

**CARRE BROWN**  
1st District  
Supervisor

**JOHN MCCOWEN**  
2nd District  
Supervisor  
Chair

**GEORGEANNE**  
**CROSKEY**  
3rd District  
Supervisor

**DAN GJERDE**  
4th District  
Supervisor

**DAN HAMBURG**  
5th District  
Supervisor  
Vice-Chair

**CARMEL J. ANGELO**  
Chief Executive Officer/  
Clerk of the Board



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## **MENDOCINO COUNTY BOARD OF SUPERVISORS**

# **BOARD OF SUPERVISORS AGENDA**

**5:30 P.M. JOINT MEETING WITH HEALTH AND HUMAN SERVICES A**

**September 19, 2017 - 9:00 AM**

**BOARD CHAMBERS, ROOM 1070**

**COUNTY ADMINISTRATION CENTER**

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### **TIMED ITEMS**

*Please note that all times provided are considered approximate*

1:30 p.m. Joint Meeting of the Mendocino County Board of Supervisors and the Health and Human Services Advisory Board (refer to item 5j))

Following the posting of the Agenda, all agenda item supporting documentation, including any material submitted to the Clerk after distribution of the Agenda packet, is available for public review through the Executive Office, 501 Low Gap Road, Room 1010, Ukiah, CA 95482 during regular business hours, 8:00 a.m. to 5:00 p.m., Monday through Friday.

Persons wishing to file documentation on any agenda item for the official record must submit ten (10) copies of each document to the Executive Office.

Members of the public are advised that all cell phones or electronic devices are to be silenced upon entering the Board Chambers.

### **1. OPEN SESSION (9:00 A.M.)**

#### **1a) Roll Call**

#### **2b) Pledge of Allegiance**

### **2. PROCLAMATIONS**

*Items in this section are automatically adopted unless specifically pulled by a Supervisor. Proclamations may be presented or commented on as needed.*

#### **2a) Adoption of Proclamation Recognizing September 21, 2017, as Remembrance Day in Mendocino County to Honor and Remember Those Who Lived and Died in Confinement at State Hospitals and Development Centers (Sponsors: Supervisors Brown and McCowen)**

##### **Recommended Action:**

*Adopt Proclamation recognizing September 21, 2017, as Remembrance Day in Mendocino County to honor and remember those who lived and died in confinement at state hospitals and development centers; and authorize Chair to sign same.*

**Attachments:** [Brown and McCowen-Remembrance Day - Proc](#)

### **3. PUBLIC EXPRESSION**

*Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Board.*

*Individuals wishing to address the Board under Public Expression are welcome to do so throughout the meeting. To best facilitate these items, please review and complete the public comment/speaker form available at the back of the Boardroom and present to the Clerk. If you wish to submit written comments, please provide 10 copies to the Executive Office staff, located in the County Administration Center, Room 1010. All meetings are tape-recorded, so speakers are reminded to announce their names as they approach the podium.*

**Public Expression**

**Attachments:** 09-19-17 Thilman Correspondence

**4. CONSENT CALENDAR**

*The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.*

*See section at the end of this document for the full listing of Consent items.*

**5. COUNTY EXECUTIVE OFFICE AND DEPARTMENTAL MATTERS**

**5a) Discussion and Possible Action Regarding Informational Update on the Implementation of the Mendocino County Cannabis Cultivation Program and Cannabis Compliance and Code Enforcement Unit  
(Sponsor: Agriculture)**

**Recommended Action:**

*Accept implementation update regarding the Mendocino County Cannabis Cultivation Program and Cannabis Compliance and Code Enforcement Unit and, as necessary, provide direction on implementation.*

**5b) Discussion and Possible Action Regarding an Update and Presentation on the County's Cannabis Working Groups  
(Sponsor: Executive Office)**

**Recommended Action:**

*Receive update and information and provide direction as appropriate.*

**Attachments:** 09-13-17 Track and Trace Group Agenda  
09-13-17 Track and Trace RSVP  
09-13-17 Trace and Trace Questions  
09-14-17 Group Agenda - Building Requirements  
09-14-17 RSVP  
09-14-17 Building Requirement Questions  
09-14-17 Group Agenda - Overlay Group  
09-14-17 RSVP  
09-14-17 Overlay Questions  
09-14-17 State License Group Agenda  
09-14-17 RSVP  
9.14.17 State Requirements Questions

- 5c) Discussion and Possible Action Regarding Request for Proposal No. SO-2017-002, "Medical Health Services for Mendocino County Jail" Results, Including the Evaluation Review Committee's Recommendations Regarding Proposals, Contract Award, and Contract Negotiations (Sponsors: Sheriff-Coroner and Executive Office)**

Recommended Action:

*Provide direction to staff regarding the Request for Proposal results, including the evaluation review committee's recommendations regarding proposals, contract negotiations and contract award for Request for Proposal No. SO-2017-002, "Medical Health Services for Mendocino County Jail".*

**Attachments:**    [09-19-17 Jail Inmate Medical RFP - staff report](#)

- 5d) Discussion and Possible Appointment of Two Board of Supervisors Representatives to the Workforce Alliance North Bay Governing Board and Possible Approval of a Revised 2017 Board of Supervisors Special Assignments Roster (Sponsor: Executive Office)**

Recommended Action:

*Appoint two Board of Supervisors Representatives to the Workforce Alliance North Bay Governing Board and approve revised 2017 Board of Supervisors Special Assignments Roster.*

**Attachments:**    [2017 Board Special Assignment Roster - DRAFT REVISED](#)

- 5e) Discussion and Possible Action Regarding Presentation of the Department of Planning and Building Services Development Activity Report for the Month of August, 2017 (Sponsor: Planning and Building Services)**

Recommended Action:

*Accept the Development Activity Report from Planning and Building Services for the month of August, 2017.*

**Attachments:**    [2.Monthly activity SQL report search criteria](#)  
                          [1.PBS Monthly Activity Report 8.2017 REVISED](#)  
                          [3.August Agendas](#)

- 5f) Transportation Director's Report (Sponsor: Transportation)**

Recommended Action:

*Accept Transportation Director's report.*

**Attachments:**    [Director's Report --September 19, 2017](#)

- 5g) Chief Executive Officer's Report (Sponsor: Executive Office)**

**5h) Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform**

**(Sponsor: Executive Office)**

Recommended Action:

*Provide direction to staff on matters of legislation.*

**5i) Discussion and Possible Reconsideration of the Board of Supervisors Approval on August 15, 2017, of Updated Timelines Regarding Emergency Medical Services (EMS) Requests for Proposals for Exclusive Operating Area Services and EMS and Fire Dispatch Services**

**(Sponsor: Supervisor Gjerde)**

Recommended Action:

*1) Reconsider Board of Supervisors approval on August 15, 2017, of updated timeline regarding Emergency Medical Services (EMS) requests for proposals (RFP) for Exclusive Operating Area Services and EMS and Fire Dispatch Services; and upon successful reconsideration, consider 2) Approve a timeline for requests for proposals for Emergency Medical Services; upon completion of the EMS RFP process, staff will work with the EMS providers, local fire departments and CalFire to return to the Board of Supervisors with a Memorandum of Understanding between the agencies to ensure the best possible process for the respective agencies to resolve operational issues.*

**Attachments:**    [09-12-17 Memorandum from Supervisor Gjerde](#)  
                              [08-15-17 HHSA Staff Report - EMS Update](#)  
                              [09-15-17 Allison Correspondence](#)  
                              [09-19-17 Ltr to BOS RE RFPs for Exclusive Operating Area and D](#)  
                              [09-19-17 Turner Correspondence](#)

**5j) Joint Meeting of the Mendocino County Board of Supervisors and the Health and Human Services Advisory Board**

**(Sponsor: Executive Office)**

**Attachments:**    [09-19-17 Joint HHSA AB Meeting Agenda](#)  
                              [THE HEALTHY MENDOCINO PROJECT - STATUS REPORT](#)  
                              [HHSA AB Goals and Accomplishments 9.2017](#)  
                              [09-18-17 The Community Health Improvement Plan Snapshot](#)  
                              [09-18-17 Graphic - Health Determinants \(NASEM\)](#)

**6. BOARD OF SUPERVISORS**

**6a) Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest**

**7. BOARD OF DIRECTORS MATTERS**

*The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In-Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.*

**8. MODIFICATIONS TO AGENDA**

*Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.*

**9. CLOSED SESSION**

*Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.*

9a). Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator - Agency Negotiators: Carmel J. Angelo, Heather Coffman, Heidi Dunham, Alan Flora, Cherie Johnson and Donna Williamson; Employee Organization(s): All

**10. COMMUNICATIONS RECEIVED AND FILED**

*Communications received and filed are retained by the Clerk throughout the Board proceedings. To review items described in this section, please contact the Executive Office staff in Room 1010.*

- 10a) State Water Resources Control Board - Notice of Application 32286. For more information, please contact Mr. Mark Matranga at (916) 327-3112 or mark.matranga@waterboards.ca.gov.
- 10b) Board of Forestry and Fire Protection - Request to County Board of Supervisors to Appoint Authorized Designee to Review Less Than 3 Acre Conversion Exemptions. For more information, please contact Mr. Matt Dias at (916) 653-8007 or matt.dias@bof.ca.gov.
- 10c) Sonoma County Water Agency - State Water Resources Control Board Weekly Update Report for the Russian River, August 25 - August 31, 2017. For more information, please contact the Sonoma County Water Agency at (707) 547-1929.
- 10d) Sonoma County Water Agency - Russian River Hydrologic Status Report (August 25 - August 31, 2017). For more information, please contact Mr. John Mendoza at (707) 547-1929.
- 10e) Sonoma County Water Agency - Russian River Hydrologic Status Report (September 1 - September 7, 2017). For more information, please contact Mr. John Mendoza at (707) 547-1929.
- 10f) Department of the Navy - Notice of Intent to Prepare a Supplemental Environmental Impact Statement/Overseas Environmental Impact Statement for Northwest Training and Testing. For more information, please contact Ms. Jackie Queen at (360) 257-3852 or jackie.queen@navy.mil.
- 10g) Fish and Game Commission - Notice of Proposal for a 90 Day Extension of Emergency Action, Emergency Abalone Take Reduction Due to Harmful Environmental Conditions. For more information, please contact Ms. Sheri Tiemann at (916) 323-6826.
- 10h) North Bay/North Coast Broadband Consortium, Broadband Alliance of Mendocino County - August 2017 Broadband Summary of Activities. For more information, please contact Ms. Trish Steel at (707) 354-3224.
- 10i) Fish and Game Commission - Notice of Proposed Regulatory Action. For more information, please contact Mr. Kevin Shaffer at (916) 327-8841.

**4. CONSENT CALENDAR - CONTINUED**

*The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.*

ITEMS RECOMMENDED FOR APPROVAL:

**EXECUTIVE OFFICE**

- 4a) Approval of Revised Policy No. 18, Travel and Meal Policy, to Update General Per Diem Meal and Lodging Limits to the Federal General Services Administration (GSA) Per Diem Rates**

Recommended Action:

*Approve revised Policy No. 18, Travel and Meal Policy, to update general per diem meal and lodging limits to the Federal General Services Administration (GSA) per diem rates.*

**Attachments:**    [18 Travel & Meal-2017 rev.doc](#)

- 4b) Appointment of Supervisor Brown as Director/Board Member Representative and Supervisor Gjerde as Alternate Representative to Each of the Following: California State Association of Counties (CSAC) Board of Directors; National Association of Counties (NACo); and Rural County Representatives of California (RCRC) for the 2017-18 Term**

Recommended Action:

*Appoint Supervisor Brown as Director/Board Member Representative and Supervisor Gjerde as Alternate Representative to each of the following: California State Association of Counties (CSAC) Board of Directors; National Association of Counties (NACo); and Rural County Representatives of California (RCRC) for the 2017-18 term; and authorize staff to transmit said appointments to each.*

**BOARD OF SUPERVISORS**



- 4c) Adoption of Resolution Pursuant to Caltrans/California Highway Patrol's Joint Policy Guidelines for Special Events on State Conventional Highways in Order to Obtain a Permit from Caltrans for the California Indian Days Parade in Covelo on Saturday, September 23, 2017  
(Sponsor: Supervisor Croskey)**

*Recommended Action:*

*Adopt Resolution pursuant to Caltrans/California Highway Patrol's Joint Policy Guidelines for Special Events on State Conventional Highways in order to obtain a permit from Caltrans for the California Indian Days Parade in Covelo on Saturday, September 23, 2017, authorize Chair to sign same; and direct the Clerk of the Board to forward copies of the Resolution to the Caltrans District Permit Coordinator (Eureka), the California Highway Patrol, and the Round Valley Tribal Council.*

**Attachments:**     [Indian Davs Parade - Reso](#)  
                              [9-15-17 Sheriff Allman Letter of Support](#)

**HEALTH AND HUMAN SERVICES AGENCY**

- 4d) Approval of Agreements with Maria J. Alvarez, Ph.D., in the Amounts of \$10,026, and \$24,750 to Provide Psychological Evaluations and Life Skills Workshops for CalWORKs Job Services Participants in Fiscal Years 2017-18 and 2018-19**

**Recommended Action:**

*Approve Agreements with Maria J. Alvarez, Ph.D., in the amounts of \$10,026, and \$24,750 to provide psychological evaluations and life skills workshops for CalWORKs Job Services participants in fiscal years 2017-18 and 2018-19; authorize the Health and Human Services Agency Director or designee to sign any future amendments to the Agreements that do not increase the annual maximum amount; and authorize Chair to sign same.*

**Attachments:**     [Alvarez, Maria - Psychological Evaluations, \\$10,026, 17-18.pdf](#)  
                             [Alvarez, Maria - Life Skills Workshops, \\$24,750, 17-18.pdf](#)

- 4e) Approval of Mental Health Services Act Innovation Project to Develop Round Valley Crisis Response Services with a Three-Year Budget of \$1,124,293 (\$359,648 in Fiscal Year 2017-18, \$373,401 in Fiscal Year 2018-19, and \$391,244 in Fiscal Year 2019-20); and authorization for the Health and Human Services Agency Director or Designee to Sign the Innovation Project Plan and Submit it to the Mental Health Services Oversight and Accountability Commission for Approval**

**Recommended Action:**

*Approve Mental Health Services Act Innovation Project to develop Round Valley crisis response services with a three-year budget of \$1,124,293 (\$359,648 in fiscal year 2017-18, \$373,401 in fiscal year 2018-19, and \$391,244 in fiscal year 2019-20); authorize the Health and Human Services Agency Director or designee to sign the Innovation Project Plan and submit it to the Mental Health Services Oversight and Accountability Commission for approval; and authorize the HHSA Director or designee to sign and submit any amendment to the project that does not increase the Project's three-year maximum budget.*

**Attachments:**     [Mendocino County Innovation Project Plan August 2017.docx](#)  
                             [Mendocino County Innovation Plan Program Description Form for](#)  
                             [Mendocino County Innovation Project Plan Description \(Optional\)](#)

**4f) Approval of Agreement with Maria J. Alvarez, Ph.D., in the Amount of \$19,052 to Provide Learning Needs Evaluations for CalWORKs Job Services Participants in Fiscal Year 2017-18**

*Recommended Action:*

*Approve Agreement with Maria J. Alvarez, Ph.D., in the amount of \$19,052 to provide learning needs evaluations for CalWORKs Job Services participants in fiscal year 2017-18; authorize the Health and Human Services Agency Director or designee to sign any future amendment to the Agreement that do not increase the annual maximum amount; and authorize Chair to sign same.*

**Attachments:**    [Alvarez. Maria. \\$19.052. 17-18.pdf](#)

**HUMAN RESOURCES**

- 4g) Approval of Amendment to Agreement PA 18-10 with Bio IQ to Provide Biometric Screening Services to Replace Exhibit A and Exhibit B with Revised Exhibits A and B to Add Flu Shot Services and Increase Total Agreement Amount by \$10,854.55, for a New Total Contract Amount of \$56,554.55**

*Recommended Action:*

*Approve amendment to Agreement PA 18-10 with Bio IQ to provide biometric screening services to replace Exhibit A and Exhibit B with revised Exhibits A and B to add flu shot services and increase total Agreement amount by \$10,854.55, for a new total Contract Amount of \$56,554.55; authorize the Human Resources Director to approve and sign future amendments to the Agreement that do not increase the total Agreement amount; and authorize Chair to sign same.*

**Attachments:**    [Bio IQ Amendment to Agreement](#)

**MENDOCINO COUNTY RETIREMENTS ASSOCIATION**

- 4h) Approval of Order that No Election be Held for the October 2, 2017, Board of Retirement Election Pursuant to Government Code Section 31523; and Direction to the Retirement Administrator to Cast a Unanimous Ballot for Incumbent and Unopposed Candidates Kathryn Cavness, General Member, 3rd Seat; Tim Knudsen, Retired Member, 8th Seat; and Richard Shoemaker, Alternate Retired Member, 10th Seat, for Three Year Terms Beginning December 1, 2017**

*Recommended Action:*

*Approve order that no election be held for the October 2, 2017, Board of Retirement election pursuant to Government Code Section 31523 and direct the Retirement Administrator to cast a unanimous ballot for incumbent and unopposed candidates Kathryn Cavness, General Member, 3rd Seat; Tim Knudsen, Retired Member, 8th Seat; and Richard Shoemaker, Alternate Retired Member, 10th seat, for three year terms beginning December 1, 2017.*

**PLANNING AND BUILDING SERVICES**

- 4i) Authorization for Termination of a Service Agreement (BOS Agreement 16-065) with Solano County Workforce Development Board for the Performance of North Bay Sector Alliance Services and Authorization for Transfer of Remaining Funds of \$140,400 (Slingshot Grant) to the Workforce Alliance of the North Bay**

*Recommended Action:*

*Authorize the termination of the Service Agreement with Solano County Workforce Development Board for the performance of North Bay Sector Alliance Services; authorize transfer of the remaining funds of \$140,400 to the Workforce Alliance of the North Bay; and authorize Chair to sign same.*

**Attachments:**    [09-19-17 Letter to Solano County Workforce Development Board](#)

**PROBATION**

- 4j) Approval of Agreement with Humboldt County Probation Department in the Amount of \$520,000, with a Maximum of \$130,000 per Fiscal Year, to Provide Detention Services for Mendocino County Youth Placed in the Locked Facility for Fiscal Years 2017-2021**

*Recommended Action:*

*Approve Agreement with Humboldt County Probation Department in the amount of \$520,000, with a maximum of \$130,000 per fiscal year, to provide detention services for Mendocino County Youth placed in the locked facility for fiscal years 2017-2021; and authorize Chair to sign same.*

**Attachments:** [Humboldt County Detention Services Agreement FY2017-2018 to](#)

**SHERIFF-CORONER**

- 4k) Approval of Purchase of Three Avigilon Servers for the Security System in the Mendocino County Jail; Approval of Budget Transfer from Budget Unit 2511, Line Item 827700 in the Amount of \$40,000 and Budget Unit 2511, Line Item 750000 in the amount of \$32,974.53 to Budget Unit 2510, Line Item 827802 for a total of \$72,974.53; and Approval of Addition of the Items to the County's Approved List of Fixed Assets**

*Recommended Action:*

*Approve purchase of three Avigilon Servers for the security system in the Mendocino County Jail; approve budget transfer from budget unit 2511, line item 827700 in the amount of \$40,000 and from budget unit 2511, line item 750000 in the amount of \$32,974.53 to budget unit 2510, line item 827802 for a total of \$72,974.53; and approve the addition of the items to the County's approved list of fixed assets.*

**Attachments:** [Interqated Security Controls Inc](#)  
[ICS PO \\$72,974.53 9-12-17.pdf](#)

**TRANSPORTATION**

- 4l) Adoption of Resolution Approving Department of Transportation Agreement Number 170058 in the Amount of \$18,000, With and Accepting the Grant Deed Conveying Real Property From East Hill Properties LLC, for the Acquisition of Rights of Way Needed for Construction of the Davis Creek Bridge Replacement on East Hill Road, Project Number B-1001, Located on East Hill Road, County Road 301, Milepost 2.01 (Willits Area)**

**Recommended Action:**

*Adopt Resolution approving Department of Transportation Agreement Number 170058 in the amount of \$18,000, with and accepting the Grant Deed conveying real property from East Hill Properties LLC, for the acquisition of rights of way needed for construction of the Davis Creek Bridge Replacement on East Hill Road, Project Number B-1001, Located on East Hill Road, County Road 301, Milepost 2.01 (Willits Area); and authorize Chair to sign same.*

**Attachments:**     170058 Reso Aamt and Deed  
Letter - DOT Contract No. 170058  
Unsigned Agreement - DOT Contract No. 170058  
Signed Grant Deed 1 - DOT Contract No. 170058  
Signed Grant Deed 2 - DOT Contract No. 170058

**ADJOURNMENT**

**Additional Meeting Information for Interested Parties**

*The Board of Supervisors complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Executive Office by calling (707) 463-4441 at least five days prior to the meeting.*

*If you wish to address the Board on any matter on the agenda, please review and complete the public comment/speaker form available at the back of the Board Chambers. If you wish to submit documentation, please provide 10 copies to Executive Office staff, located in the Administration Center, Room 1010.*

*A copy of the Agenda Packet is available for public review in the Executive Office, Room 1010. Proposed actions and supporting documents are considered draft until acted upon by the Board.*

*Additional information on specific agenda items may be obtained by contacting the sponsoring departments. Contact information for County departments may be obtained at [www.co.mendocino.ca.us/departments.htm](http://www.co.mendocino.ca.us/departments.htm).*

*Board proceedings are broadcast on the local Public Access Channel to accommodate greater public access; tune in at the corresponding Open Session time as posted on the front page of the Agenda.*

*LIVE WEB STREAMING OF BOARD MEETINGS : [www.co.mendocino.ca.us/bos/meetings/publishedmeetings.htm](http://www.co.mendocino.ca.us/bos/meetings/publishedmeetings.htm) under the "Live Video" tab, or visit the County YouTube channel. For technical assistance, please contact the Executive Office at (707) 463-4441.*

*Please reference the departmental website to obtain additional resource information for the Board of Supervisors: [www.co.mendocino.ca.us/bos](http://www.co.mendocino.ca.us/bos).*

***Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.***