



The CEO Report

October 18, 2022

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Behavioral Health & Recovery Services

October is National Substance Abuse Prevention Month

Join us as we remember those we've lost to an overdose, acknowledge the grief of the family and friends left behind, and renew our commitment to end overdoses and related harms. Overdose Awareness, Education, and Resources Options Events will take place each weekend in October. During each event, we will be providing an opportunity for the community to learn about overdose and the steps you can take to prevent it, as well as celebrating the lives of those who have passed from an overdose.

The Behavioral Health and Recovery Department submits the attached report, as **Attachment 1** to report-out to the Board of Supervisors on additional services provided by the department.

Assessor/Clerk/Recorder Revenue

August 2022

Total Documentary Transfer Tax received in the office was \$80,559.60.
Total number of documents received for recording was 1,680.
Total number of notices mailed was 18.
Total revenue collected for copies, documents, other sales, services and overages, including journal entries was \$127,348.89

September 2022

Total Documentary Transfer Tax received in the office was \$138,458.85.
Total number of documents received for recording was 1,482.
Total number of notices mailed was 12.
Total revenue collected for copies, documents, other sales, services and overages, including journal entries was \$238,466.89.

Fiscal Department

The Executive Office Fiscal Unit has been active, supporting County functions across many departments. We'd like to highlight a small group of activities:

Of the 8,331 invoices entered into the County's fiscal system, Munis, 1,712 (or 20.5%) of all invoices were entered by the Fiscal Unit during the 1st quarter of Fiscal Year 2022-23.

On August 25th, two trainings were conducted, focusing on entry level and new users, with 63 attendees. It demonstrated how to produce and review a Year-to-Date Budget report. This report is essential for monitoring and comparing a department's budget to actual. How to perform an account inquiry and produce a report showing detailed activity in accounts were also demonstrated. Step-by-step pdf's were provided to attendees and were also posted and readily available in the CEO Budget Resources page on the County intranet.

The Contract Team performed a Cobblestone training, intended for newer users. Interactions occurred with all user levels during this, first ever, recorded training, attended by 67 people. The recording if available to any staff, upon request.

1st Quarter Budget Instructions were sent out to departments on September 23rd. Due to the delay in finalized date for 1st Quarter, a request was sent out to have the data provided to the CEO Budget Team on October 14th, giving more time to review and interact with those departments that will need additional support.

On October 13th, the Executive Office Fiscal Unit met with senior budget staff from various departments and offices of Mendocino County. The agenda was to open discussions, on Zero Base Budgeting. A spreadsheet was adapted to present historical information that can be provided, from the Executive Office Fiscal Unit, to departments, to assist in developing future budgets. An open forum discussion also took place on the expectations of Zero Base Budgeting, focusing on finding ways for best implementation with the County's General Fund departments. Several items came out of this initial discussion, such as specific needs for departments on salary projections and the desire to work more collaboratively with other departments and the possibility of supporting mutual needs. We would like to thank Social Services, the Sheriff's Office, the District Attorney's Office, the Assessor-Clerk-Recorder's Office, and the Information Technology department for providing their time, experience, and expertise in support of this project. Future meetings are planned.

Shortly after the conclusion of the September 13th Board of Supervisors meeting, the Executive Office Fiscal Unit began preparations to transition payroll processing from the Auditor-Controller/Treasurer-Tax Collector's Office. One of the first actions was to interview and hire a new Payroll Manager. Please join us in welcoming Lisa Latt, who began on October 11th, on the Executive Office Payroll Team. We look forward to building a stronger team with Le Dang and Danielle Grilli providing the foundation for growth and resiliency within the County's payroll system.



For more information, visit:
<https://www.mendocinocounty.org/government/executive-office/county-budget>

Planning and Building

Planning and Building Services (PBS) maintains a 17% vacancy rate of positions; partly due to budget constraints, but also related to a lack of qualified applicants. During budget presentations, PBS noted that several positions would be intentionally left vacant in order to meet net County Cost, unless other revenue was generated to support the filling of the positions. At this time, 1st quarter projections seem to be on point with revenues, meaning no additional funding has been found. With many new projects on the horizon, increased capacity may be required from consultants in the planning field or other necessary trades.

Grants are taking center stage. For decades, PBS had no grant awards, but around 2012 an increase in available grant funding surfaced. Now, PBS manages 7 HCD grants, including a new 2021 award for MicroEnterprise in the amount of \$250,000 and PBS recently received an email stating the pending award of \$500,000 for the Covelo cleanup project. Other new grants recently applied for with the assistance of the Executive Office include the CalAPP solar grant and California Coastal Commission LCP Local Assistance Grant. The CalAPP solar grant has a potential award of \$60,000 and would establish standardized plan review software that can run compliance checks and process building permit approvals for eligible rooftop solar systems. The California Coastal Commission LCP Local Assistance Grant has a potential award of almost \$2.2 million and would allow the Department to perform necessary studies related to an update of the County's Local Coastal Program. There is also potential for the County Revolving Loan fund to award 2 larger loans to small businesses, between \$200,000 and \$350,000.

In an effort to streamline permit review and expedite services, the Building Division has assigned more reviews for smaller projects to field inspectors during office hours. This increased plan check capacity has produced higher efficiency in reviews up to 52% faster than the previous month. This directly increased permit issuance also, which reached a 23% increase over the previous months total. Applications continue to be received for all types of projects; minor planning applications have increased by 70%, which includes Boundary Line Adjustments, Certificate of Compliance, Administrative Permits, and Categorical Exclusions.

Other notable activities include an upcoming Stakeholder Meeting related to Stormwater Regulations and Low Impact Development (LID) Standards; look for that in mid-October. Staff has also been working on an update to the BID Ordinance, Chapter 5.140 of the County Code, and is working with Visit Mendocino and their consultant, Civitas, on updating regulations from the 1989 Streets and Highway Code to the 1994 Code. An update to the Building Code regulations is in process and should be adopted by January 2023. All staff continue to work diligently on permits, planning application for public hearings, grant applications and approval and more. See attached permit activity report for August 2022.

Attached to this report as **Attachment 2**, is a monthly activity report from the Planning and Building department to update the Board of Supervisors.



For more information, visit:
<https://www.mendocinocounty.org/government/planning-building-services>

Code Enforcement



The Code Enforcement Division submits the current statistics report, as **Attachment 3**, to update the Board of Supervisors on penalties issued, Cannabis plants abated, complaints received by the department and Liens.

For more information, visit:

<https://www.mendocinocounty.org/government/cultural-services-agency>

Cultural Services Agency

The Cultural Services Agency submits the current report, as **Attachment 4**, to update the Board of Supervisors on services provided by the agency.

Drought/Water Informational Links

Monthly Drought Newsletter:

<https://us6.campaign-archive.com/?u=2f866397e2826da440e74cd0b&id=24c0a8e995>

Water Agency Website:

<https://www.mendocinocounty.org/government/mendocino-county-water-agency>

Drought and Water Conservation Website:

<https://www.mendocinocounty.org/government/mendocino-county-water-agency/drought-water-conservation>

Drought Funding Page:

<https://www.mendocinocounty.org/government/drought-funding>



For more information, visit:

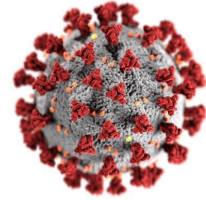
<https://www.mendocinocounty.org/government/mendocino-county-water-agency/drought-water-conservation>

General Services Agency

The General Services Agency submits the attached monthly report-out, as **Attachment 5**, to update the Board of Supervisors on the services provided by the divisions.

Information Technology

The Information Technology division submits the attached monthly report-out, as **Attachment 6**, to update the Board of Supervisors on the services provided by the division.



Public Health

Public Health Facebook Page:

[facebook.com/PublicHealthMendocinoCo](https://www.facebook.com/PublicHealthMendocinoCo)

Data Dashboard:

mendocinocounty.org/community/novel-coronavirus/covid-19-case-data

County Youtube:

[youtube.com/c/MendocinoCountyVideo/featured](https://www.youtube.com/c/MendocinoCountyVideo/featured)

For more information, visit:

<https://www.mendocinocounty.org/government/health-and-human-services-agency/public-health>

Social Services

Social Services submits the attached status report as **Attachment 7**, to update the Board of Supervisors on the services being provided by the department.



For more information, visit:

<https://www.mendocinocounty.org/government/social-services>

CEO Report

The CEO report is typically presented at the 2nd Board of Supervisors meeting per month. Space is reserved at each BOS meeting in case of urgent items.

Animal Care Services

Income Statistics

September 1, 2022 through September 30, 2022

- 0 animal(s) impounded for quarantine at the Animal Shelter
- 6 dead animal(s) disposal request received
- 14 feral cats received
- 0 animal(s) received or rabies specimen testing
- 1 foster animal returned
- 3 owned animal(s) received by Animal Control or Police due to owner in custody
- 13 owned animal(s) impounded in the field to Animal Control or Police
- 13 owned animal(s) surrendered / received at Animal Shelter or in the field by Animal Control or Police
- 0 shelter animal(s) returned by adopter
- 81 stray animal(s) impounded in the field by Animal Control, Police or came in over the counter from citizens
- Total of 131 animals received at the Animal Shelter



To view pictures and bios of the Animal Shelter's wonderful adoptable cats and dogs, visit www.mendoanimalshelter.com

Outcome Statistics

September 1, 2022 through September 30, 2022

- 23 cats adopted
- 23 dogs adopted
- 0 other animal(s) adopted
- 0 other animal(s) auctioned off
- 6 ill / failure to thrive animal(s) died
- 8 dead animal(s) disposals
- 17 total animal(s) euthanized
- 0 animal(s) sent off to laboratory
- 1 owner / surrender animal(s) euthanized
- 2 trap, neuter and return to field cats
- 28 returned to owner animal(s)
- 21 animal(s) transferred to other rescue organizations
- Total of 129 animal(s) departed the Animal Shelter

Upcoming Board Meetings

Regular Meeting	October 18
Regular Meeting	November 1
Regular Meeting	November 8

Dates of Interest

County Holiday	November 11
CSAC Annual Conference	November 14-18
County Holiday	November 24-25

Attachments:

1. Behavioral Health & Recovery Services Report
2. Planning and Building Monthly Activity Report
3. Code Enforcement Statistics
4. Cultural Services Agency Report
5. General Services Agency Report
6. Information Technology Report
7. Social Services Report

October						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

-  Regular Board Meeting
-  County Holiday
-  CSAC

CEO Report / News Releases:
<https://www.mendocinocounty.org/community/news-releases>

Sign up for eNotifications:
<https://www.mendocinocounty.org/community/enotification>

Contact Information:

Office: (707) 463-4441

Fax: (707) 463-5649

Email: ceo@mendocinocounty.org

Website:

www.mendocinocounty.org

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Follow us on Twitter



@countymendocino



Behavioral Health and Recovery Services (BHRS) Update October 2022

October is National Substance Abuse Prevention Month: Join us as we remember those we've lost to an overdose, acknowledge the grief of the family and friends left behind, and renew our commitment to end overdoses and related harms. Overdose Awareness, Education, and Resources Options Events will take place each weekend in October. During each event, we will be providing an opportunity for the community to learn about overdose and the steps you can take to prevent it, as well as celebrating the lives of those who have passed from an overdose.

There are five events taking place, one each Saturday in October from 10:30 am-1:30 pm, each taking place in a different location in the County. October 1st at the Mendocino County Fairgrounds in Boonville, October 8th at the Gualala Community Center, October 15th at the Fort Bragg Town Hall, October 22nd at the Ukiah Alex Thomas Plaza, and October 29th at the Willits Recreation Grove Park. For questions or additional information, contact (707) 472-2355, or if you, a friend, or a family member need help, call the Beacon Call Center at 1-855-765-9703

BHRS

Mental Health

- **Mental Health & Mental Health Services Act Programs** - Mental Health and MHSAs programs will have materials at the Overdose Awareness events during October. The events will honor those who have died by overdose and will give the community an opportunity to honor lost loved ones and find resources for those in need. Come by our resource table and learn more about the community's specialty mental health and MHSAs resources. We are also finalizing contracts for cultural responsiveness training in the fall and spring.
- **LPS Conservatorship** - A conservatorship established under the Lanterman-Petris-Short (LPS) Act to provide for individualized treatment, supervision, and placement of individuals who are gravely disabled as a result of a mental health disorder (Welfare and Institutions Code Section 5350).
 - *Grave Disability:* A condition in which a person, as a result of a mental health disorder, is unable to provide for his or her basic personal needs for food, clothing, or shelter.

Number of Clients Placed In and Out of County			
FY 22/23	Out of County	In County	Total Number of Clients
July 2022	42	20	62
August 2022	42	20	62

LPS Conservatorship (Mental Health) Placement Costs FY 22/23			
FY 22/23	Total Costs	General Funds	Realignment Funds
July 2022	\$259,822.77	\$0	\$250,952.52
August 2022	\$277,572.28	\$0	\$268,176.78
Total (YTD)	\$ 537,395.05	\$ 0	\$519,129.30



Behavioral Health and Recovery Services (BHRS) Update Page 2

Measure B:

- **Dual Response Mobile Crisis** - Three full-time staff responding seven days a week, 8 am -6:30 pm, Sunday-Wednesday, 8 am – 8 pm. FY 22-23 YTD call Responses: 175 Call Responses. September 2022 call responses to date: 37.
- **Crisis Residential Treatment** - Phoenix House is open and operational and has been receiving clients. Clients must be referred through Redwood Community Crisis Services.
- **Community Education, Awareness, & Stigma Reduction** - NAMI is working with Mendocino County Behavioral Health and local tribal partners to prepare for Substance Abuse Prevention Month.
- **Behavioral Health Regional Training Center** - The Behavioral Health Regional Training Center (BHRTC), located in Redwood Valley, provides County and regional organizations with space for behavioral health training, meetings, and events. The BHRTC has a max capacity of 73 and has an additional area with a refrigerator, sink, counter space, and serving window for food preparation and serving. Technology includes the internet, monitor, projector, and screen so you can create a professional presentation - every time. FOR BOOKING AVAILABILITY AND GENERAL INQUIRIES, EMAIL BHTRAININGCENTER@MENDOCINOCOUNTY.ORG

Meetings of Interest and Educational Opportunities:

- Safe Rx Mendocino Opioid Safety Coalition meets monthly on the second Tuesday of the month at 10 am. Join them as they combat opioid misuse in Mendocino County: Join Zoom Meeting <https://mendocinocounty.zoom.us/j/98833021418>.
- MHSA Forum/QIC Joint meeting: December 8th, Redwood Valley Training Center, 8207 East Road, Redwood Valley, Via Zoom: <https://mendocinocounty.zoom.us/j/89274203063>

Substance Use Disorder Treatment (SUDT):

- **Community Wellness** - Community Wellness is working toward the Friday Night Live Summit event with local youth. We have responded to several school requests for Narcan information/educational materials. The unit applied for the next Accelerator grant through the Overdose Prevention Network, Accelerator 4.0, prioritizing Health Equity.
- **SUDT Outreach** - Recovery in the Park Booth




CONFERENCE ROOM RENTAL

RENT THIS 73-CAPACITY ROOM FOR COMPANY MEETINGS, TRAININGS, AND TRAINING EVENTS

BEHAVIORAL HEALTH REGIONAL TRAINING CENTER
8207 East Rd. Redwood Valley, CA 95470

Email BHTrainingCenter@mendocinocounty.org to book



Behavioral Health and Recovery Services (BHRS) Update Page 3

Mendocino County Strategic Plan Goals: *Increase access to behavioral health services*

1. Increase partnerships and collaboration with community partners, including Tribes and Latinx groups, and law enforcement to deliver services to people in need.

- For FY 22/23, BHRS will be collaborating and partnering with Consolidated Tribal Health Clinic and Round Valley Indian Health Clinic, as well as Nuestra Alianza de Willits and Action Network for services to Native American and Latinx Communities. BHRS has relationships with multiple school districts to provide behavioral health and prevention resources to students, and we have several grants which will expand these relationships to additional school districts. In addition, NAMI has been working with the Native American Community and BHRS to collaborate and partner on additional resources and service needs. BHRS is looking for grants and other funding opportunities to expand opportunities to collaborate with Native American and Latinx communities.
- BHRS has MOUs with Law Enforcement and other criminal justice system partners to efficiently collaborate and deliver services to community members in need, such as Mobile Outreach and Prevention Services, Dual Response Mobile Crisis, Jail Discharge Planning, and Behavioral Health Probation and Jail services. BHRS is working to expand Dual Response Mobile Crisis and develop a Mental Health Diversion program. BHRS is looking for additional grants and other funding opportunities to expand collaborations with law enforcement and criminal justice system partners that increases opportunities for treatment and minimizes unnecessary law enforcement contact. (Funding provided by Mental Health Services Act, Measure B, Community Correction Partnership, and Grants BHRS is looking for additional funding to expand)

2. Engage Community Health Workers, Promotores, and Community Health Representatives to communicate with under-resourced populations to help increase access to mental health services and reduce the associated stigma.

- For FY 22/23, BHRS has contracted with multiple community-based organizations to improve connections, resources, and culturally responsive services to our outlying areas and under-resourced population. These relationships include Nuestra Alianza de Willits, Action Network, First Five Mendocino, Yuki Trails and Round Valley Indian Health Center, Laytonville Healthy Start Family Resource Center, Consolidated Tribal Health Project, Senior Centers, Family Resource Centers, school districts, and other service providers including BHRS Prevention, Community Wellness, and Mobile Outreach services. In addition, a contract with NAMI Mendocino to raise awareness and combat stigma. BHRS is looking for grants and other funding options to expand Community Health Workers, Promotores, and Community Health Representative resources. (Funding provided by Mental Health Services Act and grant funds for outreach to under-resourced populations to increase access to services. Measure B funds for NAMI Stigma Reduction Campaign. BHRS looking for additional funding to expand)

3. Implement Measure B plans to create a Psychiatric Health Facility (PHF), Crisis Residential Treatment Facility (CRT), and Behavioral Health Regional Training Center.

- The Crisis Residential Treatment Facility and Behavioral Health Regional Training Center are completed and operational. BHRS has developed advertisements and media material to increase the use of the facility. Psychiatric Health Facility is in the planning and demolition stages. BHRS and General Services Facility Staff have been working with Nacht & Lewis, AECOM, and Telecare on the PHF planning and construction. The facility is approved for construction at 131 Whitmore Lane, Ukiah. The projected completion date of construction is June 2025 (funding provided by Measure B).



Behavioral Health and Recovery Services (BHRS) Update Page 4

4. Collaborate across County health and human services departments to secure additional grant funding from state and federal sources to address the County's behavioral health needs.

- BHRS continues to research and apply for grant funds to increase programs and supports for behavioral health needs. In FY 21/22, BHRS applied for 35 grants and was awarded 32 grants. BHRS has worked with other County departments and community agencies in applying for grants. For FY 22/23, BHRS plans to continue applying for grants and also working with other County departments and community agencies. (Funding would be provided through grant funds)

Overdose Awareness, Education, and Resource Options.

Save a Life.

Learn about overdose, steps you can take to prevent it, and participate in a celebration of life for those who have passed from an overdose.

All events take place from 10:30am to 1:30pm

- **10/01/22 - Mendocino County Fairgrounds
14400 CA-128, Boonville, CA 95482**
- **10/08/22 - Gualala Community Center
47950 Center Street, Gualala, CA 95445**
- **10/15/22 - Fort Bragg Town Hall
363 North Main Street, Fort Bragg, CA 95437**
- **10/22/22 - Alex Thomas Plaza
Downtown Ukiah, CA 95482**
- **10/29/22 - Recreation Grove Park
South Lenore Avenue, Willits, CA 95490**



Space
Available

Conference Room Rental



**BEHAVIORAL HEALTH
REGIONAL TRAINING CENTER**

8207 East Rd. Redwood Valley, CA 95470



The Behavioral Health Regional Training Center located in Redwood Valley provides County and regional organizations with space for behavioral health trainings, meetings, and events.

The BHTRC has a max capacity of 73 and has an additional area with a refrigerator, sink, counter space, and serving window for food preparation and serving. Technology includes the internet, monitor, projector, and screen so you can create a professional presentation – every time.

**FOR BOOKING AVAILABILITY AND GENERAL
INQUIRIES, EMAIL**

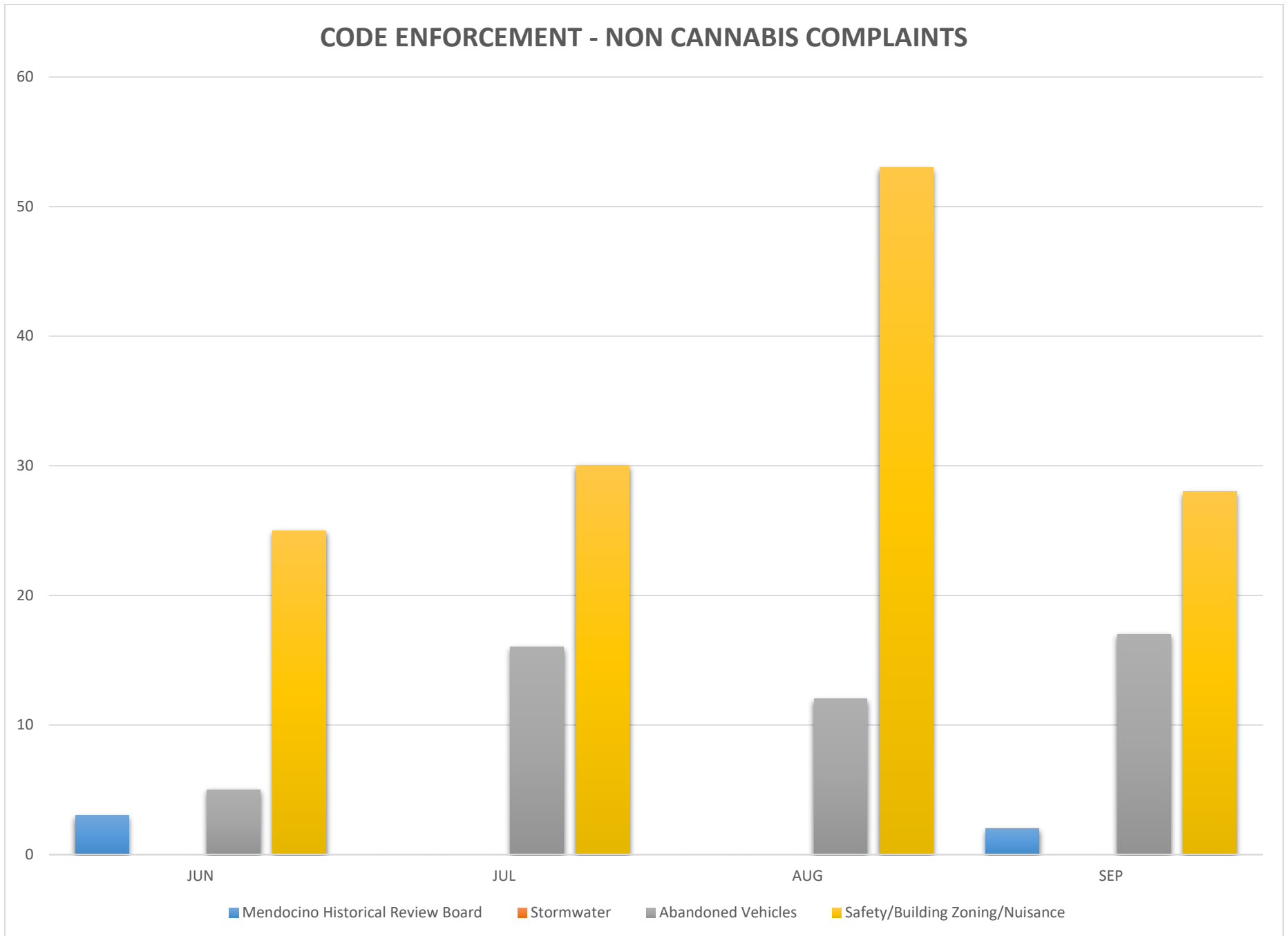
BHTRAININGCENTER@MENDOCINOCOUNTY.ORG



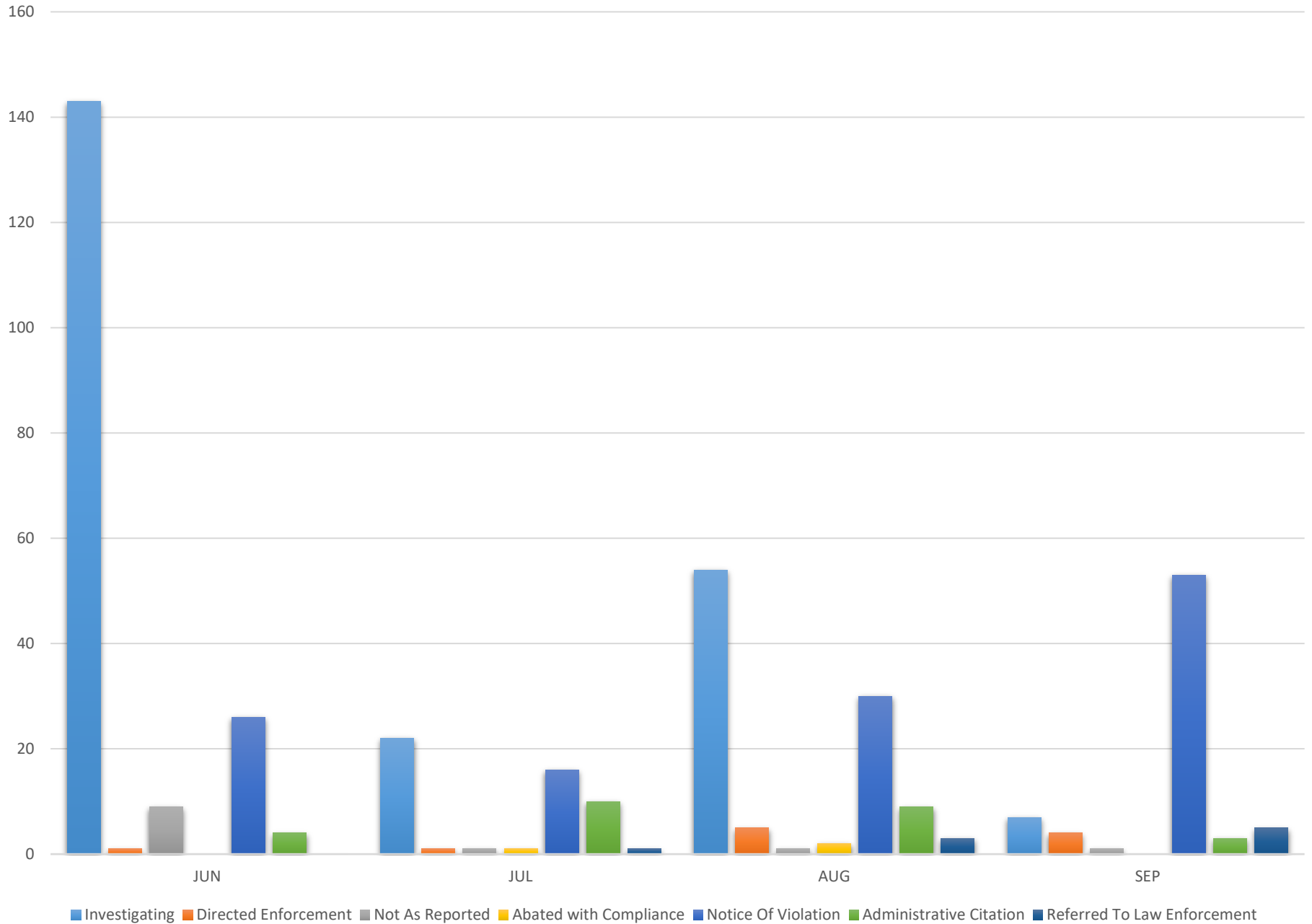
Monthly Activity Report: 8/1/22 to 8/31/22

Current Fiscal Year: 7/1/22 to 8/31/22

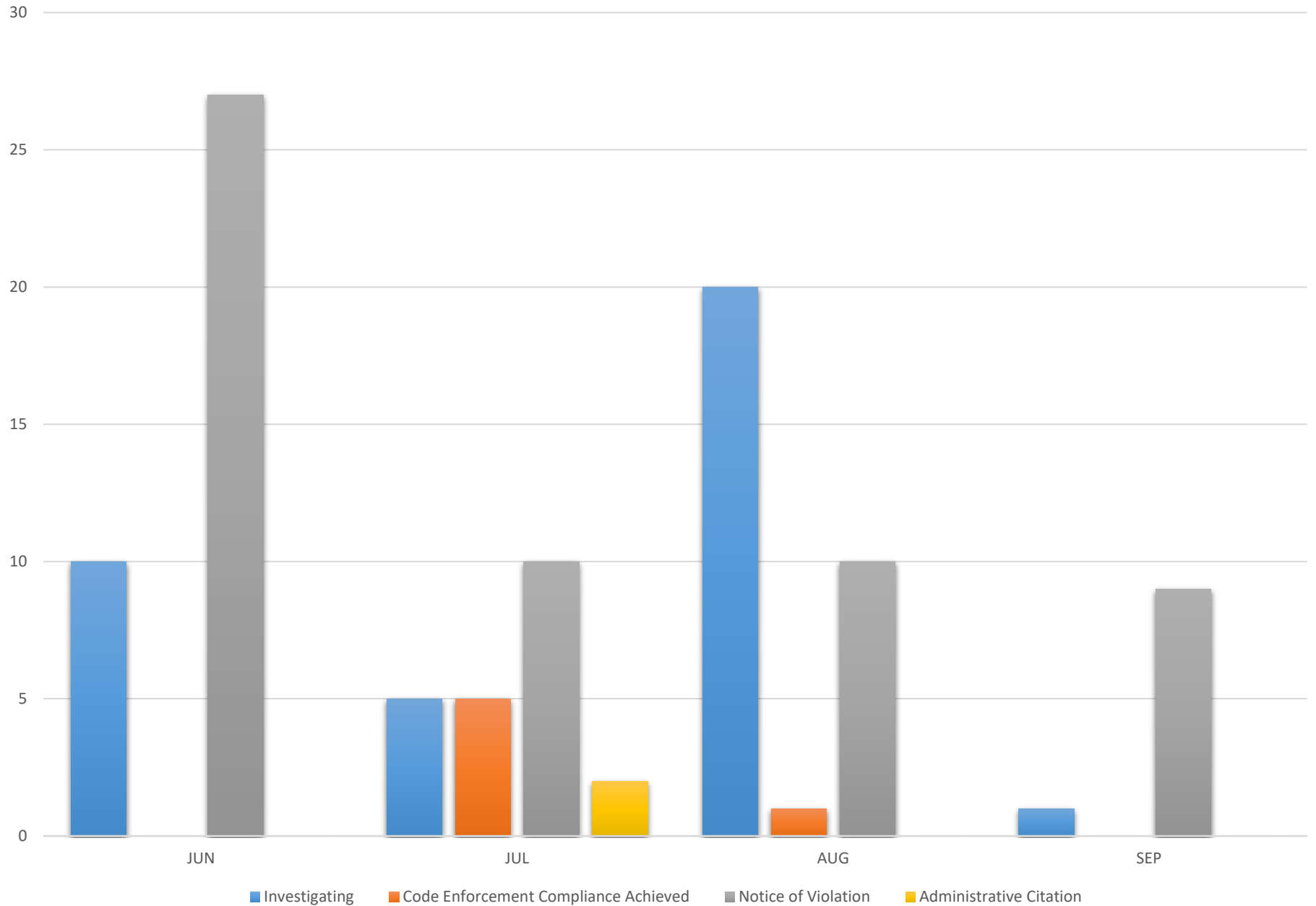
	Aging	Month	FY
Building			
Building Permit Applications Received		215	449
ADU Permit Applications Received		1	2
ePermits Applied Online		23	51
Plan Checks Completed		262	486
Building Permits Issued		282	511
ADU		0	2
Amnesty		0	0
Quick Check		0	0
New Single Family	297	3	10
New Multi Family		0	0
New Commercial / Industrial		0	4
Additions / Remodels	87	18	31
Grading	112	4	11
Ukiah		200	349
Total Valuation		\$2,136,730	\$3,807,767
Fort Bragg		82	162
Total Valuation		\$3,015,147	\$5,776,917
Inspections Performed		964	1,593
Planning			
Business License Applications		23	41
Minor Planning Applications Received		24	38
Coastal Development Admin Permits		0	1
Boundary Line Adjustments		2	7
Certificates of Compliance		3	3
Administrative Permits		8	11
Agricultural Preserve Applications		0	1
Categorical Exclusions and Emergency Permits		8	11
Major Planning Applications Received		2	6
Subdivisions		0	0
Use Permits		2	3
Variances		0	1
Coastal Development Standard Permits		1	3
General Plan Amendments / Rezones		0	0
Ordinance Amendments		0	0
Projects to Hearing	183	20	42



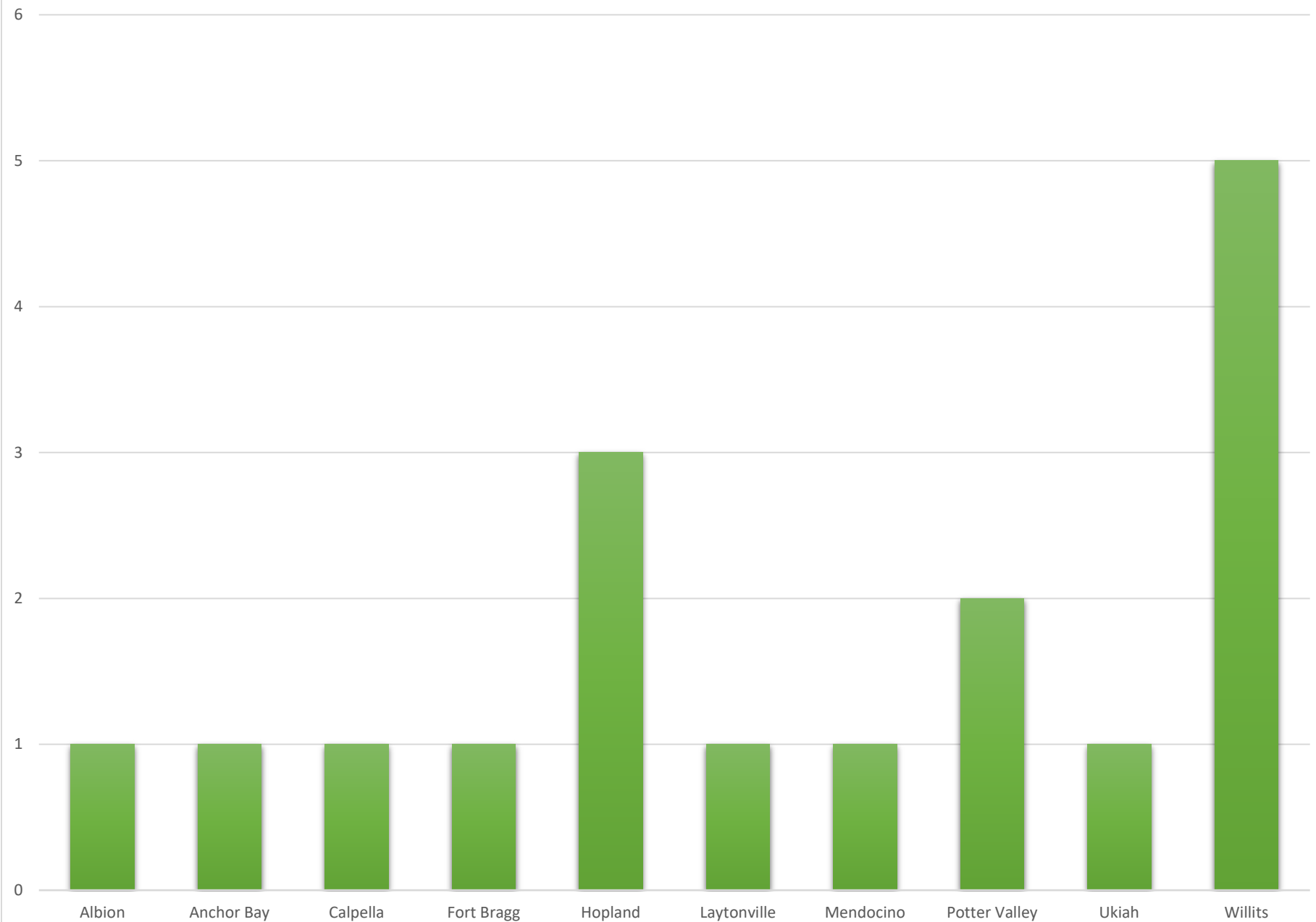
CODE ENFORCEMENT - NON-PERMITTED CANNABIS COMPLAINTS



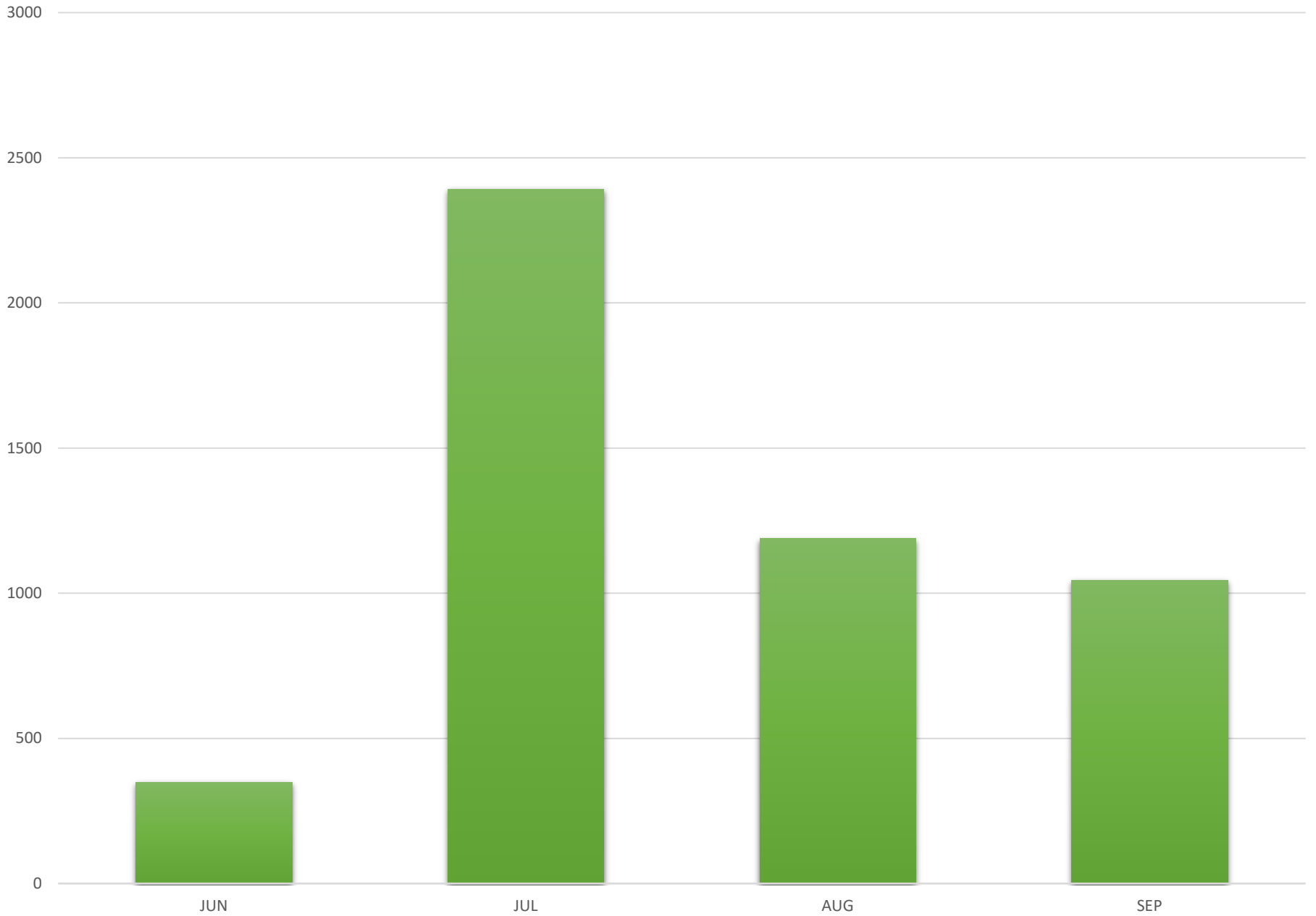
CODE ENFORCEMENT - IN PROGRAM CANNABIS COMPLAINTS

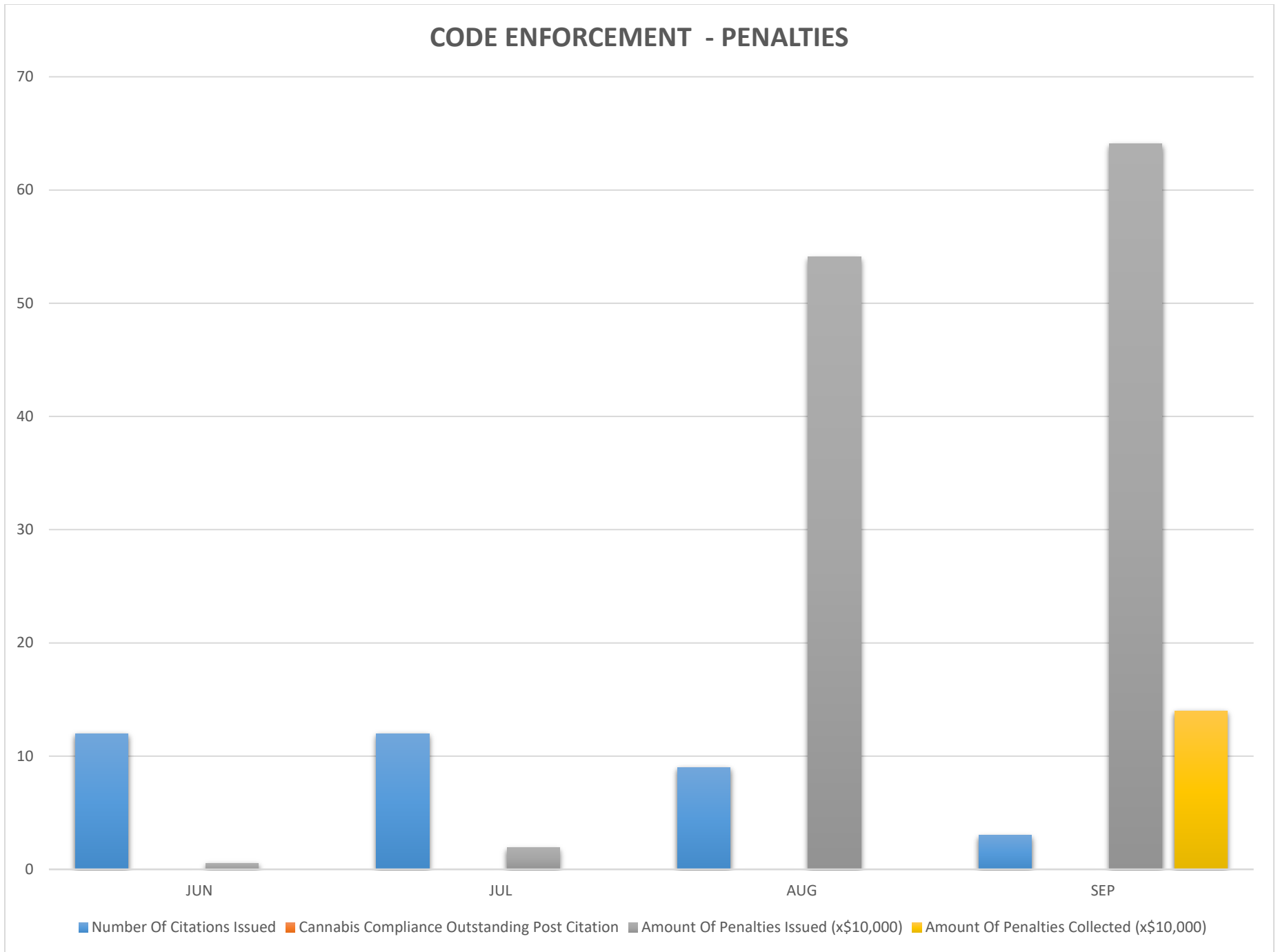


CODE ENFORCEMENT - CANNABIS COMPLAINTS BY LOCATION (SEPTEMBER)

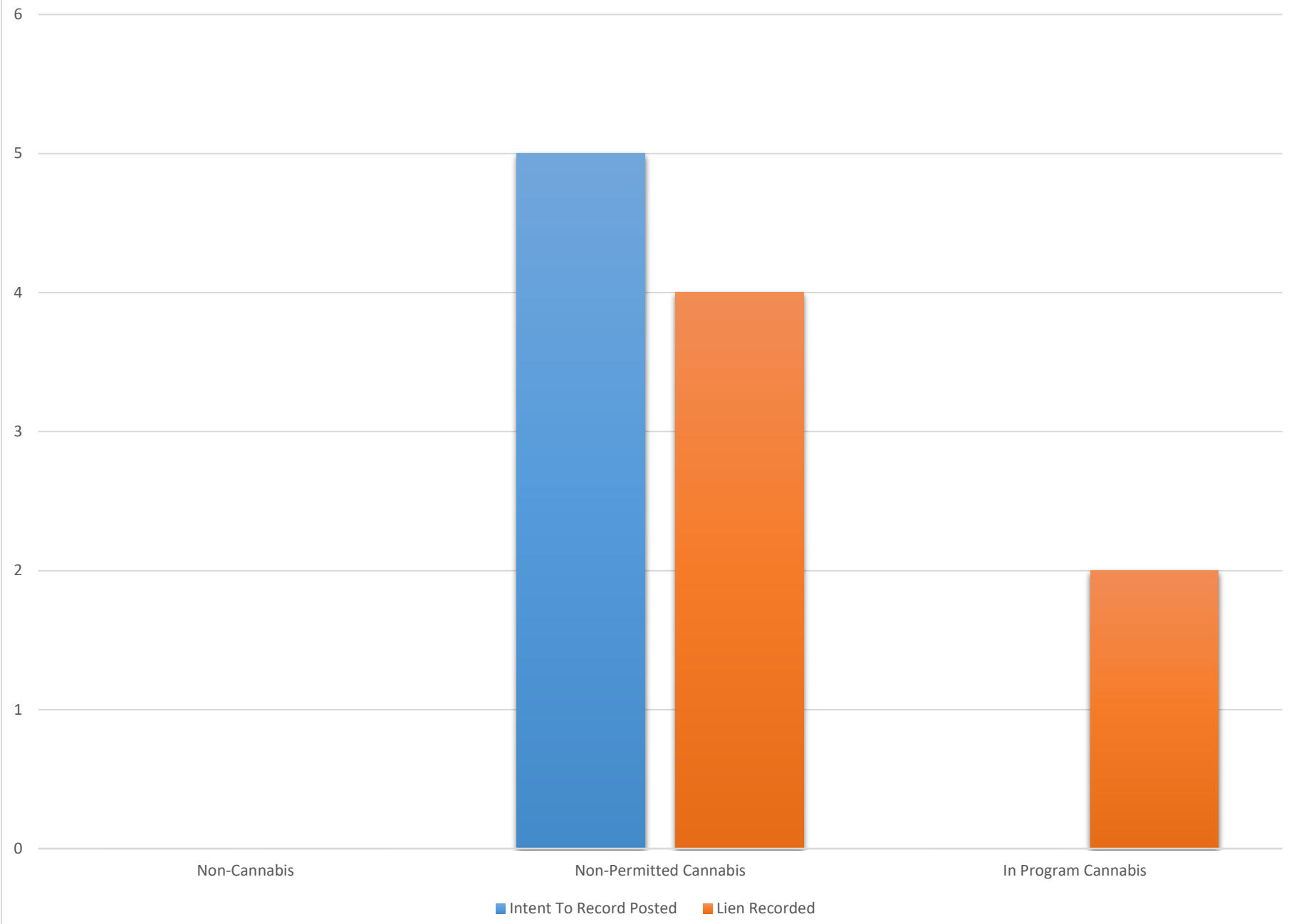


CODE ENFORCEMENT - CANNABIS PLANTS ABATED

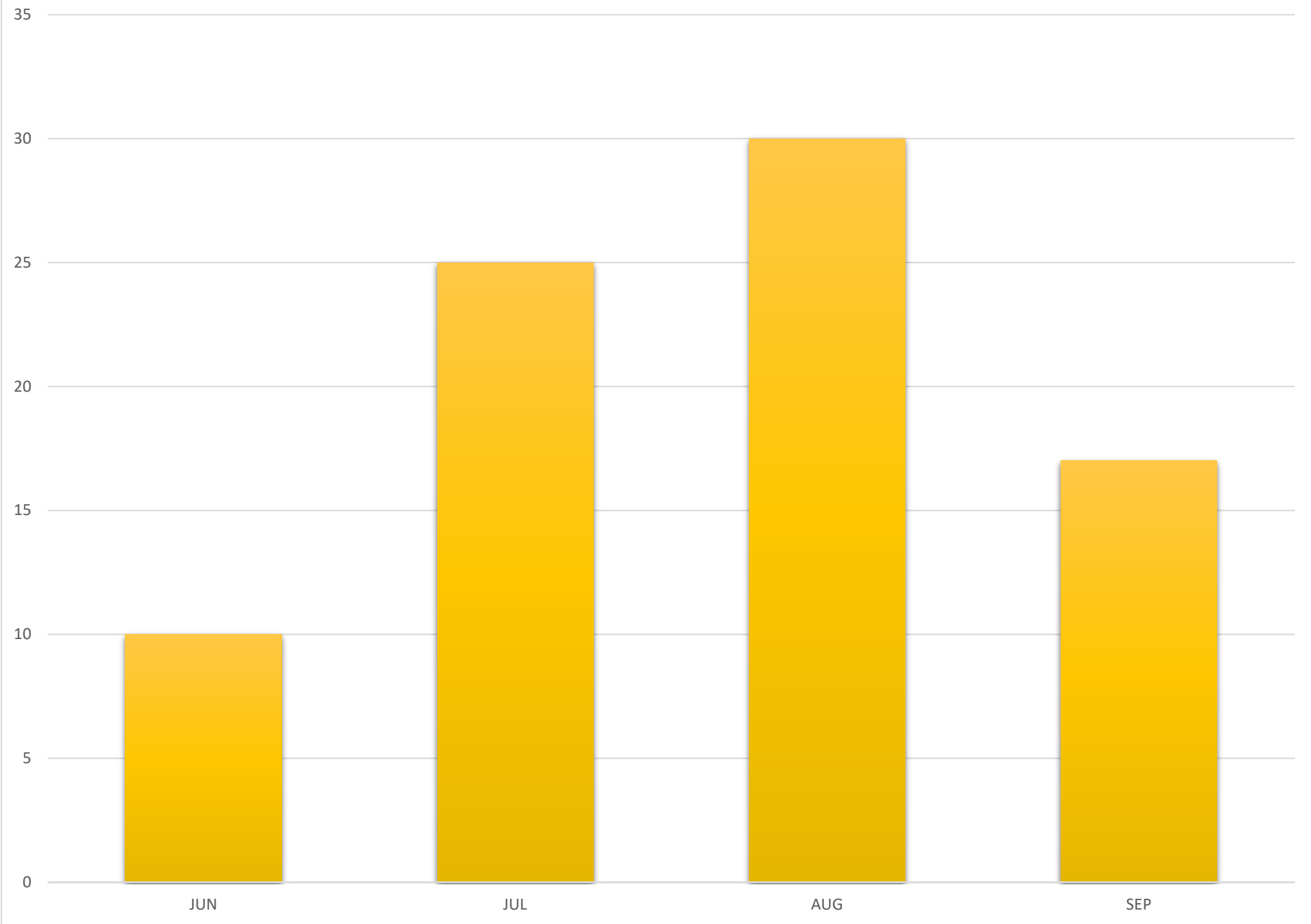




CODE ENFORCEMENT - LIENS (SEPTEMBER)



CODE ENFORCEMENT - TAX ASSESSOR REFERRALS



DEBORAH FADER SAMSON
Cultural Services Agency
Director
County Librarian



CONTACT INFORMATION
105 N. Main St.
Ukiah, California 95482
TELEPHONE: (707) 234-2872
FAX: (707) 463-5477
Web: www.mendolibrary.org

COUNTY OF MENDOCINO
CULTURAL SERVICES AGENCY
LIBRARY - MUSEUM

LIBRARY

Bookmobile

- Added Leggett School back into the inland Tuesday run
- Changed Thursday Hopland stop to the casino at the request of borrowers
- Added Parlin Fork Cal-Fire prison camp stop
- Adding Pinoleville Head Start Native American School stop



Coast Community Branch 225 Main St. Point Arena, CA 95468



Local author Mrs. MacLeod presents her new book *How to Eat a Book*

- The **BOOKS 'N' BREWS BOOK CLUB** will meet on Friday, Oct. 28 to discuss Alice Hoffman's *The Rules of Magic* at The New Museum Brewers & Blenders in Point Arena.
- Branch is partnering with Point Arena High School students on a **FORMAL WEAR DRIVE**. People are invited to drop off dresses, suits, shoes, accessories, and other fancy items that the teens will gather for prom for kids who might not otherwise be able to afford to go.

Fort Bragg Branch 499 E. Laurel St. Fort Bragg, CA 95437

- **SINISTER SCIENCE** (Kids 5-12) Saturday, Oct. 22 at 2 pm in the Community Room. October's experiment will be PUMPKIN VOLCANOES!
- **FOSSILS ROCK SCIENCE TALK** for Adults, Saturday, Nov. 19 at 2 pm in the Community Room. Field Paleontologist Rob Sula presents a talk on Fossils. Most fossils are typically hard parts such as teeth, bones, and shells. A handful of locations preserve the soft parts as well. These sites are rare and are collectively known as Lagerstätten.

Fossils Rock!



Fossil Lagerstätten:
A talk with Field Paleontologist
Rob Sula



Saturday, November 19
2PM-3PM

Located in the Community Room

Fossils typically preserve hard parts such as teeth, bones, and shells. However, a handful of fossil locations preserve the soft parts as well. These sites are rare and are collectively known as **Lagerstätten**.

**Please join Rob as he takes us on a tour of
some of the most amazing fossils in the world!**

mendolibrary.org
fortbragglibrary.org
facebook.com/fortbragglibraryz
Instagram @fortbragglibrary
Twitter.com/MendoLibrary



Fort Bragg Branch Library
499 E. Laurel Street
Fort Bragg, CA 95437
707-964-2020

Laytonville Branch to be located at 44960 N. Hwy. 101 Suite D, Laytonville, CA 95454

The Laytonville Branch of the Mendocino County Library is hosting special outside "pop-up" events on the first and third Saturdays of the month August - December with hours from 11 am - 2 pm! You will be able to apply for Library cards, check out library books, and more! Take a peek inside the branch to view progress. Furniture and supplies are expected to arrive and be installed in November and December in time for a **Grand Opening in 2023!**

The furnishings, technology, and opening day collection of the Laytonville Branch are supported in part by grants from the USDA Community Facilities Direct Loan & Grant Program, the California State Library, and by the Friends of the Long Valley Public Library.

Pop-up Library Days/Hours

Saturdays	From	To
October 15	11 AM	2 PM
November 5	11 AM	2 PM
November 19	11 AM	2 PM
December 3	11 AM	2 PM

Second half of December - preparing for Grand Opening!

Round Valley Branch 23925 Howard St. Covelo, CA 95428

- **DROP-IN CRAFT** Session Thursday, Oct. 27 at 5 pm in the Community Room. All ages are invited to drop in and work on craft projects of their own or start a new project with materials provided.
- **GAME DAY** Saturday, Nov. 19 11 am – 4 pm. Games for all ages will be set up in the Community Room. Staff and volunteers will be on hand to help facilitate gaming. Game Day is part of International Games Month, promoted by the American Library Association: <https://games.ala.org/international-games-week-2017/>



Banned Books Week Display Sept. 18-24

Ukiah Branch 105 N. Main St. Ukiah, CA 95482



Local Artist Alex Villarreal poses with her exhibit "Mixed Reflections: Portraits in Watercolor, a Celebration of Hispanic Culture" at first Friday Art Walk.

- Saturday, Oct. 29 from 7 pm – 12 am
Teens are invited for a **HALLOWEEN THEMED TEEN LOCK-IN!** There will be a candy scavenger hunt, a CandyPeople zombie shamble, obstacle course, candy relay, costume parade, take home monster candy craft, and more! For ages 13-18 and a parent or guardian must sign a parent consent for participation.
- Saturday, Nov. 19 from 2 - 3:30 pm
INTRODUCTION TO 3D PRINTING AND DESIGN! Staff will introduce participants to the basics of 3D printing by completing online tutorials at www.tinkercad.com and will be able to design their own item and have it printed at the branch.

Willits Branch 390 E. Commercial St., Willits, CA 95490

- **BILINGUAL STORY TIME WITH SENORA OLGA** Saturday, Oct. 8 and Saturday, Oct. 22 at 10:30 am; After Spanish and English versions of the same story, kids will participate in a craft.
- **PENNY UNIVERSITY** Tuesday, Nov 1 at 11:00 am; Began in 17th century London, Penny Universities formed in coffee shops around Oxford. People who could not attend university could gain access to intellectual discourse for the price of a cup of coffee, which was a penny at the time. We will give participants a topic to discuss during the event. Patrons can sign up to learn at the Willits Branch Library during open hours.



Join us at the Willits Branch Library for a Bilingual Story time led by **Señora Olga**. She will read stories in English and Spanish.

Open to all ages, ideal for ages 0-8 years



Willits Branch Library
 390 E Commercial St
 Willits, California 95490 | 707-459-5908
www.mendolibrary.org

MUSEUM



Artists visit the Mendocino County Museum to show off their linocut prints to family and friends during the September Willits Art Walk.

MENDOCINO COUNTY MUSEUM PRESENTS

STONE STORIES

AT THE LITTLE LAKE CEMETERY




SUNDAY OCTOBER 23, 2022, 4:00 - 5:30 PM

A stone really can tell a story . . . join us as we explore the fascinating lives and legacies of those interred at the Little Lake Cemetery. Through theatrical readings community volunteers will bring to life the marvelous and sometimes tragic tales that have emerged. The infamous shoot-out Frosts and Coates will be presented in a captivating original monologue by special guest, playwright Don Sampson.

The program will take place at Little Lake Cemetery 875 E Hill Rd, Willits, CA 95490. Tickets will be \$7.00 for adults, \$3.00 for children 17 and under, and will include admission to the Museum the day of the event. Tickets can be purchased at the Museum, advance purchase is strongly encouraged.

Topics will cover death, gun fights and/or hangings, so parental discretion is advised.

Program presented by Mendocino County Museum in partnership with the Mendocino County Library-Willits Branch, community volunteers, and with the generous support of the Little Lake Cemetery District.



MENDOCINO COUNTY Museum

400 E. Commercial St. Willits, CA 95490 | (707) 459-2736 | museum@mendocinocounty.org
www.mendocinocounty.org/museum | Open W, Th, Fri. 10 am - 5 pm, Sa & Su 12 - 4 pm



MENDOCINO COUNTY – GENERAL SERVICES AGENCY

MONTHLY OPERATIONAL UPDATE – SEPTEMBER 2022

FACILITIES AND FLEET DIVISION

General Services Agency Mission Statement

The mission of the General Services Department is to provide vital, sustainable, and innovative services to ensure that the County accomplishes its goals and objectives for the public good. We provide: capital improvements, facility management, financial and procurement services, mail services, real estate services, and vehicle operations.

Administrative Update

- The initial space utilization/needs assessment report by Nichols Melburg & Rossetto Architects including findings and recommendations was presented at the September 20th Board of Supervisors meeting. At the direction of the Board, staff has begun planning for the relocation of staff to relocate the Cannabis program to the Willits Justice Center, relocate the Executive Office/PRRM operations, Office of Emergency Services and Emergency Operations Center to the building currently occupied by the Alternate Defender, relocate the Fort Bragg Public Health staffing and operations out of the Fir Street Building, begin the analysis of onsite clinical services at the County's Dora Street facility and begin analysis of the State Street facility currently housing Child Support Services, including options for the relocation of the District Attorney's office in conjunction with the County Courthouse move. The architect's team is also completing their Facility condition assessment; these reports and recommendations will be presented in the near future.
- Facilities staff is working with the executive office to bring forward several new projects as a result of the receipt of recent grant approvals and state funding. The County has received funding for the following projects that will be coming forward after completion of grant agreements and identification of matching funds:
 - California Energy Commission (CEC) Grant for Electric Vehicle Charging Stations at the Administration Center and the Yokayo Center
 - Hazard Mitigation Grant Program (HMGP) Grant for new and replacement generators for critical facilities
 - State Parks Grant Act Per Capita Parks Grant for Restroom improvements at Mill Creek Park
 - State legislative approval for improvements to Bower Park

**Mendocino County's Strategic Plan: 2022-2027: I - An Effective County Government Organization, II – Assure financial sustainability of the County, III – A Safe and Healthy County, and IV – a Prepared and Resilient Community*

Facility Maintenance and Operations

- Facilities released a Request for Proposal (RFP) in July 2022 for remote custodial support. Due to current resource deficiencies, staff from Ukiah are traveling to the coast daily to support the mandated services. General Services Agency continues its outreach to secure resources on the coast, including recruitment and competitive solicitation.
- As a result of a recent Request for Proposal, General Services Agency contracted with a local landscape company to provide short term (one (1) year), landscape services to coastal facilities. As previously reported to the Executive Office and Board, General Services Agency does not have an allocated position to provide these services long term.
- General Services Agency and Facilities would like to take this moment to congratulate Custodial Staff member Dennis Browne, for his retirement on September 16, 2022. Dennis proudly served the County of Mendocino for five years. General Services Agency and Facilities wishes Dennis well in his new adventure and the incredible memories that await.



Parks Maintenance:

- Staff has ordered a replacement fee collection device for Indian creek Park after the current model was destroyed during a vandalism incident.
- The Redwood Valley Park front gate was recently damaged as a result of an incident with a citizen vehicle. Staff is coordinating necessary repair/replacement.
- 10 hazardous trees at Low Gap Park have been removed from the Harrison Grove Picnic area, with approximately 12 more being cleaned of dead branches.

**Mendocino County's Strategic Plan: 2022-2027: I - An Effective County Government Organization, II – Assure financial sustainability of the County, III – A Safe and Healthy County, and IV – a Prepared and Resilient Community*

Maintenance Operations:

- Facilities has onboard two (2) new Grounds Maintenance Technicians bringing the Department to 5.0 Full Time Employees (FTE's). This will permit to implement the focus on small landscape projects and decrease fire safety throughout County buildings.
- Staff is working on an emergent repair on aged HVAC units that serve the County's data center. A contractor is currently being utilized.
- Staff has installed temporary fencing around the two emergency generators located behind Social Services at the Yokayo Complex following multiple occurrences of vandalism.
- The Ukiah Vets Hall Roof has had several leaks repaired. Said repairs enhanced long-awaited repairs to the damages in the Women's Restroom. The contracted value for the repair is \$6,490.
- Staff has a contractor scheduled the week of September 26 to perform repairs of the Jail roll up door that was damaged during operations. The estimated cost for repair is \$5,336.
- Staff have performed vital repairs to the San Hedrin Repeater site to include brush clearing, wall patching, emergency generator winterization and excess material removal ensuring the site is prepared for harsh weathering.
- Installation of vital remote monitoring equipment at three (3) of the County's Emergency Generators has been installed (Ukiah Courthouse Annex, Willits Justice Center, and Fort Bragg Justice Center). The estimated costs for installation are \$4,357.24.
- Staff is currenting increasing the security and safety of the County's Social Services WISC facilities in Willits by replacing aged and malfunctioning light timers with photocell technology. This will ensure parking and building lights cycle with the daylight regardless of time of year.
- Facilities answered six after hours emergencies this month for a total of 10 hours of OT.
- Facilities staff, with contractor assistance, have completed repairs to the Point Arena Veterans.
- Building Maintenance work orders received: 656 Fiscal Year to date.
- Work orders completed: 654 Fiscal Year to date.
- Current open Building Maintenance work orders: 194.

**Mendocino County's Strategic Plan: 2022-2027: I - An Effective County Government Organization, III – A Safe and Healthy County, and IV – a Prepared and Resilient Community*

Fleet Operations

- In April, the Board adopted and approved the Enterprise Fleet Management systems for development of lease replacement model for County vehicle fleet with focus on fleet electrification and standardization with Social Services acting as pilot group. The implementation of this program has been delayed pending approval of various financing document with County Counsel. Staff is anticipating finalizing the contract documents the week of August 29 to participate in the purchasing program this fiscal year.

Fleet statistics: Year to date

Work Orders Scheduled	Work Orders Completed	Percentage completed
185	161	87%

26 Vehicles are currently scheduled but overdue for Maintenance:

# of Vehicles	Budget Unit
21	2310
2	2560
1	2840
1	2070
1	5010



**Mendocino County’s Strategic Plan: 2022-2027: I - An Effective County Government Organization, III – A Safe and Healthy County, and IV – a Prepared and Resilient Community*

Capital Projects

Communications Site Hardening Projects funded by General Fund, PG&E settlement funds and CDBG Resiliency Grants

- Staff has received final design documents for the new 911 equipment shelter project and will continue preparing final bidding and procurement documents through the fall. Completion of the new facility is expected before the end of 2023 with migration of communications and data infrastructure to follow.

Jail Expansion Readiness Projects

- Work continues on the Jail Expansion Parking Improvement Project along Low Gap Road between Probation and GSA. The project is expected to continue through December 2022. GSA continues to develop and implement innovated approaches to organize parking for staff during transitional in providing adequate parking for safety during construction.
- Work on the West Campus Fiber optic build-out to extend the 10-gig fiber to each of the buildings in the Jail complex and the GSA building will begin in October and complete by December 2022.



Other Projects:

- Design for the construction for the pretrial release program for the Jail will be implemented for bidding planned for the fall.
- Bids for new cooling equipment for the Administration Center server room are due October 11th with construction extending into early 2023.
- Final design for the Fort Bragg Justice Center HVAC system replacement has been completed with bids closing in October and construction continuing midway through 2023. Consistent with prior board

direction, this project will replace the existing propane fired boiler with a new high efficiency all electric Variable Refrigerant Flow (VRF) heat pump system.

- With the new municipal bonds expected to be issued this fall to finance the County share of the Jail Expansion, and other projects, commitments for funding the completion of Phase III of the Administration Center Roof and the Agriculture Building roof replacements will be deferred until construction bids are received for the Jail Expansion project.

Measure B Projects

- The Psychiatric Health Facility at Whitmore Lane site is in design with the initial demolition project due to be out to bid in early 2023, and new construction bidding by the end of that year. Project completion is currently projected for mid-2025.
- Staff are currently coordinating the surplus of the personal property located within the Whitmore lane building and/or locating alternative uses for the items. GSA staff met with representatives from the County Jail and were able to determine reuse of many commercial kitchen appliances. GSA staff will report on the progress as items are repurposed for c

SB 844 Jail Expansion

- The County's architect is finalizing bidding documents for the Building 3 Jail Expansion Project having received state Fire Marshall and Planning and Building Services plan review comments. The project team anticipates bidding in the winter of 2022-23 subject to approvals by state and local oversight agencies.

Capital Project Tracking Summary

- Please refer to the attached General Services Agency/Facilities Project Tracking. This list includes carry forward projects from Fiscal Year 2021/22 and new projects anticipated for Fiscal Year 2022/23.

**Mendocino County's Strategic Plan: 2022-2027: I - An Effective County Government Organization, III – A Safe and Healthy County, and IV – a Prepared and Resilient Community*

CENTRAL SERVICES DIVISION

Parks Administration

- Staff has continued to meet with Mendocino Fire Safe Council (MCFSC) representatives to discuss potential fuel and fire mitigation solutions throughout the County and in the County's Parks system. Conversations regarding several grant applications and/or awards associated with the completion of California Environmental Quality Act (CEQA) within multiple County owned properties. GSA, Executive Office, and County Counsel staff has prepared draft Right of Entry agreements for future Board consideration. Both projects are seeing CEQA clearance only currently. Once the CEQA process has concluded, the County will partner with MCFSC on community outreach and input for each project.
- General Services Agency (GSA) Staff met with City of Ukiah Staff on Wednesday, September 7, 2022 to discuss how General Services Agency and City of Ukiah can collaborate on the conversion of the Low Gap Park Tennis Courts to Pickleball Courts. The Ukiah Pickleball Club petitioned the City of Ukiah to convert two Low Gap Tennis Courts to six Pickleball Courts as there is a rise in Pickleball. The City of Ukiah will be outreaching to the Board of Supervisor Parks Ad HOC, General Services Agency staff, and the Ukiah Pickleball Club to discuss in more detail the collaboration within this project.



**Mendocino County's Strategic Plan: 2022-2027: III – A Safe and Healthy County, and IV – a Prepared and Resilient Community*

Real Property

- GSA staff were given direction on March 28, 2022, to proceed with a sales agreement of a portion of County property known as the Point Arena Veteran's Memorial Building (APN 027-061-04). A draft MOU between the City of Point Arena and County pertaining to the County's continued use of space to house the Sheriff's Office substation has routed and been approved. The transfer of the property is near completion, with final transaction in in possession of the City of Point Arena. The final recording is anticipated to be completed by mid-October 2022.

**Mendocino County's Strategic Plan: 2022-2027: I - An Effective County Government Organization*

RFP's

RFP # / Name	Agency Issued	Issued Date	Closing Date
056-22 Pest Control Services	General Services Agency	09/08/2022	09/26/2022
066-22 Propane Services	General Services Agency	09/08/2022	09/26/2022
053-22 Diversity, Equity, and Inclusion Consultation	Social Services	08/17/2022	09/01/2022
055-22 Jail Medical Services	Sheriff's Office	08/16/2022	10/12/2022
060-22 Jail Kitchen	Sheriff's Office	08/26/2022	09/29/2022

Online Bidding Resources

Access to the County's bidding information can be accessed on the website or by clicking on the links provided below.

- [Open RFPs, RFQs, Bids](#)
- [Mendocino County - Planet Bids](#)

Purchasing

RFQ #	Name	Department	Issued Date	Closing Date
059-22	Mobile Repeater	Office of Emergency Services (OES) / Sheriff's Office	07/26/2022	08/09/2022
069-22	Interceptor Patrol Vehicles	Sheriff's Office	08/29/2022	09/12/2022
068-22	Special Operations Vehicle	Sheriff's Office	08/29/2022	09/12/2022
057-22	Night Vision Equipment	Office of Emergency Services (OES) / Sheriff's Office	07/21/2022	08/04/2022
058-22	Envoy Mobile Base Station	Office of Emergency Services (OES) / Sheriff's Office	07/26/2022	08/09/2022
067-22	Chevy Silverado	Sheriff's Office	08/29/2022	09/14/2022

Projects

- As the administrator of Blanket Purchase Orders (BPO), the General Services Agency is working with Executive Office fiscal team on implementing a BPO tracking system utilizing the County's electronic resources. This will allow the County to monitor and stay within individual BPO guidelines and limits. General Services Agency and Contracts Unit are working collaboratively to develop a dashboard that will assist in building the database that is currently being tested. The purpose of the dashboard is to organize and have availability of data as one system.
- General Services Agency will be working closely with Behavioral Health and Facilities on several surplus project in the coming weeks. These projects will allow the County to reuse property while maximizing public funds and reducing waste.

**Mendocino County's Strategic Plan: 2022-2027: I - An Effective County Government Organization*

AGENCY WIDE ACTIVITIES

Internal Service Fund (ISF)/Cost Allocation Development- Facilities, Fleet and Central Services

General Services Agency education, outreach and resource availability

Attachment 5

Mendocino County - General Services Agency/Facilities and Fleet Capital Project Tracking (BU 1710) PROJECT SUMMARY								
Building	Project #	Project Name	Department	Budget	Final Cost/EST	Year to Date	Source of Funds	Notes
COMPLETED IN 2022-23								
	046	Priority Roof Point Arena Air Force Base & Ukiah Veterans Hall Roof Coating	Facilities and Fleet	\$ 125,000	\$ 123,640	\$ 15,758	General Fund	Completed July 2022
	040	Demolish Fire Damaged Modular	Facilities and Fleet	\$ 85,000	\$ 55,316	\$ 55,316	Risk	Completed July 2022
	951	Point Arena Microwave Upgrade - Communications	Information Technology	\$ 650,000	\$ 650,028	\$ 101,450	ITMP	Completed July 2022 per Information Services
	Total:			\$ 860,000	\$ 828,984	\$ 172,524		
Building	Project #	Project Name	Department	Budget	Final Cost/EST	Remaining	Source of Funds	Notes
CARRY FORWARD - IN PROGRESS								
	039	Jail Building II HVAC unit 3 Replacement	Facilities and Fleet	\$ 40,000	\$ 57,313	\$ 57,313	General Fund	In Contract - Pending Unit Delivery October 2022
	048	DOT HVAC Replacement	Facilities and Fleet	\$ 35,000	\$ 53,217	\$ 53,217	General Fund	In Contract - Pending Unit Delivery October 2022
	038	County Facility Condition, Space Needs Assessment & ADA Transition Plan	General Services Agency	\$ 200,000	\$ 154,824	\$ 43,323	General Fund	In progress Condition Report to Board December 2022
	044	Campus West Fiber Optic Extensions to Sheriff's Office and GSA	Information Technology	\$ 537,275	\$ 450,000	\$ 421,000	General Fund	In Progress - Work anticipated October - December 2022
	970	Off Site Parking Improvements prior to Jail Expansion Project	Facilities and Fleet	\$ 575,000	\$ 475,000	\$ 445,000	General Fund	In Progress - Work anticipated September - December
	056	Avila 7B HVAC Replacement	Social Services	\$ 100,000	\$ 50,000	\$ 50,000	Social Services	Awarded, Contract Routing
	047	Round Valley Airport Security Fencing	Department of Transportation	\$ 175,000	\$ 140,000	\$ 135,000	Transportation	Awarded, Contract routing - Work anticipated November - December
	025	Admin Center Server Room Cooling and Fire Suppression	Information Technology	\$ 215,000	\$ 215,000	\$ 190,000	General Fund	Bids Due October 11, 2022
	049	Fort Bragg Justice Center HVAC Replacement	Facilities and Fleet	\$ 400,000	\$ 400,000	\$ 385,000	GF Reserve + Courts	Bids Due October 25, 2022
	045	Public Health Rooms 189, 192 & 193 Water Damage Repairs	Public Health	\$ 90,000	\$ 65,000	\$ 25,000	Risk	Bids Due November 2022
	055	Fort Bragg Veterans Hall HVAC & Electrical System Replacement	Facilities and Fleet	\$ 90,000	\$ 90,000	\$ 90,000	General Fund	HVAC Awarded, Contract Routing
	057	Child & Family Services Exterior Patio Extension	Social Services	\$ 100,000	\$ 100,000	\$ 100,000	Social Services	In planning
	998	New Shelter to Relocate 911 & MCSO Communications & Servers	Information Technology	\$ 4,117,597	\$ 4,117,597	\$ 4,030,200	CDBG + GF	Projected bid opening November 2022
	017	Underground Storage Tank Wells & Monitoring Covelo & Willits Road Yards	Department of Transportation	\$ 40,000	\$ 32,871	\$ 30,000	GF + Waterboard UST	Closure approved at both sites for final well destruction
	043	Sanhedrin Underground Power Line Evaluation and Testing	Facilities and Fleet	\$ 163,000	\$ 163,000	\$ 163,000	PG&E	In Design
	034	Sanhedrin Repeater Site Tower & Shelter Replacement	Information Technology	\$ 554,087	\$ 554,087	\$ 550,000	CDBG + GF + PG&E	CDBG Grant approved - planning
	050	Pre-Trial Release Program Facility	Probation	\$ 335,000	\$ 335,000	\$ 330,000	Probation Grants	In Design, Projected bid opening December 2022
	042	Parks Hazard Mitigation - Other Hazards	Facilities and Fleet	\$ 213,000	\$ 213,000	\$ 213,000	PG&E	Remaining after Bower Park Trees and Clean-up
	Total:			\$ 9,699,959	\$ 9,323,877	\$ 7,656,101		
CARRY FORWARD - ON HOLD								
	023	Redwood Valley Substation Water Damage Repairs	Facilities and Fleet	\$ 56,000	\$ 56,000	\$ 45,000	Risk + GF	Pending CEO Direction
	944	Museum Water Damage Repairs	Museum	\$ 40,000	\$ 40,000	\$ 40,000	General Fund	Pending 2022-23 Evaluation & Planning
	995	Seal and Paint Jail Building II Exterior Block	Sheriff	\$ 200,000	\$ 200,000	\$ 200,000	General Fund	Pending 2022-23 Evaluation & Planning
	996	Museum ADA Entry and Restrooms	Museum	\$ 175,000	\$ 175,000	\$ 175,000	General Fund	Evaluate priority with ADA transition plan process
CAPITAL PROJECTS - SB 844 & MEASURE B								
	915	SB 844 Jail Expansion Project	Sheriff	\$ 32,000,000	\$ 34,000,000	\$ 32,871,455	SB 844 + GF	Completing State Approvals, projected bid opening early 2023
	004	Psychiatric Health Facility at Whitmore Lane	Measure B	\$ 20,000,000	\$ 20,000,000	\$ 19,717,987	Measure B	Design Development - Demolition in 2023
	Total:			\$ 52,471,000	\$ 54,471,000	\$ 53,049,442		
Building	Project #	Project Name	Department	Budget	Final Cost/EST	Remaining	Source of Funds	Notes
NEW 22-23 PROJECTS - APPROVED AND PENDING								
	070	EOC Relocation to Building 35	Executive Office	\$ 558,000	\$ 558,000		PG&E	Evaluation and Planning
	041	Sanel Mountain Microwave Site Hardening	Facilities and Fleet	\$ 160,000	\$ 335,620		CDBG + PG&E	CDBG Grant Funding approved
	052	Admin Center Roof Replacement Project Southeast Phase 3	Facilities and Fleet	\$ 142,941	\$ 2,650,000		General Fund	Pending bond financing
	058	Juvenile Hall Dual Jurisdiction Changes & Facilities Grant projects	Juvenile Hall	\$ 32,854	\$ 32,854		Grant	Approved

Attachment 5

Mendocino County - General Services Agency/Facilities and Fleet Capital Project Tracking (BU 1710) PROJECT SUMMARY							
059	Information Technology Small Conference Room Doors	Information Technology	\$ 15,000	\$ 15,000		General Fund	No longer needed by Department - cancelled
072	Mill Creek Park Vault Toilets - Parks Grant	GSA/Parks	\$ 496,892	\$ 496,892		Per Capita Parks Grant	Parks Grant approved \$400,000
071	Electric Vehicle Charging Stations Administration Center & Yokayo	Executive Office	\$ 820,000	\$ 820,000		CEC Grant + GF	CEC Grant approved \$655,700
073	HGMP Generators for Critical Facilities	Executive Office	\$ 830,000	\$ 830,000		HGMP Grant + GF	Phase 1 Grant Approved for Design phase
063	Sheriff's Office Fallen Officer Memorial	Sheriff	\$ 62,000	\$ 62,000		General Fund	Approved - Evaluation and Planning - Memorial by Sheriff
064	Remove abandoned Modular at Sheriff's	Sheriff	\$ 25,000	\$ 25,000		General Fund	Approved - Evaluation and Planning
065	Probation & Juvenile Hall Proximity Card Readers	Probation	\$ 40,000	\$ 40,000		ARPA	Approved
	Sheriff's Office Steps and Door	Sheriff	\$ 50,000	\$ 50,000		General Fund	Approved
NEW 22-23 NON-GENERAL FUND PROJECTS - APPROVED AND PENDING							
067	DOT Video Surveillance Fort Bragg & Boonville	Department of Transportation	\$ 60,000	\$ 60,000		Transportation	Approved
066	Children's Services Roof Recoating	Social Services	\$ 80,000	\$ 80,000		Social Services	Approved - Evaluation and Planning
069	Emergency Preparedness Trailer	Public Health	\$ 124,000	\$ 124,000		Public Health	Approved - Evaluation and Planning
	Hirsch Card Readers for Avila Gates	Social Services	\$ 30,000	\$ 30,000		Social Services	Approved
	Avila Center Electric Strikes at Interview Booths	Social Services	\$ 26,000	\$ 26,000		Social Services	Approved
	Children's Services Painting Rooms C-1, C-2 & C-3	Social Services	\$ 15,000	\$ 15,000		Social Services	Approved
	WISC Shower and Laundry Room	Social Services	\$ 90,000	\$ 90,000		Social Services	Approved
	Fiber Cable from Fort Bragg Justice Center to Avila Data Room	Social Services	\$ 20,000	\$ 20,000		Social Services	Approved
	Drought Tolerant Landscaping at Veteran's Services	Social Services	\$ 30,000	\$ 30,000		Social Services	Approved
Total:			\$ 3,707,687	\$ 6,390,366	\$ -		
Grand Total all GSA Fiscal Year 22/23 projects:			\$ 65,878,646	\$ 70,185,243	\$ 60,705,543		

INFORMATION TECHNOLOGY MONTHLY UPDATE

SEPTEMBER 2022

Operations Update



Helpdesk Call totals 09-01-22 – 09-30-2022

Total Calls – 647

- **Answered** – 577 (89.2%)
 - Avg. time to Answer – 29 seconds
- **Abandoned** (Long, Short) – 65 (10%), 29 (5%)
 - Avg. time to Abandon – 1minute 35seconds
 - Short Abandons are calls that hang up within 6 seconds of calling
- **Voicemail** – 5 (1%)
- **Total call duration** – 30.13 hours

Overall Service Level – 91.*%

Public Safety Communications Update

The Communications and Network teams are undergoing additional training to better manage the public safety communications MPLS network. This training is being provided as a part of the MPLS upgrade that was performed last year.

The Communications team is working on a PG&E grant project to add additional resiliency to our public safety communications network.

INFORMATION TECHNOLOGY MONTHLY UPDATE

With the pending move of the Emergency Operations Center, the Communications team has been gathering quotes and information for EOC radio needs at the new location.

Geographic Information System (GIS) Update

The Information Technology Division's GIS Staff, create and maintain the SDE Geo Database, a centralized source for the most up to date County GIS data for use with GIS stations in Departments throughout the County.

The Information Technology Division's GIS Staff, create and maintain two GIS Portals, one on the County's Intranet for use by County Staff and one on the Internet for use by the Public. Information Technology GIS Program staff and Server Administration staff are currently working on a project to rebuild and update the Internal GIS Portal. The server for this project has been spec'd and sized and the SQL software license has been ordered. The next step in this process will be to build the server and install software.

GIS Program staff are working to complete an analysis on tax parcels, this pilot project incorporates several different test sites around the County. The goal of analysis was to determine the percentage of parcels that show development based on aerial imagery interpretation and that have zero assessed improvements as per the County's property system database. GIS software tools and County GIS data were used to select the most likely parcels based on specific criteria before completing the aerial imagery interpretation process. Work on the first two test sites has been completed and the results were submitted to Supervisor Ted Williams. GIS Program staff continue to work on the aerial imagery interpretation process for the remaining two test sites.

Information Technology Division's GIS Staff, create and maintain the GIS data layers in the Sheriff's dispatch system. GIS Staff complete monthly updates to Geo Database.

Administration/Fiscal Update

In September, Information Technology welcomed two new technicians to fill vacancies within the Operations team. These positions play an important role to our user community as they provide front line support for the technology needs of County departments.

Development and Business Applications Update

Munis Enterprise ERP Update

The Information Technology Division of the Executive Office has many roles in maintaining Mendocino's County's Enterprise H.R., Payroll, and finance system - Munis ERP by Tyler Technologies. In addition to keeping the servers that run this system healthy and backed up, I.T. makes sure the latest security and performance patches are applied to both the application and the servers that host it. I.T. also plays a central role in adding new user and assigning the appropriate permissions in accordance with the Auditor's office.

During this reporting period, due to the loss of key staff, major changes have been made to the way payroll has been processed. In addition to switching to a true exception-based process, the responsibility for payroll is being transitioned to the Executive Office. To streamline processes

INFORMATION TECHNOLOGY MONTHLY UPDATE

and increase accuracy, staff are actively encouraging clerks to begin using file input instead of manual data entry.

Property Tax Software System (Aumentum)

The Information Technology Division of the Executive Office continues to assist the Assessor Clerk-recorder and the and the office of the Auditor-Controller/Treasurer Tax collector in the implementation of the Aumentum property tax software system. The County is currently working on the second year of issuing the Secured Annual tax bills through the Aumentum System. This is the largest tax role of the year and is where the two installments (due Dec. 10th and April 10th) originate from. In preparation for completing this essential process,

Aumentum Technologies has been working to clear up errors from the data conversion process. Several scripts were delivered this month to re-characterize prior year tax bills that were misinterpreted during the initial data conversion. This effort is ongoing, and the Information Technology Division can report measurable progress toward achieving conversion balancing.

Information Technology is preparing a status update report on the current state of the Aumentum property tax system implementation. This report will be presented to the Board of Supervisors when completed.

Ag Pass – New Program in Development

The Information Technology Division of the Executive Office has been assisting the Departments of Agriculture, Cannabis, and Animal Control in setting up a paper-free process for administering the new Ag-Pas program. This program allows members of the public to pre-apply for permission to enter their property during an emergency evacuation to care for crops and/or animals.

Systems and Network Administration Update

Network Upgrades

The Network and Communications teams have been working on network improvements and additions. The Air Quality Management District office is scheduled to receive a radio upgrade to increase their network capacity.

Network infrastructure has been installed at the new Alternate Defender building.

The Willits Museum received a network upgrade, improving speed and reliability.

Cybersecurity

Mendocino County recently had a third party perform network penetration tests to determine where we needed to prioritize our security efforts. The tests concluded on September 2nd and a report was issued to the IT management staff the following week. This serves to provide a security baseline by which we can measure our progress as we strengthen our security efforts.

Additionally, the Systems Administrators have performed updates to our backup systems. Effective backups to systems and data provides critical defense against cyber threats. The new backup system will make backups easier to manage for the IT staff.

Mendocino County Social Services Status Report September 2022

We are pleased to serve our communities through:

- Adult & Aging Services (AAS)
- Family & Children's Services (FCS)
- Employment & Family Assistance Services (EFAS)

Great things are happening here!

Social Services Ramps Up Staff Recruitment



Pictured here are Rachel Ebel-Elliott, Shenandoah Harris and Sharon Gunther



Saturday, September 24th Social Services staff headed out to the 2022 Kelseyville Pear Festival with fun prizes for the kids and a list of career opportunities for the adults!

August 2022 EFAS Data Snapshot

The CalWORKs Housing Support Program supported **67 families** with housing payments for either interim shelter or rental assistance. EFAS assisted **2,262 customers** in office through our Fort Bragg, Willits, and Ukiah offices. EFAS received **1,165 new applications** for public assistance. EFAS maintained public assistance benefits for **39,298 Mendocino County residents** through CalWORKs, CalFresh, and Medi-Cal.

Social Services Launches Inclusion, Diversity, Equity & Belonging Efforts

Beginning in January 2022, the Social Services Department has been building a team to focus on Inclusion, Diversity, Equity & Belonging efforts. Since that time, Social Services has been researching programs throughout the US and has chosen, through the RFP process, a consultant to lead the department through the development of a committee including a departmental assessment and goal setting for Inclusion, Diversity, Equity & Belonging initiatives. Once a contract is in place, Miriam Abrams & Associates will begin work with the Social Services Department.

Mendocino County Social Services Vacancy Rate

26% Department Overall

36% Family & Children's Services

24% Adults & Aging Services

14% Administration

19% Employment & Family Assistance Services

*Vacancy rate effective 9/30/22



Mendocino County Social Services Newly Filled Positions

14 Department Overall

2 Family & Children's Services

1 Adults & Aging Services

4 Administration

7 Employment & Family Assistance Services

*Filled positions affecting service area vacancy rate 9/1/22-9/30/22

Family & Children's Services

Attachment 7

Emergency Child Care Bridge Program Has Expanded Under Senate Bill 187!

Since January 2018, Mendocino County Family & Children's Services (FCS) has been opting in to the State's Emergency Child Care Bridge Program for Foster Children. This program is available to resource (foster) parents of foster children 12 years of age and younger, or up to age 21 if the child has exceptional needs or is severely disabled, to help resource parents secure childcare when their work or school responsibilities preclude them from being at home to care for the foster child when the foster child is not in school. The program issues payments to childcare providers or reimburses resource parents for childcare costs up to 12 months while long term childcare solutions are arranged. In addition to the childcare payments, eligible resource parents also receive the support of a childcare navigator through North Coast Opportunities (NCO) Rural Child Care Program who assists resource parents with finding a childcare provider, enrolling the child, securing a subsidized childcare placement if eligible, completing childcare applications and developing a plan for long term childcare. **Since the launch of this program, Mendocino County FCS and NCO have supported over 100 resource parents to care for over 160 foster children.**

Under Senate Bill 187, effective September 1, 2022, Resource Parents who work or attend school from home are now eligible for the program when their work or school responsibilities preclude them from providing care for the foster child when the foster child is not in school. In addition, Senate Bill 187 authorizes the County to extend the time childcare payments can be made beyond 12 months based on a compelling reason including the inability of the foster child to successfully transition to other subsidized childcare.

Resource Parents who need childcare assistance for a foster child can contact FCS Program Administrator Michaela Barlow at (707) 456-3729.

Adult & Aging Services

Additional Funding for Housing and Staff Training

Additional funding was allocated for the Adult Protective Services (APS) Home Safe Program and the Housing and Disability Advocacy Program (HDAP). This funding is for qualifying individuals who are experiencing or at risk of homelessness and is available through 2025, supplementing what we received last year. Home Safe is for elderly or dependent adults who we have received a report of abuse or neglect and are experiencing homelessness or at risk of homelessness. HDAP is for homeless disabled individuals who qualify for General Assistant and are applying for SSI or appealing an SSI decision.

The Adult & Aging Services team is currently rolling out Professional Assault Crisis Training (Pro-ACT) to all AAS staff. This training aids in de-escalation and reduction of harm in interactions with clients who exhibit threatening or assaultive behaviors. Training will begin in October for 60 staff members with two certified in-house trainers, Senior Program Manager Jesse Van Voorhis and Senior Program Manager Jennifer Thompson.

Action Collaboration Team (ACTeam)

Mendocino County Homeless Services Continuum of Care (CoC) Website Updates

The HOME (Housing Options for Mendocino) unit serves as the facilitator and Administrative Entity for the Mendocino County Homeless Services Continuum of Care (usually called the "CoC"). Staff have recently simplified and updated the CoC website to allow for easier public access to information about meetings, homelessness data, the CoC's Strategic Plan, and resources for partner organizations. Please note that all CoC meetings welcome public participation through an open Zoom link available on the website.

Mendocino County Homeless Services Continuum of Care (mendocinococ.org)



Employment & Family Assistance Services

Employment and Training Worker Training Update

Assembly Bill 79 (AB 79) calls for Eligibility Specialists to screen Medi-Cal applicants and beneficiaries for CalFresh during the eligibility determination process. Medi-Cal customers may be asked by their worker if they would also like to apply for CalFresh at the same time they are completing an application for Medi-Cal. Beneficiaries already receiving Medi-Cal may receive an application in the mail if the review of the information in a Medi-Cal case during the renewal process indicates that a household is potentially eligible to CalFresh as well. These applications are generated by an automated system. If the household wishes to apply for their benefits, they would review the application to make sure that the information is correct, sign, date, and return the application to one of our eligibility offices. Households may apply for CalFresh anytime by submitting an application in person, online, by phone, by fax, or by mail. The website to apply online is benefitscal.com. For more information on how to apply, customers can call toll free to 1-877-327-1711 or 1-877-327-1677.

As of April 2022, only 31% of Medi-Cal households in Mendocino County were also receiving CalFresh, according to the California Department of Social Service data portal. This is very close to the statewide average of 30%. In contrast, the program reach index or PRI (number of potentially eligible households who had applied and were receiving benefits) measured at 85.8% for Mendocino County which was considerably higher than the statewide average of 64.2% in 2019, which is the most recent year for which the State had this information.

El Estado de Servicios Sociales del Condado de Mendocino Agosto 2022

Nos complace servir a nuestra comunidad a través de:

- Servicios para Adultos y la Ancianidad (AAS)
- Servicios para Familias y Niños (FCS)
- Servicios de Empleo y Asistencia Familiar (EFAS)

¡Grandes cosas están sucediendo aquí!

Servicios Sociales aumenta contratación de personal



En la foto: Rachel Ebel-Elliot,
Shenandoah Harris, y Sharon
Gunther

Sábado, el 24 de septiembre, personal de Servicios Sociales fueron al Festival de la Pera de Kelseyville ¡con premios para los niños y oportunidades de carreras para los adultos!



Agosto 2022 Datos de EFAS Actuales

El Programa de Apoyo a la Vivienda de CalWORKs apoyó a **67 familias** con pagos de vivienda por períodos intermedios o asistencia para el alquiler. EFAS atendió a **2,262 clientes** en oficina a través de nuestras oficinas de Fort Bragg, Willits y Ukiah. EFAS recibió **1,165** nuevas solicitudes de acceso para asistencia pública. EFAS mantuvo beneficios de asistencia pública por **39,298 residentes** del condado de Mendocino a través de CalWORKs, CalFresh y Medi-Cal.

Servicios Sociales empieza su esfuerzo de Inclusión, Diversidad, Equidad y Pertenenencia

A partir de enero 2022, el Departamento de Servicios Sociales ha estado formando una unidad centrado en los esfuerzos de Inclusión, Diversidad, Equidad y Pertenenencia (IDE&B). Desde entonces, Servicios Sociales ha estado investigando programas similares a través del país y ha elegido un consultor para dirigir el departamento a través del desarrollo de un comité que incluye una evaluación departamental y el establecimiento de metas para las iniciativas de Inclusión, Diversidad, Equidad y Pertenenencia. Cuando se establezca un contrato, el contratador Miriam Abrams & Associates comenzará a trabajar con el Departamento de Servicios Sociales.

Tasa de vacancia de Servicios Sociales

26% departamento total

36% Family & Children's Services

24% Adults & Aging Services

14% Administration

19% Employment & Family Assistance Services

*Actual desde 9/30/22



Nuevas posiciones llenados de Servicios Sociales

14 departamento total

2 Family & Children's Services

1 Adults & Aging Services

4 Administration

7 Employment & Family Assistance Services

*Filled positions affecting service area vacancy rate
9/1/22-9/30/22

Family & Children's Services (Servicios para Familias y Niños)

¡Programa Puente de Cuidado Infantil de Emergencia del Estado está extendido!

¡Programa Puente de Cuidado Infantil de Emergencia del Estado está extendido!

Desde enero de 2018, los Servicios para Familias y Niños del Condado de Mendocino (FCS, por sus siglas en inglés) han optado participar en el Programa Puente de Cuidado Infantil de Emergencia del Estado para niños adoptivos (Emergency Child Care Bridge Program). Este programa está disponible para los padres de crianza temporal de niños de crianza temporal de 12 años y menores, o hasta los 21 años si el niño tiene necesidades excepcionales o está gravemente discapacitado, para ayudar a los padres de recursos a asegurar el cuidado de niños cuando sus responsabilidades laborales o escolares lo impiden estar en casa para cuidar al niño de crianza cuando el niño no está en la escuela. El programa emite pagos a los proveedores de cuidado infantil o reembolsa a los padres de recursos los costos de cuidado de niños hasta 12 meses mientras se organizan soluciones de cuidado de niños a largo plazo. Además, los pagos del cuidado de niños, los padres de recursos también son elegibles recibir el apoyo de un navegador de cuidado infantil a través de North Coast Opportunities (NCO) Programa del Cuidado de Niños que ayuda a los padres de recursos a encontrar un proveedor de cuidado infantil, inscribir al niño, asegurar una colocación de cuidado infantil subsidiada si es elegible, completar solicitudes de cuidado de niños y desarrollar un plan para el cuidado de niños a largo plazo. Desde el lanzamiento de este programa, Mendocino County FCS y NCO han apoyado a más de 100 padres de recursos para cuidar a más de 160 niños de crianza.

Según la Ley del Senado 187, a partir del 1 de septiembre de 2022, los padres de recursos que trabajan o asisten a la escuela desde casa ahora son elegibles para el programa cuando sus responsabilidades laborales o escolares les impiden cuidar al niño de crianza cuando el niño de crianza no está en la escuela. Además, la Ley del Senado 187 autoriza al Condado a extender el tiempo en que se pueden realizar los pagos de cuidado de niños más allá de los 12 meses en base a un motivo que incluye la incapacidad del niño de crianza para hacer una transición exitosa a otro cuidado infantil subsidiado.

Padres de recursos que necesitan asistencia para cuidar niños de crianza pueden contactar la Administradora del Programa FCS Michaela Barlow al (707) 456-3729.

Adult & Aging Services (Servicios para Adultos y la Ancianidad)

Fondos adicionales para entrenar personal

Se asignaron fondos adicionales para el Programa Hogar Seguro de Servicios de Protección para Adultos (APS) y el Programa de Defensa de Vivienda y Discapacidad (HDAP). Este financiamiento es para personas calificadas que están experimentando o en riesgo de quedarse sin hogar y está disponible hasta 2025 complementando lo que recibimos el año pasado. Home Safe es para adultos mayores o dependientes que hemos recibido un informe de abuso o negligencia y están sin hogar o en riesgo de quedarse sin hogar. HDAP es para personas discapacitadas sin hogar que califican para Asistente General y están solicitando SSI o apelando una decisión de SSI.

El equipo de Servicios para Adultos y Personas Mayores actualmente está implementando Capacitación Profesional en Crisis de Asalto (Pro-ACT) para todo el personal de AAS. Esta capacitación ayuda a reducir el daño en las interacciones con clientes que exhiben comportamientos amenazantes o agresivos. Los entrenamientos comenzarán en octubre para 60 miembros del personal con dos capacitadores internos certificados, el gerente sénior del programa, Jesse Van Voorhis, y la gerente sénior del programa, Jennifer Thompson.

Action Collaboration Team (ACTeam) (Equipo de Acción y Colaboración (ACTeam))

Condado de Mendocino Servicios para Personas sin Hogar

La unidad HOME (Housing Options for Mendocino) sirve como facilitador y entidad administrativa para los servicios para personas sin hogar del condado de Mendocino Continuum of Care (generalmente llamado "CoC"). El personal ha simplificado y actualizado recientemente el sitio web de CoC para permitir un acceso público más fácil a la información sobre reuniones, datos sobre personas sin hogar, el Plan Estratégico del CoC y recursos para organizaciones asociadas. Tenga cuenta que todas las reuniones del CoC son bienvenidas a la pública a través de un enlace Zoom abierto disponible en el sitio web. Servicios para personas sin hogar del condado de Mendocino Atención continua (mendocinococ.org)

Employment & Family Assistance Services (Servicios para el Empleo y Familias)

Actualización del empleo y entrenamiento

La Ley 79 (AB 79) de la Asamblea exige que los especialistas en elegibilidad evalúen a los solicitantes y beneficiarios de Medi-Cal para CalFresh durante la determinación de elegibilidad proceso. Su trabajador puede preguntar a los clientes de Medi-Cal si también les gustaría solicitar CalFresh al mismo tiempo que completan una solicitud de Medi-Cal. Los beneficiarios que ya reciben Medi-Cal pueden recibir una solicitud por correo si la revisión de la información en un caso de Medi-Cal durante el proceso de renovación indica que un hogar también es potencialmente elegible para CalFresh. Estas aplicaciones son generadas por un sistema automatizado. Si el hogar desea solicitar los beneficios, revisará la solicitud para asegurarse de que la información sea correcta, firme, fecha, y devuelva la solicitud a una de nuestras oficinas de elegibilidad. Los hogares pueden solicitar CalFresh en cualquier momento presentando una solicitud en persona, en línea, por teléfono, por fax o por correo. El sitio web para solicitar en línea es benefiscal.com. Para obtener más información sobre cómo presentar una solicitud, los clientes pueden llamar sin cargo al 1-877-327-1711 o 1-877-327-1677.

A partir de abril de 2022, solo el 31% de los hogares de Medi-Cal en el condado de Mendocino también recibían CalFresh, según el Departamento de Asuntos Sociales de California Portal de datos de servicio. Esto está muy cerca del promedio estatal del 30%. En cambio, el índice de alcance del programa o PRI (número de personas potencialmente elegibles hogares que habían solicitado y estaban recibiendo beneficios) medido en 85.8% para el condado de Mendocino, que fue considerablemente más alto que el Estado promedio de 64.2% en 2019, y es el año más reciente que el Estado contó esta información.