

# REQUEST FOR QUOTATIONS

(GOODS OR GOODS AND SERVICES - THIS IS NOT AN ORDER)

|  |   |
|--|---|
| <b>RETURN QUOTATIONS TO:</b> COUNTY OF MENDOCINO<br>841 Low Gap Road<br>Ukiah CA 95482<br>(707) 234-6050; (707) 463-4673 (fax) | <b>QUOTE NUMBER:</b> 21-17<br><b>Job/Project Description:</b><br>N/A<br><b>ISSUE DATE:</b> 4-7-17<br>THIS BID/QUOTE MUST BE DELIVERED TO THE COUNTY PURCHASING AGENT BEFORE 2:00 P.M OF THE DATE BELOW:<br><b>DUE DATE:</b> 4-21-17 |
|--|---|

**TO:** QUOTATIONS MUST BE RECEIVED BY CENTRAL SERVICES NO LATER THAN THE DATE AND TIME LISTED ABOVE

Date Received 4/21/17  
 Date Opened 4/21/17  
 Initials DM

### BIDDERS INSTRUCTIONS

- Please quote hereon your lowest price for the articles or services specified below. No charge for packing, drayage or for any other purpose will be allowed over and above the prices quoted.
- The right is reserved to accept or reject quotations on each item separately or as a whole.
- Fill in complete information before returning.
- If substitutes are offered give full explanation.
- Do not quote on articles you cannot supply.
- Please Read General Provisions (Attachment A), and General Conditions for Purchase Orders (Attachment B).
- All products delivered must conform to current specifications of Title 8, California Safety code – OSHA.
- Vendor agrees to be enrolled in the County of Mendocino ePayables program as the preferred payment method:  Yes\*  No  
 If yes, please see attached "Mendocino County ePayables Information"

**FOR DELIVERY TO: Central Services 841 Low Gap Road, Ukiah, CA 95482 FOB DESTINATION**

| ITEM NO.   | AMT. | UNIT | DESCRIPTION  | UNIT | UNIT PRICE | EXTENSION |
|--|------|------|--|------|------------|-----------|
| 1  | 3    | EA   | 2017 Toyota Tacoma SR, Ext Cab, 4x4, Standard Bed, Truck, Color: White | 3    | 25,997     | 77,991    |
| <b>PLEASE REFER TO ATTACHED BID/QUOTE SPECIFICATIONS</b>   |      |      |  |      |            |           |
| <b>THIS IS A SEALED BID, SEALED BIDS ONLY</b>  |      |      |  |      |            |           |
| <b>PLEASE SPECIFY DELIVERY TIME OF VEHICLES</b>  |      |      |  |      |            |           |
| <b>PLEASE ALSO NOTE THAT THE COUNTY MAY USE THIS COMPETITIVE SOLICITATION FOR ADDITIONAL PURCHASES AFTER JULY 2017</b> |      |      |  |      |            |           |

**THIS FORM MUST BE COMPLETED, SIGNED AND DATED FOR YOUR QUOTE TO BE VALID.**

THE UNDERSIGNED OFFERS AND AGREES TO FURNISH THE ABOVE ARTICLES AND/OR SERVICES, AT THE PRICES AND TERMS STATED SUBJECT OF THE TERMS AND CONDITIONS OF THIS INVITATION FOR BID/QUOTE INCLUDING, WITHOUT LIMITATION, THE TERMS ON THE REVERSE SIDE HEREOF AND ATTACHED.

|  |                      |  |
|--|----------------------|--|
| Signature: <u>[Signature]</u><br>Printed name: <u>Daniel Bateman</u> | Date: <u>4/18/17</u> | Phone: <u>(707) 552-4545</u><br>SUBJECT TO CASH DISCOUNT<br>OF _____ % in _____ DAYS |
|--|----------------------|--|

**ATTACHMENT B**  
**MENDOCINO COUNTY**  
**GENERAL CONDITIONS FOR PURCHASE ORDERS**

The following provisions are hereby made a part of the Purchase Order contract and Vendor, by the acceptance of this order, the signer agrees thereto:

1. All products delivered must conform to the current specifications of Title 8, California Safety Code (CAL-OSHA).
2. No alteration in any of the terms, delivery, price, quality, quantities, or specifications of this order will be effective without prior consent of the Purchasing Agent of the County of Mendocino.
3. No charges will be allowed for packing, wrapping bags, containers, reels, etc., unless otherwise specified.
4. Time of delivery is part of the essence of this contract and the order is subject to cancellation for failure to deliver on time.
5. Materials purchased are subject to the approval of the County of Mendocino and, if rejected, are held subject to Vendor's risk and expenses incurred for their return.
6. PURCHASE ORDER NUMBER MUST appear on all invoices, packing lists, packages, shipping notices, instruction manuals, and any correspondence.
7. ITEMIZED PACKING LIST shall be enclosed in each box or package.
8. All specifications and plans referred to in this order shall form a part of the contract.
9. Vendor warrants articles supplied under this contract to conform to specifications herein, to be fit and sufficient for the purpose manufactured, merchantable, of good material and workmanship, and free from defect.
10. Purchase Orders will be paid only after all items on the order have been shipped and received and all invoices have been received by the Purchasing Agent.
11. Cash discount period on all invoices shall commence on the date correctly completed invoice(s) or shipment is received by the County of Mendocino, whichever is later. If an adjustment or damage occurs on a shipment subject to cash discount, discount will be taken effective on the date final approval for payment is authorized. For the purpose of earning the discount, payment is deemed to be made on the date of mailing of the County warrant or check.
12. The County of Mendocino must pay California state and local sales tax, unless Purchase Order specifically indicates exemption.
13. The County of Mendocino is exempt from Federal Excise and Transportation taxes. Exemption certificate will be furnished upon request.
14. Liens: Vendor, by accepting this Purchase Order, warrants and represents that the goods, wares, or merchandise ordered herein are free and clear from all claims and liens of any nature.
15. Vendor shall hold the County of Mendocino, its officers, agents, servants, and employees harmless from liability of any nature or kind because of use of any copyrighted or un-copyrighted composition, secret process, patented or un-patented invention, articles or appliances furnished or used under this order, and agrees to defend, at its own expense, any and all action brought against the County of Mendocino or Vendor because of the unauthorized use of such articles.
16. By Board Resolution, any claim over six months old must be presented to the Board of Supervisors for payment approval.
17. Upon Vendor request, the County of Mendocino will pay up to 50% down prior to receiving the items and the remaining 50% will be paid after the items are delivered to the destination. In no instance shall the County of Mendocino pay more than 50% prior to receiving the items.

COUNTY OF MENDOCINO - CENTRAL SERVICES DIVISION



SPECIFICATION: MOTOR VEHICLE  
 2017 FLEET MID-SIZE 4X4 TRUCK  
 TOYOTA TACOMA  
 QUANTITY NEEDED: 3  
 COLOR: WHITE

VENDOR: TOYOTA VALLEJO

VEHICLE DESCRIPTION: MID-SIZE TRUCK 4X4 EXT CAB    STANDARD BED    MODEL 7514A

| SPECIFICATION                                | INCLUDED | NOT-<br>INCLUDED | OTHER OPTIONS |
|--|----------|------------------|---------------|
| <b>FUEL ECONOMY</b>                          |          |                  |               |
| City min.                                    | 19       |                  |               |
| Highway min.                                 | 21       |                  |               |
| Combined:                                    | 20       |                  |               |
| Fuel: Unleaded                               | Yes      |                  |               |
| <b>POWER TRAIN</b>                           |          |                  |               |
| Engine: 2.7 L 4-Cyl                          | Yes      |                  |               |
| Horse Power:                                 | 159      |                  |               |
| Drive Type: 4WD                              | Yes      |                  |               |
| Transmission: Six-Speed Automatic            | Yes      |                  |               |
| Standard Bed                                 | Yes      |                  |               |
| <b>SUSPENSION &amp; HANDLING</b>             |          |                  |               |
| Front Suspension: Independent Stabilizer Bar | X        |                  |               |
| Rear Suspension: Non-Limited-Slip            |          | X                | NOT AVAILABLE |
| Steering Activation: Electric Power Assist   | X        |                  |               |
| Steering Type: Rack-Pinion                   | X        |                  |               |
| Brakes: 4-Wheel Disc                         | X        |                  |               |
| Tow package                                  |          | X                |               |
| <b>WHEELS AND TIRES</b>                      |          |                  |               |
| Tires: All Terrain                           |          |                  |               |
| Wheel Diameter: 17"                          |          | X                | 16"           |
| Wheel Width: 7"                              |          | X                |               |
| <b>SAFETY AND SECURITY</b>                   |          |                  |               |
| Passenger Front Impact Airbag                | X        |                  |               |
| Driver Side Impact Airbag: Seat-mounted      | X        |                  |               |
| Passenger Side Impact Airbag: Seat-mounted   | X        |                  |               |
| Overhead Airbag: Curtain                     |          | X                |               |
| Front Passenger Airbag Occupancy Sensor      | X        |                  |               |
| Side Impact Beams                            | X        |                  |               |
| Height-Adjustable Seatbelts: Front           | X        |                  |               |
| Seatbelt Pre-Tensioners: Front               | X        |                  |               |
| ABS: 4-Wheel                                 | X        |                  |               |
| Panic Brake Assist                           | X        |                  |               |
| Traction Control ABS and Driveline           | X        |                  |               |
| Electronic Stability Control                 | X        |                  |               |
| Panic Alarm                                  |          | X                |               |
| Security System                              |          | X                |               |
| Immobilizer                                  |          | X                |               |

| <b>SEATS AND TRIM</b>                           |                                     |                                     |                 |
|---|-------------------------------------|-------------------------------------|-----------------|
| Bench Seat                                      |                                     |                                     |                 |
| Seating Capacity: 3                             | <input checked="" type="checkbox"/> |                                     |                 |
| Driver Seat Way Direction Control:              | <input checked="" type="checkbox"/> |                                     |                 |
| Front Passenger Seat Way-Direction Control:     | <input checked="" type="checkbox"/> |                                     |                 |
| Front Head Restraints: Adjustable               | <input checked="" type="checkbox"/> |                                     |                 |
| Seat Material: Vinyl                            |                                     | <input checked="" type="checkbox"/> | CLOTH           |
| Floor Mats: Vinyl                               |                                     | <input checked="" type="checkbox"/> | NONE PROVIDED   |
| Floor Trim: Carpet                              | <input checked="" type="checkbox"/> |                                     |                 |
| Headliner: Cloth                                | <input checked="" type="checkbox"/> |                                     |                 |
| Steering Wheel: Urethane                        | <input checked="" type="checkbox"/> |                                     |                 |
| <b>ENTERTAINMENT/COMMUNICATION</b>              |                                     |                                     |                 |
| AM/FM   | <input checked="" type="checkbox"/> |                                     |                 |
| External Digital Memory                         |                                     |                                     |                 |
| Voice-Activated Audio                           |                                     | <input checked="" type="checkbox"/> |                 |
| Speakers:                                       |                                     |                                     |                 |
| Antenna: Window Grid                            |                                     |                                     |                 |
| Wireless Phone Connectivity: Bluetooth          |                                     |                                     |                 |
| <b>CAPACITIES</b>                               |                                     |                                     |                 |
| Seating: 3                                      | <input checked="" type="checkbox"/> |                                     |                 |
| Passenger Volume                                |                                     |                                     |                 |
| Max Cargo Volume:                               |                                     |                                     |                 |
| Fuel Tank Capacity:                             |                                     |                                     |                 |
| <b>WARRANTY</b>                                 |                                     |                                     |                 |
| Basic: 36 Month                                 | <input checked="" type="checkbox"/> |                                     |                 |
| Basic Distance: 36,000 Miles                    | <input checked="" type="checkbox"/> |                                     |                 |
| Powertrain: 60 Months                           | <input checked="" type="checkbox"/> |                                     |                 |
| Powertrain Distance: 60,000 Miles               | <input checked="" type="checkbox"/> |                                     |                 |
| Roadside Assistance: 60 Months/60,000 Miles     |                                     | <input checked="" type="checkbox"/> | 2 YEAR / 25,000 |
| Corrosion Perforation: 60 Months                |                                     |                                     |                 |
| Corrosion Perforation Distance: Unlimited Miles |                                     |                                     |                 |
| <b>ADD-ONS</b>                                  |                                     |                                     |                 |
| Spare Tire                                      | <input checked="" type="checkbox"/> |                                     |                 |
| Hands Free Phone Capabilities                   | <input checked="" type="checkbox"/> |                                     |                 |
| <b>PRICE</b>                                    |                                     |                                     |                 |
| <b>LICENSE</b>                                  |                                     |                                     |                 |

**WARRANTY:** The manufacturer's regular new vehicle warranty shall apply to each vehicle procured against this specification. All warranty certificates and/or cards shall be supplied with each vehicle delivered. The warranty shall be factory authorized and shall cover not less that three (3) years/36,000 miles bumper to bumper, no charge parts and labor, starting from the date the vehicle is placed into service. The receiving agency will notify the dealer of the actual "in-service" date. All emission-related components shall be warranted in compliance with CARB and Federal requirements.

**DOCUMENTATION PREPARED AS FOLLOWS:**

County of Mendocino  
841 Low Gap Road  
Ukiah, CA 95482

**NOTE:** If "Included" is checked that means "as specified". If "Not Included" is checked that means the specification is different and a separate sheet of paper must accompany your bid package explaining the exception to the specification. Please also note that the County may use this competitive solicitation for additional purchases after July 2017.

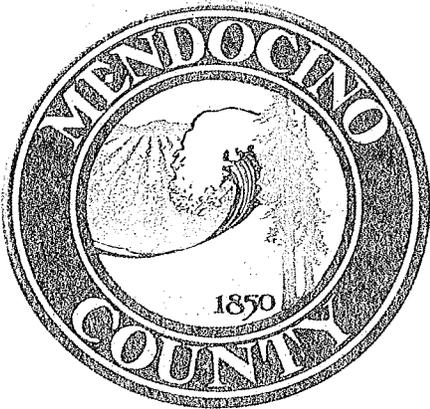
**Vehicle Quote Summary**

Company Name: TOYOTA VALLEJO  
 Complete Address: 201 AUTO MALL PKWY VALLEJO CA 94591  
 Telephone Number: 707 652-4545  
 E-mail Address: DANB@TOYOTAVALLEJO.COM  
 Authorized Signature: *[Signature]*  
 Print Name & Title: DANIEL BATEMAN Fleet Mgr.

Item #: 1      2017 Toyota Tacoma, Crew Cab, 4x4, Short Bed, Pickup Truck, White, per attached specifications.

Make: TOYOTA      Model: TACOMA

| QNTY | UOM | UNIT COST | TIRE RECYCLE FEE (EA) | FREIGHT | UNIT TOTAL | EXTENDED AMOUNT | NO BID |
|------|-----|-----------|-----------------------|---------|------------|-----------------|--------|
| 3    | EA  | 25,997    | 8.75                  | 0       | 25,997     | 77,991          | .      |



**The following notes apply to this quote:**

- Quotes must be signed by an authorized representative of the Company.
- Prior to Bid Opening Date and Time, quotes must be submitted in a sealed envelope with the Bid Number and Opening Date clearly identified to:

Mendocino County  
 Executive Office/Central Services Division  
 841 Low Gap Road  
 Ukiah, CA 95482