	<i>10</i>	<i>33</i>	<i>14</i>	<i>0</i>	<i>0</i>	<i>38</i>	<i>0</i>	<i>0</i>	<i>241</i>	<i>29</i>
TRANSPORTATION	1200	93.80	33.80	36.0%	16	17.1%	1	4	3	4	3	8	2	4	35	4
TRANSPORTATION (ENGINEERING & TECHNICAL ASSIST)	1100	7.00	1.00	14.3%	2	28.6%	--	--	--	--	--	1	--	--	5	--
TRANSPORTATION (SOLID WASTE)	1100	2.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	2	--
<i>Transportation Total:</i>		<i>102.80</i>	<i>34.80</i>	<i>33.9%</i>	<i>18</i>	<i>17.5%</i>	<i>1</i>	<i>4</i>	<i>3</i>	<i>4</i>	<i>3</i>	<i>9</i>	<i>2</i>	<i>4</i>	<i>42</i>	<i>4</i>
TREASURER-TAX COLLECTOR	1100	6.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	6	--
TREASURER-TAX COLLECTOR (COURT AB233 PROGRAM)	1100	6.00	3.00	50.0%	1	16.7%	--	--	--	--	--	--	--	--	3	--
<i>Treasurer-Tax Collector Total:</i>		<i>12.00</i>	<i>3.00</i>	<i>25.0%</i>	<i>1</i>	<i>8.3%</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>9</i>	<i>0</i>
<b>COUNTYWIDE TOTAL:</b>		<b>1470.65</b>	<b>386.85</b>	<b>26.3%</b>	<b>280</b>	<b>19.0%</b>	<b>83</b>	<b>89</b>	<b>41</b>	<b>4</b>	<b>7</b>	<b>102</b>	<b>2</b>	<b>6</b>	<b>913</b>	<b>58</b>

## Board Directives

Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department	Status	Progress/Updates
21-101	12/7/2021	5A)	Discussion and Possible Adoption of Urgency Ordinance Establishing Requirements and Procedures for the Removal of Fire Debris and Hazard Trees from Private Property Following the Hopkins Fire (Sponsors: Executive Office and County Counsel)	BY ORDER OF THE CHAIR: FORMATION OF AN AD HOC COMMITTEE comprised of Supervisors McGourty and Haschak to work with county staff to develop a refined ordinance dealing with fire cleanup to return to the Board at a later date.	Board of Supervisors/Executive Office/County Counsel	IN PROCESS	
21-100	12/7/2021	8B)	Discussion and Possible Action Including Adoption of a Resolution Authorizing the County Cannabis Program Director to Submit a Grant Application and Agreement to the Governor's Office of Business and Economic Development for the Cannabis Equity Grants Program for Local Jurisdictions Fiscal Year 2021-2022 for an Amount up to \$5 Million Dollars for Purposes of Funding the Mendocino County Local Equity Program for an Additional Year, And Approving the Reallocation of Five Thousand (\$5,000) from the Cannabis Program Budget; And Allocation of One-Hundred Thousand Dollars (\$100,000) of Cannabis Business Tax in the Fiscal Year 2021-2022 as a Grant Match Upon Grant Award (Sponsor: Cannabis)	GENERAL CONSENSUS OF THE BOARD to Direct County Counsel to work with Cannabis Program and the Auditors office to expedite the check process and return with an update at the next Board of Supervisors Meeting.	Cannabis/County Counsel/Auditor	IN PROCESS	
21-99	12/7/2021	4F)	Direction to Staff to Allocate Cannabis Business Tax Revenue with Clarity in Manner Approved by Voters (Sponsors: Supervisor Williams and Supervisor McGourty)	BY ORDER OF THE CHAIR: direct the drought ad hoc to continue looking for funding for the water agency within state grant options.	Board of Supervisors	IN PROCESS	
21-98	12/7/2021	4F)	Direction to Staff to Allocate Cannabis Business Tax Revenue with Clarity in Manner Approved by Voters (Sponsors: Supervisor Williams and Supervisor McGourty)	BY ORDER OF THE CHAIR: direct the budget ad hoc to work with budget staff to as part of the 22/23 budget to show clear line items indicating where Cannabis business tax revenues are being spent.	Board of Supervisors/Executive Office	IN PROCESS	
21-97	12/7/2021	5C)	Noticed Public Hearing - Discussion and Possible Action Including Adoption of Resolution Amending the Exhibit X - Master Fee Schedule Effective January 6, 2022 for Cultural Services Agency (Sponsor: Executive Office)	GENERAL CONSENSUS OF THE BOARD to direct Fiscal year 21/22 Ad Hoc to work with and ask questions of staff regarding the fee hearing prior to the item coming back on December 14, 2021.	Board of Supervisors/Executive Office	IN PROCESS	
21-96	11/18/2021	2)	Public Expression	GENERAL CONSENSUS OF THE BOARD to refer Anderson Valley school mountain lion problem to the Wildlife Services Ad Hoc.	Board of Supervisors	ONGOING	
21-95	11/16/2021	5E)	Discussion and Possible Action Including the Acceptance of Presentation Related to the Application Submittal for a Disaster Recovery Multi-Family Housing Program Grant (Grant No. 20-DRMHP-0006) Awarded to the County in the Amount of \$6,443,278, to Fund Recovery Needs Related to the Federal Emergency Management Agency's Major Disaster Declaration DR-4344 in October 2017 - Sponsor: Planning and Building Services	GENERAL CONSENSUS OF THE BOARD: Board interested in facilitating workforce housing and including workforce housing that would include the broadest possible spectrum on the median area income.	Board of Supervisors/Planning & Building	IN PROCESS	12-6-21: New Directive. PBS has not yet been contacted regarding any pending discussions on facilitation of workforce housing.
21-94	11/16/2021	5C)	Discussion and Possible Action Regarding Presentation of First Quarter Budget Report on the Status of County Departmental Spending and Revenues For FY 2021-22 and Executive Office Recommendations, Including Further Direction to Staff, on Spend Priority for BY 2020-21 One-Time Carryover Funds; and Adoption of Resolution Amending the FY 2021-22 Adopted Budget - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD to direct staff to bring back a plan to maximize our efforts in regards to grant writing.	Executive Office	IN PROCESS	
21-91	11/9/2021	4)	Approval of Consent Calendar	BY ORDER OF THE CHAIR direct staff to list all cannabis program positions until filled and if not filled, create incentive plans to address the staffing shortage	Human Resources	ONGOING	
21-89	10/26/2021	4M)	Approval of Fifth Amendment to BOS Agreement 17-131 with NaphCare Inc. in the Amount of \$3,484,847.76 for a New Agreement Total of \$19,105,009.38 for Medical Health Services for the Mendocino County Sheriff's Office (MCSO) Jail with a New Term End Date of December 31, 2022 - Sponsor: Sheriff-Coroner	GENERAL CONSENSUS OF THE BOARD to direct that the item come back as a regular item with an informational report regarding a performance evaluation of the contractor, and if they do not have sufficient past performance records, set something up for future performance.	Sheriff	IN PROCESS	Item tentatively scheduled to come before the Board on 11-16-21.

Attachment 3  
Board Directives

Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department	Status	Progress/Updates
21-86	9/14/21	5A)	Discussion and Possible Action Including an Update Associated with the Novel Coronavirus (COVID-19); and Provide Possible Direction Regarding Essential Services in Mendocino County, Operational Preparation and Response, and Associated Countywide Economic Impacts (Sponsor: Public Health)	GENERAL CONSENSUS OF THE BOARD to Pause implementation of County Employee Covid Testing program while staff is trying to line up additional testing support and direction from both CAL OSHA and the federal government.	Human Resources/Public Health/Risk	ON HOLD	11-8-21: Direction from CAL OSHA and the federal government is still outstanding. On hold.
21-84	9/14/21	5H)	Chief Executive Officer's Report (Sponsor: Executive Office)	GENERAL CONSENSUS OF THE BOARD to request that the Auditors Office provide the Board with a monthly fiscal report.	Auditor-Controller	IN PROCESS	On-going.
21-83	9/14/21	5F)	Discussion and Possible Action Including Acceptance of a Presentation from Code Enforcement Division Regarding Current Data, Statistical Information and Overall Division Metrics (Sponsor: Planning and Building Services)	GENERAL CONSENSUS OF THE BOARD to direct the Executive Office to work with the Air Quality Management District and determine what their resources are and what other resources may be required to take the initial step of shutting down alder burns related to HIP camps.	Executive Office/Air Quality	IN PROCESS	12-6-21: At 10/5/21 BOS meeting, during Public Expression, Barbara Moed, Air Pollution Control Officer, informed the Board that: 1. HIP camp fire-related concerns discussed on 9/14/21 were all related to fire safety, and are therefore under the jurisdiction of the respective fire protection agencies; 2. Air Quality has no enforcement authority over cooking and warming fires at HIP camps, unless smoke impacts from those fires are creating a public nuisance. Cooking and warming fires are exempted from Air District burn permitting by CA H&SC Title 17 and District Open Outdoor Burning Rule 2-130(b)(1).
21-80	8/31/21	5C)	Discussion and Possible Action Including Acceptance of the Presentation of the Introduction of the Mendocino County Parks Needs Assessment Phase II by Blue Point Planning and Provide Direction to Consultant for Completion of Assessment (Sponsors: General Services Agency)	CREATION OF AN AD HOC COMMITTEE consisting of Supervisors Mulheren and McGourty to work with staff regarding the Parks Needs Assessment and to return to the Board at a later date with parks management options.	Board of Supervisors	ONGOING	County staff had a kick off meeting with the Parks Needs Assessment consultants on 9/16; coordination for the first meeting of the ad hoc will be initiated to discuss next steps. 11-8-21: GSA has met with the ad hoc twice since its creation on August 31 and will continue to meet monthly. GSA is presenting monthly updates to the Board via the CEO Report with the goal of a presentation after the first of the year on progress to date on the needs assessment.
21-79	8/31/21	6A)	Discussion and Possible Action Including Acceptance of Update from the Drought Task Force Ad Hoc Committee (Sponsor: Drought Task Force Ad Hoc Committee of Supervisors Haschak and McGourty)	GENERAL CONSENSUS OF THE BOARD to Direct staff to return with an analysis regarding the amount of Transient Occupancy Tax funds received annually, where the funds came from, and how the funds were used in the last 10 years.	Executive Office/Treasurer-Tax Collector	IN PROCESS	9-9-21: Report ready through FY 19/20 waiting for Auditor Controller to close FY 20/21.
21-75	8/3/21	5B)	Discussion and Possible Action Including Selection of Outside Counsel to Provide Legal Advice and Representation to the Mendocino County Sheriff's Office Regarding Areas in Which County Counsel Has a Conflict of Interest	GENERAL CONSENSUS OF THE BOARD to authorize the Sheriff to select one of the four listed attorneys for the scope of work articulated previously, and authorize the hiring of the Manning firm to represent the Sheriff, in the event that the he does not choose one of the four himself.	County Counsel/Sheriff	IN PROCESS	11-8-21: County Counsel is bringing an item forward on 11-16-21 for Manning & Kass to represent MCSO for conflict matters.
21-74	8/3/21	5B)	Discussion and Possible Action Including Selection of Outside Counsel to Provide Legal Advice and Representation to the Mendocino County Sheriff's Office Regarding Areas in Which County Counsel Has a Conflict of Interest	GENERAL CONSENSUS OF THE BOARD to Direct staff to contract with counsel to provide Sheriff Kendall with a legal opinion in regards to the legality of the consolidation of Sheriff's IT department and the County's existing IS department.	County Counsel/Sheriff	IN PROCESS	
21-73	8/3/21	5B)	Discussion and Possible Action Including Selection of Outside Counsel to Provide Legal Advice and Representation to the Mendocino County Sheriff's Office Regarding Areas in Which County Counsel Has a Conflict of Interest	GENERAL CONSENSUS OF THE BOARD to Direct staff not to proceed with the consolidation of the Sheriff's IT department and the County's existing IS department until such time as a determination is made by way of an Attorney General opinion in regards to whether or not it is prohibited by the relevant government code sections.	County Counsel/Sheriff	IN PROCESS	
21-72	8/3/21	5A)	Discussion and Possible Action Including an Update Associated with the Novel Coronavirus (COVID-19); and Provide Possible Direction Regarding Essential Services in Mendocino County, Operational Preparation and Response, and Associated Countywide Economic Impacts	GENERAL CONSENSUS OF THE BOARD to Direct the Mendocino County Human Resources Department to implement a policy regarding proof of COVID-19 vaccination for vaccinated employees and regular testing for unvaccinated employees, as an example for all other employers in Mendocino County.	Human Resources	IN PROCESS	
21-69	7/19/21	3)	Public Expression	GENERAL CONSENSUS OF THE BOARD to direct County Counsel to work with Environmental Health staff to bring an item back as soon as possible in regards to administrial permits related to chapter 22.18.	County Counsel/Environmental Health	IN PROCESS	



## Board Directives

Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department	Status	Progress/Updates
21-66	6/22/21	5G)	Discussion and Possible Action Including Direction to Staff to Draft an Ordinance Making Amendments to Chapter 22.18 of the Mendocino County Code, Including, But Not Limited To, Imposing a Phased Cap on the Size of Cannabis Cultivation Sites Initially of One or Two Acres Per Parcel – Sponsor: County Counsel	GENERAL CONSENSUS OF THE BOARD to direct staff to return with an amended ordinance including language for reducing the cap on cannabis cultivation to 2 acres for a limited time, leaving a cap of 10 percent of the total parcel size in place, and returning by way of public hearings every three years beginning on January 1, 2023 to possibly increase the cap over time, with 5 acres possible on January 1, 2026 and up to ten acres maximum possible no sooner than January 1, 2029.	County Counsel	IN PROCESS	
21-65	6/22/21	4AX)	Adoption of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation Sites	GENERAL CONSENSUS OF THE BOARD: Direct County Counsel to make edits to the Memorandum previously released to the full Board regarding the effect of referenda on the Cannabis Ordinance.	County Counsel	IN PROCESS	
21-62	6/9/2021	5A)	Noticed Public Hearing - Discussion and Possible Action Including Approval of the Mendocino County Proposed Budget for Fiscal Year (FY) 2021-22, Including All Recommended Actions and Adjustments – Sponsors: Executive Office and Auditor-Controller	FORMATION OF AN AD HOC COMMITTEE comprised of Supervisors Mulheren and Williams to look at funding for unfunded county road repairs.	Board of Supervisors	ONGOING	
21-61	6/9/2021	5A)	Noticed Public Hearing - Discussion and Possible Action Including Approval of the Mendocino County Proposed Budget for Fiscal Year (FY) 2021-22, Including All Recommended Actions and Adjustments – Sponsors: Executive Office and Auditor-Controller	GENERAL CONSENSUS OF THE BOARD to direct the Chief Executive Officer to reinstitute regular recurring meetings with the Sheriff in order to ensure effective communications regarding Board Policy and Sheriff's Office Operations	Executive Office	ON HOLD	
21-60	6/9/21	5A)	Noticed Public Hearing - Discussion and Possible Action Including Approval of the Mendocino County Proposed Budget for Fiscal Year (FY) 2021-22, Including All Recommended Actions and Adjustments – Sponsors: Executive Office and Auditor-Controller	GENERAL CONSENSUS OF THE BOARD to direct the Executive Office to present an updated Vehicle Replacement Plan/program, including timelines for implementation.	Executive Office	IN PROCESS	Facilities staff are working with the Executive Office Fiscal Team on a vehicle replacement program and formula and anticipate presenting during the First Quarter Budget.
21-57	6/8/2021	5E)	Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2021-22, Including All Recommended Actions and Adjustments – Sponsors: Executive Office and Auditor-Controller	GENERAL CONSENSUS OF THE BOARD to Direct staff to review the Boonville Fairgrounds as a potential site for Community Resource Center/public use during outage	Executive Office	IN PROCESS	
21-56	6/8/2021	5E)	Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2021-22, Including All Recommended Actions and Adjustments – Sponsors: Executive Office and Auditor-Controller	GENERAL CONSENSUS OF THE BOARD to Direct staff to return with an alternate plan for a Pilot Program utilizing both generator and solar options rather than relying on gas powered generators in the event of mass outages throughout the County.	Executive Office	IN PROCESS	Facilities staff are working on an energy assessment of the County's owned real property. It is anticipated that the results of this assessment will include potential projects for Board consideration.
21-49	5/11/21	4A)	Direction to Staff to Begin Fully Assessing, Billing and Collecting Cannabis Business Tax, in the Current Calendar Year, to Initially Focus Expanded Application on Unlawful Cannabis Cultivation Sites that are Subject to Other Enforcement Action; Further to Direct Treasurer Tax Collector, County Counsel and Code Enforcement to Provide a Report at the End of the Year with Recommendations (Sponsor: Supervisor Williams)	GENERAL CONSENSUS OF THE BOARD to direct staff to return at a future meeting with an agenda item regarding the minimum tax required for cannabis cultivation, including information regarding the appeals process of said cannabis tax.	Cannabis/Treasurer-Tax Collector	IN PROCESS	The program plans to focus on this in November, after the Portal and other items are completed.
21-46	5/4/21	5B)	Discussion and Possible Action Regarding Presentation of the Third Quarter Budget Report on the Status of County Departmental Budgets and Executive Office Recommendations for Fiscal Year (FY) 2020-21; and Adoption of Resolution Amending the FY 2020-21 Adopted Budget (Sponsor: Executive Office)	GENERAL CONSENSUS OF THE BOARD to direct the Executive Office to work with Department Heads in developing suggestions for one time expenses that will reduce ongoing expenses.	Executive Office	IN PROCESS	

Attachment 3  
Board Directives

Internal Document Only

Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department	Status	Progress/Updates
21-45	5/4/21	5B)	Discussion and Possible Action Regarding Presentation of the Third Quarter Budget Report on the Status of County Departmental Budgets and Executive Office Recommendations for Fiscal Year (FY) 2020-21; and Adoption of Resolution Amending the FY 2020-21 Adopted Budget (Sponsor: Executive Office)	GENERAL CONSENSUS OF THE BOARD to Direct Staff to have all County-Wide Public Facing services/Permit Applications be made available online by the end of calendar year 2021, starting with PBS and Cannabis as a priority; further, that staff is directed to work with the IT Ad Hoc to prioritize the remaining public facing services/permit applications.	Cannabis/Information Services	IN PROCESS	Permit Portal Updates are included in monthly CEO Reports. Weekly Cannabis Technical Team meetings are ongoing and currently focused on monitoring and trouble shooting Portal implementation, and the development of electronic renewal application which we hope to provide the public before the end of the year. Phase 3 application development will be scheduled for development as this pathway is made clear.
21-36	4/27/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	GENERAL CONSENSUS OF THE BOARD to direct staff to come back with a plan to curtail water hauling under phase one and a plan for enforcement regarding water hauling restrictions going forward	Cannabis	IN PROCESS	
21-34	4/27/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	GENERAL CONSENSUS OF THE BOARD to direct staff to include the implementation of a tracking log regarding emergency water hauling for cannabis cultivation including information regarding gallonage, hauling company, source of water, and date.	Cannabis	IN PROCESS	Will be on-going for the Department. Note that additional direction was provided by the Board on 6.22.2021 regarding water hauling, with direction to Counsel to address water hauling sources during the drought.
21-33	4/27/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	GENERAL CONSENSUS OF THE BOARD to direct oak woodlands Ad Hoc to provide a status report on the oak woodlands ordinance to the full board within 60 days	Planning & Building Services	IN PROCESS	Outreach has been made to the Ad Hoc created, no meetings have yet been scheduled with staff.
21-31	4/27/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	GENERAL CONSENSUS OF THE BOARD direct staff to bring back a future agenda item regarding hydrological studies and groundwater requirements for agricultural sites exceeding 1500 gallons of pumped water per day by water well	Planning & Building Services/Environmental Health	IN PROCESS	9-12-2021: Reviewing notes to see if this was beyond the inclusion in the draft of Chapter 22.18. Environmental Health will be included as well. Referendum filed. 12-6-21: Staff has reviewed our notes and confirmed that the Board desired a future discussion on requiring hydrological studies for general agriculture. A tentative meeting date has not yet been determined, but would likely be prompted by Environmental Health. Any discussion should likely include the Agricultural Commissioner.
21-30	4/19/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	GENERAL CONSENSUS OF THE BOARD to direct staff to notify phase 1 applicants to complete submittal of documents within 60 days.	Cannabis	IN PROCESS	Relates to Portal - Portal is currently live and active.
21-22	4/19/21	3B)	Noticed Public Hearing - Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Adopting Mendocino County Code Chapter 22.18 - Commercial Cannabis Activity Land Use Development Ordinance and Making Corresponding Amendments to Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation (Sponsor: Planning & Building Services)	GENERAL CONSENSUS OF THE BOARD to direct staff to make a deadline publicly available by the end of April for phase 1 applications/requests for information to be completed.	Cannabis	IN PROCESS	Related to the Cannabis portal system for Phase 1 applicants to re-submit to the department.

## Board Directives

Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department	Status	Progress/Updates
20-67	11/17/20	5C)	Discussion and Possible Action Regarding Presentation of the First Quarter Budget Report on the Status of County Departmental Spending and Revenues for Fiscal Year (FY) 2020-21 and Executive Office Recommendations for FY 2020-21 (Sponsor: Executive Office)	Approve recommendations with the exception of increased contribution to the health care plan and direct staff to bring back a comprehensive proposal to shore up health care plan.	Executive Office	IN PROCESS	Update to the BOS coming forward August 2021.
20-66 (duplicate number assigned)	11/3/20	5G)	Discussion and Possible Action Including Adoption of Resolution of the Mendocino County Board of Supervisors Ratifying the Ordinance of the Ukiah Valley Fire District Adopting the 2019 Edition of the California Fire Code with Amendments, Regulating and Governing the Safeguarding of Life and Property from Fire and Explosion and for Providing for the Issuance of Permits, Repealing All Other Ordinances and Parts of Ordinances of the Ukiah Valley Fire District in Conflict Herewith (Sponsor: County Counsel)	BY ORDER OF THE CHAIR Agenda Item 5g) is tabled to a later date	County Counsel	IN PROCESS	
20-66	11/3/20	5G)	Discussion and Possible Action Including Adoption of Resolution of the Mendocino County Board of Supervisors Ratifying the Ordinance of the Ukiah Valley Fire District Adopting the 2019 Edition of the California Fire Code with Amendments, Regulating and Governing the Safeguarding of Life and Property from Fire and Explosion and for Providing for the Issuance of Permits, Repealing All Other Ordinances and Parts of Ordinances of the Ukiah Valley Fire District in Conflict Herewith (Sponsor: County Counsel)	GENERAL CONSENSUS OF THE BOARD to provide direction to staff and to the Districts to respond to concerns raised in public comment, to work on changes to District Ordinances and bring those back to the board in the future so that the Districts may take an action upon them.	County Counsel	IN PROCESS	
20-60	9/1/20	5N)	Discussion and Possible Action Including Adoption of Urgency Ordinance Enacting Temporary Restrictions on Covid-19 Pandemic Related Commercial and Residential Evictions (Sponsor: County Counsel)	GENERAL CONSENSUS OF THE BOARD to withdraw this item from the agenda and direct County Counsel to bring Item 5N back if it and when it appears appropriate to do so	County Counsel	IN PROCESS	
20-58	8/18/20	4R)	Adoption of Resolution of the Mendocino County Board of Supervisors Ratifying Hopland Fire Protection District's Ordinance No. 20-1, amending "Fire Safety Ordinance" to adopt, by reference, and amend selected provisions, chapters, and appendices of the California Code of Regulations, Title 24, 2019 Edition of the California Fire Code, to Adopt Local Findings, and to Make Technical and Administrative Revisions to the Fire Safety Ordinance	GENERAL CONSENSUS OF THE BOARD to table item 4R),to a later date.	County Counsel	IN PROCESS	
20-57	8/18/20	4P)	Adoption of Resolution of the Mendocino County Board of Supervisors Ratifying the Ordinance of the Ukiah Valley Fire District adopting the 2019 Edition of the California Fire Code with Amendments, Regulating and Governing the Safeguarding of Life and Property from Fire and Explosion and for Providing for the Issuance of Permits, Repealing All Other Ordinances and Parts of Ordinances of the Ukiah Valley Fire District in Conflict Herewith	GENERAL CONSENSUS OF THE BOARD to table item 4P),to a later date.	County Counsel	IN PROCESS	
20-56	8/18/20	4O)	Adoption of Resolution of the Mendocino County Board of Supervisors Ratifying Redwood Valley-Calpella Fire Protection District's Ordinance No. 20-1, amending "Fire Safety Ordinance" to adopt, by reference, and amend selected provisions, chapters, and appendices of the California Code of Regulations, Title 24, 2019 Edition of the California Fire Code, to Adopt Local Findings, and to Make Technical and Administrative Revisions to the Fire Safety Ordinance	GENERAL CONSENSUS OF THE BOARD to table item 4O),to a later date.	County Counsel	IN PROCESS	
20-49	7/14/20	5F)	Discussion and Possible Action Including Direction to Staff on Potential Options to Streamline the Business License Process and Amend Regulations contained in Title 6 of County Code, "Business License Regulations," in Response to Board Direction Received January 7, 2020 to Chapter 6.04 of County Code in Response to Board Direction from January 7, 2020	GENERAL CONSENSUS OF THE BOARD to direct staff to proceed with Streamlining Actions 1 and 2 listed in the attached Memo titled "Mendocino County Code Chapter 6.04, Business Licenses."	Executive Office/Planning & Building/Treasurer-Tax Collector	IN PROCESS	In the PBS work plan approved on September 22, this item was prioritized for completion in the FY 2020-21 year. Cannabis workload and other priority projects are taking precedence at this time. With work on cannabis, department has not been able to initiate work on this. Will be moving to FY 2021-2022 work priorities. Department will discuss timing of Directive with Board during future presentation on Work Plan for the Department.

Attachment 3  
Board Directives

Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department	Status	Progress/Updates
20-44	6/10/20	5B)	Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2020-21, Including All Recommended Actions and Adjustments (Sponsors: Executive Office and Auditor-Controller)	GENERAL CONSENSUS OF THE BOARD Direct Sheriff's Office to present an MOU between the County and Courts along with a cost analysis of the Donovan Room remodel to convert to a courtroom at Adopted on June 23, 2020	Sheriff	ON HOLD	The Sheriff prepared a follow-up item for Board consideration, but pulled it from the agenda after publication. The Sheriff intends to support updates of other expired County/Court MOUs before bringing this back to the Board.
20-41	6/9/20	5A)	Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2020-21, Including All Recommended Actions and Adjustments (Sponsors: Executive Office and Auditor-Controller)	BY ORDER OF THE CHAIR to review and possibly reduce amount of Agreement with Liebert Cassidy Whitmore for outside counsel related to labor negotiations	Executive Office	IN PROCESS	
20-40	6/9/20	5A)	Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2020-21, Including All Recommended Actions and Adjustments (Sponsors: Executive Office and Auditor-Controller)	GENERAL CONSENSUS OF THE BOARD to request clarification of terms from HHSA regarding Sonoma County LEMSA Agreement to bring back to the Board as a separate agenda item	Health and Human Services Agency	IN PROCESS	
20-38	6/9/20	5A)	Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2020-21, Including All Recommended Actions and Adjustments (Sponsors: Executive Office and Auditor-Controller)	GENERAL CONSENSUS OF THE BOARD to reduce TOT expectations for the general fund from 4.5 million to 3.9 million	Executive Office	IN PROCESS	
20-37	6/9/20	5A)	Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2020-21, Including All Recommended Actions and Adjustments (Sponsors: Executive Office and Auditor-Controller)	GENERAL CONSENSUS OF THE BOARD to include line item for fire departments for the TOT collection at local campgrounds, totaling 65%	Executive Office	IN PROCESS	
20-31	4/28/20	5B)	Discussion And Possible Action Including Adoption Of An Urgency Ordinance Deferring Remittance Of Returns And Taxes, Without Penalty, Pertaining To The Transient Occupancy Tax (Tot) And The Lodging Business Improvement District (Bid) Assessment Due By Non Agent Lodging Operators On April 30, 2020 Until July 31, 2020 - Sponsor: County Counsel	IT IS ORDERED that the Board of Supervisors adopts Urgency Ordinance deferring remittance of returns and taxes, without penalty, pertaining to the Transient Occupancy Tax (TOT) and the Lodging Business Improvement District (BID) Assessment due by non-agent lodging operators on April 30, 2020 until July 31, 2020.	County Counsel	IN PROCESS	
20-23	3/20/20	5A)	Discussion And Possible Action Including An Update Associated With The Novel Coronavirus (Covid-19), Including Possible Direction Regarding Essential Services In Mendocino County, Including Policies In Light Of The Covid-19 Pandemic And An Update On Temporary Closures And/or Reductions In County Facilities And/or Services - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD to direct to staff to prepare a letter of advocacy in relation to In Home Supportive Services during this emergency.	Executive Office	IN PROCESS	
20-21	3/10/2020	6A)	Discussion And Possible Action Including: 1) Direction To The Mendocino County Director Of Health And Human Services To Request Aggregate Patient Outcome Data From Redwood Quality Management (RQMC) And Subcontractors Disseminate With Trends Analysis; 2) Direction To The Chief Executive Officer To Return With Options Regarding A Request For Proposal Process For Adult Mental Health Services; And 3) Direction To The Chief Executive Officer To Return With Estimate Of Mental Health Funds Available For Repurpose To Meet Measure B Promises (Continued From The February 25, 2020. Board Of Supervisors Meeting) - Sponsor: Supervisor Williams	IT IS ORDERED that the Board of Supervisors 1) directs Mendocino County Director of Health and Human Services to request existing aggregate patient outcome data from Redwood Quality Management Company and subcontractors, with referral to Behavioral Health Advisory Board for analysis; 2) directs staff to consult with Behavioral Health Advisory Board and return with for request for proposal process for Adult Mental Health Services; and 3) directs CEO to return with estimate of Mental Health funds available for repurpose to meet Measure B promises.	Health and Human Services Agency	IN PROCESS	
20-19	3/10/20	5C)	Discussion And Possible Direction To Staff Regarding The Preparation Of Mendocino County's Fiscal Year (FY) 2020-21 Budget - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD to direct staff to fund the General Reserve level to 6.35% of prior year General Fund Appropriation per Policy #32, \$13,500,161, if funding is available.	Executive Office	IN PROCESS	
20-13	2/4/20	6C)	Discussion and Possible Action Regarding Implementation of Measure V, "Declaring Intentionally Killed and Left Standing Trees a Public Nuisance" (Sponsors: Supervisors Haschak and Williams)	The Board of Supervisors directs County Counsel to return on the March 24, 2020, Regular meeting with an enforcement plan, focused on mitigating expense; and affirm our intention to collaborate with industry to research compliance with willingness to fast track alternatives, where possible.	County Counsel	IN PROCESS	

## Board Directives

Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department	Status	Progress/Updates
20-10	1/21/20	6C)	Discussion and Possible Action Regarding Formal Request for a Subsidy Price Estimate from Mendocino Coast Healthcare District (MCHD), Transferable to Adventist Health, for One Advanced Life Support (ALS) Ambulance to Be Used Primary for the 101 Corridor in Collaboration with Coastal Valleys EMS Agency, for 911 Responses and Inter-Facility Transfers, as Appropriate	Direct Coastal Valleys EMS to perform fiscal analysis of current system and potential enhancements.	Executive Office	IN PROCESS	
20-08	1/21/20	5C)	Discussion And Possible Action Including An Update On Energy Efficiency Project Identification Efforts Underway; And Provide Possible Direction To Staff To Conduct A Competitive Process To Procure A Contractor For Identification And Implementation Of Energy Efficiency Projects - Sponsor: Executive Office	Upon motion by Supervisor Gjerde, seconded by Supervisor Williams IT IS ORDERED that the Board of Supervisors directs staff to request Aircon to provide information they've produced to date, in their assessment of County buildings; and present any info, including information from AirCon with Sonoma's Sonoma Sustainability Division County for their assessment of County of Mendocino facilities for efficiency improvements that will have a payback within the life of the improvements; and including the payback on optional solar project	Executive Office	IN PROCESS	
20-03	1/7/20	6B)	Discussion and Possible Action Regarding Board Priorities and Development of a Long Term Strategic Plan for Mendocino County to Address the County's Budget, Staffing, Mission Statement, and Operations and Issues Such As Fire Response, Homelessness, Cannabis, Housing and Economic Development (Sponsors: Supervisor Haschak and Supervisor Gjerde)	Direct staff to review existing County plans and consolidate those goals and objectives into a single draft document and bring that back to the board within the next 60 days.	Executive Office	IN PROCESS	01/13/2020 - Discussed at the Department Head meeting on January 8, 2020. Requested Department Heads to submit to the Executive Office.
20-01	1/7/20	5H)	Discussion and Possible Action Regarding Approval of Request from Mental Health Treatment Act Citizen's Advisory Committee for Board of Supervisors to Direct County Counsel to Conduct Legal Evaluation, Research Analysis, and Assessment of Adventist Health Partnership Legality; Including Restriction, Necessary Control, Implications, and Compliance Regarding the Possible Use of Public Tax Dollars to Fund Operations of a Private Entity (Sponsor: Mental Health Treatment Act Citizen's Advisory (Measure B) Committee)	Upon motion by Supervisor, seconded by Supervisor, IT IS ORDERED that County Counsel to review all questions raised in the City of Willits Resolution; and to Review Item #6 on Committee's List of Questions first before proceeding.	County Counsel	IN PROCESS	
D94	11/19/19	6A)	Discussion and Possible Action Including Direction for Health and Human Services to Author a Jobs for Homeless Initiative Plan with Supervisor Williams Targeted at Offering Employment Opportunities to Homeless Persons in Collaboration with Government Agencies and Private Industry; and Returning to Board of Supervisors for Approval - Sponsor: Supervisor Williams	Upon motion by Supervisor Williams, seconded by Supervisor Gjerde, IT IS ORDERED that the Board of Supervisors directs Health and Human Services to author a Jobs for Homeless Initiative plan with Supervisor Williams targeted at offering employment opportunities to homeless persons in collaboration with government agencies and private industry; and return to the Board of Supervisors for approval.	Health and Human Services Agency	IN PROCESS	
D95	11/19/19	5F)	Discussion And Possible Action Including Acceptance Of Presentation Regarding Emergency Medical Services (Ems) In Mendocino County, Including But Not Limited To Potential Local Emergency Medical Services Agency (Lemsa) Models - Sponsor: Health And Human Services Agency And Executive Office	Upon motion by Supervisor Williams, seconded by Supervisor Haschak, IT IS ORDERED that the Board of Supervisors accepts presentation regarding Emergency Medical Services in Mendocino County, including potential Local Emergency Medical Services Agency models; and directs staff to approach Sonoma County regarding a Joint Powers Agreement for EMS Services.	Health and Human Services Agency	IN PROCESS	
D84	11/12/19	6A)	Discussion and Possible Action Including Acceptance of Presentation from Zero Waste Mendo (Sponsors: Supervisor McCowen and Gjerde)	The Board of Supervisors accepts presentation from Zero Waste Mendo; and directs Executive Office to work with Zero Waste Mendo to prioritize auditing of the County Facilities and refers subject to Climate Action Advisory Council.	Executive Office	IN PROCESS	01/14/2020 - Waste audit scheduled for the week of January 27, 2020. 10/16/20 Waste audit was completed, draft report has been received. Pandemic and wildfires have kept effort on hold.

Attachment 3  
Board Directives

Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department	Status	Progress/Updates
D82	11/12/19	6C)	Discussion and Possible Action Including Direction to Staff to Develop a Cannabis Cultivation Amnesty Transition Pathway	The Board of Supervisors directs the Executive Office to convene a regional county forum to identify and address state barriers to successful permitting and explore economic development through regional cooperative models; directs the Cannabis Cultivation ad hoc to work with staff and stakeholders and report to the Board within 60 days with recommendations for streamlining the cultivation ordinance; directs staff to develop an equity program application that prioritizes capital assistance to legacy growers to address environmental and building compliance issues and directs Cannabis Cultivation Ad Hoc committee to work with staff and stakeholders to develop criteria and timing for re-opening the permitting process for legacy growers who did not come forward in phase 1 except in Sunset zones.	Cannabis	IN PROCESS	Cultivation adhoc working with staff. Kickoff meeting held at 2019 CSAC Conference. 01/13/2020 - Next meeting in January 2020.
D81	11/12/19	6D)	Discussion and Possible Action Including Direction to Staff to Author a Specification Document Outlining Document Digitalization Plan	The Board of Supervisors directs staff to author a specification document outlining document digitalization plan including equipment and personnel needs, tentative schedule, training, file naming convention, public access, redaction, redundant offsite storage and an associated cost analysis.	Executive Office	IN PROCESS	01/13/2020 - The Executive Office is meeting in mid January 2020 to kick start the discussions regarding County-wide digitization. October 2020: Further efforts are underway with Information Services and the Executive Office.
D95	11/5/19	5E)	Discussion and Possible Action including direction to staff regarding Board of Supervisors General Government Standing Committee referral of Adoption of any New Taxes in time for the March 2020 elections - Sponsor: Count Counsel and Government Committee	Upon motion by Supervisor Williams, seconded by Supervisor Haschak, IT IS ORDERED that the Board of Supervisors directs County Counsel to prepare an Ordinance to apply the Transient Occupancy Tax towards private campgrounds, with 75% revenue directed at local fire agencies, and 25% at the discretion of the Mendocino County Fire Chiefs Association recommendation annually on a general tax in unincorporated areas	County Counsel	IN PROCESS	
D96	11/5/19	6D)	Discussion And Possible Action Including Direction To Staff To Establish Data Reporting And Charting Website - Sponsor: It Ad Hoc Committee: Supervisors Williams And Gjerde	Discussion and Possible Action including direction to staff to establish data reporting and charting website - Sponsor: IT and Ad Hoc Committee: Sponsor: IT Ad Hoc committee: Supervisor Williams and Gjerde.	Executive Office - Information Services	IN PROCESS	At the 12/17/19 BOS meeting, Supervisor Williams made mention of direction to staff from a previous meeting, with regard to directive posting stats. Here is the motion/direction he referenced from the 11-5-19 meeting in the town of Mendocino, item 6d): "Upon motion by Supervisor Williams, seconded by Supervisor Haschak, IT IS ORDERED that the Board of Supervisors directs staff to continue collaboration with IT Ad Hoc Committee to establish a data reporting and charting website with automated publication of key data, taking requests from department heads, Supervisors and the Executive Office" 01/13/2020 - Supervisor Williams working with IS staff on potential solutions.
D97	11/5/19	6B)	Discussion and Possible Action regrading recommendations of the Cannabis Economic Development AD Hoc Committee - Sponsor: Cannabis Economic Development Ad Hoc committee (Supervisor Gjerde, and Williams	Upon motion by Supervisor Williams, seconded by Supervisor Haschak, IT IS ORDERED that the Board of Supervisors directs staff to continue pursuing the opportunities presented by the Cannabis Economic Development Ad Hoc Committee, following strategic plan addendum provided by Mendocino Cannabis Alliance, with an added focus of facilitating collectives.	Cannabis	IN PROCESS	
D75	10/1/19	5E)	Discussion And Possible Action Including Board Direction To Staff Regarding Potential Amendment To Chapter 18.23 Of The Mendocino County Code (Class K Ordinance), To Remove The Square Foot Maximum Restrictions For Limited Density Rural Dwellings - Sponsor: Planning & Building Services	IT IS ORDERED that the Board of Supervisors provides direction to staff regarding an amendment to Chapter 18.23 of the Mendocino County Code, more commonly known as the Class K Ordinance to remove the square foot maximum restriction for limited density rural dwellings with sprinklers.	Planning & Building Services/County Counsel	IN PROCESS	01/14/2020 - Forecasted for the Board of Supervisors to consider in March. 12-6-21: PBS will be working with Counsel to agendize the Class K Ordinance modifications for a future agenda.



**Board Directives**

Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department	Status	Progress/Updates
D99	9/17/19	6B)	Discussion and Possible Action Including Direction to the Chief Executive Officer and County Counsel to Determine Feasibility of Transitioning the Chief Probation Officer to Report to the Board of Supervisors - Sponsor: Supervisor Williams	Upon motion by Supervisor Williams, seconded by Supervisor Haschak, IT IS ORDERED that the Board of Supervisors directs County Counsel and the Chief Executive Officer to draft an Ordinance regarding transitioning the Chief Probation Officer to report to the Board of Supervisors and bring back to the Board of Supervisors for approval.	County Counsel	IN PROCESS	

# MENDOCINO COUNTY – FACILITIES AND FLEET & CENTRAL SERVICES DIVISIONS

## MONTHLY REPORT-OUT - CEO REPORT

### DECEMBER - PROJECT AND OTHER UPDATES

#### FACILITIES & FLEET DIVISION

<b>Administrative Update</b>	<ul style="list-style-type: none"> <li>• Facilities received proposals for space planning and facility condition analysis from architectural and construction management firms on September 23, 2021. The Board of Supervisors approved the resulting contract at their December 14, 2021, meeting.             <ul style="list-style-type: none"> <li>○ A kick off meeting is scheduled for the first week of January. Staff will work with the selected firm to gather information from departments and the County's building sites.</li> <li>○ The final report will be presented to the Board for review and consideration.</li> </ul> </li> <li>• At their December 7, 2021, meeting, the Board of Supervisors directed staff to proceed with the conversion to evergreen services offered through Sonoma Clean Power pursuant to Board of Supervisors action on August 3, 2021; additionally, the Board provided GSA staff with direction to proceed with long term energy master planning upon receiving the results of the Energy Audit performed on County owned facilities. Staff is working with the third party consultant and will have additional information to present to the Board for consideration at a future Board meeting.</li> <li>• Staff continues to work with the Chief Probation Officer to prioritize facility improvements to allow probation staff to comply with recent ruling requiring the County to have a Pre-trial Release program in place. Facilities has requested an architectural proposal to evaluate program requirements and available spaces.</li> </ul>
<b>Facility Maintenance and Operations</b>	<ul style="list-style-type: none"> <li>• Public Safety Power Shutoffs (PSPS) generator deployment for critical facilities will now be released for this fire season.</li> <li>• Annual parking lot sweeping took place October 19, 2021, a requirement of the County's Storm Water Permit.</li> <li>• Building Maintenance work orders received – 789 Fiscal Year to date.</li> <li>• Building Maintenance work orders completed – 781 Fiscal Year to date.</li> <li>• Current open Building Maintenance work orders – 225.</li> </ul>
<b>Fleet Operations</b>	<ul style="list-style-type: none"> <li>• Fleet Staff continues ongoing meetings with Enterprise Fleet Management systems for development of lease model for County vehicle use to roll out to one pilot department, and meeting with Social Services to serve as the pilot department.</li> <li>• Fleet Staff is exploring options for partnering with City of Ukiah, and Sonoma Clean power for installation of Electric Vehicle Charging Stations at County facilities with initial roll out at the Yokayo Center on South State Street in Ukiah.</li> <li>• Staff is currently developing a County replacement program, including comparison models (lease v. County owned/maintained), estimated costs associated with each model, and potential solutions for next Fiscal Year.</li> <li>• Garage work orders – 348 Fiscal Year to date.</li> <li>• Garage work orders completed – 348 Fiscal Year to date.</li> </ul>

## DECEMBER - PROJECT AND OTHER UPDATES

<b>Facilities and Fleet planning activities in progress:</b>	<ul style="list-style-type: none"> <li>• Space Utilization Analysis beginning in January.</li> <li>• Facility Condition Analysis beginning in January.</li> <li>• Five Year CIP (2017-2022) Update.</li> <li>• ADA Plan update.</li> <li>• Facility Safety Assessment.</li> <li>• Energy Efficiency Analysis.</li> <li>• Generator/E-power Plan.</li> <li>• Facility Condition Analysis.</li> <li>• Parks Needs Assessment (Phase II).</li> <li>• Vehicle Replacement Plan/Program.</li> <li>• Vehicle Leasing program analysis and options.</li> </ul>
<b>CAPITAL IMPROVEMENT PROJECTS</b>	
<b>Communications Site Hardening Projects funded by PG&amp;E settlement funds and CDBG resiliency Grants</b>	<ul style="list-style-type: none"> <li>• Sanhedrin Repeater Site Power Line Pole Replacement project third and final Phase is in development for completion in summer of 2022.</li> <li>• The new 911 equipment shelter project plan is part of the Community Development Block Grant (CDBG) hazard mitigation grant application expected to be approved in spring of 2022 with procurement and bidding to follow.</li> <li>• The county wide repeater site hardening projects at Sanel Mountain and Sanhedrin Big Signal Peak will focus on back-up power, site access, waterproofing, fire hardening and equipment cooling and will be proceeding upon approval of the CDBG hazard mitigation grant applications.</li> </ul>
<b>Jail Expansion Readiness Projects</b>	<ul style="list-style-type: none"> <li>• The design for the Parking Improvement Project along Low Gap Road between Probation and General Services is complete and will be out to bid in early 2022 for completion prior to start of the Jail Expansion Project.</li> <li>• The West Campus Fiber optic build-out to extend the 10 gig fiber to the jail facilities and the General Services Agency building prior to beginning the Jail Expansion Project is in design and will be ready for bid this spring.</li> </ul>
<b>Emergency Projects</b>	<ul style="list-style-type: none"> <li>• Emergency hazardous tree removal at the Point Arena Veterans Hall is complete with the support of the City of Point Arena. Staff will collaborate with them to complete the required Coastal Development Permits.</li> </ul>
<b>Other Projects of Note</b>	<ul style="list-style-type: none"> <li>• The Willits Library broadband data wiring project is due to be completed by the end of December 2021.</li> <li>• Bids for the Veterans Services Building Accessibility Project were received on December 16<sup>th</sup>. Contract routing will begin upon approval of award.</li> <li>• Initial feasibility work and design for construction of a facility for the pretrial release program for the Jail is in process.</li> <li>• Design for new cooling equipment for the Administration Center server room is in the final stages with bidding expected in spring of 2022.</li> </ul>
<b>Measure B Projects</b>	<ul style="list-style-type: none"> <li>• The Grand Opening for the Crisis Residential Treatment Center was held on December 16<sup>th</sup> with plans to open soon.</li> <li>• Staff has received the initial findings from the Psychiatric Health Facility feasibility study for the Whitmore Lane site and will have a Board presentation in January or early February.</li> <li>• The Psychiatric Health Facility feasibility study for the Whitmore Lane site is in progress. Staff is reviewed preliminary findings with a Board presentation scheduled for January 2022.</li> </ul>
<b>SB 844 Jail Expansion</b>	<ul style="list-style-type: none"> <li>• The County's architect has completed permit drawings for the Building 3 expansion for state Fire Marshall and local plan check review. Staff is developing the prequalification applications for contractors interested in bidding on the project. This competitive process will ensure that all bidders have the qualifications and experience necessary for this project. The project team anticipates bidding in the summer of 2022 subject to approvals by state and local oversight agencies.</li> </ul>

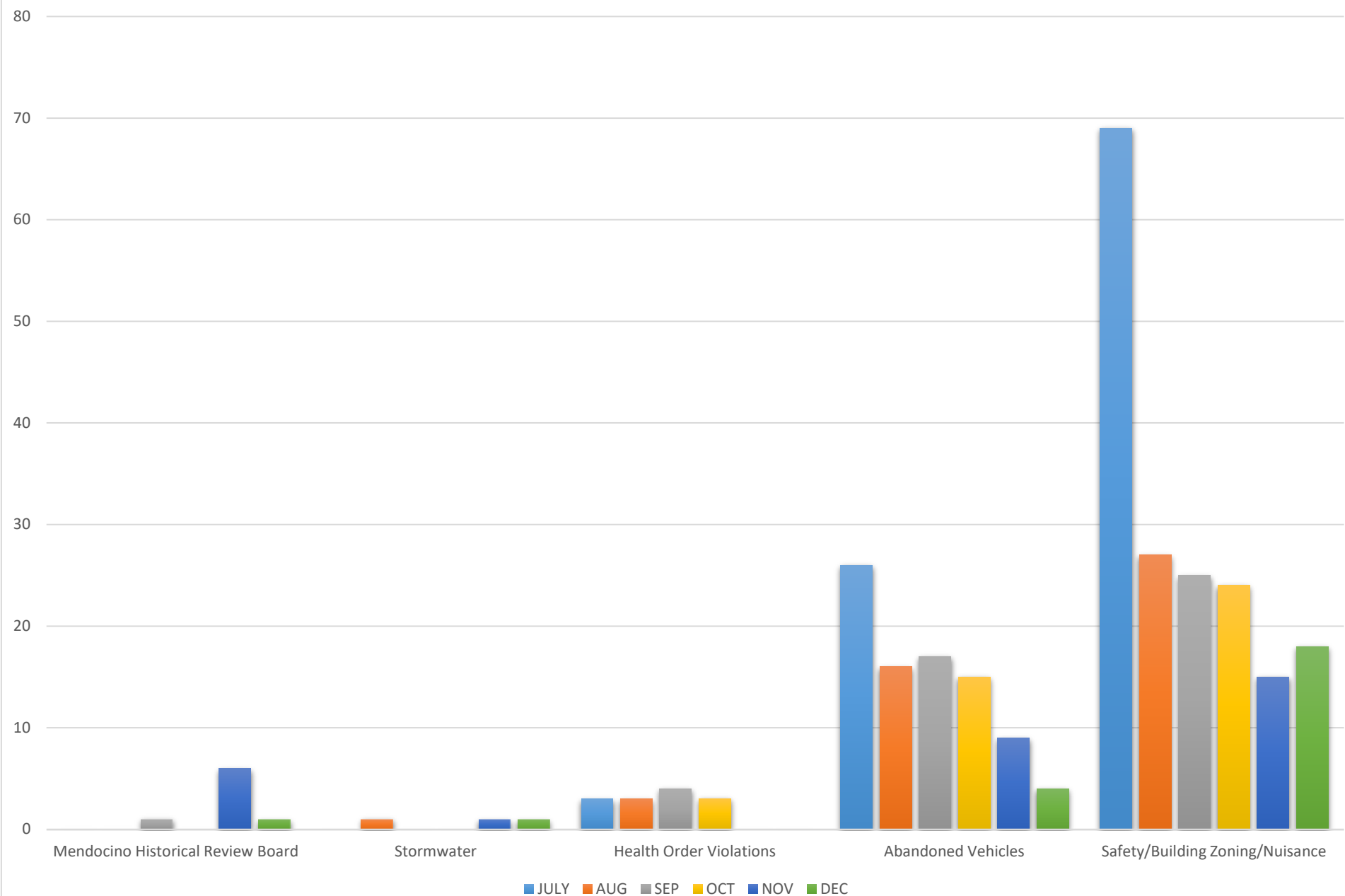
**CENTRAL SERVICES DIVISION**

<p><b>Real Property</b></p>	<ul style="list-style-type: none"> <li>• General Services Agency staff negotiated a lease for the Sheriff Office for space to store the donated mobile command unit. This lease was presented for Board of Supervisors consideration due to term and fiscal requirements.</li> <li>• General Services Agency Staff is finalizing a surplus and sale of a portion of Road E (CR 233). County Department of Transportation has already abandoned the right of way. Anticipate final surplus and sale documents to be presented to the Board in early 2022.</li> <li>• General Services Agency staff continue working on a potential lease of space for the GEO Day Reporting Center and Social Services/Family Center (co location). Staff are negotiating lease terms and occupancy details and will report to the Board as progress is made.</li> </ul>
<p><b>Parks</b></p>	<ul style="list-style-type: none"> <li>• Staff is coordinating proposals from contractors to perform a clean-up of the former caretaker's area at Bower Park.</li> <li>• PG&amp;E has contacted the County with their routine maintenance line clearance work. Staff has reviewed the plan, with the tree work authorization presented to the Board for approval at their January 4, 2022, meeting.</li> <li>• Parks Needs Assessment Phase II             <ul style="list-style-type: none"> <li>○ General Services Agency and the County's Parks Needs Assessment consultants presented the phase II proposed project plan on August 31, 2021. The Board appointed an ad hoc of Supervisors Mulheren and McGourty.</li> <li>○ Staff and the consultants met with the ad hoc Next Steps:                 <ul style="list-style-type: none"> <li>▪ Ad hoc members to meet and assess potential annual maintenance costs funding options.</li> <li>▪ Consultants to provide information regarding possible maintenance costs.</li> <li>▪ Ad hoc to outreach to stakeholders regarding various access areas and partnerships with various parks.</li> <li>▪ County Staff to research options regarding surplus or decommissioning various access areas.</li> <li>▪ County Staff to outreach to stakeholders regarding potential for collaborations.</li> <li>▪ The Group will convene monthly, with the goal to present updates to the Board after the first of the year.</li> </ul> </li> </ul> </li> </ul> <p>Other parks considerations:</p> <ul style="list-style-type: none"> <li>○ Vegetation management and Fuel Mitigation plan.</li> <li>○ Coordinating and considering outside development interests.</li> <li>○ Concession agreements.</li> </ul>
<p><b>Requests for Proposals: Central Services Issued</b></p>	<p><b>RFQ 039-21 Patrol Vehicles</b></p> <ul style="list-style-type: none"> <li>• Issued on October 1, 2021.</li> <li>• Proposal deadline October 22, 2021.</li> <li>• Awarded to Redwood Ford November 17, 2021</li> </ul>
<p><b>Requests for Proposals: Department Issued</b></p>	<p><b>RPB 037-21 Willits Library Data Cabling</b></p> <ul style="list-style-type: none"> <li>• Proposals received on October 14, 2021.</li> <li>• Project was awarded to the lowest bidder, Fort Bragg Electric for \$46,845.</li> </ul> <p><b>RFP 041-21 California Home Visiting Program Evaluator</b></p> <ul style="list-style-type: none"> <li>• Issued on November 16, 2021.</li> <li>• Proposal deadline December 28, 2021.</li> </ul> <p><b>RFP 042-21 Wildlife Exclusionary Services</b></p> <ul style="list-style-type: none"> <li>• Issued on December 1, 2021.</li> <li>• Proposal deadline February 1, 2022.</li> </ul> <p><b>RFP 043-21 Mental Health rms 381-383 Water Damage Reconstruction</b></p> <ul style="list-style-type: none"> <li>• Issued on November 9, 2021.</li> </ul>

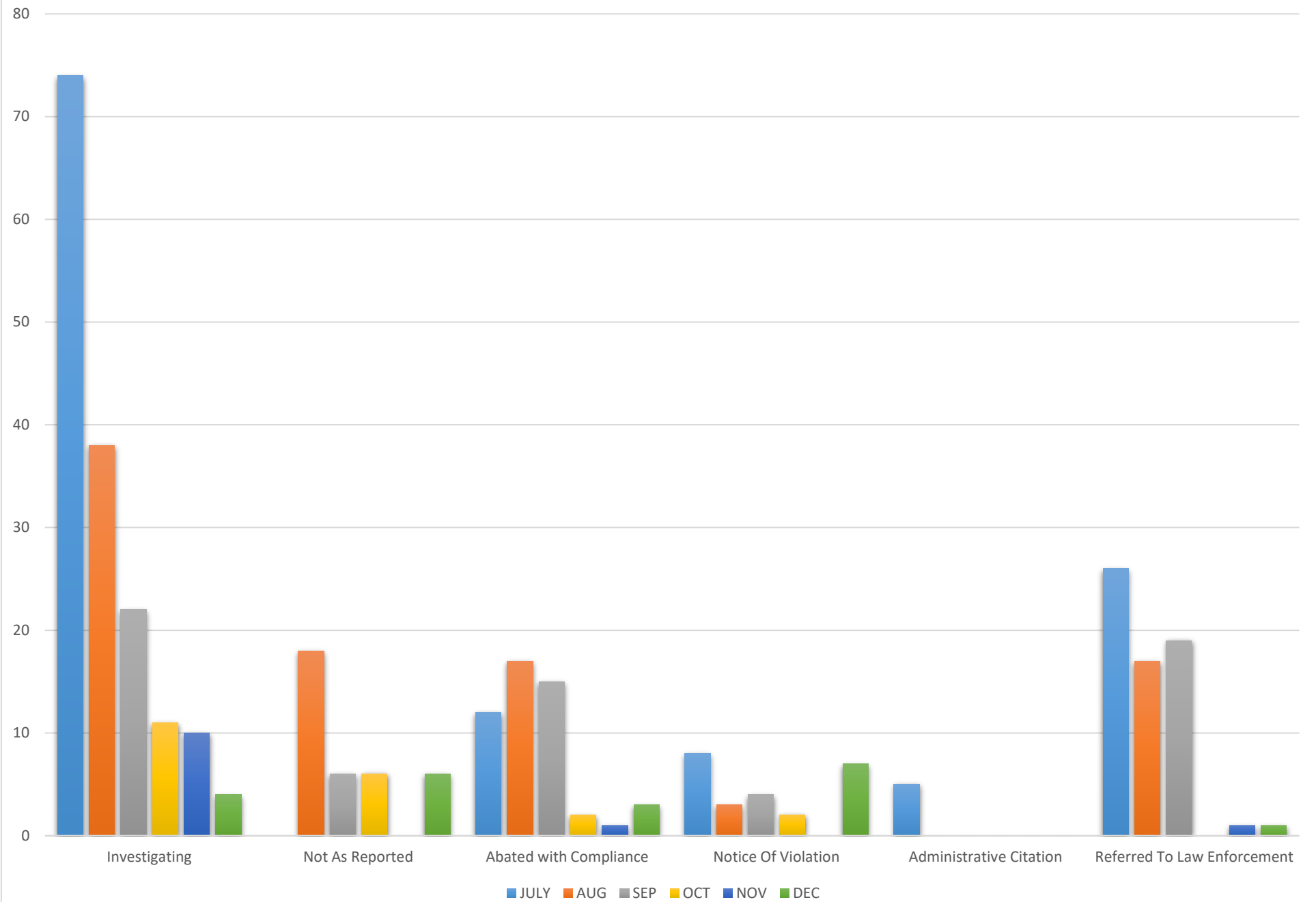
## DECEMBER - PROJECT AND OTHER UPDATES

	<ul style="list-style-type: none"><li>• Proposal deadline December 2, 2021.</li></ul> <b>RFP 044-21 Evaluator for Mendocino County Tobacco Control Program</b> <ul style="list-style-type: none"><li>• Issued on November 22, 2021.</li><li>• Proposal deadline December 29, 2021.</li></ul> <b>RFP 047-21 Sheriff's Office Network Switches</b> <ul style="list-style-type: none"><li>• Issued on December 21, 2021.</li><li>• Proposal deadline January 06, 2021.</li></ul>
	<ul style="list-style-type: none"><li>• GSA Operational model.</li><li>• ISF Development- Facilities, Fleet and Central Services.</li><li>• Fiscal reporting structure.</li><li>• Budget Preparation (with Executive Office Budget Team).</li></ul>

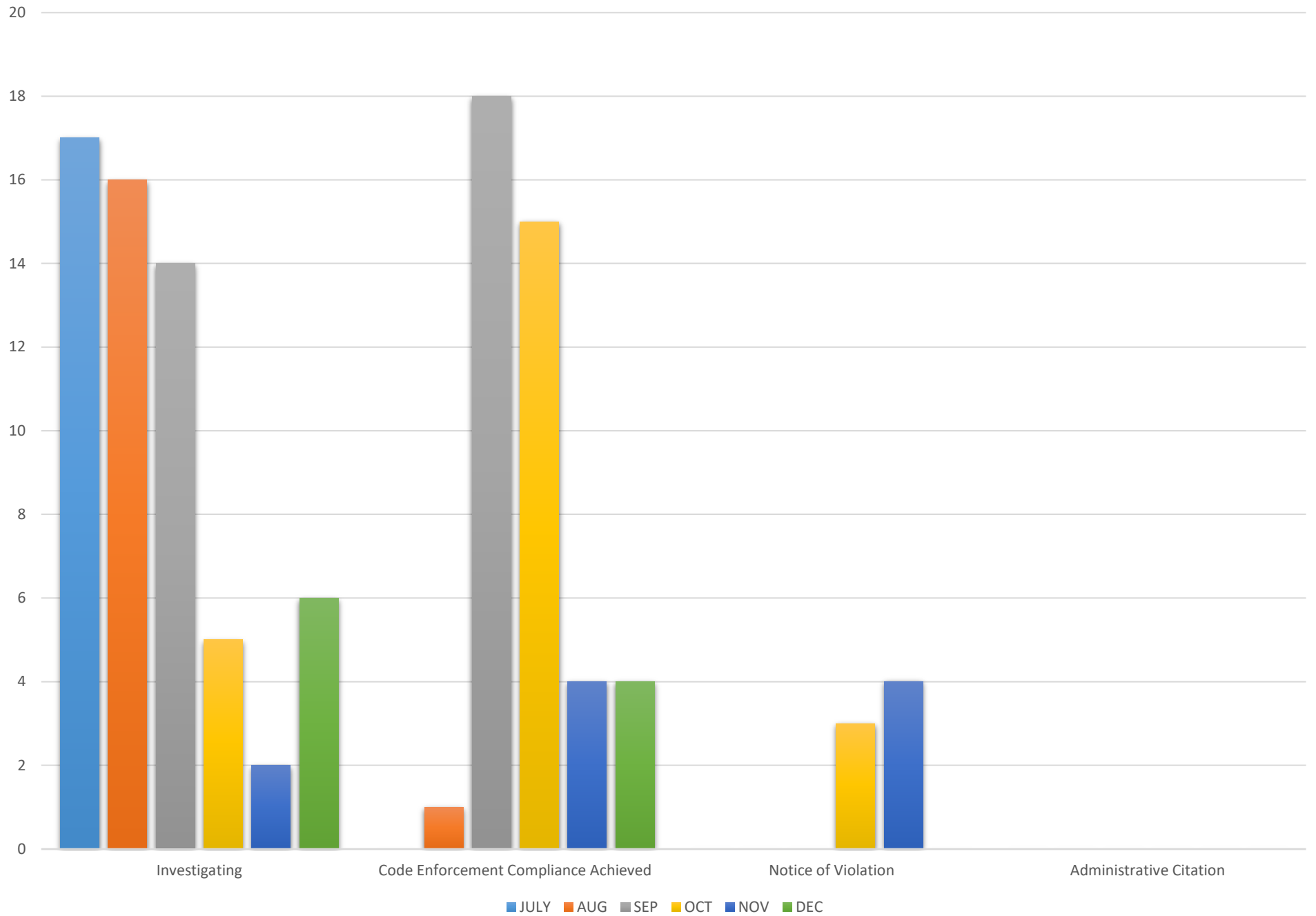
### CODE ENFORCEMENT - NON-CANNABIS COMPLAINTS



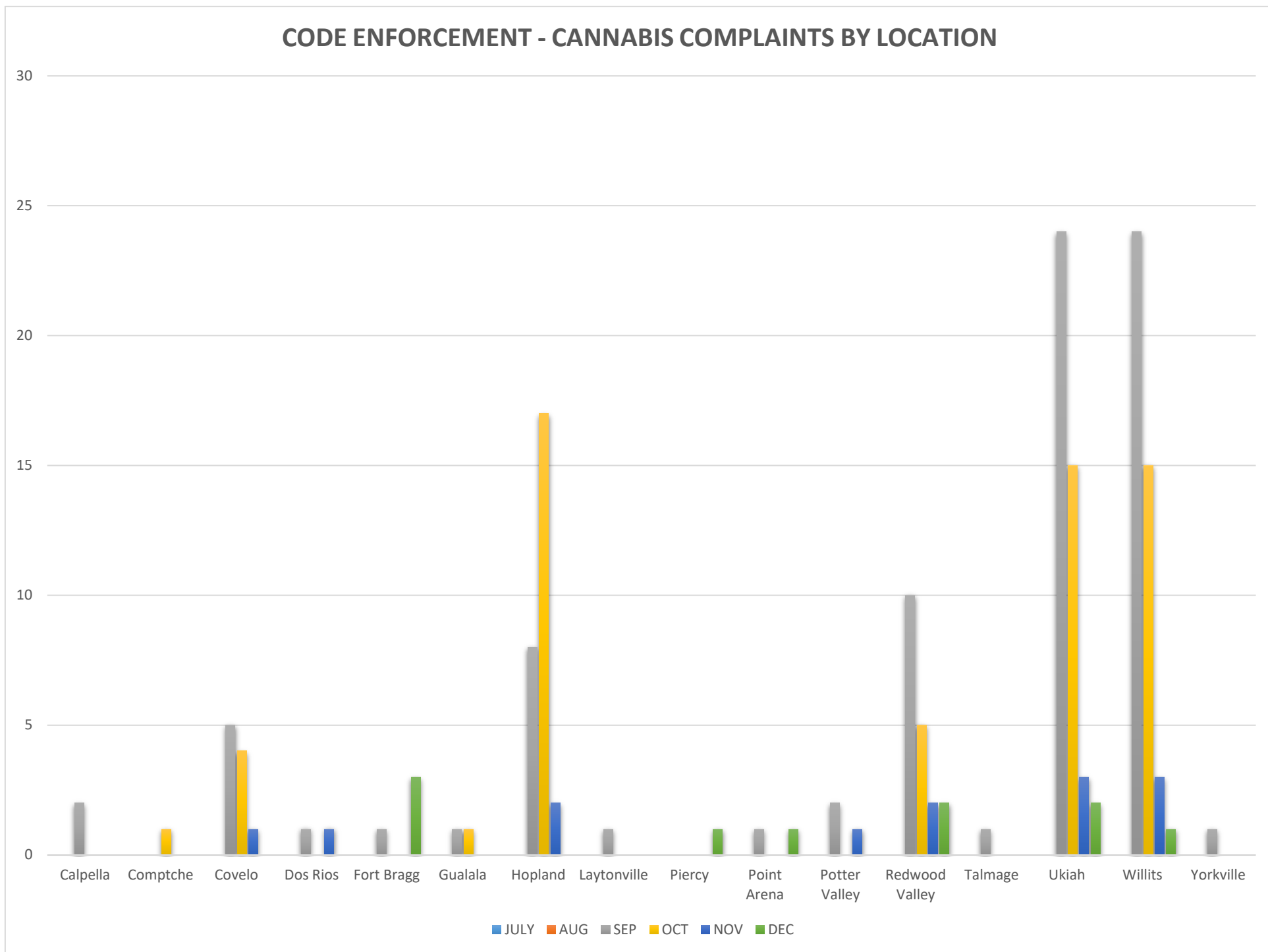


**CODE ENFORCEMENT - NON-PERMITTED CANNABIS COMPLAINTS**

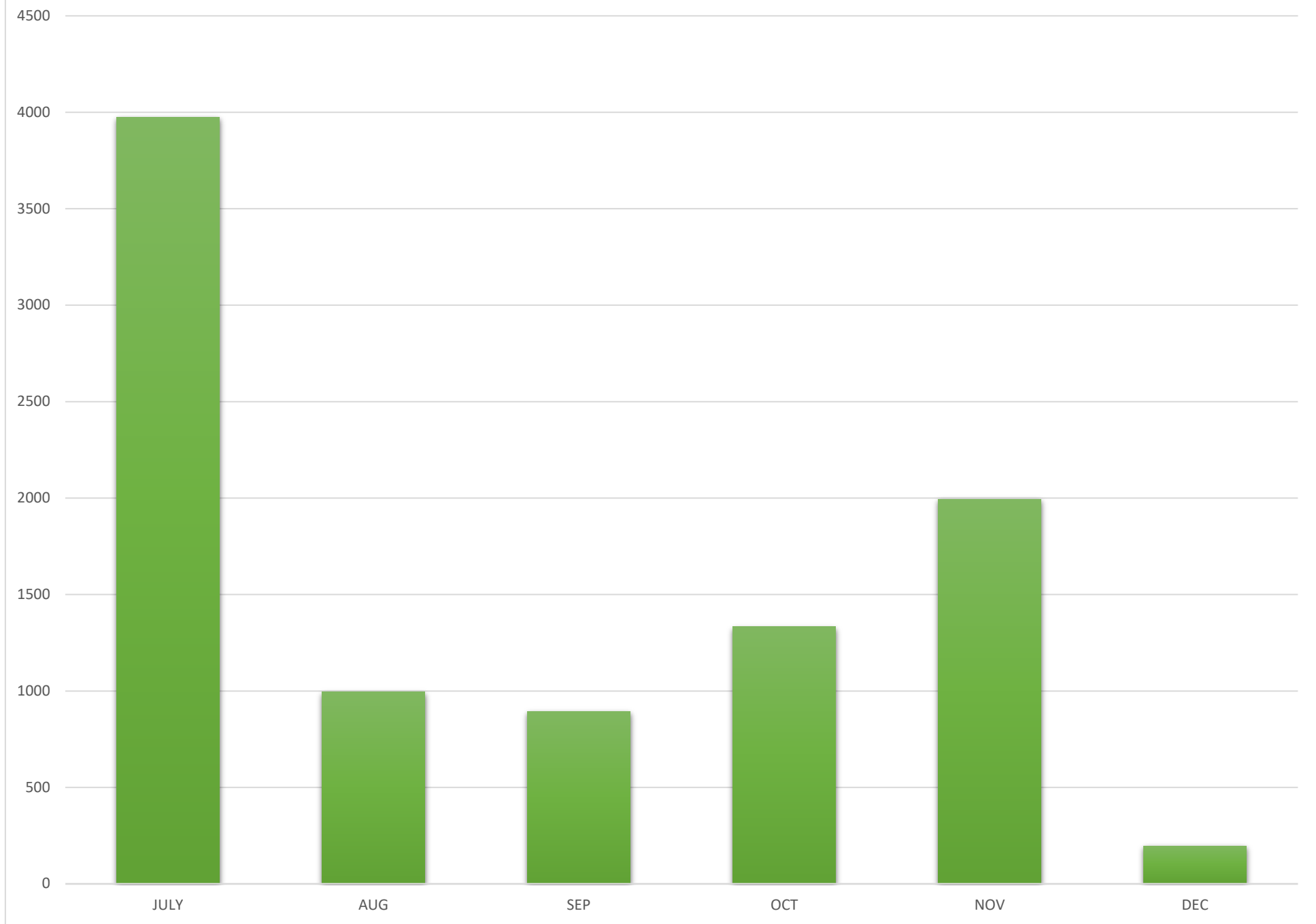
### IN PROGRAM CANNABIS COMPLAINTS



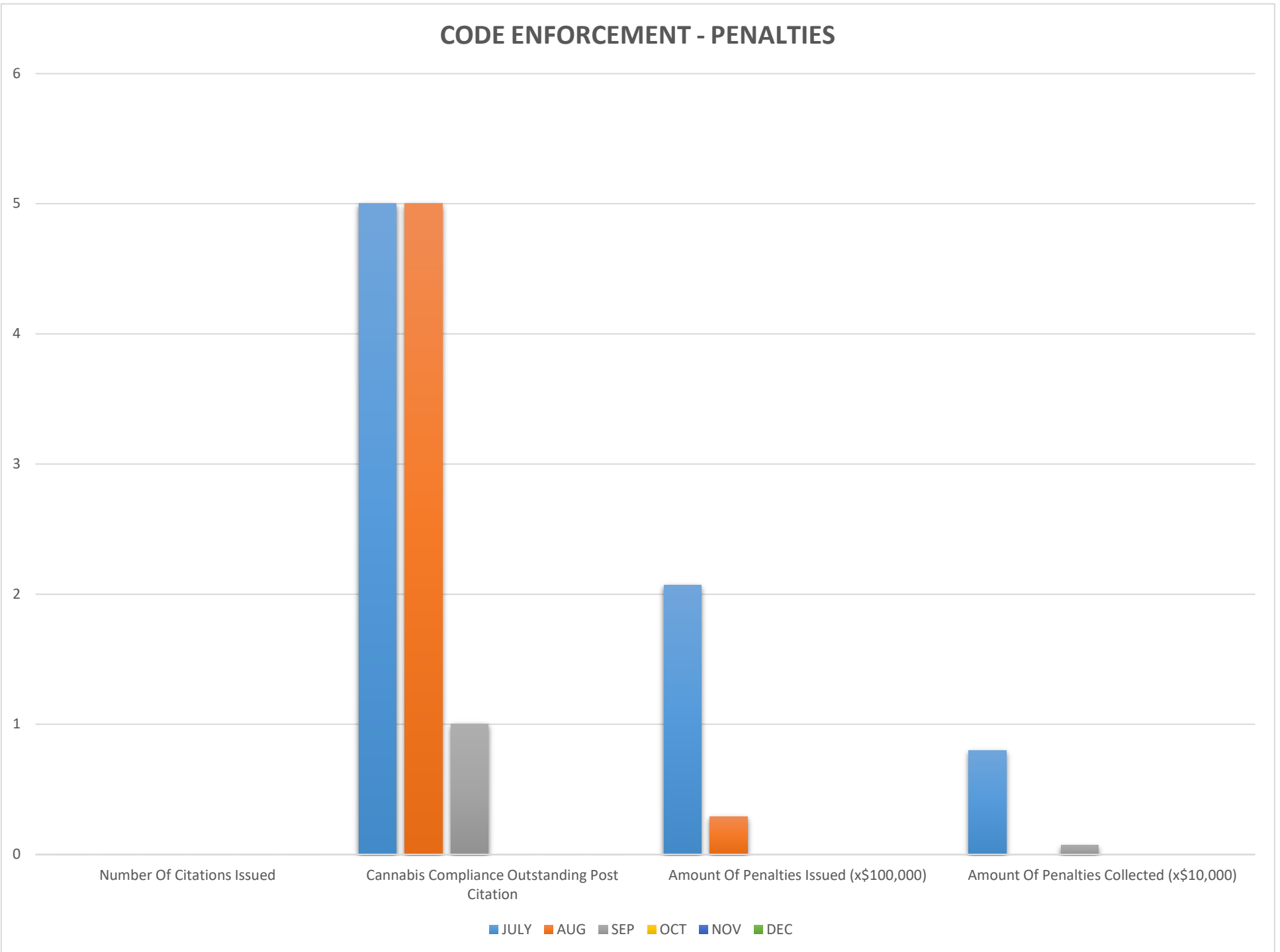
## CODE ENFORCEMENT - CANNABIS COMPLAINTS BY LOCATION



### CODE ENFORCEMENT - CANNABIS PLANTS ABATED



### CODE ENFORCEMENT - PENALTIES



# Electrify EVERYTHING



 Sonoma  
Clean Power





# Message from the CEO

We breathed a sigh of relief as 2021 came to an end with no major wildfires in Sonoma and Mendocino counties and vaccination rates on the rise. Sonoma Clean Power had a promising year as well, with the opening of the Advanced Energy Center in downtown Santa Rosa. At the Center, customers can discover energy-efficient technologies for their homes and take advantage of 0% interest loans. Heat pump water heaters have been especially popular, with almost \$2,000 in rebates and discounts available. In fact, income-qualified customers can receive a heat pump water heater for free, leaving only the installation costs.

SCP worked collaboratively with PG&E on several efforts to advance public safety. We urged PG&E and the Public Utilities Commission to underground a quarter-mile section of overhead power lines in Rincon Valley, a high-fire threat area of Santa Rosa. PG&E also agreed to explore ways to lessen the number of Public Safety Power Shutoff (PSPS) events experienced by Oakmont, a senior living community. In addition, SCP and PG&E helped several remote areas plan the construction of small, renewable, off-grid power systems to eventually remove all overhead power lines. While there are more areas in need of solutions, this early progress toward reducing fire threats from PG&E's equipment and the frequency of PSPS events is worth celebrating.

Late in 2021, SCP launched an initiative to form a Geothermal Opportunity Zone (GeoZone) that could eventually include Sonoma, Mendocino, and Lake counties. SCP is gearing up to work collaboratively with the County governments, air districts, and water suppliers to explore where new geothermal energy might be developed. A strong emphasis would be placed on reducing the use of water, lessening environmental and visual impacts, and providing real benefits to the communities where projects are built.

SCP is leading the GeoZone effort in Northern California, however, we expect other electricity providers will also be interested in purchasing this clean power over time. Similarly, our sister CCA in Humboldt County – Redwood Coast Energy Authority – is working to develop offshore wind as a steady source of renewable power.

Because geothermal is a baseload resource, meaning it produces power 24/7 year-round, it is an extremely valuable asset when paired with other renewable resources like solar, wind, and batteries that are weather-dependent and can lose productivity during the winter.

The work we do is only possible because of the support of our customers and community. Thank you for choosing Sonoma Clean Power and for helping us lead the way toward a future with clean, affordable, and reliable energy for all.

**Geof Syphers, CEO**



# Message from the Board Chair

2021 was a productive year for Sonoma Clean Power. From fighting for fair energy rates and a just transition to renewable energy in Sacramento, to launching our first incentive program designed specifically for SCP low-income customers – our board and staff collaborated with the community and took action on your priorities.

SCP is committed to sourcing from and helping to develop clean, renewable energy projects that are key to transitioning California away from fossil fuels. Some of the biggest sources of pollution, including power plants, shipping ports, and highways, are located near communities in need. Our transition to clean energy reduces pollution and improves air quality in disadvantaged communities far beyond SCP's territory.

As SCP has expanded to include Sonoma and Mendocino counties, grown as an organization, and been impacted by wildfires and COVID-19, our community relationships have deepened, and we have responded with programs which reflect our community's values. Our commitment to social and economic equity, the recently opened Advanced Energy Center, and strong online educational resources for customers and tradespeople are at the heart of our outreach, so that people of all income levels can transition their homes and businesses to clean energy, while helping our region reach our greenhouse gas reduction goals.

On the policy front, CalCCA – the statewide Community Choice Aggregation trade association – fought for SCP and other CCAs to receive partial reimbursement for unpaid customer bills during COVID-19. CalCCA won, and SCP and other CCAs will be able to recoup a significant portion of those losses.

Working in partnership with customer advocates, SCP staff identified errors in a proposal from PG&E to increase charges. PG&E admitted they had acted incorrectly and agreed to a settlement that reduced customer bills by over \$10 million. Currently, SCP is working on solutions for reducing the frequency and impact of PG&E's Public Safety Power Shutoff (PSPS) events on our customers.

Thank you for supporting the work of Sonoma Clean Power. We will continue to advocate for transparency, accountability, and inclusive decision-making by PG&E, and give our customers access to safe, clean, and reliable energy at a fair cost.

**Melanie Bagby, Chair**





# Advanced Energy Center

SCP's Advanced Energy Center, made possible in part through a grant from the California Energy Commission, creates an interactive educational experience that brings clean, energy-saving solutions directly to SCP customers. Come explore up to twenty vendor displays of modern technologies for energy efficiency and fuel switching, attend virtual and in-person energy-related workshops and classes, and watch induction cooking demonstrations by local chefs, while kids of all ages can play, color, and learn in the Advanced Energy Center children's area. To help make the transition from gas-fueled appliances to cleaner, long-term cost saving options easy and affordable, SCP is providing \$2 million in incentives, **0% financing** that customers can pay back on their utility bill, and an online "matching" tool to connect customers with certified installation professionals who can bring their projects to life.

Visit the Advanced Energy Center at 741 Fourth Street in downtown Santa Rosa, or online at [scpadvancedenergycenter.org](http://scpadvancedenergycenter.org).

Take a virtual tour [here!](#)





# Offers & Incentive Programs

Through our customer programs, we are reducing emissions and making the all-electric lifestyle available for SCP customers in Sonoma and Mendocino counties. Below are some highlights from our programs this year.

## Bike Electric

To further reduce transportation-related emissions locally, Sonoma Clean Power launched Bike Electric to help income-qualified customers save \$1,000 on the purchase of an electric bicycle. In partnership with more than a dozen local retailers and the Sonoma County Bicycle Coalition, over 420 electric bikes and 117 complimentary helmets were incentivized through the program.

When compared to a traditional bike, electric bikes allow riders to travel longer distances in a shorter amount of time. The extra range and assisted pedaling can help replace car trips, ease commutes to work, and solve the “last mile” issue some people face when using public transit. With the adoption of electric bikes and carbon-free modes of transportation gaining support nationwide, SCP plans to expand Bike Electric to include more customers and pair the incentives with available state funding.



## GridSavvy

SCP's demand response program, GridSavvy, continues to grow with approximately **1,300** SCP customers and nearly **1,500** smart devices, such as electric vehicle chargers and smart thermostats, participating in demand response.

These smart devices can receive a remote signal from SCP, automatically adjusting usage while making energy saving easy.

GridSavvy reduces the strain on the electric grid during periods of high temperatures and can pre-cool homes with clean electricity. GridSavvy participants can earn discounts on smart devices and a monthly bill credit while helping to clean up California's energy grid.

[Learn more](#)

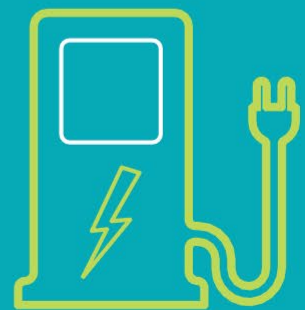


## Electric Vehicle Charging

In 2021, Sonoma Clean Power provided over **750** Level 2 electric vehicle (EV) home chargers to customers, with over 3,500 EV chargers provided since 2016!

Back in 2020, SCP and the Northern Sonoma County Air Pollution Control District partnered with the California Electric Vehicle Infrastructure Project for the Sonoma Coast Incentive Project. The goal was to increase access to public EV charging, particularly in rural and disadvantaged communities, throughout SCP's service territory. SCP completed seven of the funded projects in 2021. Next year, an additional **210** public chargers are scheduled for installation.

[Learn more](#)





# Procurement

SCP made major progress developing and contracting for energy storage in 2021. Storage is a key component of SCP's overall strategy to reduce our reliance on fossil fuel energy because it allows us to store solar power for use in the evening hours, after the sun has set. Our first major storage project is a 75-megawatt battery system installed on our existing seventy megawatt solar array in the Central Valley. It operates by charging from the grid and then discharging the power onto the grid in the evenings over a four-hour period. We have also worked with seven other CCAs to jointly buy an eight-hour battery storage system.

That process required those CCAs to first form a new entity, called CC Power, to negotiate and facilitate joint procurement for California CCAs. CC Power's purpose is to make it easier for CCAs to procure the resources we need to fulfill our Integrated Resource Plans, so the second effort we have launched is to buy more baseload renewable energy.

Another exciting update is the growth of our local EverGreen service. In 2021, the cities of Petaluma and Rohnert Park joined the cities of Santa Rosa, Sonoma, Sebastopol, and Cotati in subscribing all their municipal accounts to SCP's 100% locally produced, 100% renewable service. In addition, the County of Mendocino voted to upgrade all its accounts to EverGreen in early 2022.

EverGreen is special in another way, too. Since 2014, EverGreen was the first – and still the only – power supply we know of in the United States providing renewable energy 24 hours per day, year-round. That is important because it means EverGreen is already compliant with the State of California's SB100 requirements for the year 2046, 25 years ahead of schedule.

Lastly, over 950 of our customers upgraded to EverGreen this year!

With the support of more member cities and counties and customers joining EverGreen, SCP plans to develop an additional 10 MW of new solar and battery storage in Sonoma and Mendocino counties over the next few years.

## Battery Energy Storage System Lemoore, CA



# Board of Directors



**Melanie Bagby, Chair**  
City of Cloverdale  
Councilmember  
Alternate: Marta Cruz



**Dave King, Vice Chair**  
City of Petaluma  
Councilmember  
Alternate: Brian Barnacle



**Jackie Elward**  
City of Rohnert Park  
Vice Mayor  
Alternate: Susan Adams



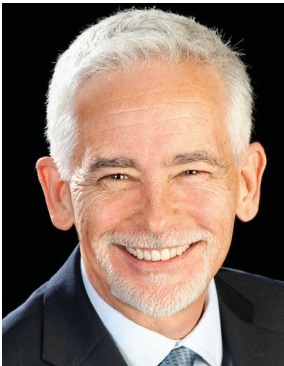
**Deb Fudge**  
Town of Windsor  
Councilmember  
Alternate: Esther Lemus



**Dan Gjerde**  
Mendocino County Supervisor  
4th District  
Alternate: Supervisor Ted Williams



**Lynda Hopkins**  
Sonoma County Supervisor  
5th District  
Alternate: Supervisor James Gore



**Mark Landman**  
City of Cotati Vice Mayor  
Councilmember  
Alternate: Ben Ford



**Lindy Peters**  
City of Fort Bragg  
Councilmember  
Alternate: Eric Dahlhoff



**Chris Rogers**  
City of Santa Rosa  
Mayor  
Alternate: Victoria Fleming



**Patrick Slayter**  
City of Sebastopol  
Councilmember  
Alternate: Vice Mayor Una Glass

**Robert Felder**, City of Sonoma Councilmember | Alternate: Vice Mayor Jack Ding

## Community Advisory Committee

**Mike Nicholls, Chair**  
**Patricia Morris, Vice Chair**

**Karen Baldwin**  
**Joel Chaban**

**Dick Dowd**  
**Anita Fenichel**

**Denis Quinlan**  
**Helen Sizemore**

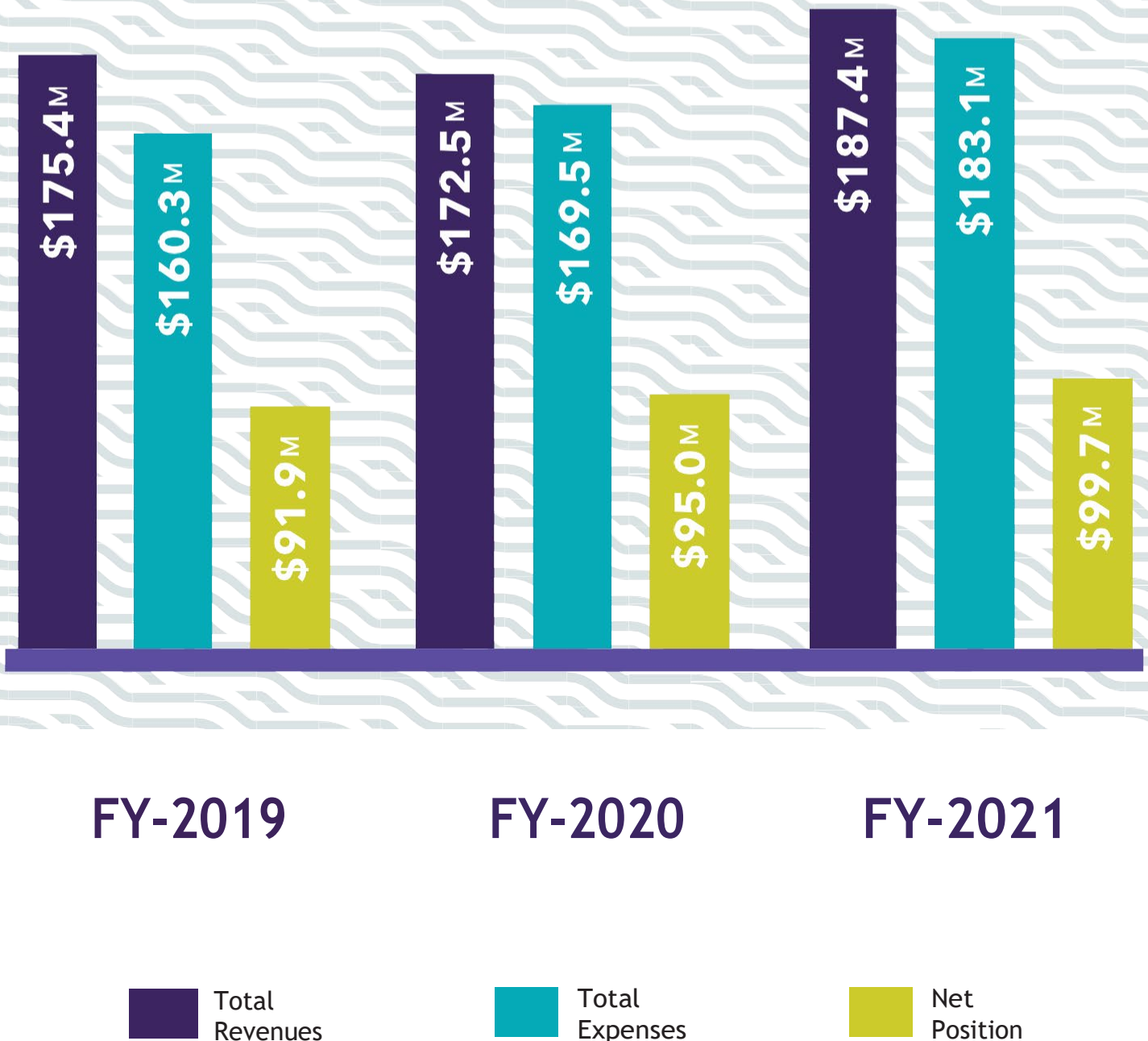
**Ken Wells**



# Financials

Sonoma Clean Power's revenues increased in 2021 partially due to the California Energy Commission's EPIC Grant. The grant is helping to fund the Advanced Energy Center and customer incentives on fuel-switching technologies. Our expenses increased as well, primarily due to higher wholesale costs of energy and resource adequacy required by the State. SCP continues to add to its net position, build reserves, and maintain a rate stabilization fund to protect customers from rate shocks.

For more detailed financial information, visit our [website](#).



# EverGreen

In 2021, Surf Market in Gualala began powering their store with 100% renewable, locally produced electricity. You, too, can power your home or business with renewable energy 24/7 with Sonoma Clean Power's EverGreen service. Reduce your impact and support renewable energy in our community.

*"Surf Market was founded in 1956 to serve the needs of our community. Now as we celebrate 65 years of service, our commitment to benefiting our community has evolved to include powering the market with 100% renewable energy."*

*-Steve May | Owner of Surf Market*

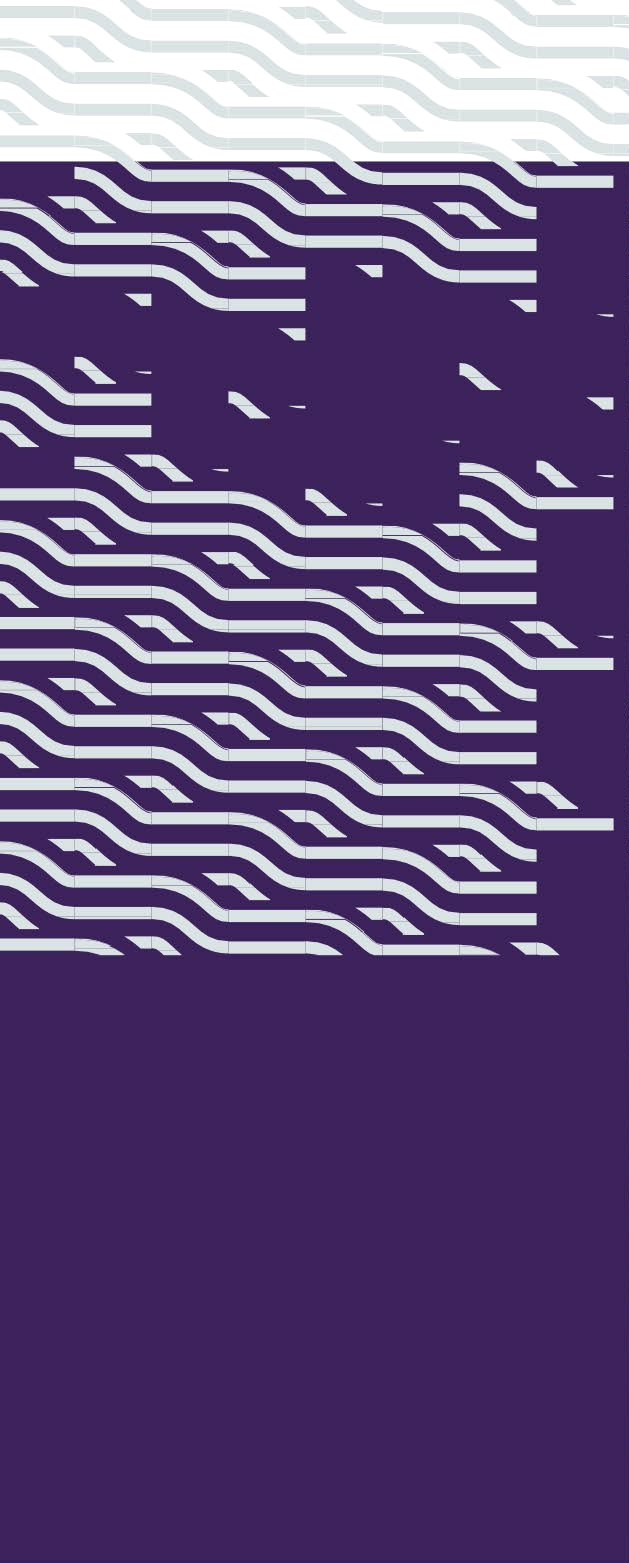
## See who else made the switch in 2021!

- **Arena Theater**
- **City of Rohnert Park**
- **County of Mendocino**
- **County of Sonoma Regional Parks**

[cleanenergyfuture.club](http://cleanenergyfuture.club)







**sonomacleanpower**

P.O. Box 1030, Santa Rosa, CA 95402  
[www.sonomacleanpower.org](http://www.sonomacleanpower.org)



December 30, 2021

**FOR IMMEDIATE RELEASE**

Kate Kelly, Director of Public Relations/Sonoma Clean Power  
[kkelly@sonomacleanpower.org](mailto:kkelly@sonomacleanpower.org) | 707.486.2952

**S&P Global Ratings Issues 'A' Credit Rating to  
Sonoma Clean Power**

*SCP has demonstrated robust financials, a diverse power supply,  
and no outstanding debt*

**(SANTA ROSA, CALIF.)** – Sonoma Clean Power (SCP) announced today it earned an 'A' issuer credit rating (ICR) from S&P Global Ratings. As the public power provider serving 87% of eligible customers in Sonoma and Mendocino Counties, SCP has contracted for \$2 billion in renewable and hydroelectric power since starting service in 2014.

The 'A' rating speaks to SCP's solid financial management, with the report stating SCP has "...robust liquidity, the absence of debt, and an overwhelmingly clean energy portfolio." The outlook is stable.

SCP's purpose is to generate clean electricity to power all energy needs in buildings and cars while limiting the volatility of customer rates as delivery charges and fees from PG&E impact customer bills.

"Having a strong credit rating will help SCP accelerate construction of new renewable sources," said Geof Syphers, CEO. "An 'A' rating will shorten the time it takes us to contract for clean power and give us improved access to low-cost financing. That means continuing to provide cleaner power while combatting California's high cost of energy."

**About Sonoma Clean Power**

SCP is the not-for-profit public power provider that operates a Community Choice Aggregation or 'CCA' for Sonoma and Mendocino Counties, serving a population of about a half-million. SCP has operated for 7-1/2 years, serving all the cities and unincorporated areas of the two counties except Healdsburg and Ukiah, where long-standing municipal power providers exist. In downtown Santa Rosa, SCP operates the only Advanced Energy Center in the United States dedicated to helping customers transition to 100% renewable energy for their homes, businesses, and cars. SCP is also the only power provider in California offering 100% renewable energy twenty-four hours per day, every day of the year. To learn more, visit [sonomacleanpower.org](http://sonomacleanpower.org) or call 1 (855) 202-2139.

###



## **Social Services Status Report January 2022**

### ***Adult and Aging Services***

The California Department of Health Care Services (CDHCS) has approved the requested pay increase for Mendocino County In-Home Supportive Services (IHSS) providers. Effective January 1, 2022, Mendocino County IHSS providers pay rate increased from \$15.00 to \$16.00 an hour. While the state mandated a \$15.00 hourly rate, Mendocino County and our local Service Employees International Union (SEIU) negotiated for an additional \$1.00 an hour pay increase for Mendocino County IHSS providers. Long-term care is a labor-intensive service, and this salary increase is a testament to our IHSS providers' hard work and commitment to their clients. IHSS providers offer in-home assistance to eligible aged, blind, and disabled individuals, as an alternative to out-of-home care and enables recipients to remain safely in their home. If you are interested in becoming an IHSS provider, please contact the Adult and Aging Services Division at (707) 463-7900, and ask to speak with our Public Authority team!

### ***Family and Children's Services***

The Family & Children's Services (FCS) Resource Family Approval (RFA) Unit is providing an ongoing monthly support group for county-approved Resource Parents. Resource Parents are caregivers who provide out-of-home care for foster children, birth to age 18, which can also extend to 21, through child welfare or juvenile probation. Once approved, Resource Parents can provide foster care, legal guardianship, and/or adoption for foster youth.

The Support Group meets via Zoom, on the first Wednesday of every month, from 4:30 p.m. to 5:30 p.m. The group provides a safe space for resource parents to gather, with a focus on peer support. The moderator for the month, an FCS RFA staff, prepares a training topic, and the resource parents discuss and help one another through sharing their experiences. Such topics may include but are not limited to: suicide prevention, Covid vaccinations, working with FCS and/or Juvenile Probation, the juvenile court process, teen drug use, culturally competent parenting, Indian Child Welfare Act, and court ordered visitation. Resource Parents talk generally about their challenges and experiences, and not about specific current or former foster youth, in order to maintain foster youth's



confidentiality. Resource Parents that attend earn a one hour credit towards their annual training requirement. County-Approved Resource Parents who are interested in learning more about the group or attending, please contact Mendocino County Family & Children's Services RFA Program Specialist, Kat Ferrante, at (707) 463-7793 or [ferrantek@mendocinocounty.org](mailto:ferrantek@mendocinocounty.org).

If you are interested in becoming a Resource Family, to provide foster care for children and youth in our community, please contact Mendocino County Family & Children's Services RFA Supervisor, Lindsey Coke, at (707) 467-5893 or [cokel@mendocinocounty.org](mailto:cokel@mendocinocounty.org).

### ***Employee & Family Assistance Services (EFAS)***

2021 was a very busy year for the Employment and Family Assistance Services (EFAS) division, with many transitions, both technological and programmatic. In addition to the migration to a new eligibility system, legislative changes resulted in new policies for public assistance administration.

Through all of these changes, staff processed a high volume of work, in support of our community, by processing over 11,000 eligibility applications for CalWORKs, CalFresh, and Medi-Cal. In addition, EFAS maintained ongoing benefits for approximately 22,500 households, or 39,900 Mendocino County residents. The CalFresh caseload saw a 17.5% increase over the 2020 year-end count, and \$32,630,275 in CalFresh benefits were issued. This resulted in a net contribution of over 58 million dollars to the local economy. CalWORKs Job Services supported an average of 371 work participants per month and issued \$132,000 in direct payments to Stage 1 childcare providers. CalWORKs Housing Support assisted 127 families, in the pursuit of permanent housing, through interim housing payments, rental subsidies, and/or case management activities.

Programs were impacted by the ongoing COVID-19 pandemic throughout the year as well. The Golden State Grant and Pandemic Emergency Assistance Fund provided supplemental payments to all active CalWORKs households in the months of April and July, respectively. CalFresh Emergency Allotments were approved by the U.S. Department of Food and Nutrition Service (FNS) each month, allowing CalFresh households to receive the maximum allotment for their household size. Interview requirements were waived for many applications and redeterminations, reducing the churn rate. Medi-Cal sustained the delay in mandatory redeterminations, preventing customers from discontinuing health coverage, except in very rare circumstances, which resulted in an increase in the Medi-Cal caseload of 7% overall.

We anticipate additional caseload increases over the new 2022 calendar year, as we continue to be impacted by the current pandemic and as program requirements and eligibility criteria change. This year, will see changes to the CalWORKs program through an increase in allowable earned income for applicant and recipient families, as well as an increase to the minimum basic standard of adequate care. CalFresh will see a change in the reporting requirements for certain households containing elderly and/or disabled members,

to increase the time period between required recertification. Additionally, Medi-Cal will see an expansion of full-scope coverage for individuals aged 50 and older who may have previously been eligible for only limited-scope coverage, due to immigration status. These changes will greatly benefit the community, and EFAS remains committed to serving the County to improve the quality of life for our residents.