

GLENN MCGOURTY
1st District
Supervisor

MAUREEN MULHEREN
2nd District
Supervisor
Chair

JOHN HASCHAK
3rd District
Supervisor
Vice-Chair

DAN GJERDE
4th District
Supervisor

TED WILLIAMS
5th District
Supervisor



DARCIE ANTLE
Chief Executive Officer/
Clerk of the Board

CHARLOTTE E. SCOTT
County Counsel

COUNTY ADMINISTRATION CENTER
501 Low Gap Road, Room 1070
Ukiah, CA 95482
(707) 463-4441 (t)
(707) 463-5649 (f)
cob@mendocinocounty.gov

MENDOCINO COUNTY BOARD OF SUPERVISORS

ACTION MINUTES – November 5, 2024

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF MENDOCINO - STATE OF CALIFORNIA
FAIR STATEMENT OF PROCEEDINGS
(PURSUANT TO CALIFORNIA GOVERNMENT CODE §25150)**

AGENDA ITEM NO. 1 – OPEN SESSION (PLEDGE OF ALLEGIANCE AND ROLL CALL 9:00 A.M.)

Present: Supervisor Glenn McGourty, Supervisor Maureen Mulheren, Supervisor John Haschak, Supervisor Dan Gjerde, and Supervisor Ted Williams.

Staff Present: Darcie Antle, Chief Executive Officer; Charlotte E. Scott, County Counsel; Lillian Bearden, Deputy Clerk of the Board; and Atlas M.A. Pearson, Senior Deputy Clerk of the Board.

The Pledge of Allegiance was led by: Supervisor Mulheren.

AGENDA ITEM NO. 2 – PUBLIC EXPRESSION

Presenter/s: Mark Donegan.

AGENDA ITEM NO. 3 – APPROVAL OF CONSENT CALENDAR

Presenter/s: Chair Mulheren.

Public Comment: None.

Board Action: Upon motion by Supervisor Haschak, seconded by Supervisor Williams, IT IS ORDERED that Consent Calendar items 3a) – 3v) are hereby approved as follows. The motion carried by the following vote:

Aye: 5 – Supervisor McGourty, Supervisor Mulheren, Supervisor Haschak, Supervisor Williams, and Supervisor Gjerde

No: 0 – None

Absent: 0 – None

3A) APPROVAL OF APPOINTMENTS/REAPPOINTMENTS – SPONSOR: EXECUTIVE OFFICE

Approved;

1. Lois Lockart, Native American Representative, Archaeological Commission of Mendocino County; and
2. Mary Alice Willeford, Second District Representative, Mental Health Treatment Act Citizens Oversight Committee.

3B) ADOPTION OF A PROCLAMATION RECOGNIZING NOVEMBER 18TH THROUGH NOVEMBER 22ND, 2024, AS CALIFORNIA CLERK OF THE BOARD OF SUPERVISORS WEEK - SPONSOR: SUPERVISOR MULHEREN

Adopted and Chair is authorized to sign same;

3C) ADOPTION OF PROCLAMATION RECOGNIZING NOVEMBER 11, 2024, AS VETERANS APPRECIATION DAY IN MENDOCINO COUNTY TO HONOR OUR VETERANS – SPONSOR: EXECUTIVE OFFICE

Adopted and Chair is authorized to sign same;

3D) ADOPTION OF RESOLUTION RENEWING A DECLARATION OF A LOCAL EMERGENCY RELATED TO CLIMATE CHANGE – SPONSOR: EXECUTIVE OFFICE

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 24-153

3E) ADOPTION OF RESOLUTION RENEWING A DECLARATION OF A LOCAL EMERGENCY RELATED TO TREE MORTALITY - SPONSOR: EXECUTIVE OFFICE

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 24-154

3F) APPROVAL OF LEASE AMENDMENT TO THE LEASE OF 474 E. VALLEY STREET (WILLITS), SUITE A, TO THE STATE OF CALIFORNIA DEPARTMENT OF GENERAL SERVICES FOR USE AS OFFICE SPACE BY THE CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CALFIRE) TO EXPAND THE LEASE TO INCLUDE THE ENTIRE BUILDING, INCREASE THE MONTHLY RENT TO \$12,960 (TO BE INCREASED BY 2% ANNUALLY), EFFECTIVE NOVEMBER 6, 2024 - SPONSOR: EXECUTIVE OFFICE

Approved and Chair is authorized to sign same;

Enactment No: Interim Agreement *24-191

3G) ACCEPTANCE OF SEPTEMBER 30, 2024, MENDOCINO COUNTY POOLED INVESTMENTS REPORT – SPONSOR: AUDITOR-CONTROLLER TREASURER-TAX COLLECTOR

Approved;

3H) ACCEPTANCE OF UPDATED CORRECTIVE ACTION PLAN FOR THE CALIFORNIA STATE CONTROLLER’S REVIEW REPORT FOR MENDOCINO COUNTY INTERNAL CONTROL OVER FINANCIAL REPORTING FOR PERIOD JULY 1, 2020, THROUGH JUNE 30, 2022 – SPONSOR: AUDITOR-CONTROLLER TREASURER-TAX COLLECTOR

Approved and Chair is authorized to sign same;

3I) ADOPTION OF RESOLUTION AUTHORIZING THE AUDITOR CONTROLLER TREASURER TAX COLLECTOR OR DESIGNEE TO PROCESS AND PAY FOR OUTSTANDING INVOICES, TWENTY THOUSAND SIXTY DOLLARS AND FIFTY-EIGHT CENTS (\$20,060.58), FROM VARIOUS PSYCHIATRIC HOSPITALS, CLINICS AND PHYSICIAN OFFICES FOR MANDATED SERVICES PROVIDED TO QUALIFIED MENDOCINO COUNTY MENTAL HEALTH CLIENTS – SPONSOR: BEHAVIORAL HEALTH AND RECOVERY SERVICES

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 24-155

3J) APPROVAL OF THE MENDOCINO CANNABIS DEPARTMENT MONTHLY UPDATE FOR MAY, JUNE, JULY, AUGUST, AND SEPTEMBER 2024 - SPONSOR: CANNABIS

Approved;

3K) ADOPTION OF RESOLUTION ADOPTING THE NEW CLASSIFICATION AND ESTABLISHING THE SALARY OF INVESTMENT OPERATIONS ANALYST, \$90,230.40 - \$109,678.40/ANNUALLY, TREASURY SPECIALIST I, \$50,440.00 - \$61,297.60/ANNUALLY, REVENUE RECOVERY SPECIALIST II, \$58,052.80 - \$70,595.20/ANNUALLY, CHIEF DEPUTY TREASURER-TAX COLLECTOR, \$84,572.80 - \$102,772.80/ANNUALLY; ADOPT TITLE CHANGE AND SALARY REVISION FROM REVENUE RECOVERY SPECIALIST TO REVENUE RECOVERY SPECIALIST I, \$52,790.40 - \$64,168.00/ANNUALLY, TREASURY SPECIALIST TO TREASURY SPECIALIST II, \$55,473.60 - \$67,433.60/ANNUALLY; REVISE SALARY OF THE ASSISTANT TREASURER-TAX COLLECTOR TO \$105,040.00 - \$127,649.60/ANNUALLY, SENIOR REVENUE RECOVERY SPECIALIST \$64,771.20 - \$78,748.80/ANNUALLY; AMEND POSITION ALLOCATION TABLE AS FOLLOWS: BUDGET UNIT 1130 ADD 1.0 FTE TREASURY SPECIALIST II, ADD 4.0 FTE REVENUE RECOVERY SPECIALIST II, ADD 2.0 FTE SENIOR REVENUE RECOVERY SPECIALIST, ADD 1.0 FTE ACCOUNTANT-AUDITOR II, ADD 1.0 FTE INVESTMENT OPERATIONS ANALYST, ADD 1.0 FTE CHIEF DEPUTY TREASURER-TAX COLLECTOR; DELETE 1.0 FTE TREASURY SPECIALIST, POSITION No. 3932, DELETE 1.0 FTE REVENUE RECOVERY SPECIALIST, POSITION No. 3933, DELETE 1.0 FTE DEPUTY TREASURER-TAX COLLECTOR, POSITION No. 3934, DELETE 1.0 FTE PRINCIPAL DEPARTMENT ANALYST, POSITION No. 4611; BUDGET UNIT 2012 ADD 1.0 FTE REVENUE RECOVERY SPECIALIST II, DELETE 3.0 FTE REVENUE RECOVERY SPECIALIST, POSITION No.’s 3239, 3240, 4682, DELETE 1.0 FTE DEPUTY TREASURER-TAX COLLECTOR, POSITION No. 3935, DELETE 2.0 FTE SENIOR REVENUE RECOVERY SPECIALIST, POSITION No.’s 4295, 4296; AND RECLASSIFY INCUMBENTS – SPONSOR: HUMAN RESOURCES

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 24-156

3L) APPROVAL OF RETROACTIVE MEMORANDUM OF UNDERSTANDING WITH MENDOCINO COUNTY LIBRARY IN THE AMOUNT OF \$60,000 FOR PROFESSIONAL ASSISTANCE AND SUPPORT SERVICES WITH REGARD TO TECHNICAL SUPPORT ACTIVITIES OF THE COUNTY EXECUTIVE OFFICE, INFORMATION TECHNOLOGY, EFFECTIVE JULY 01, 2024, THROUGH JUNE 30, 2025 – SPONSOR: INFORMATION TECHNOLOGY

Approved and Chair is authorized to sign same;

Enactment No: Agreement 24-192

3M) APPROVAL OF STANDARD SERVICES AGREEMENT WITH FRIENDS OF THE ROUND VALLEY PUBLIC LIBRARY IN THE AMOUNT OF \$25,000 FOR CUSTODIAL SERVICES AT THE ROUND VALLEY BRANCH LIBRARY IN COVELO EFFECTIVE WHEN AGREEMENT BECOMES FULLY EXECUTED THROUGH OCTOBER 31, 2026; AND APPROVAL OF THE FINDING THAT THE CONTRACTED SITE IS REMOTE – SPONSOR: LIBRARY

Approved and Chair is authorized to sign same;

Enactment No: Agreement 24-193

3N) AUTHORIZATION FOR THE EXECUTIVE DIVISION MANAGER TO ESTABLISH A CAPITAL IMPROVEMENT PROJECT TO REPLACE THE UKIAH BRANCH LIBRARY STOREFRONT ENTRY SYSTEM AT 105 NORTH MAIN STREET IN UKIAH IN THE AMOUNT OF \$45,000; AND APPROVAL OF APPROPRIATION OF FUNDING FROM THE LIBRARY CAPITAL IMPROVEMENT FUND AND AUTHORIZATION FOR THE EXECUTIVE DIVISION MANAGER TO ACT AS PROJECT MANAGER TO ENTER CONTRACTS AND APPROVE CHANGE ORDERS FOR THE PROJECT, PURSUANT TO PUBLIC CONTRACT CODE SECTION 20142 – SPONSOR: LIBRARY

Approved and Chair is authorized to sign same;

3O) APPROVAL OF AGREEMENT WITH THE FRIENDS OF THE MENDOCINO COUNTY MUSEUM (FOTMCM) TO ASSUME OPERATION AND MANAGEMENT OF THE MENDOCINO COUNTY MUSEUM GIFT SHOP AND MUSEUM ADMISSIONS DESK AND ELIMINATION OF THE MUSEUM GENERAL ADMISSION FEE TO ENABLE FOTMCM TO FULLY MANAGE VISITOR OPERATIONS EFFECTIVE NOVEMBER 15, 2024 – SPONSOR: MUSEUM

Approved and Chair is authorized to sign same;

Enactment No: Agreement 24-194

3P) APPROVAL OF AGREEMENT WITH INTEGRATED SECURITY CONTROLS, INC. IN THE AMOUNT OF \$274,000 TO PROVIDE MAINTENANCE SERVICES FOR THE MENDOCINO COUNTY JAIL SECURITY SYSTEM FOR THE TERM OF JANUARY 1, 2025, THROUGH DECEMBER 31, 2029 – SPONSOR: SHERIFF-CORONER

Approved and Chair is authorized to sign same;

Enactment No: Agreement 24-195

3Q) APPROVAL OF SECOND AMENDMENT TO BOS AGREEMENT 20-149 WITH ALLIED UNIVERSAL SECURITY SERVICES IN THE AMOUNT OF \$310,000 TO PROVIDE ONGOING SECURITY GUARD SERVICES AT THE MENDOCINO COUNTY COURTHOUSE AND THE FORT BRAGG JUSTICE CENTER EFFECTIVE NOVEMBER 15, 2024, THROUGH NOVEMBER 14, 2025 – SPONSOR: SHERIFF-CORONER

Approved and Chair is authorized to sign same;

Enactment No: Agreement 20-149-A2

3R) APPROVAL OF AGREEMENT WITH THE COMMUNITY DEVELOPMENT COMMISSION OF MENDOCINO COUNTY, IN THE AMOUNT OF \$300,000, TO SUPPORT A LANDLORD LIAISON POSITION AND ASSOCIATED SERVICES, EFFECTIVE NOVEMBER 1, 2024, THROUGH JUNE 30, 2027 – SPONSOR: SOCIAL SERVICES

Approved and Chair is authorized to sign same;

Enactment No: Agreement 24-196

3S) APPROVAL OF AGREEMENT WITH REDWOOD COMMUNITY SERVICES, INC. IN THE AMOUNT OF \$73,000, TO PROVIDE EXPANDED SUBSIDIZED EMPLOYMENT FOR CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO KIDS PARTICIPANTS, EFFECTIVE UPON SIGNING THROUGH JUNE 30, 2025 – SPONSOR: SOCIAL SERVICES

Approved and Chair is authorized to sign same;

Enactment No: Agreement 24-197

3T) ADOPTION OF RESOLUTION APPROVING SECOND AMENDMENT TO BOS AGREEMENT No. 22-306 / DEPARTMENT OF TRANSPORTATION AGREEMENT No. 220039, AMENDED AND RESTATED FRANCHISE AGREEMENT FOR SOLID WASTE FRANCHISE AREA ONE (WILLITS, WESTPORT, LAYTONVILLE, COVELO AND LEGGETT AREAS) – SPONSOR: TRANSPORTATION/SOLID WASTE

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 24-157; Agreement 22-306-A2

3U) ADOPTION OF RESOLUTION APPROVING THE SIXTH AMENDMENT TO BOS AGREEMENT No. 10-140, FRANCHISE AGREEMENT FOR SOLID WASTE FRANCHISE AREA THREE (ANDERSON VALLEY AREA) – SPONSOR: TRANSPORTATION/SOLID WASTE

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 24-158; Agreement 10-140-A6

3V) ADOPTION OF RESOLUTION APPROVING THE SIXTH AMENDMENT TO BOS AGREEMENT No. 10-141, FRANCHISE AGREEMENT FOR SOLID WASTE FRANCHISE AREA FOUR (SOUTH COAST AREA) – SPONSOR: TRANSPORTATION/SOLID WASTE

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 24-159; Agreement 10-141-A6

AGENDA ITEM NO. 4 – REGULAR CALENDAR

4A) DISCUSSION AND POSSIBLE ACTION INCLUDING ACCEPTANCE OF INFORMATIONAL REPORT(S) FROM THE ASSESSOR/CLERK-RECORDER/REGISTRAR OF VOTERS, ACTING AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR, DISTRICT ATTORNEY, SHERIFF AND VARIOUS COUNTY DEPARTMENT HEADS OR DESIGNEE(S) – SPONSOR: EXECUTIVE OFFICE

Presenter/s: Katrina Bartolomie; Assessor/Clerk-Recorder/Registrar of Voters; Sara Pierce, Acting Auditor-Controller/Treasurer-Tax Collector; and Tony Rakes, Deputy Chief Executive Officer.

Public Comment: None.

Board Action: No Action Taken.

4B) DISCUSSION AND POSSIBLE ACTION INCLUDING ACCEPTANCE OF AN INFORMATIONAL REPORT REGARDING FISCAL YEAR (FY) ENDED JUNE 30, 2024, PROGRESS – SPONSOR: PLANNING AND BUILDING SERVICES

Presenter/s: Sara Pierce, Acting Auditor-Controller/Treasurer-Tax Collector; Tony Rakes, Deputy Chief Executive Officer; and Darcie Antle, Chief Executive Officer.

Public Comment: Dee Pallesen.

Board Action: No Action Taken.

4C) DISCUSSION AND POSSIBLE ACTION INCLUDING ACCEPTANCE OF PRESENTATION OF THE FIRST QUARTER BUDGET REPORT FOR FISCAL YEAR (FY) 2024-25; APPROVAL OF RECOMMENDED BUDGET ADJUSTMENTS AND JOURNAL ENTRIES; APPROVAL OF EXECUTIVE OFFICE RECOMMENDATIONS; AND ADOPTION OF RESOLUTION AMENDING THE FY 2024-25 ADOPTED BUDGET - SPONSOR: EXECUTIVE OFFICE

Presenter/s: Darcie Antle, Chief Executive Officer; Tony Rakes, Deputy Chief Executive Officer; Jesica Sandoval, Administrative Services Manager, Information Technology; and Charlotte E. Scott, County Counsel.

Public Comment: None.

Board Action: Upon motion by Supervisor Haschak, seconded by Supervisor Williams, IT IS ORDERED that the Board of Supervisors accepts presentation of the First Quarter Budget Report for FY 2024-25; approves recommended budget adjustments and journal entries; approves Executive Office recommendations; adopts Resolution amending the FY 2024-25 adopted budget; and authorizes Chair to sign same. The motion carried by the following vote:

Aye: 5 – Supervisor McGourty, Supervisor Mulheren, Supervisor Haschak, Supervisor Williams, and Supervisor Gjerde

No: 0 – None

Absent: 0 – None

Enactment No: Resolution 24-160

BOARD RECESS: 10:30 A.M. – 10:45 A.M.

4D) DISCUSSION AND POSSIBLE ACTION REGARDING A REQUEST THAT THE COUNTY TREASURER PLAN TO DIVEST FROM ROYAL BANK OF CANADA - SPONSOR: SUPERVISOR WILLIAMS

Presenter/s: Supervisor Williams; Sara Pierce, Acting Auditor-Controller/Treasurer-Tax Collector; Jayson, Investment Advisor, Chandler Asset Management; and Charlotte E. Scott, County Counsel.

Public Comment: Larry; Katherine Flink; David Drell; Linda Helland; Annamarie Stenberg; Helen Duffy; Amelia; Anabel Ganyan; Sharon Fee; Francesca; Polly Kerman; Sunray Garcia; William; and Elizabeth Ball.

Board Action: Upon motion by Supervisor Haschak, seconded by Supervisor Williams, IT IS ORDERED that the Board of Supervisors requests the acting Auditor-Controller/Treasurer-Tax Collector to bring back a plan to divest from the Royal Bank of Canada once the investments mature in 2025. The motion carried by the following vote:

Aye: 5 – Supervisor McGourty, Supervisor Mulheren, Supervisor Haschak, Supervisor Williams, and Supervisor Gjerde

No: 0 – None

Absent: 0 – None

4E) DISCUSSION AND POSSIBLE ACTION REGARDING A HARDSHIP WAIVER APPLICATION PURSUANT TO MENDOCINO COUNTY CODE SECTION 20.760.100 FOR THE PROPERTY AT 45040 MAIN STREET, MENDOCINO (APN 119-238-10) REQUESTING DEMOLITION OF AN EXISTING WATER TOWER - SPONSOR: PLANNING AND BUILDING SERVICES

Presenter/s: Julia Krog, Director, Planning and Building Services.

Public Comment: None.

Board Action: Upon motion by Supervisor Williams, seconded by Supervisor Haschak, IT IS ORDERED that the Board of Supervisors determine that the existing water tower is not eligible for a Hardship Waiver and the demolition of the water tower is not a remedy provided for by Mendocino County Code section 20.760.100. The motion carried by the following vote:

Aye: 5 – Supervisor McGourty, Supervisor Mulheren, Supervisor Haschak, Supervisor Williams, and Supervisor Gjerde

No: 0 – None

Absent: 0 – None

4F) CHIEF EXECUTIVE OFFICER'S REPORT - SPONSOR: EXECUTIVE OFFICE

Withdrawn.

4G) DISCUSSION AND POSSIBLE ACTION INCLUDING REVIEW, ADOPTION, AMENDMENT, CONSIDERATION OR RATIFICATION OF LEGISLATION PURSUANT TO THE ADOPTED LEGISLATIVE PLATFORM - SPONSOR: EXECUTIVE OFFICE

Withdrawn.

4H) SUPERVISORS' REPORTS REGARDING BOARD SPECIAL ASSIGNMENTS, STANDING AND AD HOC COMMITTEE MEETINGS, AND OTHER ITEMS OF GENERAL INTEREST - SPONSOR: BOARD OF SUPERVISORS

Presenter/s: Supervisor Gjerde; Supervisor Haschak; Supervisor McGourty; Supervisor Williams; and Supervisor Mulheren.

THERE BEING NOTHING FURTHER TO COME BEFORE THE BOARD, THE MENDOCINO COUNTY BOARD OF SUPERVISORS ADJOURNED AT 3:08 P.M.

Attest: ATLAS M.A. PEARSON
Senior Deputy Clerk of the Board


MAUREEN MULHEREN, Chair



NOTICE: PUBLISHED MINUTES OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS MEETINGS

- Effective March 1, 2009, Board of Supervisors minutes are produced in “action only” format
- LIVE WEB STREAMING OF BOARD MEETINGS is available via the County’s YouTube Channel, which can be found here: <https://www.youtube.com/@MendocinoCountyVideo>
- Minutes are considered draft until adopted/approved by the Board of Supervisors
- The Board of Supervisors’ action minutes are also posted on the County of Mendocino website at: <https://mendocino.legistar.com/Calendar.aspx>
- For technical assistance or any requests for official meeting records of the Mendocino County Board of Supervisors, please contact the Clerk of the Boards Office at (707) 463-4441
- Additional resource information: <https://www.mendocinocounty.org/government/board-of-supervisors>

Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors