

MADELINE CLINE
1st District
Supervisor

MAUREEN MULHEREN
2nd District
Supervisor

JOHN HASCHAK
3rd District
Supervisor
Chair

BERNIE NORVELL
4th District
Supervisor
Vice-Chair

TED WILLIAMS
5th District
Supervisor



DARCIE ANTLE
Chief Executive Officer/
Clerk of the Board

Charlotte E. Scott
County Counsel

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MENDOCINO COUNTY BOARD OF SUPERVISORS

ACTION MINUTES – October 21, 2025

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF MENDOCINO - STATE OF CALIFORNIA
FAIR STATEMENT OF PROCEEDINGS
(PURSUANT TO CALIFORNIA GOVERNMENT CODE §25150)**

AGENDA ITEM NO. 1 – OPEN SESSION (PLEDGE OF ALLEGIANCE AND ROLL CALL 9:00 A.M.)

Present: Supervisor Madeline Cline, Supervisor Maureen Mulheren, Supervisor John Haschak, Supervisor Bernie Norvell, and Supervisor Ted Williams.

Staff Present: Darcie Antle, Chief Executive Officer; Charlotte E. Scott, County Counsel; Lillian Bearden, Deputy Clerk of the Board; and Atlas M.A. Pearson, Senior Deputy Clerk of the Board.

The Pledge of Allegiance was led by: Supervisor Haschak.

AGENDA ITEM NO. 2 – PUBLIC EXPRESSION

Presenter/s: Dee Pallesen; and Jennifer Ellingson.

AGENDA ITEM NO. 6 – CLOSED SESSION

Presenter/s: Chair Haschak.

Public Comment: None.

CHAIR HASHCAK ANNOUNCED ITEMS 6A) AND 6B) HAVE BEEN WITHDRAWN

ADJOURNED TO CLOSED SESSION: 9:07 A.M.

6A) ~~PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(1) – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: ONE CASE – CHAMISE CUBBISON V. COUNTY OF MENDOCINO, ET AL., MENDOCINO COUNTY SUPERIOR COURT, CASE No. 23CV01231~~

6B) ~~PURSUANT TO GOVERNMENT CODE SECTION 54957 – PUBLIC EMPLOYEE APPOINTMENT – ALTERNATE DEFENDER~~

6C) ~~PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(4)) - CONFERENCE WITH LEGAL COUNSEL - INITIATION OF LITIGATION: ONE CASE~~

RECONVENED IN OPEN SESSION: 10:40 A.M.

AGENDA ITEM NO. 6 – REPORT OUT OF CLOSED SESSION

Presenter: Chair Haschak.

Board Action: With respect to agenda item 6c), no reportable action was taken.

AGENDA ITEM NO. 3 – APPROVAL OF CONSENT CALENDAR

THE BOARD OF SUPERVISORS WENT INTO RECESS AND RECONVENED AS THE BOARD OF DIRECTORS OF THE AIR QUALITY MANAGEMENT DISTRICT TO HEAR ITEM 3E.

3E) APPROVAL OF RETROACTIVE LEASE AGREEMENT WITH WILLITS UNIFIED SCHOOL DISTRICT (WUSD) IN THE ANNUAL AMOUNT OF \$600 (TOTAL AMOUNT \$6,000), TO ALLOW THE MENDOCINO COUNTY AIR QUALITY MANAGEMENT DISTRICT (AQMD) TO INSTALL AND MAINTAIN TRAILER-MOUNTED AIR MONITORING EQUIPMENT ON WUSD PROPERTY, WITH A TEN (10) YEAR TERM, COMMENCING ON JULY 1, 2025 - SPONSOR: AIR QUALITY MANAGEMENT DISTRICT

Presenter/s: Chair Haschak.

Public Comment: None.

Board Action: Upon motion by Supervisor Cline, seconded by Supervisor Williams, IT IS ORDERED that the Board of Supervisors approves retroactive lease Agreement with Willits Unified School District (WUSD) in the annual amount of \$600 (total amount \$6,000), to allow AQMD to install and maintain trailer-mounted air monitoring equipment on WUSD property, with a ten (10) year term, commencing on July 1, 2025; authorizes the Chief Executive Officer or designee to sign any future amendments that do not increase the maximum amount; and authorizes Chair to sign same. The motion carried by the following vote:

Aye: 5 – Supervisor Cline, Supervisor Mulheren, Supervisor Haschak, Supervisor Norvell, and Supervisor Williams

No: 0 – None

Absent: 0 – None

Enactment No: Agreement 25-169

THE BOARD OF DIRECTORS OF THE AIR QUALITY MANAGEMENT DISTRICT WENT INTO RECESS AND RECONVENED AS THE BOARD OF SUPERVISORS.

AGENDA ITEM NO. 3 – APPROVAL OF CONSENT CALENDAR

Presenter/s: Supervisor Haschak.

Public Comment: None.

Board Action: Upon motion by Supervisor Williams, seconded by Supervisor Cline, IT IS ORDERED that Consent Calendar items 3a) – 3d), and 3f) – 3o) are hereby approved as follows. The motion carried by the following vote:

Aye: 5 – Supervisor Cline, Supervisor Mulheren, Supervisor Haschak, Supervisor Norvell, and Supervisor Williams

No: 0 – None

Absent: 0 – None

3A) APPROVAL OF MINUTES OF OCTOBER 7, 2025, REGULAR MEETING – SPONSOR: EXECUTIVE OFFICE

Approved and Chair is authorized to sign same;

3B) ADOPTION OF RESOLUTION GRANTING PERMISSION FOR THE GUALALA LIONS CLUB TO HOLD A PARADE ON SATURDAY, NOVEMBER 29, 2025, BETWEEN 6 P.M. AND 7 P.M. ALONG CALIFORNIA STATE HIGHWAY 1 AND PROCEEDING SOUTH FROM MILE MARKER 1.64 TO 0.76 – SPONSOR: SUPERVISOR WILLIAMS

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 25-165

3C) ADOPTION OF PROCLAMATION OF GRATITUDE FOR THE RICHARD LAWRENCE KILDAY LIVING TRUST ENDOWMENT TO THE FORT BRAGG BRANCH LIBRARY IN THE AMOUNT OF ONE HUNDRED THOUSAND DOLLARS (\$100,000); AND ACCEPTANCE OF REPORT OF DONATION AND DEPOSIT INTO THE COUNTY'S FORT BRAGG LIBRARY ENDOWMENT ACCOUNT – SPONSORS: LIBRARY AND SUPERVISOR NORVELL

Adopted and Chair is authorized to sign same;

3D) APPROVAL OF AGREEMENT (THIRD AMENDMENT TO AGREEMENT NO. EO-23-14) WITH SELF INSURED SERVICE COMPANY, DBA BENEFIT COORDINATORS CORPORATION, IN THE AMOUNT OF \$125,000, TO CONTINUE PROVIDING ADMINISTRATIVE SERVICES FOR THE EMPLOYEE HEALTH BENEFITS PLAN AND ADD THE FAMILY ADVANTAGE HEALTH PLAN EFFECTIVE JANUARY 1, 2026, THROUGH DECEMBER 31, 2026, AUTOMATICALLY RENEWING ANNUALLY THEREAFTER, EXTENDING THE TERMINATION DATE FROM DECEMBER 31, 2025, UNTIL THE CALENDAR YEAR IN WHICH A RATE INCREASE IS PRESENTED TO THE COUNTY – SPONSOR: EXECUTIVE OFFICE

Approved and Chair is authorized to sign same;

Enactment No: Agreement 25-168

3F) ADOPTION OF RESOLUTION AUTHORIZING THE AUDITOR CONTROLLER/TREASURER TAX COLLECTOR OR DESIGNEE TO PROCESS AND PAY FOR OUTSTANDING INVOICES, TOTALING THE AMOUNT OF \$38,035.80, FROM VARIOUS PSYCHIATRIC HOSPITALS, CLINICS AND PHYSICIAN OFFICES FOR MANDATED SERVICES PROVIDED TO QUALIFIED MENDOCINO COUNTY MENTAL HEALTH CLIENTS – SPONSOR: EXECUTIVE OFFICE

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 25-166

3G) INTRODUCTION AND WAIVE FIRST READING OF AN UNCODIFIED ORDINANCE ADOPTING THE MENDOCINO COUNTY SHERIFF'S OFFICE MILITARY EQUIPMENT USE POLICY PURSUANT TO AB 481 AND REVIEW OF MILITARY EQUIPMENT ANNUAL REPORT – SPONSOR: COUNTY COUNSEL

Approved;

3H) ADOPTION OF RESOLUTION AMENDING THE POSITION ALLOCATION TABLE AS FOLLOWS: BUDGET UNIT 0715 (HEALTH BENEFITS), ADD 1.0 FTE, SENIOR ADMINISTRATIVE ANALYST \$88,046.40 - \$107,036.80/ANNUALLY; DELETE 1.0 FTE, (POSITION NO. 4399) PRINCIPAL ADMINISTRATIVE ANALYST \$96,865.60 - \$117,748.80/ANNUALLY – SPONSOR: HUMAN RESOURCES

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 25-167

3I) ADOPTION OF RESOLUTION AUTHORIZING THE DESTRUCTION OF DUPLICATE RECORDS IN THE HUMAN RESOURCES DEPARTMENT – SPONSOR: HUMAN RESOURCES

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 25-168

- 3J) APPROVAL OF AGREEMENT WITH GRANICUS, LLC, IN THE AMOUNT OF \$243,444 FOR THE PURCHASE OF WEBSITE CONTENT MANAGEMENT SYSTEM “OPENCITIES”, EFFECTIVE UPON EXECUTION THROUGH JUNE 30, 2030 – SPONSOR: INFORMATION TECHNOLOGY**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 25-170

- 3K) ADOPTION OF RESOLUTION AUTHORIZING THE LIBRARY DIRECTOR OR DESIGNEES TO ACCEPT DONATIONS AND TO ANNUALLY REPORT ON DONATIONS VALUED IN EXCESS OF TEN THOUSAND DOLLARS (\$10,000) AND IMMEDIATELY REPORT ON DONATIONS VALUED AT \$100,000 OR MORE – SPONSOR: LIBRARY**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 25-169

- 3L) APPROVAL OF GRANT APPLICATION FOR U.S. DEPARTMENT OF AGRICULTURE COMMUNITY FACILITIES DIRECT LOAN & GRANT PROGRAM IN THE AMOUNT OF \$50,000 WITH MATCHING LIBRARY CAPITAL INVESTMENT FUNDS OF APPROXIMATELY \$550,000 TO FUND PURCHASE OF NEW HYBRID FREIGHTLINER LIBRARY BOOKMOBILE TO SERVE RESIDENTS OF RURAL MENDOCINO COUNTY – SPONSOR: LIBRARY**

Approved;

- 3M) APPROVAL OF FIRST AMENDMENT TO BOS AGREEMENT 24-122 WITH ADVENTIST HEALTH UKIAH VALLEY IN THE AMOUNT OF \$100,000, FOR A NEW TOTAL OF \$250,000, TO PROVIDE STREET MEDICINE PROGRAM SERVICES TO UNHOUSED, UNSHELTERED MEDI-CAL MEMBERS IN THE UKIAH VALLEY AREA WHO ARE ENROLLED IN PARTNERSHIP HEALTHPLAN OF CALIFORNIA, EFFECTIVE UPON SIGNING THROUGH JUNE 30, 2027 – SPONSOR: SOCIAL SERVICES**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 24-122-A1

- 3N) ADOPTION OF RESOLUTION APPROVING AGREEMENT (DEPARTMENT OF TRANSPORTATION AGREEMENT NUMBER 250037), WITH ROUTEWARE, INC., FOR A RECYCLIST SOFTWARE THREE-YEAR PROGRAM SUBSCRIPTION IN THE AMOUNT OF \$71,731.54, FOR THE TERM OF MAY 1, 2026, THROUGH APRIL 30, 2029 (COUNTYWIDE) – SPONSOR: TRANSPORTATION/SOLID WASTE**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 25-170; Agreement 25-171

- 3O) ADOPTION OF RESOLUTION APPROVING MEMORANDUM OF AGREEMENT (DEPARTMENT OF TRANSPORTATION AGREEMENT NUMBER 250038) BETWEEN THE LITTLE RIVER AIRPORT PILOTS ASSOCIATION AND COUNTY OF MENDOCINO, REGARDING THE INSTALLATION OF A CEILOMETER AT LITTLE RIVER AIRPORT (LITTLE RIVER AREA) – SPONSOR: TRANSPORTATION/SOLID WASTE**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 25-171; Agreement 25-172

AGENDA ITEM NO. 4 – REGULAR CALENDAR**4A) DISCUSSION AND POSSIBLE ACTION INCLUDING ACCEPTANCE OF INFORMATIONAL REPORT(S) FROM THE ASSESSOR/CLERK-RECORDER/REGISTRAR OF VOTERS, ACTING AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR, DISTRICT ATTORNEY, SHERIFF AND VARIOUS COUNTY DEPARTMENT HEADS OR DESIGNEE(S) – SPONSOR: EXECUTIVE OFFICE**

Presenter/s: Deneese Parker, Director, Social Services; Darcie Antle, Chief Executive Officer; Angela Godwin, Agricultural Commissioner/Sealer of Weights, Agriculture; and Chamise Cubbison, Auditor-Controller/Treasurer Tax-Collector.

Public Comment: None.

Board Action: No Action Taken.

FORMATION OF AN AD HOC COMPRISED OF SUPERVISOR HASCHAK AND SUPERVISOR NORVELL TO PREPARE A RISK ANALYSIS ON THE PROPOSAL TO SEPARATE THE AUDITOR-CONTROLLER AND TREASURER-TAX COLLECTOR POSITIONS, INCLUDING AN EVALUATION OF THE PROCESS FOR RETURNING THE ITEM TO THE BOARD OF SUPERVISORS FOR CONSIDERATION

4B) DISCUSSION AND POSSIBLE ACTION INCLUDING ADOPTION OF RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS REGARDING THE POTTER VALLEY PROJECT AND THE LOSS OF WATER SUPPLY RELIABILITY - SPONSORS: SUPERVISOR CLINE AND SUPERVISOR NORVELL

Presenter/s: Supervisor Cline; Supervisor Norvell; and Charlotte E. Scott, County Counsel.

Public Comment: Duncan James; John Alameda; Karri Vau; Sam Centerman; Alisha Bails; Janet Polly; Frank; Bree Cotter; Whitney Sikora; Shawn White; Kyle Farmer; Gibson; George Rau; Nichole Whipple; Robbin Wheeler; Katie Delbar; Matthew Kendall; Natalie Vau; Dave; John Rearden; George Hollister; Matthew Dunbar; Rick Harris; Randy Yarin; Candace Horsley; Mari Ronan; Steven Elliott; Erin; Dan Todd; Theresa McNerlin; Phil Williams; Cliff Paul; Glen Spain; Sara Bates; Adina Flores; Adam Gaska; Michael; Jamie Neary; Charlie Schneider; Regina; Andy Colonan; and Debbie.

BOARD RECESS: 12:38 P.M – 12:51 P.M

Board Action: Upon motion by Supervisor Williams, seconded by Supervisor Mulheren, IT IS ORDERED that the Board of Supervisors rejects the original Resolution and directs that the alternate Resolution be placed on the Consent Calendar for consideration at the next regular Board of Supervisors meeting. The motion carried by the following vote:

Aye: 3 – Supervisor Mulheren, Supervisor Haschak, and Supervisor Williams

No: 2 – Supervisor Cline, and Supervisor Norvell

Absent: 0 – None

BOARD RECESS: 1:51 P.M – 2:12 P.M

THE BOARD OF SUPERVISORS WENT INTO RECESS AND RECONVENED AS THE BOARD OF DIRECTORS OF THE AIR QUALITY MANAGEMENT DISTRICT TO HEAR ITEM 4C.

4C) DISCUSSION AND POSSIBLE ACTION INCLUDING APPOINTMENT OF AND APPROVAL OF EMPLOYMENT AGREEMENT BETWEEN THE MENDOCINO COUNTY AIR QUALITY MANAGEMENT DISTRICT BOARD OF DIRECTORS AND GLEN STEPHENS TO SERVE AS THE MENDOCINO COUNTY AIR POLLUTION CONTROL OFFICER IN THE AMOUNT OF ONE HUNDRED AND FORTY THOUSAND, SIX HUNDRED NINETY-ONE DOLLARS AND TWENTY CENTS (\$140,691.20) PER YEAR WITH A TOTAL ANNUAL COMPENSATION OF TWO HUNDRED THIRTY-NINE THOUSAND, ONE HUNDRED SEVENTY-FIVE DOLLARS AND FOUR CENTS (\$239,175.04 INCLUDES SALARY AND BENEFITS) COMMENCING ON OCTOBER 26, 2025 - SPONSOR: MENDOCINO COUNTY AIR QUALITY MANAGEMENT DISTRICT BOARD OF DIRECTORS

Presenter/s: Darcie Antle, Chief Executive Officer.

Public Comment: None.

Board Action: Upon motion by Supervisor Mulheren, seconded by Supervisor Williams, IT IS ORDERED that the Board of Supervisors appoints Glen Stephens as the Mendocino County Air Pollution Control Officer and approves employment Agreement between the Mendocino County Air Quality Management District Board of Directors and Glen Stephens in the amount of one hundred and forty thousand, six hundred ninety-one dollars and twenty cents (\$140,691.20) per year with a total annual compensation of two hundred thirty-nine thousand, one hundred seventy-five dollars and four cents (\$239,175.04 includes salary and benefits) commencing on October 26, 2025; and authorizes Chair to sign same. The motion carried by the following vote:

Aye: 5 – Supervisor Cline, Supervisor Mulheren, Supervisor Haschak, Supervisor Norvell, and Supervisor Williams

No: 0 – None

Absent: 0 – None

Enactment No: Agreement 25-173

THE BOARD OF DIRECTORS OF THE AIR QUALITY MANAGEMENT DISTRICT WENT INTO RECESS AND RECONVENED AS THE BOARD OF SUPERVISORS.

4D) DISCUSSION AND POSSIBLE ACTION TO (1) INTRODUCE AND WAIVE FIRST READING OF AN ORDINANCE AMENDING CHAPTER 18.04 OF THE MENDOCINO COUNTY CODE AND ADOPTING BY REFERENCE, WITH LOCAL AMENDMENTS, SELECTED PROVISIONS, CHAPTERS AND APPENDICES OF TITLE 24 OF THE CALIFORNIA CODE OF REGULATIONS, 2025 EDITIONS OF THE CALIFORNIA BUILDING STANDARDS CODE, AND ADOPTING LOCAL FINDINGS, AND (2) TO SET THE DATE OF NOVEMBER 18, 2025, FOR A NOTICED PUBLIC HEARING TO CONSIDER ADOPTION OF THE PROPOSED ORDINANCE - SPONSORS: PLANNING AND BUILDING SERVICES AND COUNTY COUNSEL

Presenter/s: Julia Krog, Director, Planning and Building Services; and Richard Anglely, Chief Building Official, Planning and Building Services; and Matthew Kiedrowski, Deputy County Counsel, County Counsel.

Public Comment: None.

Board Action: Upon motion by Supervisor Williams, seconded by Supervisor Mulheren, IT IS ORDERED that the Board of Supervisors introduces and waives first reading of an Ordinance amending Chapter 18.04 of the Mendocino County Code and adopting by reference, with local amendments, selected provisions, chapters and appendices of Title 24 of the California Code of Regulations, 2025 Editions of the California Building Standards Code and adopting local findings, and set the date of November 18, 2025, for a Noticed Public Hearing to consider adoption of the proposed Ordinance. The motion carried by the following vote:

Aye: 5 – Supervisor Cline, Supervisor Mulheren, Supervisor Haschak, Supervisor Norvell, and Supervisor Williams

No: 0 – None

Absent: 0 – None

4E) CHIEF EXECUTIVE OFFICER'S REPORT - SPONSOR: EXECUTIVE OFFICE

Presenter/s: Darcie Antle, Chief Executive Officer.

Public Comment: None.

Board Action: No Action Taken.

4F) DISCUSSION AND POSSIBLE ACTION INCLUDING REVIEW, ADOPTION, AMENDMENT, CONSIDERATION OR RATIFICATION OF LEGISLATION PURSUANT TO THE ADOPTED LEGISLATIVE PLATFORM - SPONSOR: EXECUTIVE OFFICE

Withdrawn.

4G) SUPERVISORS' REPORTS REGARDING BOARD SPECIAL ASSIGNMENTS, STANDING AND AD HOC COMMITTEE MEETINGS, AND OTHER ITEMS OF GENERAL INTEREST - SPONSOR: BOARD OF SUPERVISORS

Presenter/s: Supervisor Norvell; Supervisor Mulheren; Supervisor Williams; Supervisor Cline; and Supervisor Haschak.

THERE BEING NOTHING FURTHER TO COME BEFORE THE BOARD, THE MENDOCINO COUNTY BOARD OF SUPERVISORS ADJOURNED AT 2:39 P.M.

Attest: ATLAS M.A. PEARSON
Senior Deputy Clerk of the Board


JOHN HASCHAK, Chair


ATLAS M.A. PEARSON

NOTICE: PUBLISHED MINUTES OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS MEETINGS

- Effective March 1, 2009, Board of Supervisors minutes are produced in “action only” format
- LIVE WEB STREAMING OF BOARD MEETINGS is available via the County's YouTube Channel, which can be found here: <https://www.youtube.com/@MendocinoCountyVideo>
- Minutes are considered draft until adopted/approved by the Board of Supervisors
- The Board of Supervisors' action minutes are also posted on the County of Mendocino website at: <https://mendocino.legistar.com/Calendar.aspx>
- For technical assistance or any requests for official meeting records of the Mendocino County Board of Supervisors, please contact the Clerk of the Boards Office at (707) 463-4441
- Additional resource information: <https://www.mendocinocounty.org/government/board-of-supervisors>

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