



COUNTY OF MENDOCINO

501 Low Gap Rd., Room 1060
 Ukiah, California 95482
 Phone (707) 234-6875
 Fax (707) 463-4166

Shari L. Schapmire
Treasurer-Tax Collector

Application for Outdoor Festival License under Article III of Chapter 11 of the Mendocino County Code

1. Name Mendocino Music Festival
2. Residence Address 45100 Main Street Ste. 2, Mendocino, CA 95460
3. Mailing Address P.O Box 1808, Mendocino, CA 95460
4. Individual _____ Corporation or Partnership non-profit 510 (c) 3
5. Names and addresses of partners or corporation officers:

<u>Barbara Barkovich</u>	<u>President</u>	<u>44810 Rosewood Terrace, Mendocino</u>
Name	Title	Address
<u>Deborah Farmar</u>	<u>Vice President</u>	<u>160 Ebbing Way, Fort Bragg</u>
Name	Title	Address
<u>Marcia Lotter</u>	<u>Secretary</u>	<u>33730 W. Hwy 1, Gualala</u>
Name	Title	Address

6. Principal location of event:

<u>45035 Main Street, Mendocino, CA 95460</u>	<u>(707)937-2044</u>
Address	Telephone

7. Provide certified copy of Articles of Incorporation, if applicable.
8. Provide location and legal description of the premises where the outdoor festival is to be conducted, including all lands to be used for parking or other uses incidental to the outdoor activity. Submit **proof of ownership** of said premises or the **written consent of all owners**.
9. **Provide the date or dates and the hours during which the festival is to be conducted.**
10. Provide an **estimate of the maximum number of spectators, participants, or others expected to attend the outdoor festival for each day conducted.**
11. Applicant must contact the **Mendocino County Sheriff's Office** and comply with all requirements. Provide detailed explanation of the plan for policing the activity with particular emphasis on the control and prevention of alcohol and drug consumption.
12. Applicant must contact the **Mendocino County Department of Planning and Building Services** and comply with all requirements.
13. Applicant must contact the **Mendocino County Environmental Health Department** and comply with all requirements.
14. Provide written explanation of implementation of waste reduction, reuse, recycling, and diversion programs.

15. Provide detailed information on the following areas:

- a. Security Protection
- b. Water Supply
- c. Food Supply
- d. Sanitation facilities
- e. Medical facilities and services
- f. Vehicle parking space
- g. On-site traffic control and vehicle access
- h. Plans for spectators or participants remaining at night or overnight
- i. Camping facilities
- j. Illumination of premises
- k. Cleanup of premises
- l. Rubbish removal
- m. Plans for handling larger number of overnight spectators than are expected

This application shall be filed with the Tax Collector no later than three weeks prior to the event. This application shall be accompanied by a non-refundable fee, (if applicable), which shall be of an amount to be set by resolution of the Board of Supervisors.

Date

Sharry England
Applicant

Sharry England

Executive Assistant

Title

Barbara M. Barovich

President of Corporation

Marcia J. Kottel

Attest: Secretary of Corporation

mendocino music festival

PO Box 1808

Mendocino, CA 95460

707 937-2044

info@mendocinomusic.org • www.mendocinomusic.org

2016 APPLICATION FOR OUTDOOR FESTIVAL LICENSE

8. The Mendocino Music Festival is held at the Mendocino Headlands State Park, Ford House Grounds, 45035 Main St. Mendocino. Our Special Event Permit issued by States Parks is attached. Only one parking space is reserved. All other parking takes place in the town of Mendocino, at Mendocino High School, and business parking spaces designated by business owners for parking during the Festival. We use the exact same footprint each year for the large performance tent and small concession tent. Written consent of State Parks is attached.
9. The 2016 Festival begins on Saturday, July 9th and runs through Saturday, July 23rd. Rehearsals usually run from 10:00 AM to 1:00 PM and from 2:30 PM to 4:30 PM. Sound checks take place at 5:00 PM and performances begin at 7:30 PM and run to 10:15 PM. The daytime concerts at the Performance Tent on July 9th, 10th, and 17th are at 2:30 pm and the concert on the 12th begins at 4:00 pm. Other daytime concerts take place at Preston Hall, Mendocino. Below is the 2016 performance list.
10. **Performance Tent Concerts:**
 - Saturday, July 9th** Afternoon concert – estimated audience 150, estimated performers 2, estimated volunteers and staff 30
 - Saturday, July 9th** – Evening concert-estimated audience 600, estimated performers 6; estimated volunteers and staff 35
 - Sunday, July 10th** – Evening concert 6 pm – estimated audience 650, estimated performers 75, estimated volunteers and staff 35
 - Monday, July 11th** – Evening concert - estimated audience 500, estimated performers 5, estimated volunteers and staff 35
 - Tuesday, July 12th** – Late afternoon concert 4 pm – estimated audience 150, estimated performers 4, estimated volunteers and staff 30
 - Wednesday, July 13th** – Evening concert - estimated audience 400, performers 4, estimated volunteers and staff 30
 - Thursday, July 14th** – **Evening concert**-estimated audience 600, estimated performers 3, estimated volunteers and staff 35
 - Friday, July 15th** – **Evening concert** - estimated audience 800, estimated performers 5, estimated volunteers and staff 40
 - Saturday, July 16th** – **Evening concert** - estimated audience 800, performers 35, estimated volunteers and staff 40
 - Sunday, July 17th** – **Afternoon lecture** – estimated audience 150, performers 12, estimated volunteers and staff 30; **Evening Concert** – estimated audience 500, estimated performers 3, estimated volunteers and staff 35
 - Monday, July 18th**- No performance
 - Tuesday, July 19th** – **Evening concert double billed** - estimated audience 600, estimated performers 5, estimated volunteers and staff 40

15a. Security Protection – We hire one trained security guard to patrol the premises from 8:00 PM to midnight each night of the Festival. We also hire a Mendocino Volunteer Fire Department certified responder and fire person to be on site for every performance in the tent (night concerts from 7:00 pm to 10:30 pm and daytime concerts from 2:00 to 5:30). During daytime rehearsals employees of the MMF patrol the premises. We also hire security guards from 6 PM to 12 midnight when no performances are taking place, from the time the tent goes up until it comes down. Projected day for the tent to go up is Thursday, July 23rd; projected day for the tent to come down is Friday, July 29.

15b. Water Supply – We buy water from Whispering Pines of Mendocino County. We have water dispensers back stage for our performers and in the concession tent for making coffee and tea or for drinking. Water is also available at the State Parks restroom area.

15c. Food Supply – We sell cookies, coffee, tea and wine and/or beer in the evenings, before the performance begins and at intermission (We pay for a wine & beer license through the California Department of Alcoholic Beverage Control.) We are in the town of Mendocino where there are numerous restaurants and stores.

15d. Sanitation facilities – In addition to the sanitation facilities on the State Park property, we rent portable toilets and sinks from Thompson's Septic Service. Thompson's comes daily to clean and monitor the toilets and sinks.

15e. Medical facilities and services – In case of an emergency we would call either the Mendocino Volunteer Fire Department, California State Parks or the Mendocino Coast District Hospital.

15f. Vehicle parking space – The audience parks in the town of Mendocino. Performers park at the Mendocino High School or areas designated by business owners for festival parking.

15g. On-site traffic control and vehicle access – No traffic is allowed on site. Before and during concerts we have a traffic person who keeps any vehicles from entering the site.

15h. Plans for spectators or participants remaining at night or overnight – Not applicable.

15i. Camping Facilities – Not applicable

15j. Illumination of premises – We hang lights all around the perimeter of the large performance tent and at the concession tent. Both tents have interior lights.

15k. Cleanup of premises and rubbish removal – Our technical staff cleans the site to the specifications of State Parks. Waste Management rents us dumpsters for recycling and trash. Throughout the festival WM regularly empties the dumpster. Once the festival is over and the site is totally cleaned up, WM takes away the dumpsters.

15l. We do not have spectators in excess because if we sell out a concert we do not try to sell extra seats.

2016 MENDOCINO MUSIC
FESTIVAL 30th SEASON



ALLAN POLLACK
ARTISTIC DIRECTOR &
CONDUCTOR

Saturday, July 11th at 2:30 PM

OPENING CONCERT

STEPHEN PRUTSMAN, Pianist

GEOFF NUTTALL, Violinist

Bach Violin Sonatas.

Sunday, July 9th at 7:30 PM

PETER MAWANGA

Fusion of traditional Malawian music with modern instrumentation.

Sunday, July 10th at 6 PM

FESTIVAL ORCHESTRA

With Stephen Prutsman

Allegro con brio from Beethoven Symphony No. 7;
Beethoven Piano Concerto No. 3; Tchaikovsky Symphony
No. 5

Monday, July 11th at 7:30 PM

PAUL MCKENNA BAND

Scottish folk with a modern approach.

Monday, July 12th at 4 PM

CALDER QUARTET

Debussy String Quartet; Beethoven Op. 50 No. 2.

Wednesday, July 13th at 7:30 PM

THE STRAY BIRDS

American roots music.

Thursday, July 14th at 7:30 PM

DOUBLE BILL:

ALEX DeGRASSI/ANDREW YORK & BADI ASSAD

DeGrassi and York on acoustic/classical guitar. Assad is a
singer/guitarist featuring jazz and world music.

Friday, July 15th at 7:30 PM

**OPERA: THE ABDUCTION FROM THE
SERGLIO**

Mozart's first operatic masterpiece and one of the most fun.

Saturday, July 16th at 7:30 PM

FESTIVAL BIG BAND featuring CAROL

WELSMAN

Jazz pianist and vocalist.

Sunday, July 17th at 2:30 PM

ALL ABOUT BEETHOVEN

Overview of Beethoven's life, music and cultural milieu.
Presented by Susan Waterfall.

Sunday, July 17th at 7:30 PM

**NORAH JANOE STRUTHERS & THE PARTY
LINE**

Original Americana bluegrass

Tuesday, July 19th at 7:30 PM

DOUBLE BILL: JACK BROADBENT & LIZ VICE

Broadbent is a bluesman with a unique style. Vice sings
original gospel, soul, & R&B.

Wednesday, July 20th at 7:30 PM

FESTIVAL ORCHESTRA

With Violinist David McCarroll

Beethoven's Symphony No. 3 Erotica; Concerto for Violin
Op. 61.

Thursday, July 21st at 7:30 PM

JULIAN WATERFALL POLLACK

With Sveti and ROSA

Serbian folk music.

Friday, July 22nd at 7:30 PM

BUCKWHEAT ZYDECO

Blends blues, rhythm and blues, and music indigenous to the
Louisiana Creoles

Saturday, July 23rd at 7:30 PM

FESTIVAL ORCHESTRA AND CHORUS

Bach: Mass in B minor.

DAY TIME CONCERTS

2:30 PM at Preston Hall

PIANO SERIES

Gloria Cheng – Monday, July 11th

Robert Henry – Thursday, July 14th

Christopher Atzinger – Saturday, July 16th

Side Note– Wednesday, July 13th

Clairdee, Soulful Songstress – Friday, July 15th

BEETHOVEN TRIBUTE

Young Beethoven – Monday, July 18th

Beethoven: the Historic Period – Tuesday, July 19th

Late Beethoven – Thursday, July 21st

Emerging Artists – Friday, July 22nd – 4 PM

Gwyneth Moreland and Friends – Saturday, July 23rd

All Programs subject to change without notice



May 11, 2016

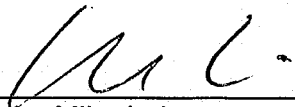
RESOLUTION

WHEREAS, the Department of Parks and Recreation will enter into a special event permit with the Mendocino Music Festival Association to sponsor a two week series of orchestral and chamber music concerts, opera and jazz at the Ford House Visitor Center within Mendocino Headlands State Park held July 9, 2016 through July 23, 2016, and

WHEREAS, the Mendocino Music Festival Association is a non-profit association, working in cooperation with the Department to provide a series of cultural events at the Ford House Visitor Center; and

WHEREAS, the sale of beverage refreshments, including wine, at intermissions will help partially defray the cost of production;

NOW, THEREFORE, BE RESOLVED that the Superintendent of the Sonoma Mendocino Coast District of California Department of Parks and Recreation includes in the agreement with the Mendocino Music Festival Association a provision for the on-premises sale of wine during the 2016 summer concert services to be held July 9, 2016 through July 23, 2016, under such terms as he/she may require, and subject to regulations established by the Department of Alcoholic Beverage Control.

x 

Mike Lair
District Superintendent (Acting)

SPECIAL EVENT PERMIT

State of California - The Resources Agency
DEPARTMENT OF PARKS AND RECREATION

INSTRUCTIONS: To apply for a Special Event Permit, complete this form and read the Special Event Permit Terms and Conditions attached. Submit an original and 2 copies of completed forms (an original and 3 copies for hazardous events), all with original signatures, any supplemental documents (see No. 4 below), and a check or money order to cover the required filing fee to the District office of the park unit where the event will be held.

APPLICANT/ORGANIZATION MENDOCINO MUSIC FESTIVAL		
ADDRESS PO BOX 1808	CITY/STATE/ZIP CODE MENDOCINO, CA 95460	
CONTACT PERSON STACI HARRIGAN, EXECUTIVE ASSITANT	BUSINESS PHONE (707) 937-2044	HOME PHONE (707) 734-3628
PARK UNIT MENDOCINO HEADLANDS STATE PARK	LOCATION FORD HOUSE GROUNDS, MENDOCINO	
SPECIFIC USE MUSIC FESTIVAL CONCERTS, SET UP AND TAKE DOWN	DATE(S) 6/22-7/30/16 (7/9 - 7/23/2016)	HOURS VARIED

1. PURPOSE OF THE EVENT:

We present fine classical music, chamber music, opera, big band, bluegrass, blues, world music and dance to the public. Our mission statement is attached.

2. PARK AREA/FACILITIES TO BE USED:

MENDOCINO HEADLANDS STATE PARK AND THE FORD HOUSE MUSEUM GROUNDS

3. MAXIMUM NUMBER OF PEOPLE EXPECTED TO ATTEND THE EVENT AT ONE TIME AND METHOD FOR LIMITING ATTENDANCE (THE STATE MAY LIMIT THE MAXIMUM ATTENDANCE WITHIN ITS DISCRETION):

MAXIMUM SEATING CAPACITY OF THE VENUE IS APPROXIMATELY 830 SEATS. SEATING IS LIMITED TO THAT.

4. PLEASE ANSWER THE FOLLOWING QUESTIONS:

- | | | |
|-------------------------------------|--------------------------|--|
| YES | NO | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Does the event involve the sale or use of alcoholic beverages? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Will additional fees be charged for participants (beyond regular facility fees)? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Will items or services be sold at the event? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Are there any other special conditions or requirements? (e.g., accessibility - see page 2) |

If you answered yes to any of the above questions or if liability insurance is required (see Special Event Permit Terms and Conditions), please complete and attach a DPR 246A, Special Event Permit Supplement. If none of the above conditions apply, please complete the signature block below.

I have read and accept the Special Event Terms and Conditions attached. I understand that the District Superintendent or authorized representative may terminate without prior notice any special event activity when it is necessary for the safety and enjoyment of the public, for the protection of the resources, or for violation of any rules or regulations of the Department of Parks and Recreation or conditions of this permit. I also understand that any Special Event Permit may be cancelled without notice in the event of disaster or unforeseen emergency.

SIGNATURE

Barbara Faulkner

DATE

June 29, 2016

FOR DEPARTMENT COMPLETION ONLY		Department of General Services Use Only
TOTAL PERMIT FEES <i>350</i>	COMMENTS <i>\$500 = refundable deposit</i>	
REVIEWED AND RECOMMENDED BY <i>[Signature]</i>	DATE <i>2/8/16</i>	
TITLE <i>SE Coordinator</i>	BUSINESS PHONE <i>()</i>	
ADDRESS <i>12801 N Highway One Box 1</i>	CITY/STATE/ZIP CODE <i>Mendocino CA 95460</i>	
APPROVED BY <i>[Signature]</i>	DATE <i>2-9-16</i>	
TITLE <i>[Signature]</i>	BUSINESS PHONE <i>(707) 937-5804</i>	
ADDRESS <i>12301 N HWY 1</i>	CITY/STATE/ZIP CODE <i>Mendocino CA 95460</i>	
DIRECTOR APPROVAL (for alcoholic beverage sale of more than 4 days only)	DATE	

THOMAS D. ALLMAN
Sheriff-Coroner



Undersheriff Randy Johnson

Captain Gregory L. Van Patten
Field Services

Captain Tim Pearce
Corrections

County of Mendocino
Office Of The Sheriff-Coroner

May 23, 2016

Deputy Treasurer-Tax Collector
501 Low Gap Road, Room 1060
Ukiah CA 95482

Dear Deputy Treasurer-Tax Collector:

I have reviewed the proposed security plan for the Mendocino Music Festival and feel that it is adequate for the event. However, since the festival is held on State Park property State Park approval should be attained as well.

If you have any further questions regarding this matter please feel free to contact me at 964-6308.

Sincerely,

Thomas D. Allman
Sheriff-Coroner

By G. STEFANI #1159 :
Lt. Greg Stefani
Coast Area Commander

TA/GPS/jnw
cc: File



Mendocino County Health & Human Services Agency

Healthy People, Healthy Communities

Stacey Cryer, Director

Public Health Branch

Division of Environmental Health

Ukiah Office: 860 N Bush St, Ukiah CA 95482 Phone: 707-234-6625
Fort Bragg Office: 120 W Fir St, Fort Bragg CA 95437 Phone: 707-961-2714



April 4th 2016

Mendocino County Tax Collector

Subject: Mendocino Music Festival

Dear Tax Collector:

Environmental Health received the Permit applications and they have been reviewed for the Mendocino Music Festival 2016 event; a fourteen day event sponsored by Mendocino Music Festival, to be held July 09 through 23, 2016.

The facilities and planned operation are adequate to meet the public health requirements of an outdoor festival.

Items addressed were: location, operation, sanitation (Liquid waste and hand washing), refuse disposal, and food service.

Sincerely,

[Handwritten Signature]
Meropi Germanou REHS
Consumer Protection Program

cc: file(s)

Table with 6 columns: Administrative Services, Adult & Aging Services, Children & Family Services, Behavioral Health & Recovery Services, Public Health Services, Employment & Family Assistance Services. Each column lists address, phone, and fax numbers.



FD#: 1547

ENVIRONMENTAL HEALTH DIVISION

860 N Bush St, Ukiah, CA 95482

Telephone: (707) 234-6625

Community Event Application / Permit
(Statement of Adequacy for an Outdoor Festival)

Non-Profit Tax ID#: 94-3047133

Event Name: MENDOCINO MUSIC FESTIVAL
Event Location: 45035 Main St. Mendocino, CA
Property Owner Name: CA Dept. of Parks & Recreation
Coordinator's Business Name: Mendocino Music Festival
Mail Address: P.O. Box 1808, Mendocino, CA 95460

Event Date(s) and Hours: 7/9 TO 7/23/16 - 7:30 - 9:30 PM; and 7/9, 7/12, 7/17 - 2:30 - 4:30 PM
of Food Vendor Booths: 1 (in house)
Estimated Maximum Attendance: 6500 - 7500 (c. 600 per day)
Coordinator's Contact Person: Staci Harrigan
Phone #: 707-937-2044

The following information must be submitted **a minimum of one month prior to the event date:**
(Faxed or Photocopies will not be accepted)

- Event On Time < 15 Food Vendor Booths = \$158
- Event On Time 15 or > Food Vendor Booths = \$303
- Event Late Fee < 15 Food Vendor Booths = \$256
- Event Late Fee 15 or > Food Vendor Booths = \$384

Site Plan
The site plan must show the proposed location of the temporary food facility vendors, the restrooms, and any shared facilities such as sinks, sewer access, or garbage dumpsters, and locations of drinking fountains.

Food Vendor List and Temporary Food Permit Applications
Complete and submit the attached vendor list with this application. It is your responsibility to distribute the enclosed blue booklets which include the food vendor application and fees, to your food vendors.

Toilet Facilities

- At least one toilet facility is required to be provided for each 15 employees within 200 feet of each temporary food facility. Each toilet facility shall be provided with handwashing facilities with hot and cold running water, pump dispenser soap, and single-use sanitary towels.
- A minimum of one toilet and one handwashing facility shall be available for each 100 patrons.

Water Supply **List Water Source:** _____
A potable water supply shall be provided.
A minimum of one drinking fountain shall be available for each 500 patrons.

Refuse Disposal
Provide # and type of waste receptacles to be available at event.
A minimum of one 50 gallon garbage can shall be available for each 100 patrons per day.

As Event Coordinator, I certify that all of the information above has been provided and is correct and that I have read and understand the "Temporary Food Facility Requirements", and I understand that I am responsible for ensuring compliance with the California Retail food Code (Cal Code) by the temporary food vendors operating at this event.

Applicant Signature: Barbara Faulkner
Date: March 23, 2016
Applicant's Title: Executive Director

Fee Received:
Payment #:
Payment Date: <u>4/1/16</u>
Received By: <u>[Signature]</u>

When approved by the Environmental Health Division, this application shall serve as your permit.
(For Official Use Only)

Approved By: [Signature]
Environmental Health Specialist

Approval Date: 4/1/16

Community Event Food Vendor List

Event Name: Mendocino Music Festival **Event Date(s):** 7/9/2016- 7/23/2016

Event Coordinator: It is your responsibility to provide the blue booklet containing the food permit application to each of the **food vendor booths** you expect to be operating at your event in a timely manner. If you run low, you should contact 234-6625 immediately for more. Please remember to advise the food vendors that their permit application and fee must be submitted to Environmental Health (5) business days prior to the event start date, in order to qualify for the reduced permit fee. Applications received less than (5) business days prior to the event, will be subject to a delinquent fee.

Postmarks are acceptable. Faxed or Photocopied Applications will not be accepted.

Vendor Business Name	Contact Person	Mailing Address	Phone #	PHF*/NPHF*
Mendocino Music Festival	Sharry England	P.O. Box 1808 Mendocino, CA 95460	707.937.2044	

*Booths serving Potentially Hazardous Foods (PHFs): Potentially hazardous foods are which are typically high in protein content, contain moisture, have neutral or slightly acidic pH levels, and have a history of foodborne illness outbreaks and a natural potential for contamination due to production and processing methods. Examples are:

- | | | | |
|--|---------------------------|-------------------------|-------------------------|
| Tofu or Soy Protein foods | Meat; Beef, Pork, Lamb... | Milk and Milk Products | Fish Sliced Melons |
| Cooked Rice, Beans or other heat-treated plant foods | | Bake or Boiled Potatoes | Garlic-in-Oil Mixtures |
| Sprouts and Raw Seeds | Shell Eggs | Shellfish and Crustacea | Synthetic ingredients |

**Booths serving Non-Potentially Hazardous Foods (NPHFs): Non-Potentially hazardous foods are as follows:

- Cookies Breads Cakes Potato Chips Popcorn Cotton Candy Candy Bars Etc...



Environmental Health Division

FD#: 1546

2016 Temporary Food Facility Application and Permit

For All Food Vendors Operating a Food Booth at a Community Event or Fair

Non-Profit Tax ID#: 94-3047133

860 N Bush St, Ukiah, CA 95482

Phone #: (707) 463-4466

NOTE: Application and fee shall be submitted a minimum of (5) business days prior to the event. Applications may be paid for online and application faxed or emailed to Environmental Health.

This application shall serve as the official permit and is required to be posted in a prominent place within your facility after the application has been reviewed and approved, and your facility has been inspected by the health inspector.

Permit Types and Fees: (Please read carefully, then check the appropriate box and submit the complete information required)

Non-potentially hazardous food permit: \$47.00 (5 business days prior), \$84.00 (less than 5 business days prior)

Non-potentially hazardous foods: Fruit pies, dry goods, cereals, dehydrated foods, baked goods, cookies, chips, popcorn, candy, soda pop.

Potentially hazardous food permit: \$64.00 (5 business days prior), \$113.00 (less than 5 business days prior)

Potentially hazardous foods contain: Tofu or other Soy protein, Beef, Pork, Lamb, Milk products, Cooked rice, beans, sprouts, raw seeds, shell eggs, sliced melons, poultry, fish, potatoes, garlic-in-oil mixtures, shellfish or Crustacea.

Veteran's Food Permit: DD214 Fee Exempt; copy of DD214 must accompany application (5) business days prior to event.

Non-Profit Food Permit: Tax ID Fee Exempt; Tax ID# must accompany application (5) business days prior to the event.

PLEASE PRINT! All information requested must be completed; if something does not apply to your operation, mark "NA" in the space provided.

Food Concession Name: Mendocino Music Festival, Contact Person: Staci Harrigan, Contact Person Phone: 707.937.2044, Mailing Address: P.O. Box 1808, Mendocino, CA 95460, Name of Event: Mendocino Music Festival, Event Coordinator: Barbara Faulkner, Event Dates: July 9 through 23, 2016, Hours of Operation: 2:00 - 4:00pm & 7:00-9:15pm, Event Location: Mendocino Headlands State Park, Water Source: Whispering Pines & public drinking fountain, Food / Beverages to be provided: Cookies, Coffee, Tea, Wine, Beer & Sodas

Offsite food preparation required: Yes (checked), No, If you checked 'Yes', give location: Mendocino Cookie Co. 303 N. Main St. Ft Bragg, CA. Please note: You may NOT prepare or store any food at home; all preparation shall take place either in a licensed facility or in your booth at the event.

Utensil Washing Station Available: Yes (checked), No, Hand Washing Station: Yes (checked), No, Cooking Equipment in booth: None except Thanksgiving Coffee Maker, How will hot food be kept hot: n/a, How will cold food be kept cold: On site refrigerators

Read the following statement, and then sign and date below: In applying for this permit, I have read and am familiar with the operational requirements found in the Guidelines for Operating a Temporary Food booth at a Fair or Community Event, and I agree to comply with all legal requirements. Signature: Barbara Faulkner, Date: 7/23/2016, Telephone #: [blank]

(DO NOT WRITE BELOW-FOR EH OFFICE USE ONLY)

Amount Received: [blank], Payment #: [blank], Date: [blank], Rec'd by: [blank], This application shall serve as your permit and shall be displayed in a prominent place in your booth for the duration of the event. Approved By: [Signature], Issue Date: 7/27/16

Mendocino Music Festival Site Map

Location: Mendocino Headlands State Park

Ford House Grounds

735 Main St., Mendocino, CA

Scale 1" = 50'

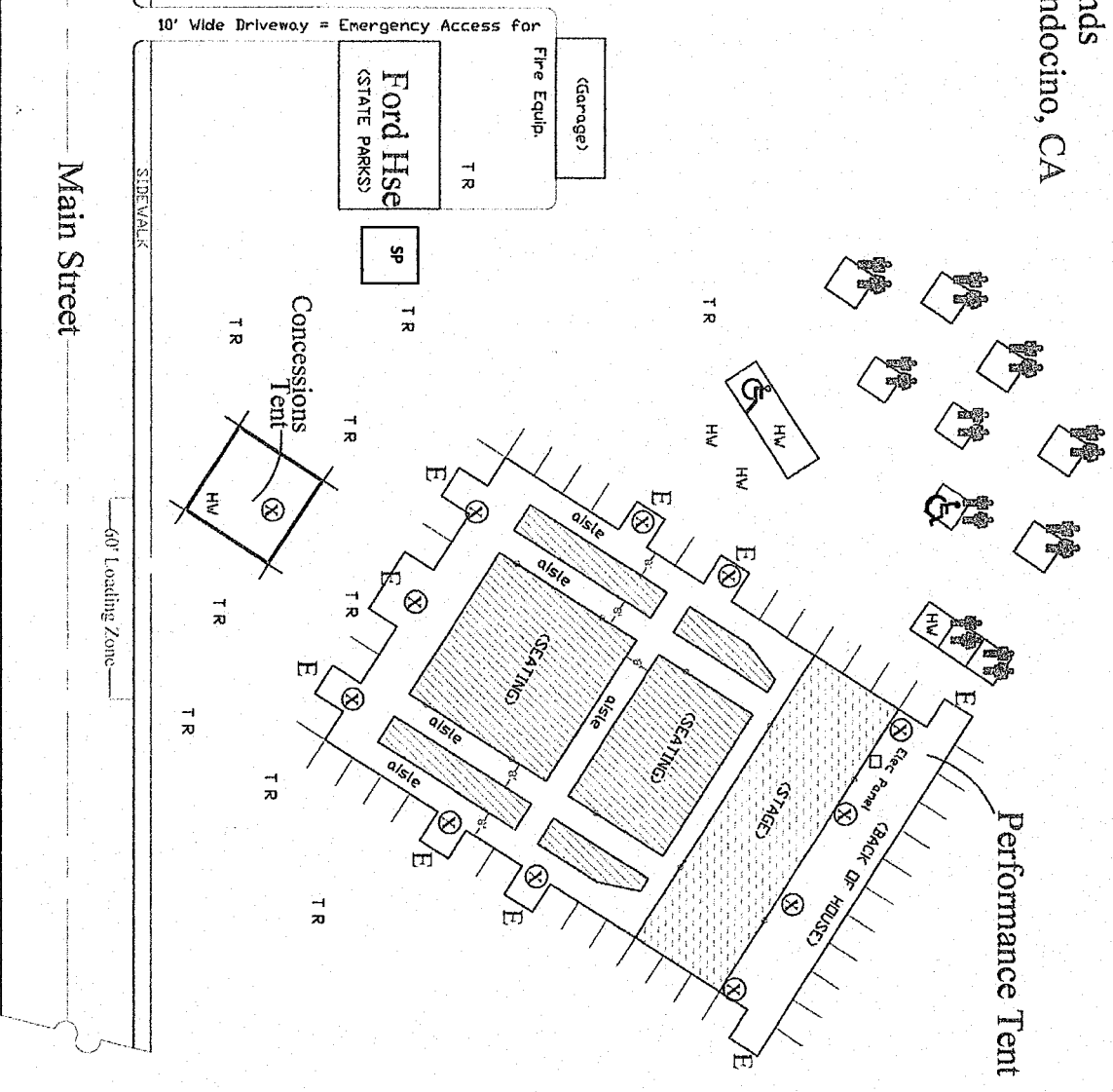


Legend:

SP	= State Parks Kiosk
TR	= Trash & Recycling Bins
HW	= Handwashing Station
	= Handicap Accessible Porta-Potties
	= Public Restroom Porta-Potties
E	= Perform. Tent Entrance/Egress
	= Fire Extinguishers

ADDITIONAL RESTROOMS

 STATE PARKS RR
 5 TOILETS
 4 HW SINKS



Main Street

SIDEWALK

60' Loading Zone

10' Wide Driveway = Emergency Access for Fire Equip.

(Garage)
 Fire Equip.

Ford Hse
 (STATE PARKS)

SP

Concessions Tent

Performance Tent

STAGES
 BACK OF HOUSES

SEATING

aisle

aisle

aisle

aisle

aisle

aisle

aisle

Internal Revenue Service

District
Director

Department of the Treasury

PO Box 2350, Los Angeles, Calif. 90053

Person to Contact: W. Greer

Telephone Number: (213) 894-2336

Refer Reply to: EO (0228) 97

Date: MARCH 12, 1997

EIN: 94-3047133

MENDOCINO MUSIC FESTIVAL
P.O. BOX 1808
MENDOCINO, CA 95460-1808

Dear Taxpayer:

This letter is in response to your request for a copy of the determination letter for the above named organization.

Our records indicate this organization was recognized to be exempt from Federal income tax in October 1986 as described in Internal Revenue Code Section 501 (c) (3). It is further classified as an organization that is not a private foundation as defined in Section 509(a) of the Code, because it is an organization described in Section 170 (b) (1) (A) (vi) .

The exempt status for the determination letter issued In October 1986 continues to be in effect, subject to an advance ruling period until

If you need further assistance, please contact our office at the above address or telephone number.

W. GREER
Disclosure Assistant

COPY



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/14/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER NorthWest Insurance Agency, Inc. P.O. Box 3539 Santa Rosa, CA 95402	CONTACT NAME: PHONE (A/C, No, Ext): (707) 964-1271	FAX (A/C, No): (707) 964-0108	
	E-MAIL ADDRESS: info@nwinsure.com		
INSURED Mendocino Music Festival Association P O Box 1808 Mendocino, CA 95460	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Nonprofits' Insurance Alliance of California		11384
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

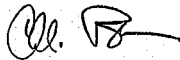
INSR LTR	TYPE OF INSURANCE	ADDSUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	2016-05480-NPO	01/01/2016	01/01/2017	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 500,000 PERSONAL & ADV INJURY \$ 20,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 LIQUOR LIABILITY \$ 2,000,000 LIQUOR LIABILITY \$ 1,000,000	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$	
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Regarding All Operations Performed by the Named Insured for the Certificate Holder.
 Mendocino County is named as additional insured with respect to General Liability per form CG 20 12 04 13, attached.

CERTIFICATE HOLDER

CANCELLATION

Mendocino County 340 Lake Mendocino Dr Ukiah, CA 95482	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – MANAGERS OR LESSORS OF PREMISES

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Designation Of Premises (Part Leased To You):	
Name Of Person(s) Or Organization(s) (Additional Insured):	
Any person or organization acting as a manager or lessor of a covered premises that you are required to name as an additional insured on this policy, under a written contract, lease or agreement currently in effect, or becoming effective during the term of this policy.	
Additional Premium:	Included
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises leased to you and shown in the Schedule and subject to the following additional exclusions:

This insurance does not apply to:

1. Any "occurrence" which takes place after you cease to be a tenant in that premises.
2. Structural alterations, new construction or demolition operations performed by or on behalf of the person(s) or organization(s) shown in the Schedule.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and

2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.