

**CARRE BROWN**  
1st District  
Supervisor

**JOHN MCCOWEN**  
2nd District  
Supervisor  
Vice-Chair

**TOM WOODHOUSE**  
3rd District  
Supervisor

**DAN GJERDE**  
4th District  
Supervisor  
Chair

**DAN HAMBURG**  
5th District  
Supervisor

**CARMEL J. ANGELO**  
Chief Executive Officer/  
Clerk of the Board



**KATHARINE L. ELLIOTT**  
County Counsel

**COUNTY ADMINISTRATION CENTER**  
501 Low Gap Road, Room 1070  
Ukiah, CA 95482  
(707) 463-4441 (t)  
(707) 463-5649 (f)  
cob@co.mendocino.ca.us

## **MENDOCINO COUNTY BOARD OF SUPERVISORS**

# **BOARD OF SUPERVISORS AGENDA**

### **REGULAR MEETING**

**December 06, 2016 - 9:00 AM**

**BOARD CHAMBERS, ROOM 1070, COUNTY  
ADMINISTRATION CENTER**

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#### **TIMED ITEMS**

*Please note that all times provided are considered approximate*

10:30 A.M. Presentation of Employee Service Awards to Mendocino County Employees with 15-40 Years of Service (refer to item 5e)

11:30 A.M. Presentation by Assemblymember Jim Wood and Possible Discussion and Direction to Staff Regarding the End of the Year Activities Facing Mendocino County and the California 2nd Assembly District (refer to item 5d)

Following the posting of the Agenda, all agenda item supporting documentation, including any material submitted to the Clerk after distribution of the Agenda packet, is available for public review through the Executive Office, 501 Low Gap Road, Room 1010, Ukiah, CA 95482 during regular business hours, 8:00 a.m. to 5:00 p.m., Monday through Friday.

Persons wishing to file documentation on any agenda item for the official record must submit ten (10) copies of each document to the Executive Office.

Members of the public are advised that all cell phones or electronic devices are to be silenced upon entering the Board Chambers.

### **1. OPEN SESSION (9:00 A.M.)**

#### **1a) Roll Call**

#### **1b) Pledge of Allegiance**

### **2. PROCLAMATIONS**

*Items in this section are automatically adopted unless specifically pulled by a Supervisor. Proclamations may be presented or commented on as needed.*

### **3. PUBLIC EXPRESSION**

*Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Board.*

*Individuals wishing to address the Board under Public Expression are welcome to do so throughout the meeting. To best facilitate these items, please review and complete the public comment/speaker form available at the back of the Boardroom and present to the Clerk. If you wish to submit written comments, please provide 10 copies to the Executive Office staff, located in the County Administration Center, Room 1010. All meetings are tape-recorded, so speakers are reminded to announce their names as they approach the podium.*

### **4. CONSENT CALENDAR**

*The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.*

*See section at the end of this document for the full listing of Consent items.*

### **5. COUNTY EXECUTIVE OFFICE AND DEPARTMENTAL MATTERS**

**EXECUTIVE OFFICE**

- 5a) [Chief Executive Officer's Report](http://www.co.mendocino.ca.us/administration/CEOReports.htm)  
(<http://www.co.mendocino.ca.us/administration/CEOReports.htm>)
- 5b) [Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform](#)

*Recommended Action:*

Provide direction to staff on matters of legislation.

- 5c) [Discussion and Possible Action Regarding the Allocation and Programming of Public, Educational and Governmental \(PEG\) Access Television Fees and Services in Mendocino County](#)

*Recommended Action:*

Receive the discussion and provide possible direction to staff regarding the allocation and programming of Public, Educational and Governmental (PEG) Access Television fees and services.

**Attachments:**    [Public Comment - MATV](#)

- 5d) [Presentation by Assemblymember Jim Wood and Possible Discussion and Direction to Staff Regarding the End of the Year Activities Facing Mendocino County and the California 2nd Assembly District](#)

*Recommended Action:*

Accept the presentation by Assemblymember Jim Wood regarding the end of the year activities facing Mendocino County and the California 2nd Assembly District and provide direction to staff.

**HUMAN RESOURCES**

- 5e) [Presentation of Employee Service Awards to Mendocino County Employees with 15-40 Years of Service](#)

*Recommended Action:*

Present Employee Service Awards to eligible employees with 15-40 years of service to Mendocino County, followed by a reception in their honor in Conference Room A.

**Attachments:**    [DH Memo 15-40 Staff Report - 12.6.16.doc](#)

**PLANNING AND BUILDING SERVICES**

5f) Noticed Public Hearing - Discussion and Possible Adoption of Resolution Approving Agricultural Preserve No. A 2016-0002 (Peña), and Approval of a Williamson Act Contract for 200± Acres, Located West of Willits; APN 038-110-73

Recommended Action:

*Adopt Resolution approving Agricultural Preserve A\_2016-0002 (Peña) and approval of a Williamson Act contract for 200± Acres, located west of Willits; APN 038-110-73 as recommended by the Planning Commission, finding the request to be consistent with the General Plan and Mendocino County Code Section 22.08.010 and the policies and procedures for Agricultural Preserves and Williamson Act contracts; and authorize Chair to sign same.*

**Attachments:**    2.A 2016-0002 (Pena) RESO FINAL  
                              A 2016-0002 (Pena) SR  
                              A 2016-0002 (Pena) BOS Notice 12-6-16  
                              A 2016-0002 (Pena) Proof of Pub BOS 12-6-16

**6. BOARD OF SUPERVISORS AND MISCELLANEOUS**

6a) Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest

**7. BOARD OF DIRECTORS MATTERS**

*The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In-Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.*

**8. MODIFICATIONS TO AGENDA**

*Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.*

**9. CLOSED SESSION**

*Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.*

9a) Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator - Agency Negotiators: Carmel J. Angelo, Heather Coffman, Heidi Dunham, Alan Flora, Cherie Johnson and Donna Williamson; Employee Organization(s): All

9b) Pursuant to Government Code Section 54956.9(a) - Conference with Legal Counsel - Existing Litigation: Joan H. Turner v. County of Mendocino, Douglas Losak, an Individual. Mendocino County Superior Court Case No. SCUK-CVG-15-0065679-000

**10. COMMUNICATIONS RECEIVED AND FILED**

*Communications received and filed are retained by the Clerk throughout the Board proceedings. To review items described in this section, please contact the Executive Office staff in Room 1010.*

10a) Department of the Navy - Record of Decision for the Northwest Training and Testing Environmental Impact Statement/Overseas Environmental Impact Statement. For more information, please refer to [www.NWTTEIS.com](http://www.NWTTEIS.com).

10b) Fish and Game Commission - Notice of Availability of a Document Added to the Rulemaking File to Amend Section 670, Title 14, CCR, Regarding: Falconry Regulations. For more information, please contact Carie Battistone at (916) 445-3615 or refer to [www.fgc.ca.gov/regulations/2016/index.aspx#670](http://www.fgc.ca.gov/regulations/2016/index.aspx#670).

10c) Fish and Game Commission - Notice of Findings Regarding Townsend's Big-Eared Bat (*Corynorhinus townsendii*) Published in the California Regulatory Notice Register on November 4, 2016. For more information, please contact Fish and Game Commission at (916) 653-4899.

10d) Fish and Game Commission - Notice of Findings Regarding Livermore Tarplant (*Deinandra baccigalupii*) Published in the California Regulatory Notice Register on November 4, 2016. For more information, please Contact Fish and Game Commission at (916) 653-4899.

**4. CONSENT CALENDAR - CONTINUED**

*The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.*

**ITEMS RECOMMENDED FOR APPROVAL:****4a) [November 1, 2016 Regular Board Meeting](#)**

**Attachments:**    11-01-16 Minutes - DRAFT

**4b) [November 14, 2016 Regular Board Meeting](#)**

**Attachments:**    11-14-16 Minutes - DRAFT

**APPOINTMENTS****4c) [Approval of Recommended Appointments/Reappointments](#)**

**Recommended Action:**

Approve the following appointments/reappointments: Ms. Allyn Nonneman, Community Development Commission, 3rd District Representative; Mr. Steven Jordan, Mendocino - Little River Cemetery District, Trustee; and Ms. Cheri Osborne, Mendocino - Little River Cemetery District, Trustee.

**Attachments:**    Nonneman Application  
                         Mendocino - Little River Cemetery District Appointments

**ASSESSOR/CLERK-RECORDER****4d) Approval of Certification of the November 8, 2016, Presidential General Election***Recommended Action:*

Approve the Certification of the November 8, 2016, Presidential General Election.

**Attachments:** Machine Count & Hand Tally Form for BOS 11 8 2016  
GEMS SOVC BOS

**4e) Approval of Appointment-In-Lieu of Election for the Coast Life Support District for the November 8, 2016 Election***Recommended Action:*

Approve the Appointment-In-Lieu of Election for the Coast Life Support District and mail the Certificate of Appointment and Oath to the appointed candidate.

**Attachments:** Certificate of Appt by BOS-CLSD 11 2016

**BOARD OF SUPERVISORS****4f) Approval of Memorandum of Understanding Between the County of Sonoma and the County of Marin, the County of Mendocino and the County of Napa as Part of their Participation in the North Bay North Coast Broadband Consortium "NBNCBC" for the Term of January 1, 2017 through June 30, 2019 (Sponsor: Supervisor Hamburg)***Recommended Action:*

Approve Memorandum of Understanding between the County of Sonoma and the County of Marin, the County of Mendocino and the County of Napa as part of their participation in the North Bay North Coast Broadband Consortium for the term of January 1, 2017 through June 30, 2019; and authorize Chair to sign same.

**Attachments:** Final- MOU Hlahlghted)-NBNCBC 2016 11-7-16  
Final- MOU (Changes Hlahlghted)-NBNCBC 2016 11-7-16  
BOS Agreement No. 16-094 (Interim)

**4g) Adoption of Proclamation Recognizing Mendocino County's Participation in the National Wreaths Across America Day and Ceremony on December 17, 2016 (Sponsor: Supervisor Brown)***Recommended Action:*

Adopt Proclamation recognizing December 17, 2016, as National Wreaths Across America Day in Mendocino County; and authorize Chair to sign same.

**Attachments:** Proclamation

**EXECUTIVE OFFICE**

**4h) Approval of Amendment No. 1 to Agreement No. 16-029 with Vision Technology Solutions, LLC, in the Amount of \$16,195, For a New Not to Exceed Amount of \$82,535, for Website Development and Subscription Services to Modernize and Enhance Mendocino County's Website**

**Recommended Action:**

*Approve amendment No. 1 to Agreement No. 16-029 with Vision Technology Solutions, LLC, in the amount of \$16,195, for a new not to exceed amount of \$82,535, for website development and subscription services to modernize and enhance Mendocino County's website; and authorize Chair to sign same.*

**Attachments:**   Amendment 1 Vision 2016  
Mendocino County, CA - Addendum 1 A  
Mendocino County, CA - Add 1 B - Adv Subsite  
BOS Agreement 16-029-A1

**4i) Approval of the Public Facilities Corporation (PFC) Annual Report**

**Recommended Action:**

*Approve the Annual Report of the Public Facilities Corporation.*

**Attachments:**   Public Facilities Annual Report 2016  
LTDebt

**4j) Approval of Purchase of a Replacement Sanitizer for the Animal Shelter in the Amount of \$6,517.39 and a Switch for Audio/Video Upgrades to Board Chambers in the Amount of \$6,390; and Addition of the Equipment to the County's List of Fixed Assets**

**Recommended Action:**

*Approve purchase of a replacement sanitizer for the Animal Shelter in the amount of \$6,517.39 and a switch for audio/video upgrades to Board Chambers in the amount of \$6,390; and add the equipment to the County's list of Fixed Assets.*

**Attachments:**   FIXED ASSET QOUTES

**HEALTH AND HUMAN SERVICES AGENCY**

**4k) Approval of Agreement with Family Resource Center Network of Mendocino County in the Amount of \$61,748 to Provide Programs for Child Abuse Prevention and Intervention for the Term of July 2016 through November 2016**

Recommended Action:

Approve Agreement with Family Resource Center Network of Mendocino County in the amount of \$61,748 to provide programs for child abuse prevention and intervention for the term of July 2016 through November 2016; authorize the Health and Human Services Agency Director/ Chief Operations Officer to sign any future amendments that do not affect the annual maximum amount; and authorize Chair to sign same.

**Attachments:**    Family Resource Center Network of Mendocino County. 61.748. 16-095  
BOS Agreement No. 16-095

**4l) Approval of Agreement with Redwood Community Services, Inc., in the Amount of \$114,456, to Provide Wraparound Services to Health and Human Services Agency, Family and Children's Services Youth Placed in Lake County in Fiscal Year 2016-17**

Recommended Action:

Approve Agreement with Redwood Community Services, Inc., in the amount of \$114,456, to provide wraparound services to Health and Human Services Agency, Family and Children's Services youth placed in Lake County in fiscal year 2016-17; authorize the Health and Human Services Agency Director/ Chief Operations Officer to sign any future amendments to the Agreement that do not affect the annual maximum amount; and authorize the Chair to sign same.

**Attachments:**    Redwood Community Services. 114.456. 16-17. FCS. EB #17-57.r  
Redwood Community Services (wraparound), \$114,456, 16-15, FC  
BOS Agreement No. 16-096

**4m) Approval of Agreement with North Coast Opportunities in the Amount of \$57,226, to Provide CalFresh Outreach Services to Seniors, Working Families and Those Living in Geographically Isolated Areas in Fiscal Year 2016-17**

Recommended Action:

Approve Agreement with North Coast Opportunities in the amount of \$57,226, to provide CalFresh outreach services to seniors, working families and those living in geographically isolated areas in fiscal year 2016-17; authorize the Health and Human Services Agency Director/ Chief Operations Officer to sign any future amendments to the Agreement that do not affect the annual maximum amount; and authorize Chair to sign same.

**Attachments:**    North Coast Opportunities. 57.226. 16-17. EFAS.docx  
BOS Agreement No. 16-097



- 4n) [Approval of Agreement Amending Purchasing Agent Agreement No. 17-79 with Redwood Community Services in the Amount of \\$80,000 Regarding the Provision of Extreme Weather/Emergency Shelter Services for the term of November 15, 2016 through June 15, 2017](#)

Recommended Action:

Approve Agreement amending Purchasing Agent Agreement No. 17-79 with Redwood Community Services in the amount of \$80,000 regarding the provision of extreme weather/emergency shelter services for the term of November 15, 2016 through June 15, 2017; and authorize Chair to sign same.

**Attachments:** Redwood Community Services (Winter Shelter) Amendment, \$30,000  
BOS Agreement No. 16-098

## HUMAN RESOURCES

- 4o) [Adoption of Resolution Authorizing the Adoption of the Classification of Branch Librarian Non-MLS and Changes to the Position Allocation Table as Follows: Library, Budget Unit 6110 - Delete Two \(2\) Full-Time Equivalent \(FTE\) Library Associate; Add Two \(2\) FTE Branch Librarian; and Authorization of the Reclassification and Salary Adjustment of the Affected Incumbents](#)

Recommended Action:

Adopt Resolution authorizing the adoption of the classification of Branch Librarian non-MLS and changes to the Position Allocation Table as follows: Library, budget unit 6110 - delete two (2) full-time equivalent (FTE) Library Associate; add two (2) FTE Branch Librarian; authorize the reclassification and salary adjustment of the affected incumbents; and authorize Chair to sign same.

**Attachments:** 12.6.16 HR - Branch Librarian PAT changes - RESO 16-139  
BOS Resolution No. 16-139

## LIBRARY

- 4p) [Authorization for the Mendocino County Library to Offer a Fee Amnesty Period from December 24, 2016 through January 3, 2017](#)

Recommended Action:

Authorize the Mendocino County Library to offer a fee amnesty period from December 24, 2016 through January 3, 2017.

- 4q) [Authorization for the Mendocino County Library to Implement Food for Fines for the Month of December 2016](#)

Recommended Action:

Authorize the Mendocino County Library to implement Food for Fines for the month of December 2016.

## PLANNING AND BUILDING SERVICES

**4r) Approval of Appointment of Mr. Kurt Feichtmeir as an Inland Lodging Representative to Fill a Vacant Seat on the Business Improvement District (BID) Advisory Board**

Recommended Action:

Approve the appointment of Mr. Kurt Feichtmeir as an Inland Lodging Representative to fill a vacant seat on the Business Improvement District (BID) Advisory Board.

**Attachments:** K. Feichtmeir BID Application

**4s) Adoption of Resolution Accepting the Sonoma Mendocino Comprehensive Economic Development Strategy (CEDS) and Endorsement of the Sonoma Mendocino Economic Development District (SMEDD) to Apply to the U.S. Economic Development Administration (EDA) for Economic Development District Designation**

Recommended Action:

Adopt Resolution accepting the Sonoma Mendocino Comprehensive Economic Development Strategy (CEDS) and Endorsement of the Sonoma Mendocino Economic Development District (SMEDD) to apply to the U.S. Economic Development Administration (EDA) for Economic Development District designation; and authorize Chair to sign same.

**Attachments:** 1.SMEDD CEDS RESO  
2.STAFF MEMO SMEDD  
3.Final CEDS Innovate Sustain Compete  
BOS Resolution No. 16-140

**4t) Adoption of Ordinance Amending Chapter 18.16 of the County Code Relating to the Master Grid and Property Numbering System**

Recommended Action:

Adopt Ordinance amending Chapter 18.16 of the County Code relating to the Master Grid and Property Numbering System; and authorize Chair to sign same.

**Attachments:** 1.OA 2013-0002 Memo (10-26-2016)  
2.Property Address Ordinance - Formatted  
3.OA 2013-0002 Code Update Clean version (10-27-2016 A)  
4.OA 2013-0002 Redline version.  
5.Summary Property Address Ordinance  
Proof of Publication  
BOS Ordinance No. 4370

## TRANSPORTATION

**4u) Adoption of Resolution Authorizing the Department of Transportation to Advertise for Bids and Award Department of Transportation Contract Number 160090 for Construction of the Rows Creek Bridge Replacement over Rows Creek on Sherwood Road, County Road 311 (Willits Area)**

**Recommended Action:**

*Adopt Resolution authorizing the Department of Transportation (DOT) to advertise for bids and award DOT Contract Number (No.) 160090 for construction of the Rows Creek Bridge replacement over Rows Creek on Sherwood Road, County Road (CR) 311 (Willits Area); and authorize the Chair to sign same.*

**Attachments:** Letter- DOT No. 160090  
Resolution - DOT No. 160090  
BOS Resolution 16-141

**4v) Adoption of Resolution Authorizing the Department of Transportation to Advertise for Bids and Award Department of Transportation Contract Number 160078 for Construction of the Laytonville Pedestrian Bridge Over Ten Mile Creek on Branscomb Road, County Road 429 (Laytonville Area)**

**Recommended Action:**

*Adopt Resolution authorizing the Department of Transportation to advertise for bids and award Department of Transportation contract number 160078 for construction of the Laytonville Pedestrian Bridge over Ten Mile Creek on Branscomb Road, County Road 429 (Laytonville Area); and authorize Chair to sign same.*

**Attachments:** Letter - DOT No. 160078  
Resolution - DOT No. 160078  
BOS Resolution 16-142

- 4w) Adoption of Resolution Authorizing the Director of Transportation (County Road Commissioner) or His Designee to Temporarily Close or Restrict the use of Designated Road Segments of Ten Mile Road, Navarro Ridge Road, and Fort Bragg Sherwood Road as Necessary due to Seasonal Weather Conditions (Boonville, Fort Bragg, Point Arena, Willits Areas)

Recommended Action:

Adopt Resolution authorizing the Director of Transportation (County Road Commissioner) or his designee to temporarily close or restrict the use of designated road segments of Ten Mile Road, Navarro Ridge Road, and Fort Bragg Sherwood Road as necessary due to seasonal weather conditions (Boonville, Fort Bragg, Point Arena, Willits Areas); and authorize Chair to sign same.

**Attachments:** Letter - DOT 2016 Seasonal Closure  
Resolution - DOT 2016 Seasonal Road Closures  
BOS Resolution 16-143

- 4x) Adoption of Resolution Approving Department of Transportation Agreement Number 160048 with Crawford & Associates, Inc., in the Amount of \$240,000, for Professional Geotechnical Engineering Services for the 2016 Quadrennial Geotechnical Support Agreement, and Authorizing the Director of Transportation to Sign any and all Amendments to the Agreement Not to Exceed \$30,000 (County-Wide)

Recommended Action:

Adopt Resolution approving Department of Transportation (DOT) Agreement Number (No.) 160048 in the amount of \$240,000, for professional geotechnical engineering services with Crawford & Associates, Inc., for the 2016 Quadrennial Geotechnical Support Agreement, and authorize the Director of Transportation to sign any and all amendments to the agreement not to exceed \$30,000 (County-Wide); and authorize Chair to sign same.

**Attachments:** Unsigned Agreement - DOT No. 160048 2016 Quadrennial Geotec  
Resolution - DOT No. 160048 2016 Quadrennial Geotechnical Agr  
BOS Agreement 16-099  
BOS Resolution 16-144

## MENDOCINO COUNTY EMPLOYEES RETIREMENT ASSOCIATION

4y) [Ratification of Revised Employment Agreement with James Wilbanks for the Position of Retirement Administrator, Mendocino County Employees Retirement Association](#)

Recommended Action:

Ratify revised Employment Agreement with James Wilbanks for the position of Retirement Administrator.

**Attachments:** [Wilbanks Contract Revision Final CLEAN 10192016](#)

## ADJOURNMENT

### Additional Meeting Information for Interested Parties

*The Board of Supervisors complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Executive Office by calling (707) 463-4441 at least five days prior to the meeting.*

*If you wish to address the Board on any matter on the agenda, please review and complete the public comment/speaker form available at the back of the Board Chambers. If you wish to submit documentation, please provide 10 copies to Executive Office staff, located in the Administration Center, Room 1010.*

*A copy of the Agenda Packet is available for public review in the Executive Office, Room 1010. Proposed actions and supporting documents are considered draft until acted upon by the Board.*

*Additional information on specific agenda items may be obtained by contacting the sponsoring departments. Contact information for County departments may be obtained at [www.co.mendocino.ca.us/departments.htm](http://www.co.mendocino.ca.us/departments.htm).*

*Board proceedings are broadcast on the local Public Access Channel to accommodate greater public access; tune in at the corresponding Open Session time as posted on the front page of the Agenda.*

*LIVE WEB STREAMING OF BOARD MEETINGS: [www.co.mendocino.ca.us/bos/meetings/publishedmeetings.htm](http://www.co.mendocino.ca.us/bos/meetings/publishedmeetings.htm) under the "Live Video" tab, or visit the County YouTube channel. For technical assistance, please contact the Executive Office at (707) 463-4441.*

*Please reference the departmental website to obtain additional resource information for the Board of Supervisors: [www.co.mendocino.ca.us/bos](http://www.co.mendocino.ca.us/bos).*

*Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.*