

**CARRE BROWN**  
1st District  
Supervisor

**JOHN MCCOWEN**  
2nd District  
Supervisor  
Chair

**GEORGEANNE**  
**CROSKEY**  
3rd District  
Supervisor

**DAN GJERDE**  
4th District  
Supervisor

**DAN HAMBURG**  
5th District  
Supervisor  
Vice-Chair

**CARMEL J. ANGELO**  
Chief Executive Officer/  
Clerk of the Board



**KATHARINE L. ELLIOTT**  
County Counsel

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**MENDOCINO COUNTY**  
**BOARD OF SUPERVISORS**  
**BOARD OF SUPERVISORS AGENDA**

**REGULAR MEETING**  
**December 19, 2017 - 9:00 AM**  
**BOARD CHAMBERS, ROOM 1070**  
**COUNTY ADMINISTRATION CENTER**

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**TIMED ITEMS**

*Please note that all times provided are considered approximate*

10:30 A.M. Presentation of Employee Service Awards to Mendocino County Employees with 15-35 Years of Service (refer to item 5d))

Following the posting of the Agenda, all agenda item supporting documentation, including any material submitted to the Clerk after distribution of the Agenda packet, is available for public review through the Executive Office, 501 Low Gap Road, Room 1010, Ukiah, CA 95482 during regular business hours, 8:00 a.m. to 5:00 p.m., Monday through Friday.

Persons wishing to file documentation on any agenda item for the official record must submit ten (10) copies of each document to the Executive Office.

Members of the public are advised that all cell phones or electronic devices are to be silenced upon entering the Board Chambers.

**1. OPEN SESSION (9:00 A.M.)**

**1a) Roll Call**

**1b) Pledge of Allegiance**

**2. PROCLAMATIONS**

*Items in this section are automatically adopted unless specifically pulled by a Supervisor. Proclamations may be presented or commented on as needed.*

**3. PUBLIC EXPRESSION**

*Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Board.*

*Individuals wishing to address the Board under Public Expression are welcome to do so throughout the meeting. To best facilitate these items, please review and complete the public comment/speaker form available at the back of the Boardroom and present to the Clerk. If you wish to submit written comments, please provide 10 copies to the Executive Office staff, located in the County Administration Center, Room 1010. All meetings are tape-recorded, so speakers are reminded to announce their names as they approach the podium.*

**4. CONSENT CALENDAR**

*The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.*

*See section at the end of this document for the full listing of Consent items.*

**5. COUNTY EXECUTIVE OFFICE AND DEPARTMENTAL MATTERS**

- 5a) Discussion and Possible Approval of Agreement with Nacht & Lewis for Architectural Services for the SB 844 Jail Building Project as the Successful Applicant of the Request for Qualifications (RFQ) 57-17 Titled "Architectural/Engineering Services for the Mendocino County Jail Replacement Special Needs Housing Unit and Visitors Center" in the Amount of \$2,910,000 for the Term of December 20, 2017, to June 30, 2021 (Sponsor: Sheriff-Coroner)**

Recommended Action:

Approve Agreement with Nacht & Lewis for Architectural Services for the SB844 Jail Building Project as the successful applicant of the RFQ 57-17 titled "Architectural/Engineering Services for the Mendocino County Jail Replacement Special Needs Housing Unit and Visitors Center" in the amount of \$2,910,000 for the term of December 20, 2017, to June 30, 2021; and authorize Chair to sign same.

**Attachments:**     [NACHT AND LEWIS FINAL CONTRACT](#)

- 5b) Discussion and Possible Action Regarding Board Ad Hoc Committees Including Disbanding Ad-Hoc Committees that Have Concluded Business Pursuant to Board of Supervisors Rules of Procedure - Rule No. 31 (Sponsor: Executive Office)**

Recommended Action:

Accept the status reports from ad hoc committee members pertaining to their respective committees, directing that the committees remain in "active" status, or directing that the referral has been concluded thereby disbanding the ad-hoc committee(s).

**Attachments:**     [Ad Hoc Committee Index 11-14-17](#)

- 5c) Discussion and Possible Action Regarding Board of Supervisors Standing Committees Including 2017 Final Reports Out of Committee, Approval to Clear Referrals from Committee, Possible Formation of Ad Hoc Committees, and/or Possible Referral to the 2018 Standing Committees (Sponsor: Executive Office)**

Recommended Action:

Report out of committee for each referred matter and clear each referral, form an ad hoc committee to further review the matter previously referred to committee, and/or refer a matter to a 2018 standing committee.

**Attachments:**     [2017 Index - Standing Committee Referrals](#)

**5d) Presentation of Employee Service Awards to Mendocino County Employees with 15-35 Years of Service  
(Sponsor: Human Resources)**

Recommended Action:

*Present Employee Service Awards to eligible employees with 15-35 years of service to Mendocino County, followed by a reception in their honor in Conference Room A.*

**Attachments:**     [DH Service Pin Memo 12.19.17-120617](#)

**5e) Noticed Public Hearing - Discussion and Possible Approval to Establish Shorter Williamson Act Contracts, Effective in Calendar Year 2018, Pursuant to State Statute, Making the Requisite Finding Pursuant to Government Code Section 16142.1(d)  
(Sponsors: Assessor/Clerk-Recorder and Agriculture)**

Recommended Action:

*Approve the establishment of shorter Williamson Act Contracts, effective in Calendar Year 2018, pursuant to State Statute, making the requisite finding pursuant to Government Code Section 16142.1(d), and direct staff to notify all affected landowners of final decision and the right to prevent the reduction in term by serving notice of non-renewal.*

**Attachments:**     [affidavit](#)

**5f) Discussion and Possible Action Regarding Presentation of the Department of Planning and Building Services Development Activity Report for the Month of November, 2017  
(Sponsor: Planning and Building Services)**

Recommended Action:

*Accept the Development Activity Report from Planning and Building Services for the month of November, 2017.*

**Attachments:**     [1.PBS Monthly Rpt-11.2017](#)  
                              [2.Monthly activity SQL report search criteria](#)  
                              [November Agendas](#)

**5g) Chief Executive Officer's Report  
(Sponsor: Executive Office)**

**5h) Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform  
(Sponsor: Executive Office)**

Recommended Action:

*Provide direction to staff on matters of legislation.*

**Attachments:**     [Cannabis Regulation Comment Letter 12.4.17 Final](#)

**5i) Discussion and Possible Action Regarding Informational Update on the Implementation of the Mendocino County Cannabis Cultivation Program and Cannabis Compliance and Code Enforcement Unit (Sponsor: Agriculture)**

Recommended Action:

Accept implementation update regarding the Mendocino County Cannabis Cultivation Program and Cannabis Compliance and Code Enforcement Unit and, as necessary, provide direction on implementation.

**Attachments:**     [Canna Numbers All Months](#)

**5j) Discussion and Possible Action Including Introduction and Waive First Reading of an Ordinance Amending Section 16.08.015 of Chapter 16.08 - On-Site Sewage Systems to Exempt Certain Structures from the Sewage System Requirement (Environmental Health)**

Recommended Action:

Introduce and waive first reading of an Ordinance amending Section 16.08.015 of Chapter 16.08 - On-Site Sewage Systems to exempt certain structures from the sewage system requirement.

**Attachments:**     [Ordinance Amending 16.08.015 - 12.14.17 - red](#)  
                              [4.Ordinance Summary-13Dec2017](#)  
                              [Ordinance Amending 16.08.015 - 12.14.17 - cln](#)

**6. BOARD OF SUPERVISORS AND MISCELLANEOUS**

**6a) Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest**

**7. BOARD OF DIRECTORS MATTERS**

*The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In-Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.*

**8. MODIFICATIONS TO AGENDA**

*Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.*

**9. CLOSED SESSION**

*Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.*

**9a) Pursuant to Government Code Section 54956.9c – Conference with Legal Counsel – Initiation of Litigation: One Case**

9b) Pursuant to Government Code Section 54956.9(a) – Conference with Legal Counsel – Existing Litigation: Grist Creek Aggregates, LLC v. Mendocino County Air Quality Management District. Mendocino County Superior Court Case No. SCUK CVPT 15-66620 (The Mendocino County Board of Supervisors will meet concurrently as the Air Quality Management District Board of Directors in consideration of this item)

9c) Pursuant to Government Code Section 54956.9(a) – Conference with Legal Counsel – Existing Litigation: People of the State of California, et al. v. Grist Creek Aggregates, LLC. Mendocino County Superior Court Case No. SCUK-CVG 16-67314 (The Mendocino County Board of Supervisors will meet concurrently as the Air Quality Management District Board of Directors in consideration of this item)

9d) Pursuant to Government Code Section 54956.9(a) – Conference with Legal Counsel – Existing Litigation: Friends of Outlet Creek v. Mendocino County Air Quality Management District. Mendocino County Superior Court Case No. SCUK CVG 16 67449 (The Mendocino County Board of Supervisors will meet concurrently as the Air Quality Management District Board of Directors in consideration of this item)

9e) Pursuant to Government Code Section 54956.9(a) – Conference with Legal Counsel – Existing Litigation: Friends of Outlet Creek v. Mendocino County Air Quality Management District. Mendocino County Superior Court Case No. A148508 (The Mendocino County Board of Supervisors will meet concurrently as the Air Quality Management District Board of Directors in consideration of this item)

9f) Pursuant to Government Code Section 54956.9(a) – Conference with Legal Counsel – Existing Litigation: Friends of Outlet Creek v. County of Mendocino. Mendocino County Superior Court Case No. A147499

9g) Pursuant to Government Code Section 54956.9d(2) – Conference with Legal Counsel – Anticipated Litigation: Significant Exposure to Litigation – One Case

#### **10. COMMUNICATIONS RECEIVED AND FILED**

*Communications received and filed are retained by the Clerk throughout the Board proceedings. To review items described in this section, please contact the Executive Office staff in Room 1010.*

#### **4. CONSENT CALENDAR - CONTINUED**

*The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.*

ITEMS RECOMMENDED FOR DENIAL/REJECTION:

#### **CLAIMS AGAINST THE COUNTY**

##### **4a) Claim of Mike Mertle**

**Attachments:**    [Notice of Claim Redacted](#)

**4b) Claim of Kelley A. Coan**

**Attachments:**    [claim-Redacted](#)

**4c) Claim of Geico-Lawrence Riley**

**Attachments:**    [Claim 11.8.17](#)

**4d) Claim of Kelly Woody Poirier (Matthew McCoy, deceased)**

**Attachments:**    [Notice of Claim Poirier](#) [Redacted](#)

**4e) Claim of Estate of Matthew McCoy, deceased, through Kelly Woody Poirier  
as the Personal Representative of the Estate of Matthew McCoy**

**Attachments:**    [Notice of Claim Estate Matthew McCoy](#) [Redacted](#)

## ITEMS RECOMMENDED FOR APPROVAL:

**APPOINTMENTS****4f) Approval of the Following Appointments/Reappointments**Recommended Action:

Approve the following appointments/reappointments: Mr. Charles Ivor, Gualala Municipal Advisory Committee, Member; Mr. Terry Elmer, Potter Valley Cemetery District, Member; and Mr. David C. Vallero, Covelo Community Services District, Director; Ms. Jerilyn Harris, Mendocino County Employees' Retirement Association, General Member; and Mr. Dan Gjerde, Mendocino County Employees' Retirement Association, Elector Member

**Attachments:**     [David Vallero - Covelo CSD Redacted.pdf](#)  
                              [Terry Elmer- Potter Valley Cemetery Redacted.pdf](#)  
                              [Charles Ivor - GMAC Redacted.pdf](#)  
                              [Jerilyn Harris Application Redacted.pdf](#)

**ASSESSOR/CLERK-RECORDER****4g) Approval of Mendocino County's Certification of the November 7, 2017, Consolidated Districts Election**Recommended Action:

Approve Mendocino County's certification of the November 7, 2017, Consolidated Districts election.

**Attachments:**     [Clerk's Certificate of Election - BOS](#)  
                              [Machine Count & Hand Tally Form for BOS](#)  
                              [GEMS SOVC REPORT BOS](#)

**COUNTY COUNSEL****4h) Adoption of Resolution Authorizing the Consolidation of Election of the Governing Board of the Ukiah Valley Fire District with the General Election to be Held in November During Even-Numbered Years**Recommended Action:

Adopt Resolution authorizing the consolidation of election of the Governing Board of the Ukiah Valley Fire District with the General Election to be held in November during even-numbered years; and authorize Chair to sign same.

**Attachments:**     [BOS Resolution - Change of Election Day](#)  
                              [District's Reso re election consolidation](#)  
                              [Ukiah Valley fire District Election Impact Report](#)  
                              [Ukiah Valley Fire District](#)



- 4i) Adoption of Resolution Authorizing the Purchasing Agent and Chief Executive Officer to Sign Memoranda of Agreement for Mutual Aid in Declared Emergencies and Authorizing the Purchasing Agent, Chief Executive Officer and Sheriff to Sign Memoranda of Agreement for Law Enforcement Mutual Aid in Declared Emergencies**

Recommended Action:

*Adopt Resolution authorizing the Purchasing Agent and Chief Executive Officer to sign memoranda of agreement for mutual aid in declared emergencies and authorizing the Purchasing Agent, Chief Executive Officer and Sheriff to sign memoranda of agreement for law enforcement mutual aid in declared emergencies; and authorize Chair to sign same.*

**Attachments:**     [Resolution - Mutual Aid MOAs .docx](#)

- 4j) Adoption of Resolution Authorizing the Chief Executive Officer to Execute Agreements with the California Department of Tax and Fee Administration for Implementation of a Local Transaction and Use Tax (Related to the Mental Health Treatment Act)**

Recommended Action:

*Adopt Resolution authorizing the Chief Executive Officer to execute agreements with the California Department of Tax and Fee Administration for implementation of a local transactions and use tax (Mental Health Treatment Act); and authorize Chair to sign same.*

**Attachments:**     [Resolution - CA Dept of Tax and Fee Admin](#)  
                              [Agreement for State Administration of Taxes](#)  
                              [Agreement for Preparation to Administer Taxes](#)  
                              [Ordinance 4387 Mental Health Treatment Act 8.1.17](#)

- 4k) Authorization to Release a County Counsel Opinion, Pursuant to the Request of the Public Health, Safety and Resources Standing Committee, on the Ability of Mendocino County to Exempt Limited Density Rural Dwellings (Class K) from Otherwise Required California Building Code Wildland-Urban Interface (WUI) and Fire Sprinkler Standards**

Recommended Action:

*Authorize the release of the County Counsel opinion on the ability of Mendocino County to exempt Limited Density Rural Dwellings (Class K) from otherwise required California Building Code Wildland-Urban Interface (WUI) and Fire Sprinkler Standards.*

**EXECUTIVE OFFICE**

- 4l) Approval of Purchase of a Tyler Manager Software Module for Enhancements to the MUNIS Finance System Software in the amount of \$56,700; and Related Budget Transfer of \$56,700 from Budget Unit 1960, Information Services, Line Item 864370 to Line Item 862239**

Recommended Action:

*Approve purchase of a Tyler Manager Software Module for Enhancements to the MUNIS Finance System Software in the amount of \$56,700; and approve related budget transfer of \$56,700 from budget unit 1960, Information Services, line item 864370 to line item 862239 for the purchase of a Tyler Manager Software module.*

**Attachments:**    [Tyler Content Manager Ad Page](#)  
                              [Funds Transfer Form](#)

- 4m) Authorization to Award a Contract to CWS Construction Group, Inc. in the Amount of \$937,000.00 for the Mendocino County Public Health - Mental Health Building HVAC and Roof Replacement Project - Phase 1 Located at 1120 South Dora Street, Ukiah, CA and Authorization for Chair to Sign Same; Authorization for the Facilities and Fleet Division Manager to Act as Project Manager and Approve Change Orders for the Project, Pursuant to Public Contract Code Section 20142**

Recommended Action:

*Authorize contract award to CWS Construction Group, Inc. in the amount of \$937,000.00 for the Mendocino County Public Health - Mental Health Building HVAC and Roof Replacement Project - Phase 1 and authorize chair to sign same; authorize the Facilities and Fleet Division Manager to act as Project Manager and approve change orders for the project, pursuant to Public Contract Code section 20142.*

**Attachments:**    [70-17 Bid Results PH Roof Phase 1.pdf](#)  
                              [PH-MH Roof Phase 1 Contract.pdf](#)

- 4n) Approval of Memorandum of Agreement (MOA) between the City and County of San Francisco and the County of Mendocino Pertaining to Assistance Provided under the Emergency Management Mutual Aid (EMMA) Plan**

Recommended Action:

*Approve Memorandum of Agreement (MOA) between the City and County of San Francisco and the County of Mendocino pertaining to assistance provided under the Emergency Management Mutual Aid (EMMA) plan; and authorize Chair to sign same.*

**Attachments:**    [Aareement](#)

**4o) Approval of Memorandum of Agreement (MOA) between the County of San Diego and the County of Mendocino Pertaining to Assistance Provided Under the Emergency Management Mutual Aid (EMMA) Plan**

Recommended Action:

Approve Memorandum of Agreement (MOA) between the County of San Diego and the County of Mendocino pertaining to assistance provided under the Emergency Management Mutual Aid (EMMA) plan; and authorize Chair to sign same.

**Attachments:**     [Agreement](#)

**4p) Adoption of Resolution Declaring the Continuation of a Local Emergency Related To the Redwood Complex Fire**

Recommended Action:

Adopt Resolution declaring the continuation of a Local Emergency related to the Redwood Complex Fire; and authorize Chair to sign same.

**Attachments:**     [Emergency Reso 12.19.17](#)

**4q) Authorization to Award a Contract to Swithenbank Construction, Inc., in the Amount of \$235,736 for the Little River Airport Terminal Building Remodel Project Located at 43001 Little River Airport Road, Little River, California; and Authorization for the Facilities and Fleet Division Manager to Act as Project Manager and Approve Change Orders for the Project, Pursuant to Public Contract Code Section 20142**

Recommended Action:

Authorize contract award to Swithenbank Construction, Inc., in the amount of \$235,736 for the Little River Airport Terminal Building Remodel Project; authorize the Facilities and Fleet Division Manager to act as Project Manager and approve change orders for the project pursuant to Public Contract Code section 20142; and authorize chair to sign same.

**Attachments:**     [SWITHENBANK CONSTRUCTION, INC FINAL CONTRACT](#)

**HEALTH AND HUMAN SERVICES AGENCY**

- 4r) Approval of Retroactive Agreement with Mendocino Coast Clinics in the Amount of \$60,000 to Provide Support, Implementation, and Participant-Specific Data to the County of Mendocino's Whole Person Care Pilot Project for the Term of July 1, 2017, through December 31, 2017**

Recommended Action:

*Approve retroactive Agreement with Mendocino Coast Clinics in the amount of \$60,000 to provide support, implementation, and participant-specific data to the County of Mendocino's Whole Person Care Pilot Project for the term of July 1, 2017, through December 31, 2017; authorize the Health and Human Services Agency Director or designee to sign any future amendments to the Agreement that do not increase the annual maximum amount; and authorize Chair to sign same.*

**Attachments:**    [Mendocino Coast Clinics. \\$60,000. 17-18.pdf](#)

- 4s) Approval of Memorandums of Understanding (MOU) with (1) Anderson Valley Community Services District and (2) Long Valley Fire Protection District in the Amount of \$66,000 Each, for a Total Cost of \$132,000, For Advanced Life Support Funding to Enhance and/or Sustain Existing Ground Ambulance Services, Pursuant to Previous Board Allocation**

Recommended Action:

*Approve MOUs with (1) Anderson Valley Community Services District and (2) Long Valley Fire Protection District in the amount of \$66,000 each, for a total cost of \$132,000, for advanced life support enhancement funding to enhance and/or sustain existing ground ambulance services pursuant to previous board allocation; and authorize Chair to sign same.*

**Attachments:**    [Anderson Valley ALS MOU](#)  
                              [Long Valley ALS MOU](#)

- 4t) Approval of Retroactive Agreement with Redwood Quality Management Company for up to \$120,000 to Provide Support, Implementation, and Participant-Specific Data to the County of Mendocino's Whole Person Care Pilot Project for the Term of July 1, 2017 through June 30, 2018**

Recommended Action:

Approve retroactive Agreement with Redwood Quality Management Company for up to \$120,000 to provide support, implementation, and participant-specific data to the County of Mendocino's Whole Person Care Pilot Project for the term of July 1, 2017 through June 30, 2018; authorize the Health and Human Services Agency Director or designee to sign any future amendments to the Agreement, including additional funding up to \$400,000 in order to complete grant activities in FY 2017-18; and authorize Chair to sign same.

**Attachments:** [Redwood Quality Management Company, \\$120,000, 17-18, WPC.](#)

- 4u) Approval of Retroactive Agreement with Redwood Community Services Inc. (RCS) in the Amount of \$186,400 for the Term of July 1, 2017, through June 30, 2018, for Housing and Case Management for Specialty Mental Health Services at Haven House for Behavioral Health and Recovery Services Clients**

Recommended Action:

Approve retroactive Agreement with Redwood Community Services Inc. in the amount of \$186,400 for the term of July 1, 2017, through June 30, 2018, for housing and case management for specialty mental health services; authorize the Health and Human Services Director or designee to sign any future amendments that do not increase the annual maximum amount; and authorize Chair to sign same.

**Attachments:** [Redwood Community Services, \\$186,400, 17-18, BHRS..docx](#)

- 4v) Adoption of Resolution Reaffirming the Existence of Local Health Emergency as Proclaimed by the Local Health Officer**

Recommended Action:

Adopt Resolution reaffirming the existence of Local Health Emergency as proclaimed by the Local Health Officer; and authorize Chair to sign same.

**Attachments:** [Local Health Emergency Reso 12.19.17](#)

**HUMAN RESOURCES**

- 4w) Approval of Amendment to Purchasing Agent Agreement Number 16-59 With VSP, Extending the Termination Date from December 31, 2017 to December 31, 2018 For a Fully Insured Vision Care Plan and Increasing Total Compensation by \$56,000 for the Period of January 1, 2018 through December 31, 2018, for a Three Year Contract Total of \$152,000**

**Recommended Action:**

*Approve amendment to Purchasing Agent Agreement Number 16-59 with VSP, extending the termination date from December 31, 2017 to December 31, 2018 for a fully insured vision care plan and increasing total compensation by \$56,000 for the period of January 1, 2018 through December 31, 2018, for a Three year contract total of \$152,000; authorize the Human Resources Director to approve future amendments to that do not exceed a 10% increase of the existing annual premium amount until such time that the next marketing is conducted; and authorize Chair to sign same.*

**Attachments:**    [VSP 2018 Amendment BOS](#)

- 4x) Approval of Agreement with Health Fitness Corporation in the Amount of \$110,000 to Provide Wellness and Prevention Related Services to the County's Wellness Program For the Period of January 1, 2018, Through December 31, 2018, for County Employees and their Eligible Dependents**

**Recommended Action:**

*Approve Agreement with Health Fitness Corporation in the amount of \$110,000 to provide wellness and prevention related services to the County's Wellness Program for the period of January 1, 2018, through December 31, 2018, for County employees and their eligible dependents; and authorize Chair to sign same.*

**Attachments:**    [Health Fitness](#)

- 4y) Adoption of Resolution Authorizing Changes to the Position Allocation Table as Follows: Probation Budget Unit 2560, Add Two (2) FTE Supervising Deputy Probation Officers; Delete Two (2) FTE Deputy Probation Officer II**

**Recommended Action:**

*Adopt Resolution authorizing changes to the Position Allocation Table as follows: Probation Budget Unit 2560, add two (2) FTE Supervising Deputy Probation Officers; delete two (2) FTE Deputy Probation Officer II; and authorize Chair to sign same.*

**Attachments:**    [12.19.17 HR Probation Dept PAT Changes - Reso ic](#)

- 4z) Adoption of Resolution Authorizing the Adoption of the Classification of Assistant County Counsel, and Changes to the Position Allocation Table as Follows: County Counsel, Budget Unit 1210, Add One (1) FTE Assistant County Counsel; Delete One (1) FTE Chief Deputy County Counsel**

Recommended Action:

*Adopt Resolution authorizing the adoption of the classification of Assistant County Counsel, and changes to the Position Allocation Table as follows: County Counsel, budget unit 1210, add one (1) FTE Assistant County Counsel; delete one (1) FTE Chief Deputy County Counsel; and authorize Chair to sign same.*

**Attachments:**     [12.19.17 HR County Counsel PAT Changes - Reso ic](#)  
                                 [Assistant County Counsel 12.6.2017](#)

## **PLANNING AND BUILDING SERVICES**

- 4aa) Approval of Extension of the Building Permit Amnesty Program from December 31, 2017 to June 30, 2018**

Recommended Action:

*Approve the extension of the Building Permit Amnesty Program from December 31, 2017, to June 30, 2018.*

- 4ab) Authorization of the Issuance of Coastal Development Permit CDP\_2017-0005 (Kahn/Kirby), for the Construction of a Single Family Residence, Garage/Office and Guest Cottage in the Coastal Zone, 0.6± miles south of the Town of Little River, East of Highway 1, located at 7419 Stickney Ranch Road, Little River (APN: 121-320-15)**

Recommended Action:

*Authorize the issuance of Coastal Development Permit CDP\_2017-0005 (Kahn/Kirby), for a single family residence, garage/office, and guest cottage in the coastal zone, 0.6± miles south of the Town of Little River, East of Highway 1, located at 7419 Stickney Ranch Road, Little River (APN: 121-320-15), as approved by the Coastal Permit Administrator.*

**Attachments:**     [2. CDP 2017-0005 Kahn Kirby Staff Report](#)  
                                 [3. CDP 2017-0005 Maps Combined \(and labeled\)](#)  
                                 [0. CDP 2017-0005 \(Kahn\) Public Notice](#)

- 4ac) Adoption of a Resolution Accepting, on Behalf of the Public, an Avigation Easement for Minor Subdivision No. MS 2015-0002 (Sundstrom), Located at 38701 Old Stage Road, Gualala; APN 145-011-01; and authorize Chair to sign same.**

*Recommended Action:*

*Adopt Resolution accepting on behalf of the public an Avigation Easement above Minor Subdivision No. MS 2015-0002 (Sundstrom), located at 38701 Old Stage Road, Gualala; APN 145-011-01; and authorize Chair to sign same.*

**Attachments:**     [Sundstrom Avigation Easement](#)  
                              [MS 2015-0002 \(Sundstrom\) Final Signed Resolution](#)  
                              [MS 2015-0002 \(Sundstrom\) Resolution FINAL](#)



**SHERIFF-CORONER**

- 4ad) Approval of Agreement with Rebecca Craig in the Amount of \$84,992 Per Year for a Three Year Term (from December 19, 2017 - December 18, 2020) for a Total Contract Amount of \$254,976 to Provide Contract Management Services for the Mendocino County Sheriff's Office (MCSO)**

**Recommended Action:**

*Approve Agreement with Rebecca Craig in the amount of \$84,992 per year for a three year term (from December 19, 2017- December 18, 2020) for a total contract amount of \$254,976 to provide contract management services for the Mendocino County Sheriff's Office; authorize the Sheriff to sign future amendments that do not affect the total contract amount; and authorize Chair to sign same.*

**Attachments:**     [REBECCA CRAIG FINAL CONTRACT](#)

**TRANSPORTATION**

- 4ae) Adoption of Resolution Authorizing the Department of Transportation to Advertise for Bids and Award, for an Amount Greater Than Previously Authorized; Previously Authorized Estimate of \$516,000 Increased to \$1,104,000, Department of Transportation Contract Number 160078 to Construct the Laytonville Pedestrian Bridge Over Ten Mile Creek on Branscomb Road, County Road 429 (Laytonville Area)**

**Recommended Action:**

*Adopt Resolution authorizing the Department of Transportation (DOT) to advertise for bids and award, for an amount greater than previously authorized; previously authorized estimate of \$516,000, increased to \$1,104,000, DOT Contract Number (No.) 160078 to construct the Laytonville Pedestrian Bridge over Ten Mile Creek on Branscomb Road, County Road 429 (Laytonville Area); and authorize Chair to sign same.*

**Attachments:**     [Letter - DOT Contract No. 160078](#)  
                              [Resolution - DOT Contract No. 160078](#)

**ADJOURNMENT**

**Additional Meeting Information for Interested Parties**

*The Board of Supervisors complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Executive Office by calling (707) 463-4441 at least five days prior to the meeting.*

*If you wish to address the Board on any matter on the agenda, please review and complete the public comment/speaker form available at the back of the Board Chambers. If you wish to submit documentation, please provide 10 copies to Executive Office staff, located in the Administration Center, Room 1010.*

*A copy of the Agenda Packet is available for public review in the Executive Office, Room 1010. Proposed actions and supporting documents are considered draft until acted upon by the Board.*

*Additional information on specific agenda items may be obtained by contacting the sponsoring departments. Contact information for County departments may be obtained at [www.co.mendocino.ca.us/departments.htm](http://www.co.mendocino.ca.us/departments.htm).*

*Board proceedings are broadcast on the local Public Access Channel to accommodate greater public access; tune in at the corresponding Open Session time as posted on the front page of the Agenda.*

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*Please reference the departmental website to obtain additional resource information for the Board of Supervisors: [www.co.mendocino.ca.us/bos](http://www.co.mendocino.ca.us/bos).*

***Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.***