

GLENN MCGOURTY
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MAUREEN MULHEREN
DISTRICT 2, VICE-CHAIR
JOHN HASCHAK
DISTRICT 3
DAN GJERDE
DISTRICT 4
TED WILLIAMS
DISTRICT 5



DARCIE ANTLE
CHIEF EXECUTIVE OFFICER
CLERK OF THE BOARD

CHRISTIAN M. CURTIS
COUNTY COUNSEL

MENDOCINO COUNTY

BOARD OF SUPERVISORS AGENDA

REGULAR MEETING

May 9, 2023 - 9:00 AM

Meeting Location(s): 501 Low Gap Road, Room 1070, Ukiah, CA. 95482 (Board Chambers)

Zoom Link: <https://mendocinocounty.zoom.us/j/85043040304>

Zoom Phone Number (if joining via telephone): 1 669 900 9128 ; Zoom Webinar ID: 850 4304 0304

Listed below are some of the Board of Supervisors Public Engagement options. For streaming options and a complete list of ways to interact with agenda items (or more information on any of these listed) please visit: <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

Written Comment

- Submit online via the eComment platform at <https://mendocino.legistar.com/Calendar.aspx>

Verbal Comment

- Speak in person at any physical meeting location when the Chair calls for Public Comment
- Join the Zoom Webinar and use the "raise hand" feature when the Chair calls for Public Comment
(if joining via telephone: press *9 to raise your hand, and *6 to unmute yourself when called)
- Leave a voicemail message, up to 3 minutes in length, by calling 707-234-6333

*Note: Voicemail comments will no longer be played back during Open Session, but are immediately available to the full Board of Supervisors upon submittal.

1. OPEN SESSION (PLEDGE OF ALLEGIANCE AND ROLL CALL 9:00 A.M.)

The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.

1a) Roll Call

1b) Pledge of Allegiance

2. PUBLIC EXPRESSION

Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda.

Individuals wishing to address the Board under Public Expression are welcome to do so via any method listed on the front page of this agenda or on our Public Engagement page, at: <https://rb.gy/d3p0>

For more information on any of these methods, please call the Mendocino County Clerk of the Board at (707) 463-4441

3. CONSENT CALENDAR

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

See section at the end of this document for the full listing of Consent items.

4. REGULAR CALENDAR

- 4a) **Discussion and Possible Action Including Acceptance of Presentation of 3rd Quarter Budget Report on the Status of County Departmental Spending and Revenues for Fiscal Year (FY) 2022-23; Approval of Recommended Budget Adjustments and Journal Entries; and Approval of Executive Office Recommendations**
(Sponsor: Executive Office)

Recommended Action:

Accept the 3rd Quarter Budget Report on the status of County departmental spending and revenues for FY 2022-23; approve recommended budget adjustments and journal entries; and approve Executive Office recommendations.

Attachments: [Fiscal Year 2022-23 3rd Qtr Report.pdf](#)
[Fiscal Year 2022-23 3rd Qtr Presentation](#)
[Exhibit A 3rd Qtr FY 2022-23](#)
[Attachment A-Net Zero and Admin Clean-up](#)
[Attachment B-Fixed Asset Request](#)
[2022-4 HdL Projection](#)

- 4b) **Discussion and Possible Action Including Acceptance of an Update on the Status of Request for Proposal (RFP) Process Seeking a Substance Use Services Proposal for Innovative Continuum of Care Programs for Youth and/or Adults to Help Individuals Achieve and Maintain Sobriety and Authorization to Post Said RFP**
(Sponsor: Behavioral Health and Recovery Services)

Recommended Action:

Accept update on the status of RFP process seeking a substance use services proposal for innovative continuum of care programs for youth and/or adults to help individuals achieve and maintain sobriety; authorize posting of said RFP; and authorize the Mental Health Treatment Act Citizens Oversight Committee and Behavioral Health Director to award the winning proposal.

Attachments: [RFP Abstract SUD.pdf](#)
[05-09-23 Behavioral Health Infrastructure Survey](#)

- 4c) **Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Repealing Ordinance No. 4507, Which Added Chapter 5.190 to the Mendocino County Code Regarding Fees for Requests for County Records**

(Sponsors: Supervisor Mulheren and Supervisor Williams)

Recommended Action:

Introduce and waive first reading of an ordinance repealing Ordinance No. 4507, which added Chapter 5.190 to the Mendocino County Code regarding fees for requests for County records.

Attachments: [Ordinance](#)
[Ordinance Summary](#)

- 4d) **Discussion and Possible Action Including Approval of Mendocino County's Information Technology Acceptable Use Policy and Mendocino County's E-mail Retention Policy**

(Sponsor: Information Technology)

Recommended Action:

Approve Mendocino County's Information Technology Acceptable Use Policy and Mendocino County's E-mail Retention Policy.

Attachments: [58. IT Acceptable Use Policy](#)
[59. IT Email Retention Policy](#)

- 4e) **Chief Executive Officer's Report**
(Sponsor: Executive Office)

Recommended Action:

Accept the Chief Executive Officer's report.

- 4f) **Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform**

(Sponsor: Executive Office)

Recommended Action:

Provide direction to staff on matters of legislation.

Attachments: [05-09-23 SB 525 Letter of Opposition](#)
[05-09-23 SB 525](#)

- 4g) **Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest**

5. MODIFICATIONS TO AGENDA

Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.

6. CLOSED SESSION

Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.

3. CONSENT CALENDAR - CONTINUED

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

ITEMS RECOMMENDED FOR APPROVAL:

MINUTES**3a) Approval of Minutes of April 25, 2023 Regular Meeting**

Recommended Action:

Approve minutes of April 25, 2023 regular meeting.

Attachments: [04-25-23 Minutes](#)

APPOINTMENTS**3b) Approval of Recommended Appointments/Reappointments**

Recommended Action:

- 1. Kasie Gray, Inland Chamber of Commerce/Inland Regional Promotional Organization Member, Mendocino County Tourism Commission;*
- 2. Jim Shields, Member, Laytonville Municipal Advisory Council;*
- 3. Dolly Riley, Member, Redwood Valley Municipal Advisory Council;*
- 4. Virginia Reynolds, Member, Redwood Valley Municipal Advisory Council;*
- 5. Mark Donegan, Second District Representative, Behavioral Health Advisory Board;*
- 6. Cameron Smith, Older Adult/Dependent Adult Advocate, In-Home Supportive Services (IHSS) Advisory Committee; and*
- 7. Madeline Cline, First District Representative, Mendocino County Fish and Game Commission.*

Attachments: [Gray Application](#)
[Shields Application](#)
[Riley Application](#)
[Reynolds Application](#)
[Donegan Application](#)
[Smith Application](#)
[Cline Application](#)

BOARD OF SUPERVISORS

- 3c) **Adoption of Proclamation Recognizing May 2023 as Mental Health Awareness Month in Mendocino County**
(Sponsors: Supervisor Williams and Behavioral Health)

Recommended Action:

Adopt Proclamation recognizing May 2023 as Mental Health Awareness Month in Mendocino County; and authorize Chair to sign same.

Attachments: [Proclamation](#)

EXECUTIVE OFFICE

- 3d) **Acceptance of the Camping Transient Occupancy Tax Allocation for Fiscal Year 2022-23, as Proposed by the Mendocino County Fire Chiefs Association**

Recommended Action:

Accept the Camping Transient Occupancy Tax Allocation for Fiscal Year 2022-23, as proposed by the Mendocino County Fire Chiefs Association.

Attachments: [2022-23 TOT Fire Funding Round 1 Allocations](#)

- 3e) **Acceptance of Informational Report Regarding the United States Department of Transportation Federal Highway Administration (FHWA) Charging and Fueling Infrastructure Discretionary Grant Program (CFI Program) for Electric Vehicle Charging Stations**

Recommended Action:

Accept informational report regarding the United States Department of Transportation Federal Highway Administration (FHWA) Charging and Fueling Infrastructure Discretionary Grant Program (CFI Program) for electric vehicle charging stations.

Attachments: [EV Grant Staff Report](#)

- 3f) **Approval of Agreement with LACO Associates to Provide Disaster Prevention, Recovery, Resiliency, and Mitigation Grant Research and Grant Writing Services in the Amount \$100,000 Effective July 1, 2023 through June 30, 2024**

Recommended Action:

Approve Agreement with LACO Associates to provide disaster prevention, recovery, resiliency, and mitigation grant research and grant writing services in the amount \$100,000 effective July 1, 2023 through June 30, 2024; and authorize Chair to sign same.

Attachments: [Agreement 23-065](#)

- 3g) **Approval of First Amendment to Board of Supervisors Agreement No. 19-239 with Vanir Construction Management Inc. (Vanir) in the Amount of \$351,608, for a Total Revised Agreement Amount of \$1,861,306 for Services Related to the New Jail Facility, and an Extension of the Contract Term from June 30, 2023 through June 30, 2026**

Recommended Action:

Approve first Amendment to BOS Agreement No. 19-239 with Vanir in the amount of \$351,608 for a total revised agreement amount of \$1,861,306 for services related to the new jail facility, and an extension of the contract term from June 30, 2023 through June 30, 2026; and authorize Chair to sign same.

Attachments: [Agreement 19-239-A1](#)

- 3h) **Approval of Second Amendment to Board of Supervisors Agreement No. 17-161 with Nacht & Lewis Architects in the Amount of \$346,360 for Services Related to the New Jail Facility for a Total Revised Agreement Amount of \$3,327,715, and an Extension of the Contract Term from June 30, 2023 to December 31, 2025**

Recommended Action:

Approve second amendment to Board of Supervisors Agreement No. 17-161 with Nacht & Lewis Architects in the amount of \$346,360 for services related to the new jail facility, for a total revised Agreement amount of \$3,327,715, and an extension of the contract term from June 30, 2023 to December 31, 2025; and authorize Chair to sign same.

Attachments: [Agreement 17-61-A2](#)

AUDITOR-CONTROLLER TREASURER-TAX COLLECTOR

- 3i) **Acceptance of Written Report from Auditor-Controller/Treasurer-Tax Collector Providing Account Descriptors and Respective Balance for All County Specific Assets and Liabilities Prior to the Creation of the Annual Comprehensive Finance Report (ACFR) for Fiscal Years Ended June 30, 2020, June 30, 2021, and June 30, 2022**

Recommended Action:

Accept written report from Auditor-Controller/Treasurer-Tax Collector providing account descriptors and respective balances for all County specific assets and liabilities prior to the creation of the Annual Comprehensive Finance Report (ACFR) for Fiscal Years ended June 30, 2020, June 30, 2021, and June 30, 2022.

Attachments: [05-08-2023 19-20 1100-1249.1251-1432.7110-7150.7170](#)
[05-08-2023 20-21 1100-1249.1251-1432.7110-7150.7170 \(002\)](#)
[05-08-2023 21-22 1100-1249.1251-1432.7110-7150.7170](#)
[05-08-2023 ACTTC Memo regarding Trial Balance information provided 5-8-2023](#)

- 3j) **Adoption of Resolution Establishing Capitalization Thresholds for Governmental Accounting Standards Board Statement No. 87, Leases, Governmental Accounting Standards Board Statement No. 96, Subscription Based Information Technology Arrangements, and Updating the Capitalization Threshold for Capital Projects**

Recommended Action:

Adopt Resolution establishing capitalization thresholds for Governmental Accounting Standards Board Statement No. 87, Leases, Governmental Accounting Standards Board Statement No. 96, Subscription Based Information Technology Arrangements, and updating the capitalization threshold for Capital Projects; and authorize Chair to sign same.

Attachments: [Resolution 23-083](#)
[Resolution](#)

BEHAVIORAL HEALTH AND RECOVERY SERVICES

- 3k) **Approval of Amendment to Agreement No. BOS 22-193, with Redwood Quality Management Company DBA Anchor Health Management, in the Amount of \$543,000, for a New Agreement Total of \$3,800,000, to Provide Administrative Services, Utilization Review Services, Quality Assurance and Performance Improvement, Inpatient Hospitalization Fees, Physician Fees, and Youth Placement Fees for Medically Necessary Specialty Mental Health Services and Mental Health Services Act Community Services and Support Programs for All Ages of Medi-Cal Beneficiaries and the Indigent Population, Effective July 1, 2022 through June 30, 2023**

Recommended Action:

Approve amendment to Agreement No. BOS 22-193, with Redwood Quality Management Company DBA Anchor Health Management, in the amount of \$543,000, for a new Agreement total of \$3,800,000, to provide administrative services, utilization review services, quality assurance and performance improvement, inpatient hospitalization fees, physician fees, and youth placement fees for medically necessary specialty mental health services and Mental Health Services Act community services and support programs for all ages of Medi-Cal beneficiaries and indigent population, effective July 1, 2022 through June 30, 2023; authorize the Behavioral Health and Recovery Services Director or designee to sign any future amendments that do not increase the annual maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 22-193-A1](#)

- 3l) **Approval of Amendment to Agreement No. BOS 22-162 (Third Amendment to Agreement No. BOS 22-162) with Redwood Quality Management Company DBA Anchor Health Management, Medication Support Services, in the Amount of \$150,000, for a New Agreement Total of \$1,500,000, to Provide Specialty Mental Health Services to Eligible Medi-Cal Beneficiaries of Mendocino County, Effective July 1, 2022 through June 30, 2023**

Recommended Action:

Approve amendment to Agreement No. BOS 22-162 (third amendment to Agreement No. BOS 22-162), with Redwood Quality Management Company DBA Anchor Health Management, Medication Support Services, in the amount of \$150,000, for a new Agreement total of \$1,500,000, to provide specialty mental health Services to eligible Medi-Cal beneficiaries of Mendocino County, effective July 1, 2022 through June 30, 2023; authorize the Behavioral Health and Recovery Services Director or designee to sign any future amendments that do not increase the annual maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 22-162-A1](#)

- 3m) Approval of Agreement with Canyon Manor in the Amount of \$141,000, to Provide Residential Care to Mendocino County Lanterman-Petris-Short Clients, Effective July 1, 2023 through June 30, 2024**

Recommended Action:

Approve Agreement with Canyon Manor in the amount of \$141,000, to provide residential care to Mendocino County Lanterman-Petris-Short clients, effective July 1, 2023 through June 30, 2024; authorize the Behavioral Health and Recovery Services Director or designee to sign any future amendments that do not increase the annual maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 23-066](#)

- 3n) Approval of Agreement with Nadham Inc. DBA Creekside Convalescent Hospital-Behavioral Health Unit in the Amount of \$335,800, to Provide Residential Care to Mendocino County Lanterman-Petris-Short Clients, Effective July 1, 2023 Through June 30, 2024**

Recommended Action:

Approve Agreement with Nadham Inc. DBA Creekside Convalescent Hospital-Behavioral Health Unit in the amount of \$335,800, to provide residential care to Mendocino County Lanterman-Petris-Short clients, effective July 1, 2023 through June 30, 2024; authorize the Behavioral Health and Recovery Services Director or designee to sign any future amendments that do not increase the annual maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 23-067](#)

- 3o) Approval of Agreement with Telecare Corporation in the Amount of \$116,000, to Provide Residential Care to Mendocino County Lanterman-Petris-Short Clients, Effective July 1, 2023 through June 30, 2024**

Recommended Action:

Approve Agreement with Telecare Corporation in the amount of \$116,000, to provide residential care to Mendocino County Lanterman-Petris-Short clients, effective July 1, 2023 through June 30, 2024; authorize the Behavioral Health Director or designee to sign any future amendments that do not increase the annual maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 23-068](#)

- 3p) **Approval of Amendment to Agreement No. BOS 22-123 with California Psychiatric Transitions in the Amount of \$110,000, for a New Agreement Total of \$193,000, to Provide Residential Care to Mendocino County Lanterman-Petris-Short Clients, Effective July 1, 2022 through June 30, 2023**

Recommended Action:

Approve amendment to Agreement No. BOS 22-123 with California Psychiatric Transitions in the amount of \$110,000, for new Agreement total of \$193,000, to provide residential care to Mendocino County Lanterman-Petris-Short clients, effective July 1, 2022 through June 30, 2023; authorize the Behavioral Health and Recovery Services Director or designee to sign any future amendments that do not increase the annual maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 22-123-A1](#)

COUNTY COUNSEL

- 3q) **Approval of First Amendment to BOS Agreement 22-077 with Allen Glaessner Hazelwood Werth, LLP, for Legal Services as Conflict Counsel Extending the Expiration Date from June 30, 2023 through June 30, 2024**

Recommended Action:

Approve first amendment to BOS Agreement 22-077 with Allen Glaessner Hazelwood Werth, LLP, for legal services as conflict counsel extending the expiration date from June 30, 2023 through June 30, 2024; and authorize Chair to sign same.

Attachments: [Agreement 22-077-A1](#)
[Agreement 22-077](#)

- 3r) **Approval of First Amendment to BOS Agreement No. 22-217 with Colantuono, Highsmith & Whatley, PC for Legal Services Extending the Expiration Date from June 30, 2023 through June 30, 2024**

Recommended Action:

Approve first amendment to BOS Agreement No. 22-217 with Colantuono, Highsmith & Whatley, PC for legal services extending the expiration date from June 30, 2023 through June 30, 2024; and authorize Chair to sign same.

Attachments: [Agreement 22-217-A1](#)
[Agreement 22-217](#)

- 3s) **Approval of First Amendment to BOS Agreement 22-218 with Colantuono, Highsmith & Whatley, PC for Legal Services Extending the Termination Date from June 30, 2023 through June 30, 2024**

Recommended Action:

Approve first amendment to BOS Agreement 22-218 with Colantuono, Highsmith & Whatley, PC for legal services extending the termination date from June 30, 2023 through June 30, 2024; and authorize Chair to sign same.

Attachments: [Agreement 22-218-A1](#)
[Agreement 22-218](#)

- 3t) **Approval of Third Amendment to Agreement 21-005 with Abbott & Kindermann, Inc., Extending the Expiration Date from June 30, 2023 to June 30, 2024**

Recommended Action:

Approve third amendment to Agreement 21-005 with Abbott & Kindermann, Inc., extending the expiration date from June 30, 2023 to June 30, 2024; and authorize Chair to sign same.

Attachments: [Agreement 21-005-A3](#)
[Second Amendment \(21-005-A2\)](#)
[First Amendment \(21-005-A1\)](#)
[Agreement 21-005](#)

- 3u) **Approval of Rental Agreement Between the Mendocino County Fair and Apple Show (Association) and Sierra Nevada World Music Festival (Renter) for the Period of June 10, 2023 through June 22, 2023**

Recommended Action:

Approve Rental Agreement between the Mendocino County Fair and Apple Show (Association) and Sierra Nevada World Music Festival (Renter) for the period of June 10, 2023 through June 22, 2023; and authorize Chair to sign same.

Attachments: [Agreement 23-069](#)

- 3v) **Denial of Application of Jody Koozer to Present a Late Claim Against the County**

Recommended Action:

Deny application of Jody Koozer to present a late claim against the County.

Attachments: [Notice of Claim](#)

CULTURAL SERVICES AGENCY

3w) Acceptance of the Museum Update and Approval of the Museum Five-Year Strategic Plan

Recommended Action:

Accept the Museum update and approve the Museum Five-Year Strategic Plan.

Attachments: [Mendocino County Museum Report May 2023](#)
[Mendocino County Strategic Plan 2023](#)

3x) Approval of the Transfer of \$490,000 from the Mendocino County Museum Endowment Fund to the Community Foundation of Mendocino County Museum Endowment Fund and Allot the Remaining \$10,000 of the Bittenbender Trust for Programming, Exhibits, and Supplies in Fiscal Year 2023/2024

Recommended Action:

Approve the transfer of \$490,000 from the Mendocino County Museum Endowment Fund to the Community Foundation of Mendocino County Museum Endowment Fund and allot the remaining \$10,000 of the Bittenbender Trust for programming, exhibits, and supplies in fiscal year 2023/2024.

Attachments: [Resolution 85-129 re Endowment Fund](#)
[Museum Advisory Board Letter of Support](#)
[Museum Director Letter](#)
[City of Willits Letter of Support](#)

3y) Approval of Grant Application for California State Library's Zip Books Program Funding Opportunity in the amount of \$14,000 by the Mendocino County Library to Participate in the Zip Books Program and Use Dedicated Credit Card for Grant Program Purchases

Recommended Action:

Approve submission of grant application for California State Library's Zip Books program funding opportunity in the amount of \$14,000 by the Mendocino County Library to participate in the Zip Books program and use dedicated credit card for grant program purchases.

Attachments: [ZipBooksApplication23/24](#)

GENERAL SERVICES AGENCY

- 3z) **Adoption of Resolution Terminating the Finding Made in Resolution No. 22-247 that the Deteriorating Condition of the Administration Center Server Cooling System Constitutes an Emergency that Requires Immediate Action to Prevent or Mitigate the Loss or Impairment of County Property and Ability to Provide Essential Public Services**

Recommended Action:

Adopt Resolution terminating the finding made in Resolution No. 22-247 that the deteriorating condition of the Administration Center server room cooling system constitutes an emergency that requires immediate action to prevent or mitigate the loss or impairment of County property and ability to provide essential public services; and authorize Chair to sign same.

Attachments: [Resolution 23-084](#)
[Resolution](#)

- 3aa) **Authorization for the Facilities and Fleet Division Manager to Establish a Capital Improvement Project to Complete the Replacement of HVAC Unit 10 at the Public Health Building in Ukiah in the Amount of \$25,000 and Authorization for the Facilities and Fleet Division Manager to Act as Project Manager to Enter Contracts and Approve Change Orders for the Projects, Pursuant to Public Contract Code Section 20142**

Recommended Action:

Authorize the Facilities and Fleet Division Manager to establish a capital improvement project to complete the replacement of HVAC unit 10 at the Public Health Building at 1120 South State Street in Ukiah in the amount of \$25,000; and authorize the Facilities and Fleet Division Manager to act as project manager to enter contracts and approve change orders for the project, pursuant to Public Contract Code section 20142.

- 3ab) **Authorization for the Facilities and Fleet Division Manager to Establish a Capital Improvement Project to Complete the Remediation and Repair of Water Damage at the Willits Integrated Services Center Building 2, Located at 472 E. Valley Street, Willits in the Amount of \$74,000 and Authorization for the Facilities and Fleet Division Manager to Act as Project Manager to Enter Contracts and Approve Change Orders for the Projects, Pursuant to Public Contract Code Section 20142**

Recommended Action:

Authorize the Facilities and Fleet Division Manager to establish a capital improvement project to complete the remediation and repair of water damage at the Willits Integrated Services Center (WISC) building 2, at 472 East Valley Street, Willits in the amount of \$74,000; and authorize the Facilities and Fleet Division Manager to act as project manager to enter contracts and approve change orders for the project, pursuant to Public Contract Code section 20142.

HUMAN RESOURCES

3ac) Adoption of Resolution Adopting the New Classification of Environmental Health Technician Assistant, \$41,496.00 - \$50,460.80/annually

Recommended Action:

Adopt Resolution approving new classification of Environmental Health Technician Assistant, \$41,496.00 - \$50,460.80/annually; and authorize Chair to sign same.

Attachments: [Resolution 23-085](#)
[Resolution](#)

3ad) Adoption of Resolution Amending the Position Allocation Table as Follows: Budget Unit 4010, Add 1.0 FTE Senior Department Analyst \$72,113.60 - \$87,651.20/Annually, and Delete 1.0 FTE Program Administrator, Position No. 4581; and Authorizing Reclassification of Incumbent Program Administrator to Senior Department Analyst

Recommended Action:

Adoption of Resolution amending the Position Allocation Table as follows: Budget Unit 4010, add 1.0 FTE Senior Department Analyst \$72,113.60 - \$87,651.20/annually, and delete 1.0 FTE Program Administrator, Position No. 4581; and authorizing reclassification of incumbent Program Administrator to Senior Department Analyst; and authorize Chair to sign same.

Attachments: [Resolution 23-086](#)
[Resolution](#)

PLANNING AND BUILDING SERVICES

3ae) Approval of Second Amendment to BOS Agreement 22-210 (Third Amendment to Purchasing Agreement 21-124) with North Coast Community Planning (NCCP) in the Amount of \$5,000 for a New Total of \$75,000 to Provide Continued Project Management and Consulting Services for Bella Vista Major Subdivision Land Development Project and Extend the Termination Date to December 31, 2023

Recommended Action:

Approve the second amendment to BOS Agreement 22-210 (third amendment to Purchase Agreement 21-124) with North Coast Community Planning (NCCP) in the amount of \$5,000 for a new total of \$75,000 to provide continued project management and consulting services for Bella Vista Major Subdivision Land Development Project and extend the termination date to December 31, 2023; and authorize Chair to sign same.

Attachments: [Agreement 22-210-A2](#)

PUBLIC HEALTH

- 3af) Approval of Retroactive Agreement with Harwood Memorial Park DBA Laytonville Healthy Start, in the Amount of \$8,300, to Conduct CalFresh Healthy Living/Nutrition Education and Obesity Prevention Branch Activities, Effective October 1, 2022 through September 30, 2023**

Recommended Action:

Approve retroactive Agreement with Harwood Memorial Park DBA Laytonville Healthy Start, in the amount of \$8,300, to conduct CalFresh Healthy Living/Nutrition Education and Obesity Prevention Branch activities, effective October 1, 2022 through September 30, 2023; authorize the CEO or designee to sign any amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 23-070](#)

- 3ag) Approval of Retroactive Agreement with Kansas Integrated Public Health System (KIPHS, Inc.), in the Amount of \$8,774.54, to Provide Computer Software Application to Facilitate Client Management and Service Billing for Public Health, Effective January 1, 2022 through December 31, 2023**

Recommended Action:

Approve retroactive Agreement with Kansas Integrated Public Health System (KIPHS, Inc.), in the amount of \$8,774.54, to provide computer software application to facilitate client management and service billing for Public Health, effective January 1, 2022 through December 31, 2023; authorize the CEO or designee to sign amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 23-071](#)

SHERIFF-CORONER

- 3ah) Adoption of Proclamation Recognizing May 7-13, 2023 as National Correctional Officers Week in Mendocino County**

Recommended Action:

Adopt proclamation recognizing May 7-13, 2023 as National Correctional Officers Week in Mendocino County; and authorize Chair to sign same.

Attachments: [Proclamation](#)

- 3ai) **Adoption of Proclamation Recognizing May 15, 2023 as National Peace Officer Memorial Day and the Week of May 14-20, 2023 as National Police Week**

Recommended Action:

Adopt proclamation recognizing May 15, 2023 as National Peace Officer Memorial Day and the week of May 14-20, 2023 as National Police Week; and authorize Chair to sign same.

Attachments: [Proclamation](#)

- 3aj) **Approval of Purchase of Three Hydraulic Lift Power Gurneys for the Mendocino County Sheriff-Coroner's Office in the Amount of \$49,585.10; and Addition of Equipment to the County's List of Fixed Assets**

Recommended Action:

Approve purchase of three hydraulic lift power gurneys for the Mendocino County Sheriff-Coroner's Office in the amount of \$49,585.10; and add equipment to the County's list of fixed assets.

Attachments: [Quote](#)

SOCIAL SERVICES

- 3ak) **Acceptance of Written Update of Current Initiatives and Projects Designed to Reduce Homelessness in Mendocino County and Endorsement of the 2022 Update to the Strategic Plan to Reduce Homelessness in Mendocino County, as Prepared by the Mendocino County Homeless Services Continuum of Care**

Recommended Action:

Accept written update of current initiatives and projects designed to reduce homelessness in Mendocino County and endorse the 2022 update to the Strategic Plan to reduce homelessness in Mendocino County, as prepared by the Mendocino County Homeless Services Continuum of Care.

Attachments: [Homelessness in Mendocino County Narrative](#)
[Homelessness in Mendocino County Presentation](#)
[Homelessness Strategic Plan Goals](#)
[MCHSCoC Strategic Plan Final \(Revised 09/2022\)](#)

3al) Adoption of Proclamation Recognizing May 2023 as Child Care Provider Appreciation Month in Mendocino County

Recommended Action:

Adopt Proclamation recognizing May 2023 as Child Care Provider Appreciation Month in Mendocino County; and authorize Chair to sign same.

Attachments: [Proclamation](#)

3am) Approval of Agreement with Russell A. Cormier (DBA Nutmeg Consulting, Inc.), in the Amount of \$121,880, to Serve as Administrator of the Mendocino County Homeless Services Continuum of Care's Coordinated Entry Data System, Including Oversight and Management of the System and Data Entered by Homeless Service Providers, Effective Upon Signing Through June 30, 2024

Recommended Action:

Approve Agreement with Russell A. Cormier (DBA Nutmeg Consulting, Inc.), in the amount of \$121,880, to serve as Administrator of the Mendocino County Homeless Services Continuum of Care's Coordinated Entry Data System, including oversight and management of the system and data entered by homeless service providers, effective upon signing through June 30, 2024; authorize the Social Services Director or designee to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 23-072](#)

3an) Approval of Agreement with Eversole Mortuary in the Amount of \$60,000 to Provide for the Handling and Disposition of Last Remains of Decedents of Mendocino County Who Have No Relatives or Other Person Legally Empowered to Authorize Cremation and Disposition, Effective July 1, 2023 through June 30, 2024

Recommended Action:

Approve Agreement with Eversole Mortuary in the amount of \$60,000 to provide for the handling and disposition of last remains of decedents of Mendocino County who have no relatives or other person legally empowered to authorize cremation and disposition, effective July 1, 2023 through June 30, 2024; authorize the Department of Social Services Director or designee to sign any future amendments to the Agreement that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 23-073](#)

TRANSPORTATION/SOLID WASTE

- 3ao) Adoption of Resolution Authorizing Department of Transportation to Advertise for Bids and Award Department of Transportation Contract Number 230008 to Remove and Replace 450 Feet of Guardrail on Mountain View Road, County Road 510, at Milepost 2.70, at an Estimated Cost of \$104,230 (Point Arena Area)**

Recommended Action:

Adopt resolution authorizing Department of Transportation to advertise for bids and award Department of Transportation contract number 230008 to remove and replace 450 feet of guardrail on Mountain View Road, County Road 510, at milepost 2.70, at an estimated cost of \$104,230 (Point Arena area); and authorize Chair to sign same.

Attachments: [Resolution 23-087](#)
[Resolution](#)
[230008 Adv and Award Letter](#)

- 3ap) Adoption of Resolution Authorizing Department of Transportation to Advertise for Bids and Award Three Department of Transportation Contracts to Construct 2023 Storm Damage Permanent Repairs on Mountain View Road, County Road 510, Milepost 1.69, and Mendocino Pass Road, County Road 338, Mileposts 15.50 and 16.75, at an Estimated Cost of \$2,110,313 (Countywide)**

Recommended Action:

Adopt resolution authorizing Department of Transportation to advertise for bids and award three Department of Transportation contracts to construct 2023 storm damage permanent repairs on Mountain View Road, County Road 510, milepost 1.65, and Mendocino Pass Road, County Road 338, mileposts 15.50 and 16.75, at an estimated cost of \$2,110,313 (Countywide); and authorize Chair to sign same.

Attachments: [Resolution 23-088](#)
[Resolution](#)

- 3aq) **Adoption of Resolution Authorizing Department of Transportation to Advertise for Bids and Award Six Department of Transportation Contracts to Construct 2023 Storm Damage Permanent Repairs on Buckeye Road, County Road 650A, Milepost 0.05; Elkhorn Road, County Road 120, Milepost 4.90; Laytonville-Dos Rios Road, County Road 322, Milepost 3.91; Old Stage Road, County Road 502, Milepost 3.03 to 3.13; Peacock Road, County Road 619, Milepost 0.33; and Zenia Road, County Road 337L, Milepost 0.55, at an Estimated Cost of \$1,658,401 (Countywide)**

Recommended Action:

Adopt resolution authorizing Department of Transportation to advertise for bids and award six Department of Transportation contracts to construct 2023 storm damage permanent repairs on Buckeye Road, County Road 650A, milepost 0.05; Elkhorn Road, County Road 120, milepost 4.90; Laytonville-Dos Rios Road, County Road 322, milepost 3.91; Old Stage Road, County Road 502, milepost 3.03 to 3.13; Peacock Road, County Road 619, milepost 0.33; and Zenia Road, County Road 337L, milepost 0.55, at an estimated cost of \$1,658,401 (Countywide); and authorize Chair to sign same.

Attachments: [Resolution 23-089](#)
[Resolution](#)

ADJOURNMENT

Additional Meeting Information for Interested Parties

For a full list of the latest available options by which to engage with agenda items, please visit <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

All electronically submitted comment is immediately available to Supervisors, staff, and the general public by clicking this meeting's eComment link at <https://mendocino.legistar.com/Calendar.aspx>

LIVE WEB STREAMING OF BOARD MEETINGS is available at <https://mendocino.legistar.com> or visit the Mendocino County YouTube channel. Meetings are also livestreamed from the Mendocino County Facebook page. For technical assistance, please contact the Clerk of the Board at (707) 463-4441. Please reference the departmental website to obtain additional resource information for the Board of Supervisors: www.mendocinocounty.org/bos

Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.