

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT****DIVISION OF FINANCIAL ASSISTANCE**

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August 5, 2021

County of Mendocino  
501 Low Gap Road  
Ukiah, CA 95482

Dear County of Mendocino:

**RE: ELIGIBILITY DETERMINATION Announcement – County of Mendocino**

The California Department of Housing and Community Development (Department) is pleased to announce that the County of Mendocino's application titled Community Wildfire Protection Plan Update in the amount of \$160,000.00 has been determined as Eligible for the Community Development Block Grant Mitigation Resilient Planning and Public Services (MIT-PPS) program.

The County of Mendocino will only be able to draw down funds when the standard agreement is fully executed, and any general and special conditions have been cleared in writing. Any pre-agreement costs must receive written authorization of HCD approval to incur such costs.

Congratulations on your successful application. In preparation of moving this project to AWARD status, a fact sheet summary and a check list of next steps are enclosed.

For further information, please contact Diedre Duncan, Disaster Recovery Program Manager, at (916) 820-1472 or [Diedre.Duncan@hcd.ca.gov](mailto:Diedre.Duncan@hcd.ca.gov). The Department looks forward to working with you to promote the success of your MIT-PPS activities.

Sincerely,

Geoffrey Ross  
Deputy Director

Enclosure

**California Department of Housing and Community Development  
Community Development Block Grant Mitigation  
Resilient Planning and Public Service Program**

**County of Mendocino Fact Sheet**

<b>Project Title</b>	Community Wildfire Protection Plan Update
<b>Project Description</b>	A planning project that will result in updating the County's Community Wildfire Protection Plan with new priorities, focus on new at-risk communities, and updated information available to provide a roadmap for more effective countywide wildfire readiness.
<b>How the Project Meets the Definition of Mitigation</b>	The plan will serve the critical function of helping to renew agency collaborations and ensure the availability of information and currently relevant plans. The plan will include data analysis of high-priority mitigation efforts to prioritize projects across the County. The plan update will not only identify future projects but include plans and process for maintaining priority projects.
<b>Most Impacted and Distressed Areas (MID) Benefit</b>	The project benefits all of Mendocino County, including the MID zip code, 95470.
<b>Benefit to Low-to-Moderate Income (LMI) Persons</b>	The project is county-wide and will have a benefit to all areas/populations, including LMI. Overall, according to HUD data, the County's population is 45.87% LMI.
<b>National Objective</b>	Planning projects do not require a national objective.
<b>Project Amount</b>	\$160,000.00

## MIT-PPS Path to Award Checklist

Task	Applicant Completed	HCD Completed
1. Contact applicant regarding intent to award.		<input type="checkbox"/>
2. Provide Authorizing Resolution and Duplication of Benefits Certification.		<input type="checkbox"/>
3. Submit Authorizing Resolution and Duplication of Benefits Certification to HCD.	<input type="checkbox"/>	
4. Complete Due Diligence review and follow up with applicant as necessary.		<input type="checkbox"/>
5. Develop Special Conditions based on review of submitted Due Diligence information. Special conditions are included in the Standard Agreement and Applicants are notified via email of the special conditions.		<input type="checkbox"/>
6. Issue formal Award Letter and route Standard Agreement through HCD for approval.		<input type="checkbox"/>
7. Transmit Standard Agreement to applicant.		<input type="checkbox"/>
8. Applicant Reviews and Executes Standard Agreement.	<input type="checkbox"/>	
9. Subrecipient Transmits Executed Standard Agreement to HCD.	<input type="checkbox"/>	
10. Subrecipient submits documents addressing Standard Agreement Special Conditions to HCD for approval.	<input type="checkbox"/>	
11. HCD reviews documents for Standard Agreement Special Conditions to determine if they meet HCD's standards or need to be further strengthened. If further changes are needed the documents will be returned to the Subrecipient.		<input type="checkbox"/>
12. Subrecipient has met the drawdown eligibility requirements found in the Standard Agreement, particularly Exhibit B (Budget Details and Payment Provisions) and may submit drawdown requests to HCD.	<input type="checkbox"/>	