

## RESOLUTION NO. 25-129

**RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH EMC PLANNING GROUP, INC., IN THE AMOUNT OF \$299,283.75 FOR ENVIRONMENTAL REVIEW SERVICES RELATED TO THE COUNTY'S LOCAL COASTAL PROGRAM UPDATE AND AUTHORIZE THE MENDOCINO COUNTY DIRECTOR OF PLANNING AND BUILDING SERVICES TO SIGN ANY AND ALL AMENDMENTS TO THE AGREEMENT THAT WOULD NOT INCREASE THE TOTAL COST OF THE AGREEMENT BEYOND \$400,000.00**

WHEREAS, the Mendocino County Department of Planning and Building Services ("PBS") has embarked on an update of the County's Local Coastal Program (the "LCP"), which covers the Coastal Zone of Mendocino County, outside of the Town of Mendocino; and

WHEREAS, PBS does not have the time or personnel to effectively perform this project at its current staffing and expertise levels and so undertook requests for proposals to select qualified consultants to assist with the LCP update, including for environmental impact review and reports pursuant to the California Environmental Quality Act; and

WHEREAS, EMC Planning Group, Inc. ("EMC"), provided a proposal stating their qualifications and their ability to perform the work, PBS has determined that EMC is qualified to perform the required work, and, after discussions and negotiations, EMC has agreed to perform the required work under the proposed agreement for a "not-to-exceed" cost of \$299,283.75; and

WHEREAS, the County received grant funding for the environmental review component of the LCP update of \$400,000.00, so PBS seeks authorization to execute amendments to the proposed Agreement that would not increase the total cost of the proposed Agreement beyond \$400,000.00; and

WHEREAS, PBS believes it is prudent to budget for potential amendments to address unanticipated items of work that may arise during the term of the proposed Agreement, and delegate the authority to execute amendments to the Director of Planning and Building Services or designee, so as to allow for timely completion of the work.

NOW, THEREFORE, BE IT RESOLVED that the Mendocino County Board of Supervisors:

1. Approves a Professional Services Agreement with EMC Planning Group, Inc., for environmental impact review and reports for the LCP update; and
2. Authorizes and directs the Chair of the Board of Supervisors to execute said agreement, for a "not-to-exceed" amount of \$299,283.75 on behalf of the County; and
3. Authorizes and directs the Director of Planning and Building Services to sign any and all amendments to this agreement that will not increase the total amount of the agreement beyond \$400,000.00.

The foregoing Resolution introduced by Supervisor Williams, seconded by Supervisor Norvell, and carried this 29<sup>th</sup> day of July 2025, by the following vote:

AYES: Supervisors Cline, Mulheren, Haschak, Norvell, and Williams  
NOES: None  
ABSENT: None

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.

ATTEST: DARCIE ANTLE  
Clerk of the Board

\_\_\_\_\_  
JOHN HASCHAK, Chair  
Mendocino County Board of Supervisors

\_\_\_\_\_  
Deputy

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

*APPROVED AS TO FORM:*  
CHARLOTTE E. SCOTT  
County Counsel

BY: DARCIE ANTLE  
Clerk of the Board

\_\_\_\_\_

\_\_\_\_\_  
Deputy