

Item 4(n)

TO: Board of Supervisors

FROM: Health and Human Services Agency

MEETING DATE: October 20, 2020

DEPARTMENT CONTACT: Bekkie Emery

PHONE: 463-7761

DEPARTMENT CONTACT: Kelsey Rivera

PHONE: 463-7777

ITEM TYPE: Consent Agenda

TIME ALLOCATED FOR ITEM: N/A

AGENDA TITLE:

Approval of Retroactive Fourth Amendment to Agreement No. PH-19-081, PA No. 20-128 with Wild Fish Restaurant in the Amount of \$188,000 for a New Total of \$642,500 to Provide Meals to Home Bound Seniors in the Coastal Areas in Mendocino County and the Anderson Valley Area Due to the COVID-19 Pandemic through the Great Plates Delivered Program from May 12, 2020 through December 31, 2020

RECOMMENDED ACTION/MOTION:

Approve retroactive Fourth Amendment to Agreement No. PH-19-081, PA No. 20-128 with Wild Fish Restaurant in the amount of \$188,000 for a new total of \$642,500 to provide meals to homebound seniors in the coastal areas of Mendocino County and the Anderson Valley area due to the COVID-19 pandemic through the Great Plates Delivered program from May 12, 2020 through December 31, 2020; delegate authority to the Purchasing Agent to sign amendments to the Agreement, including for a new total amount, that do not exceed the current invoiced amount plus the anticipated amount needed for continuation of the program at current levels (i.e., that do not increase the cost per meal, that maintain a weekly average of \$39,270, and that do not exceed a projected maximum of \$1,401,814 through March 31, 2021), provided that said amendments and excesses of the weekly average are reported to the Board of Supervisors; and authorize Chair to sign same.

PREVIOUS BOARD/BOARD COMMITTEE ACTIONS:

July 14, 2020, Item 4(t), BOS 20-170 (\$150,000);
August 18, 2020, Item 4(w), BOS 20-170-A1 (\$115,000);
September 22, 2020, Item 4(t), BOS 20-170-A2 (\$140,000).

SUMMARY OF REQUEST:

On April 24, 2020, Mendocino County Health and Human Services Agency (HHSA) became aware of available state funding for the "Great Plates Delivered" program, a meal delivery service for California's older adults. Mendocino County HHSA immediately pursued this funding opportunity, and coordinated with state agencies, in addition to local restaurants, to launch the "Great Plates Delivered" program for the benefit of Mendocino County.

Great Plates Delivered has two purposes: 1) To help seniors (65+) and other adults (60-64) at high risk from COVID-19, (having documented exposure to COVID-19 or underlying health condition) to stay home and stay healthy by delivering three nutritious meals a day; and 2) To provide essential economic stimulus to local businesses struggling to stay afloat during the COVID-19 crisis.

HHSA originally coordinated with three restaurants to prepare and deliver up to three meals a day to local homebound seniors. Over the previous months, and with positive response from the community, HHSA has coordinated with two additional restaurants to provide meals within Mendocino County.

This item requests execution of a fourth amendment to the Great Plates Delivered contract with Wild Fish Restaurant. The Board of Supervisors approved amendments to the initial \$49,500 contract beginning on July 14, 2020; the proposed amendment will increase the current contracted amount from \$454,500 to \$642,500.

HHSA additionally requests that the Board of Supervisors delegate authority to the Purchasing Agent to sign amendments through March 31, 2021. The total for such amendments, which is calculated at current program meal costs and number of participants, is not to exceed \$1,401,814. HHSA makes this request as a result of discussion from the September 22, 2020, Board Meeting where delegation of signing authority to HHSA through December 2020 was considered. To date, the state has extended the program monthly, and HHSA expects the state will continue to extend the program during the ongoing COVID-19 pandemic. Short notifications from the state, however, have caused hardships for the restaurants as they are forced to provide food and services without payment while amendments are being executed. These late notifications from the state are the reason the amendments, including the one proposed today, have been retroactive. Delegation of signing authority will allow more timely processing and faster turnaround times for payments to restaurants providing services through the Great Plates Delivered Program.

Participation in the Great Plates Delivered Program has increased steadily since Mendocino County implemented it. The maximum amount requested for the Wild Fish Restaurant through March 2021 is calculated at 85 participants and \$66 per day per participant, the maximum allowed under the Great Plates Delivered Program guidelines.

ALTERNATIVE ACTION/MOTION:

Return to staff for alternative handling.

SUPERVISORIAL DISTRICT: ALL

VOTE REQUIREMENT: Majority

SUPPLEMENTAL INFORMATION AVAILABLE ONLINE AT: [HTTPS://COVID19.CA.GOV/RESTAURANTS-DELIVER-HOME-MEALS-FOR-SENIORS/](https://COVID19.CA.GOV/RESTAURANTS-DELIVER-HOME-MEALS-FOR-SENIORS/)

FISCAL DETAILS:

SOURCE OF FUNDING: IG
CURRENT F/Y COST: \$1,401,814 through March 31, 2021

BUDGETED IN CURRENT F/Y: No
IF NO, PLEASE DESCRIBE: The State issued funding in response to the COVID-19 pandemic.

ANNUAL RECURRING COST: N/A
BUDGET CLARIFICATION:

REVENUE AGREEMENT: No

AGREEMENT/RESOLUTION/ORDINANCE APPROVED BY COUNTY COUNSEL: Yes

CEO LIAISON: Darcie Antle, Deputy CEO
CEO REVIEW: Choose an item.
CEO COMMENTS:

FOR COB USE ONLY

Executed By: Atlas Pearson, Deputy Clerk I
Date: **OCTOBER 21, 2020**

FINAL STATUS: APPROVED
EXECUTED ITEM TYPE: AGREEMENT **NUMBER:**
20-107-A3

Note to Department

Number of Original Agreements Returned to Dept: 0
Original Agreement Delivered to Auditor? Yes



**FOURTH AMENDMENT TO STANDARD
AGREEMENT NO. PH-19-081, PA NO. 20-128**

This fourth Amendment to Agreement No. PH-19-081, PA No. 20-128 is entered into this 20TH day of OCTOBER, 2020, by and between the COUNTY OF MENDOCINO, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and **Wild Fish**, hereinafter referred to as "CONTRACTOR".

WHEREAS, original Agreement No. PH-19-081, PA No. 20-128 was entered into on May 26, 2020; and

WHEREAS, the first Amendment, BOS Agreement No. 20-107, was entered into on July 14, 2020; and

WHEREAS, the second Amendment, BOS Agreement No. 20-107-A1, was entered into on August 18, 2020; and

WHEREAS, the third Amendment, BOS Agreement No. 20-107-A2, was entered into on September 22, 2020; and

WHEREAS, upon execution of this document by the Chair of the Mendocino County Board of Supervisors and CONTRACTOR, this document will become part of the aforementioned contract and shall be incorporated therein; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to increase the amount set out in the third Amendment, BOS Agreement No. 20-107-A2, from \$454,500 to \$642,500; and

WHEREAS, it is the desire of the CONTRACTOR and COUNTY to alter the number of participants and meals served by CONTRACTOR.

NOW, THEREFORE, we agree as follows:

1. The amount set out in the third Amendment, BOS Agreement No. 20-107-A2, will be increased from \$454,500 to \$642,500.
2. CONTRACTOR will serve approximately two hundred fifty-five (255) meals to approximately eighty-five (85) eligible program participants in Anderson Valley and the Coastal Areas of Mendocino County.

All other terms and conditions of original Agreement No. PH-19-081, PA No. 20-128, first Amendment, BOS Agreement No. 20-107, second Amendment, BOS Agreement No. 20-107-A1, and third Amendment, BOS Agreement No. 20-107-A2, shall remain in full force and effect.

IN WITNESS WHEREOF

DEPARTMENT FISCAL REVIEW:

By: Bekkie J Emery
Bekkie Emery, HRSA Assistant Director/
Social Services Director

Date: 10-8-2020

Budgeted: Yes No

Budget Unit: 4071

Line Item: 86-2189

Org/Object Code: IG

Grant: Yes No

Grant No.:

COUNTY OF MENDOCINO

By: John Haschak
JOHN HASCHAK, Chair
BOARD OF SUPERVISORS

Date: OCT 21 2020

ATTEST:

CARMEL J. ANGELO, Clerk of said Board

By: Smiley Daugherty
Deputy OCT 21 2020

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

CARMEL J. ANGELO, Clerk of said Board

By: Smiley Daugherty
Deputy OCT 21 2020

INSURANCE REVIEW:

By: Carmel J Angelo
Risk Management

Date: 10/07/2020

CONTRACTOR/COMPANY NAME

By: Liz Jacobs
Liz Jacobs/ Owner/Manager

Date: 10/6/20

NAME AND ADDRESS OF CONTRACTOR:

Wild Fish
7750 N. Highway 1
Little River, CA 95456
707-937-3055
wildfishmendo@gmail.com

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

COUNTY COUNSEL REVIEW:

APPROVED AS TO FORM:

CHRISTIAN M. CURTIS,
County Counsel

By: Charlotte Scott
Deputy

Date: 10/07/2020

EXECUTIVE OFFICE/FISCAL REVIEW:

By: Darcie Antle
Deputy CEO

Date: 10/07/2020

Signatory Authority: \$0-25,000 Department; \$25,001- 50,000 Purchasing Agent; \$50,001+ Board of Supervisors
Exception to Bid Process Required/Completed _____
Mendocino County Business License: Valid _____
Exempt Pursuant to MCC Section: _____