

GLENN MCGOURTY
DISTRICT 1
MAUREEN MULHEREN
DISTRICT 2
JOHN HASCHAK
DISTRICT 3
DAN GJERDE
DISTRICT 4
TED WILLIAMS
DISTRICT 5



DARCIE ANTLE
CHIEF EXECUTIVE OFFICER
CLERK OF THE BOARD

CHRISTIAN M. CURTIS
COUNTY COUNSEL

MENDOCINO COUNTY
BOARD OF SUPERVISORS AGENDA
REGULAR MEETING
December 5, 2023 - 9:00 AM

Meeting Location(s): 501 Low Gap Road, Room 1070, Ukiah, CA. 95482 (Board Chambers)

Zoom Link: <https://mendocinocounty.zoom.us/j/82932005622>

Zoom Phone Number (if joining via telephone): 1 669 900 9128 ; Zoom Webinar ID: 829 3200 5622

Listed below are some of the Board of Supervisors Public Engagement options. For streaming options and a complete list of ways to interact with agenda items (or more information on any of these listed) please visit: <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

Written Comment

- Submit online via the eComment platform at <https://mendocino.legistar.com/Calendar.aspx>

Verbal Comment

- Speak in person at any physical meeting location when the Chair calls for Public Comment
- Join the Zoom Webinar and use the "raise hand" feature when the Chair calls for Public Comment (if joining via telephone: press *9 to raise your hand, and *6 to unmute yourself when called)
- Leave a voicemail message, up to 3 minutes in length, by calling 707-234-6333

*Note: Voicemail comments will no longer be played back during Open Session, but are immediately available to the full Board of Supervisors upon submittal.

1. OPEN SESSION (PLEDGE OF ALLEGIANCE AND ROLL CALL 9:00 A.M.)

The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.

1a) Roll Call

1b) Pledge of Allegiance

2. PUBLIC EXPRESSION

Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda.

Individuals wishing to address the Board under Public Expression are welcome to do so via any method listed on the front page of this agenda or on our Public Engagement page, at: <https://rb.gy/d3p0>

For more information on any of these methods, please call the Mendocino County Clerk of the Board at (707) 463-4441

3. CONSENT CALENDAR

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

See section at the end of this document for the full listing of Consent items.

4. REGULAR CALENDAR

- 4a) **Noticed Public Hearing - Discussion and Possible Action Including Adoption of Resolution Amending the Exhibit X - Master Fee Schedule Effective February 3, 2024 Unless Code or Policy Require Longer, Including but not Limited to, the Countywide Internal Funds, Agriculture, Animal Care Services, Assessor-Clerk-Recorder, Cannabis Management Unit, Clerk of the Board, County Counsel, Cultural Services Agency, Executive Office, Facilities, Information Technology, Environmental Health, Mental Health, Planning & Building Services, Public Defender, Public Health, Sheriff-Coroner, Department of Transportation, and Treasurer-Tax Collector**
(Sponsor: Executive Office)

Recommended Action:

Adopt resolution amending Exhibit X - Master Fee Schedule effective February 3, 2024, unless code or policy require longer, including but not limited to, the Countywide Internal Funds, Agriculture, Animal Care Services, Assessor-Clerk-Recorder, Cannabis Management Unit, Clerk of the Board, County Counsel, Cultural Services Agency, Executive Office, Facilities, Information Technology, Environmental Health, Mental Health, Planning & Building Services, Public Defender, Public Health, Sheriff-Coroner, Department of Transportation, and Treasurer-Tax Collector; and authorize Chair to sign same.

Attachments: [Resolution 23-190](#)
[Resolution](#)
[Exhibit X - Master Fee Schedule](#)
[December 2023 CEO Memo Fee Hearing 12.5.23](#)
[DEC 2023 Proposed Fee Change Memo](#)
[MCEO affidavit 6791544](#)
[12-01-23 Agriculture](#)
[12-01-23 Animal Control](#)
[12-01-23 Assessor Clerk Recorder](#)
[12-01-23 Behavioral Health](#)
[12-01-23 Cannabis](#)
[12-01-23 Clerk of the Board](#)
[12-01-23 County Counsel](#)
[12-01-23 Environmental Health](#)
[12-01-23 General Services](#)
[12-01-23 Information Technology](#)
[12-01-23 Library](#)
[12-01-23 Museum](#)
[12-01-23 Planning & Building](#)
[12-01-23 Public Health](#)
[12-01-23 Sheriff](#)
[12-01-23 Tax Collector](#)
[12-01-23 Transportation](#)
[12-05-23 Fee Hearing Presentation](#)
[12-05-23 Updated Fee Worksheet-Attachments Parks Rec](#)
[12-05-23 Exhibit X - Updates](#)
[12-05-23 Updated EH CONSUM Fee Worksheet](#)
[12-05-23 PBS Update Memo Justifications](#)
[12-05-23 EH Fee Hearing Information](#)

- 4b) **Discussion and Possible Action Including Acceptance of an Informational Update from the Acting Auditor-Controller/Treasurer-Tax Collector; and Direction to Staff as Necessary**
(Sponsor: Acting Auditor-Controller/Treasurer-Tax Collector)

Recommended Action:

Accept the informational update provided by the acting Auditor-Controller/Treasurer-Tax Collector; and provide direction to staff as necessary.

- 4c) **Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Amending Chapter 8.69 of the Mendocino County Code Regarding the Partnership HealthPlan of California Commission (Sponsor: County Counsel)**

Recommended Action:

Introduce and waive first reading of an ordinance amending Chapter 8.69 of the Mendocino County Code regarding the Partnership HealthPlan of California Commission.

Attachments: [Ordinance Summary - Revising 8.69.040](#)

[Ordinance - Revising 8.69.040](#)

[Current Ordinance - 8.69.040](#)

- 4d) **Discussion and Possible Action Including Direction to Staff Regarding the Possible Assignment of Community Development Block Grant (CDBG) Program Income (PI) Funds for FY 2023-2024 and Development of Eligible Projects for the 2024 Notice of Funding Availability (NOFA); and Adoption of Resolution Authorizing the Submittal of an Amendment to Mendocino County's Current Community Development Block Grant (CDBG) Program Income Standard Agreement with Housing and Community Development (HCD) in the Amount of \$263,278.05 (Sponsor: Executive Office)**

Recommended Action:

Discuss the assignment of CDBG Program Income funds for FY 2023-2024 and development of eligible projects for the 2024 Notice of Funding Availability (NOFA) based on the presentation by staff and provide direction to staff; adopt Resolution authorizing the submittal of an amendment to Mendocino County's current Community Development Block Grant (CDBG) Program Income Standard Agreement with Housing and Community Development (HCD) in the amount of \$263,278.05; authorize the Chief Executive Officer or designee to sign and execute the amendment and other documents related to the grant; and authorize Chair to sign the same.

Attachments: [Resolution 23-191](#)

[Resolution](#)

[CDBG Board Presentation 12.5.23](#)

[CDBG PI Memo - FINAL](#)

[Matrix-Code-National-Objective-Table](#)

- 4e) **Discussion and Possible Action Including Direction of Staff Regarding the Redwood Complex Ignition Resistant Project (Sponsor: Executive Office)**

Recommended Action:

Provide direction to staff regarding the Redwood Complex Ignition Resistant Project.

Attachments: [Ignition Resistant Participant List 2023](#)
[Ignition Resistant Memo](#)
[12-05-23 Ignition Resistant Memo - Redline](#)

- 4f) **Noticed Public Hearing - Discussion and Possible Action Including Adoption of a Resolution Approving Agricultural Preserve No. A_2023-0001, Authorizing the Placement of Approximately Two Hundred and Fifty (250±) Acres into an Agricultural Preserve and Williamson Act Contract for the Lands of Paul Sousa, in the Willits Area (APNs: 108-120-17, -11, 108-150-06, 103-180-08, & 108-181-01) (Sponsor: Planning and Building Services)**

Recommended Action:

Hold the public hearing and adopt the Resolution approving Agricultural Preserve No. A_2023-0001, authorizing the placement of approximately two hundred and fifty (250±) acres into an Agricultural Preserve and Williamson Act Contract for the lands of Paul Sousa, in the Willits area (APNs: 108-120-17, -11, 108-150-06, 103-180-08, & 108-181-01); and authorize Chair to sign same.

Attachments: [Resolution 23-192](#)
[Resolution](#)
[A_2023-0001 BOS Notice](#)
[A_2023-0001 BOS Memo](#)
[A_2023-0001 Exhibit A \(ATTACHMENT TO BOS RESO\)](#)
[A_2023-0001 Complete Posting Packet \(ATTACHMENT B\)](#)
[Draft PC Minutes 11-16-23 \(ATTACHMENT C\)](#)
[Resolution A_2023-0001 \(Sousa\) PC 11-16-23 \(ATTACHMENT D\)](#)
[Proof of Pub A_2023-0001 \(Sousa\) BOS 12-5-23 \(Willits News\)](#)

- 4g) **Noticed Public Hearing - Discussion and Possible Action to Consider an Appeal of the Zoning Administrator's Denial of an Administrative Permit Modification (AP_2023-0015) Requesting Authorization for a Drive-Through Window for an Existing Cannabis Dispensary and Possible Adoption of a Resolution Related Thereto, Located at 800 Lake Mendocino Dr, Ukiah, APN: 168-224-31**

(Sponsor: Planning and Building Services)

Recommended Action:

Adopt resolution denying the appeal and upholding the Zoning Administrator's denial of Administrative Permit Modification (AP_2023-0015), requesting authorization for a drive-through window for an existing cannabis dispensary, located at 800 Lake Mendocino Dr, Ukiah, APN: 168-224-31; and authorize Chair to sign same.

Attachments: [Resolution](#)

[AP_2023-0015 BOS Memo - FINAL](#)

[AP_2023-0015 FINAL Notice](#)

[Att. A AP_2023-0015 ZA Packet](#)

[Att. B Public Comments from ZA](#)

[Att. C Kure Wellness Appeal](#)

[Proof of Pub AP_2023-0015 \(Kure Wellness Inc\) BOS 12-5-23 \(UDJ\)](#)

[Applicant Presentation](#)

[12-01-23 Kure Wellness Letter Memorandum](#)

[12-01-23 Kure-Letter from Mr Connell to Board of Supervisors 11.29.2023](#)

[12-01-23 Kure-letter-to-BOS-re-emails](#)

[12-01-23 Email Kure-letter-to-BOS-re-emails](#)

[12-01-23 Request to Reconsider & Exhibits, 7-7-2022](#)

- 4h) **Chief Executive Officer's Report**
(Sponsor: Executive Office)

Recommended Action:

Accept the Chief Executive Officer's report.

- 4i) **Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform**
(Sponsor: Executive Office)

Recommended Action:

Provide direction to staff on matters of legislation.

- 4j) **Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest**

Attachments: [Second District Supervisor Report \(October 2023\)](#)

5. MODIFICATIONS TO AGENDA

Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.

6. CLOSED SESSION

Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.

3. CONSENT CALENDAR - CONTINUED

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

ITEMS RECOMMENDED FOR APPROVAL:

MINUTES

- 3a) **Approval of Minutes of October 31, 2023 Regular Meeting**

Recommended Action:

Approve minutes of October 31, 2023 regular meeting.

Attachments: [10-31-23 Minutes](#)

- 3b) **Approval of Minutes of November 7, 2023 Regular Meeting**

Recommended Action:

Approve minutes of November 7, 2023 regular meeting.

Attachments: [11-07-23 Minutes](#)

APPOINTMENTS

3c) Approval of Appointments/ReappointmentsRecommended Action:

1. David Wylie, Fifth District Representative, Civil Service Commission;
2. Debra Kubin, Superintendent of a Unified School District Within the County, Policy Council on Children and Youth; and
3. Karina Mcabee, Trustee, Cemetery District of the Redwoods.

Attachments: [Wylie Application](#)
[Kubin Application](#)
[Mcabee Application](#)

EXECUTIVE OFFICE**3d) Acceptance of Report from the Executive Office Economic Development Division**Recommended Action:

Accept report from the Executive Office Economic Development Division.

Attachments: [BOS Report](#)
[Presentation](#)

3e) Adoption of Resolution Authorizing Filing of an Application for the Regional Climate Collaborative (RCC) Project to the California Strategic Growth Council's Regional Climate Collaboratives Program Round 2, in the Amount Not to Exceed \$1,750,000, Authorizing the Chief Executive Officer to Execute the Grant Agreement and Submit All Documents if AwardedRecommended Action:

Adopt Resolution authorizing filing of an application for the Regional Climate Collaborative (RCC) Project to the California Strategic Growth Council's Regional Climate Collaboratives Program Round 2, in the amount not to exceed \$1,750,000, authorize the Chief Executive Officer to execute the grant agreement and submit all documents if awarded; and authorize Chair to sign same.

Attachments: [Resolution](#)

3f) Adoption of Resolution Renewing a Declaration of a Local Emergency Related to Tree Mortality

Recommended Action:

Adopt Resolution renewing a declaration of a Local Emergency related to Tree Mortality; and authorize Chair to sign same.

Attachments: [Resolution 23-181](#)
[Resolution](#)

3g) Approval of Memorandum of Understanding Between the County of Sonoma, the County of Marin, the County of Mendocino, and the County of Napa as Part of Their Participation in the North Bay North Coast Broadband Consortium "NBNCBC" for the Term of January 1, 2024, through December 31, 2027

Recommended Action:

Approve Memorandum of Understanding between the County of Sonoma, the County of Marin, the County of Mendocino, and the County of Napa as part of their participation in the North Bay North Coast Broadband Consortium "NBNCBC" for the term of January 1, 2024, through December 31, 2027; and authorize Chair to sign same.

Attachments: [Interim Agreement *23-194](#)

3h) Ratification of Submission of Grant Award for the Community Wildfire Defense Grant (CWDG) Program Grant Funding Opportunity from the Department of Agriculture Forest Service (USDA) United States Forest Service (USFS) in the Amount of \$9,999,866.51; and Authorization for the Chief Executive Officer to Execute Grant Agreement and Submit All Documents If Awarded

Recommended Action:

Ratify and approve submission of the grant award for the Community Wildfire Defense Grant (CWDG) Program grant funding opportunity from the Department of Agriculture Forest Service (USDA) United States Forest Service (USFS) in the amount of \$9,999,866.51; and authorize the Chief Executive Officer to execute the grant agreement and submit all documents if awarded.

Attachments: [7746.33 Mendocino County CWDG Portal as Submitted 20231031](#)
[CWDG Budget 20231030](#)
[Mendocino County 2023 CWDG Letters of Support](#)
[Mendocino County 2023 CWDG Mapping](#)
[Mendocino County 2023 CWDG Staff Costs Documentation](#)

AIR QUALITY MANAGEMENT DISTRICT

- 3i) **Adoption of Resolution Ratifying the Mendocino County Air Quality Management District (MCAQMD) Submittal of the Application to Participate in Year 6 of the State Air Resources Board FARMER Grant Program (Fiscal Year 2023-24), Authorizing the Air Pollution Control Officer (APCO) to Accept Allocated State Program Funds in the Amount of \$290,300 for the Term of November 10, 2023, through June 30, 2028 and Execute the Grant Agreement on Behalf of the District**

Recommended Action:

Adopt Resolution ratifying the MCAQMD submittal of the application to participate in Year 6 of the State Air Resources Board FARMER Grant Program (Fiscal Year 2023-24), authorizing the APCO to accept allocated State Program funds in the amount of \$290,300 for the term of November 10, 2023, through June 30, 2028; and authorize Chair to sign.

Attachments: [Resolution 23-182](#)
[Resolution](#)
[Grant Agreement](#)

- 3j) **Adoption of Resolution Ratifying the Mendocino County Air Quality Management District (MCAQMD) Submittal of the Application to Participate in Year 26 of the State Carl Moyer Program for the Fiscal Year 2023-24, Authorizing the Air Pollution Control Officer to Accept Allocated State Program Funds in the Amount of \$200,000, and Execute the Grant Agreement on behalf of the District and Implement and Follow All Requirements of the Program**

Recommended Action:

Adopt Resolution ratifying the MCAQMD submittal of the application to participate in year 26 of the State Carl Moyer Program for the fiscal year 2023-24, authorizing the Air Pollution Control Officer to accept allocated State Program funds in the amount of \$200,000, and execute the Grant Agreement on behalf of the district and follow all requirements of the Program; and authorize chair to sign same.

Attachments: [Resolution 23-183](#)
[Resolution](#)
[Grant Agreement - Unsigned](#)
[12-04-23 Grant Agreement - Signed](#)

AUDITOR-CONTROLLER TREASURER-TAX COLLECTOR

- 3k) **Approval of Agreement (Second Amendment to Agreement No. PA-23-39) with Regional Government Services Authority, in the Amount of \$120,000, for a New Total of \$158,000, for Fiscal Systems Review and Related Consulting and Advising Services, Effective October 7, 2022, through a New End Date of June 30, 2024 (Previous End Date: December 31, 2023)**

Recommended Action:

Approve Agreement (second Amendment to Agreement No. PA-23-39) with Regional Government Services Authority, in the amount of \$120,000, for a new total of \$158,000, for fiscal systems review and related consulting and advising services, effective October 7, 2022, through a new end date of June 30, 2024 (previous end date: December 31, 2023); authorize the Chief Executive Officer or designee to sign any amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 23-195](#)

[Amendment 1 - Regional Government Services Authority, Amendment, \\$0 \(\\$38,000\), 22-23, EO, PA-23-39-A1](#)
[Original Agreement - RGS, \\$38,000, PA 23-39 \(Fin Srvs\)](#)

BEHAVIORAL HEALTH AND RECOVERY SERVICES

- 3l) **Approval of Agreement (First Amendment to Agreement No. PA-20-150) with Rural Communities Housing Development Corporation, in the Amount of \$0, for the Development and Operation of Permanent Rental Supportive Housing Under the No Place Like Home Program, Effective June 25, 2020 through a New End Date of June 24, 2040 (Previous End Date Not Specified)**

Recommended Action:

Approve Agreement (First Amendment to Agreement No. PA-20-150) with Rural Communities Housing Development Corporation, in the amount of \$0, for the development and operation of permanent rental supportive housing under the No Place Like Home program, effective June 25, 2020 through a new end date of June 24, 2040 (previous end date not specified); authorize the Behavioral Health and Recovery Services Director or designee to sign any future amendments that do not increase the annual maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 23-196](#)

CULTURAL SERVICES AGENCY

- 3m) **Ratification of Submission of Application by the Library to Apply for the California State Library’s Inspiration Grant for Funding in the Amount of \$22,300 for “Build-a-Robot” Program Supplies for Mendocino County Youth at Branches and Outreach Sites**

Recommended Action:

Ratify submission of application by the Library to apply for the California State Library's Inspiration Grant for funding in the amount of \$22,300 for "Build-a-Robot" program supplies for Mendocino County youth at branches and outreach sites.

Attachments: [Grant Application](#)
[Build-a-Robot Budget](#)

- 3n) **Ratification of Submission of Application by the Library to Apply for the California State Library’s Lunch at the Library Program to Provide Educational Activities for Mendocino County Youth at Five Summer Lunch Sites Throughout the County**

Recommended Action:

Ratify submission of application by the Library to apply for the California State Library's Lunch at the Library program to provide educational activities for Mendocino County youth five summer lunch sites throughout the county.

Attachments: [Lunch at the Library Application 2024](#)

GENERAL SERVICES AGENCY

- 3o) **Approval of First Amendment to BOS Agreement No. 22-242 with Mendocino County Fire Safe Council (MCFSC) for Access to Conduct California Environmental Quality Act (“CEQA”) Review Pertaining to the Wildfire Mitigation Fuel Reduction Project within Mendocino County’s Faulkner Park, Located in Boonville, California, Extending the Termination Date from December 31, 2023 to June 30, 2024; and Authorization for the General Services Agency Director to Execute Future Amendments that do not Alter the Scope of Work**

Recommended Action:

Approve first amendment to BOS Agreement No. 22-242 with Mendocino Fire Safe Council (MCFSC) for access to conduct California Environmental Quality Act ("CEQA") review pertaining to the Wildfire Mitigation fuel reduction project within Mendocino County's Faulkner Park, located in Boonville, California; authorize the General Services Agency Director to execute future amendments that do not alter the scope of work; and authorize Chair to sign same.

Attachments: [Agreement 22-242-A1](#)

- 3p) **Approval of First Amendment to BOS Agreement No. 22-302 with Mendocino County Fire Safe Council (MCFSC) for Access to Conduct California Environmental Quality Act ("CEQA") Review Pertaining to the Wildfire Mitigation Fuel Reduction Project within Mendocino County's Low Gap Campus, Located in Ukiah, California, Extending the Termination Date from December 31, 2023 to June 30, 2024, and Authorization for the General Services Agency Director to Execute Future Amendments that do not Alter the Scope of Work**

Recommended Action:

Approve first amendment to BOS Agreement No. 22-302 with Mendocino Fire Safe Council (MCFSC) for access to conduct California Environmental Quality Act ("CEQA") review pertaining to the Wildfire Mitigation fuel reduction project within Mendocino County's Low Gap Campus, Located in Ukiah, California; authorize the General Services Agency Director to execute future amendments that do not alter the scope of work; and authorize Chair to sign same.

Attachments: [Agreement 22-302-A1](#)

- 3q) **Approval of Renewing the Finding Made in Resolution No. 23-145 that the Deteriorated Roof Structure of the Agriculture and Farm Advisor Building and the Impending Inclement Weather Constitutes an Emergency that Requires Immediate Action to Mitigate Additional Damages of County Property and that this Emergency will not Permit a Delay Resulting from Competitive Solicitation for Bids and Immediate Action is Necessary to Respond to the Emergency and There is a Need to Continue With the Contract to Resolve the Emergency**

Recommended Action:

Approve renewing the finding made in Resolution No. 23-145 that the deteriorated roof structure of the Agriculture and Farm Advisor building and the impending inclement weather constitutes an emergency that requires immediate action to mitigate additional damages to County property and that this emergency will not permit a delay resulting from competitive solicitation for bids and immediate action is necessary to respond to the emergency and there is a need to continue with the contract to resolve the emergency.

HUMAN RESOURCES

- 3r) **Approval of First Amendment to BOS Agreement No. 23-026 with Magellan Health Services of California, Inc. - Employer Services in the Amount of \$50,000 for a New Contract Amount of \$122,000 to Continue to Provide an Employee Assistance Program, Extending the Agreement Expiration Date from December 31, 2023, to June 30, 2024**

Recommended Action:

Approve first amendment to BOS Agreement No. 23-026 with Magellan Health Services of California, Inc. - Employer Services in the amount of \$50,000 for a new contract amount of \$122,000 to continue to provide an Employee Assistance Program, extending the Agreement expiration date from December 31, 2023, to June 30, 2024; and authorize Chair to sign same.

Attachments: [Agreement 23-026-A1](#)

- 3s) **Adoption of Resolution Amending the Position Allocation Table as Follows: Budget Unit 2070, Add 1.0 FTE, District Attorney Investigator, \$81,390.40 - \$98,904.00/Annually**

Recommended Action:

Adopt resolution amending the position allocation table as follows: budget unit 2070, add 1.0 FTE, District Attorney Investigator, \$81,390.40 - \$98,904.00/annually; and authorize Chair to sign same.

Attachments: [Resolution 23-184](#)
[Resolution](#)

- 3t) **Adoption of Resolution Amending the Position Allocation Table as Follows: Budget Unit 2810, Delete 1.0 FTE, Chief Planner Position Number 4336; Delete 6.0 FTE Planner II, Position Numbers 4337, 4339, 4340, 4498, 4500, and 4502; Delete 1.0 FTE Director Cannabis Program, Position Number 4454; Delete 1.0 FTE Cartographer Planner, Position Number 4503; Delete 1.0 FTE Department Analyst II, Position Number 4504; Delete 1.0 FTE Office Services Supervisor, Position Number 4505; Delete 2.0 FTE Staff Assistant III, Position Numbers 4507 and 4263; Delete 1.0 FTE Administrative Assistant, Position Number 4506 and Budget Unit 2090, Delete 1.0 FTE, Chief Child Support Attorney, Position Number 3473; Delete 1.0 FTE Child Support Specialist II, Position Number 3925; Delete 1.0 FTE Administrative Secretary, Position Number 4274; Delete 1.0 FTE Staff Assistant III, Position Number 4292; Delete 1.0 FTE Account Specialist III, Position Number 4410**

Recommended Action:

Adopt Resolution amending the Position Allocation Table as follows: budget unit 2810, delete 1.0 FTE, Chief Planner position number 4336; delete 6.0 FTE Planner II, position numbers 4337, 4339, 4340, 4498, 4500, and 4502; delete 1.0 FTE Director Cannabis Program, position number 4454; delete 1.0 FTE Cartographer Planner, position number 4503; delete 1.0 FTE Department Analyst II, position number 4504; delete 1.0 FTE Office Services Supervisor, position number 4505; delete 2.0 FTE Staff Assistant III, position numbers 4507 and 4263; delete 1.0 FTE Administrative Assistant, position number 4506 and budget unit 2090, delete 1.0 FTE, Chief Child Support Attorney, position number 3473; delete 1.0 FTE Child Support Specialist II, position number 3925; delete 1.0 FTE Administrative Secretary, position number 4274; delete 1.0 FTE Staff Assistant III, position number 4292; delete 1.0 FTE Account Specialist III, position number 4410; and authorize Chair to sign same.

Attachments: [Resolution 23-185](#)
[Resolution](#)

INFORMATION TECHNOLOGY

- 3u) **Approval of Retroactive Second Amendment to BOS Agreement No. 21-139 with Nokia of America Corporation for the Acquisition of Simulcast System Implementation and Related Services for the County Public Safety Microwave Radio Communications System Extending the End Date from June 30, 2022, to December 31, 2023**

Recommended Action:

Approve retroactive second amendment to BOS Agreement No. 21-139 with Nokia of America Corporation for the acquisition of simulcast system implantation services for the county public safety microwave radio communications system extending the end date from June 30, 2022, to December 31, 2023; authorize the Chief Executive Officer or designee to sign any future amendments to the Agreement that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 21-139-A1](#)
[Master Agreement \(BOS# 21-139\)](#)
[1st Amendment \(EO# 21-57\)](#)

PROBATION

- 3v) **Approval of Agreement with County of Madera Probation Department in the Amount of \$500,000 with a Maximum of \$250,000 per Year, to Provide Detention Services for Mendocino County Youth Placed in the Facility for the 2-Year Period Commencing Upon Full Execution of this Agreement**

Recommended Action:

Approve Agreement with County of Madera Probation Department in the amount of \$500,000, with a maximum of \$250,000 per year, to provide detention services for Mendocino County youth placed in the facility for the 2-year period commencing upon full execution of this Agreement; authorize the Chief Probation Officer to sign any future amendments which do not increase the total contract amount; and authorize Chair to sign same.

Attachments: [Interim Agreement *23-197](#)

PUBLIC HEALTH

- 3w) Approval of Agreement (First Amendment to Agreement No. PH-23-009) with Willits Hospital Inc., DBA Adventist Health Howard Memorial Hospital, in the Amount of \$0, to Participate in the 340B Drug Discount Program, Effective August 9, 2023, through A New Indefinite End Date (Original End Date: June 30, 2024)**

Recommended Action:

Approve Agreement (first amendment to Agreement No. PH-23-009) with Willits Hospital Inc, DBA Adventist Health Howard Memorial Hospital, in the amount of \$0, to participate in the 340B Drug Discount Program, effective August 9, 2023, through a new indefinite end date (original end date: June 30, 2024); authorize the Public Health Director or designee to sign any future Amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 23-198](#)

- 3x) Approval of Agreement with Long Valley Fire Protection District in the Amount of \$66,000 to Support Ongoing Advanced Life Support Services in the More Rural Areas of the County, Effective Upon Signing through June 30, 2024**

Recommended Action:

Approve Agreement with Long Valley Fire Protection District in the amount of \$66,000 to support ongoing Advanced Life Support services in the more rural areas of the County, effective upon signing through June 30, 2024; authorize the Emergency Medical Services Liaison or designee to sign any future amendments to the Agreement that do not increase the annual maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 23-199](#)

- 3y) Approval to Purchase One (1) Photoionization Detection Instrument, in the Amount of \$6,040.40, to Provide Identification of Volatile Organic Compounds at Hazardous Materials Release Incidents; and Authorization to Add Item to the County's Fixed Asset List**

Recommended Action:

Approve purchase of one (1) photoionization detection instrument, in the amount of \$6,040.40, to provide identification of volatile organic compounds at hazardous materials release incidents; and authorize the addition of the item to the County's fixed asset list.

Attachments: [Env Health Quote # 56361](#)
[Cut Sheet Tiger+XT+SKCW](#)

- 3z) Approval of Retroactive Memorandum of Understanding Between Mendocino County Public Health and Sonoma State University, in the Amount of \$0, to Develop a Clinical Training Program to Provide Nursing Students with Public Health Experience, Effective October 16, 2023, through October 15, 2028**

Recommended Action:

Approve retroactive Memorandum of Understanding between Mendocino County Public Health and Sonoma State University, in the amount of \$0, to develop a clinical training program to provide nursing students with Public Health experience, effective October 16, 2023, through October 15, 2028; authorize the Public Health Director or designee to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 23-200](#)

SHERIFF-CORONER

- 3aa) Approval of Three-Year Agreement with Keefe Commissary Network, LLC in the Amount of \$1,050,000 (\$350,000 Annually) to Provide Commissary and Banking Services for Inmates at the Mendocino County Jail for the Term of January 1, 2024 through December 31, 2026**

Recommended Action:

Approve three-year Agreement with Keefe Commissary Network, LLC in the amount of \$1,050,000 (\$350,000 annually) to provide commissary and banking services for inmates at the Mendocino County Jail for the term of January 1, 2024 through December 31, 2026; authorize the Sheriff to sign any future amendments that do not affect the maximum contract amount; and authorize Chair to sign same.

Attachments: [Agreement 23-201](#)

SOCIAL SERVICES

- 3ab) Approval of Agreement (Retroactive First Amendment to Agreement No. SS-20-078) with Mendocino Coast Hospitality Center in the Amount of \$0, for a New Total of \$50,000, to Continue Providing Rapid Rehousing Services to Individuals and Families Who are Experiencing Homelessness in Mendocino County, Effective April 8, 2021, through a New End Date of September 30, 2023 (Original End Date: June 30, 2022)**

Recommended Action:

Approve agreement (retroactive first amendment to Agreement No. SS-20-078) with Mendocino Coast Hospitality Center in the amount of \$0, for a new total of \$50,000, to continue providing Rapid Rehousing Services to individuals and families who are experiencing homelessness in Mendocino County, effective April 8, 2021, through a new end date of September 30, 2023 (original end date: June 30, 2022); authorize the Social Services Director or designee to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 23-202](#)
[Memo](#)

- 3ac) Approval of Retroactive Agreement with Redwood Community Services, Inc. in the Amount of \$152,000, to Provide an Inland Shelter to Individuals in Mendocino County, Effective July 1, 2023, through June 30, 2024**

Recommended Action:

Approve retroactive Agreement with Redwood Community Services, Inc. in the amount of \$152,000, to provide an inland shelter to individuals in Mendocino County, effective July 1, 2023, through June 30, 2024; authorize the Social Services Director or designee to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 23-203 \(Invalid - See 12/19/23 Action\)](#)
[Memo](#)

- 3ad) **Ratification of Submission of Acceptance Letter for Retroactive Funding from California Department of Social Services in the Amount of \$429,171, and Request for Additional Funding in the Amount of \$500,000, for a Total Maximum Amount of \$929,171, for Administration of California Work Opportunity and Responsibility to Kids, Housing Support Program, Effective July 1, 2023, through June 30, 2024**

Recommended Action:

Ratify submission of acceptance letter for retroactive funding from California Department of Social Services in the amount of \$429,171, and request for additional funding in the amount of \$500,000, for a total maximum amount of \$929,171, for administration of California Work Opportunity and Responsibility to Kids, Housing Support Program, effective July 1, 2023 through June 30, 2024; authorize the Social Services Director or designee to sign any future amendments related to the funding that do not increase the total maximum amount; and authorize Chair to sign same.

Attachments: [Interim Agreement *23-204](#)
[BOS Memo - CWHSP 23-24](#)

TRANSPORTATION/SOLID WASTE

- 3ae) **Adoption of Resolution Approving Notice of Completion and Release of Contract Surety, Department of Transportation Contract Number 230000, 2023 Corrective/Preventative Maintenance on Philo Greenwood Road, County Road 132, Milepost 0.00 to 17.65, and Cameron Road, County Road 516, Milepost 0.00 to 5.72 (Philo/Elk Area)**

Recommended Action:

Adopt Resolution approving Notice of Completion and release of Contract Surety, Department of Transportation Contract Number 230000, 2023 Corrective/Preventative Maintenance on Philo Greenwood Road, County Road 132, milepost 0.00 to 17.65, and Cameron Road, County Road 516, milepost 0.00 to 5.72 (Philo/Elk Area).; and authorize Chair to sign same.

Attachments: [Resolution 23-186](#)
[Resolution](#)
[Inspection Memo](#)

- 3af) **Adoption of Resolution Approving Notice of Completion and Release of Contract Surety, Department of Transportation Contract Number 230008 to Remove and Replace 450 Feet of Guardrail on Mountain View Road, County Road 510, at Milepost 2.70, (Point Arena Area)**

Recommended Action:

Adopt Resolution approving Notice of Completion and release of Contract Surety, Department of Transportation Contract Number 230008 to remove and replace 450 feet of guardrail on Mountain View Road, County Road 510, at milepost 2.70 (Point Arena area); and authorize Chair to sign same.

Attachments: [Resolution 23-187](#)

[Resolution](#)

[Inspection Memo](#)

- 3ag) **Adoption of Resolution Approving Notice of Completion and Release of Contract Surety, Department of Transportation Contract Number 230009 to Remove and Replace 52 Feet of Guardrail at the Intersection of East Side Calpella Road, County Road 227 and Milani Drive, County Road 227A, (Ukiah Area)**

Recommended Action:

Adopt Resolution approving Notice of Completion and release of Contract Surety, Department of Transportation Contract Number 230009, Remove and Replace 52 feet of guardrail at the intersection of East Side Calpella Road, County Road 227 and Milani Drive, County Road 227A (Ukiah area); and authorize Chair to sign same.

Attachments: [Resolution 23-188](#)

[Resolution](#)

[Inspection Memo](#)

- 3ah) **Adoption of Resolution Approving Notice of Completion and Release of Contract Surety, Department of Transportation Contract Number 230026, South Coast Landfill Maintenance Project (Gualala Area)**

Recommended Action:

Adopt Resolution approving Notice of Completion and Release of Contract Surety, Department of Transportation Contract Number 230026, 2023 South Coast Landfill Maintenance Project (Gualala Area); and authorize Chair to sign same.

Attachments: [Resolution 23-189](#)

[Resolution](#)

[Inspection Memo](#)

ADJOURNMENT**Additional Meeting Information for Interested Parties**

For a full list of the latest available options by which to engage with agenda items, please visit <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

All electronically submitted comment is immediately available to Supervisors, staff, and the general public by clicking this meeting's eComment link at <https://mendocino.legistar.com/Calendar.aspx>

LIVE WEB STREAMING OF BOARD MEETINGS is available at <https://mendocino.legistar.com> or visit the Mendocino County YouTube channel. Meetings are also livestreamed from the Mendocino County Facebook page. For technical assistance, please contact the Clerk of the Board at (707) 463-4441. Please reference the departmental website to obtain additional resource information for the Board of Supervisors: www.mendocinocounty.org/bos

The Mendocino County Board of Board of Supervisors complies with the Americans with Disabilities Act (ADA) requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code 54953.2). Anyone requiring a reasonable accommodation to participate in a meeting of the Board of Supervisors or Affiliate Meeting Body should contact the Mendocino County Clerk of the Boards Office at (707) 463-4441, not less than 48 hours prior to the meeting.

Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.