

**CARRE BROWN**  
1st District  
Supervisor

**JOHN MCCOWEN**  
2nd District  
Supervisor  
Chair

**GEORGEANNE**  
**CROSKEY**  
3rd District  
Supervisor

**DAN GJERDE**  
4th District  
Supervisor

**DAN HAMBURG**  
5th District  
Supervisor  
Vice-Chair

**CARMEL J. ANGELO**  
Chief Executive Officer/  
Clerk of the Board



**KATHARINE L. ELLIOTT**  
County Counsel

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**MENDOCINO COUNTY**  
**BOARD OF SUPERVISORS**  
**BOARD OF SUPERVISORS AGENDA**  
**REGULAR MEETING**  
**November 07, 2017 - 9:00 AM**  
**BOARD CHAMBERS, ROOM 1070**  
**COUNTY ADMINISTRATION CENTER**

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**TIMED ITEMS**

*Please note that all times provided are considered approximate*

1:30 pm - CLOSED SESSION (refer to items 9a) - 9f))



Following the posting of the Agenda, all agenda item supporting documentation, including any material submitted to the Clerk after distribution of the Agenda packet, is available for public review through the Executive Office, 501 Low Gap Road, Room 1010, Ukiah, CA 95482 during regular business hours, 8:00 a.m. to 5:00 p.m., Monday through Friday.

Persons wishing to file documentation on any agenda item for the official record must submit ten (10) copies of each document to the Executive Office.

Members of the public are advised that all cell phones or electronic devices are to be silenced upon entering the Board Chambers.

**1. OPEN SESSION (9:00 A.M.)**

**a) Roll Call**

**b) Pledge of Allegiance**

**2. PROCLAMATIONS**

*Items in this section are automatically adopted unless specifically pulled by a Supervisor. Proclamations may be presented or commented on as needed.*

**3. PUBLIC EXPRESSION**

*Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Board.*

*Individuals wishing to address the Board under Public Expression are welcome to do so throughout the meeting. To best facilitate these items, please review and complete the public comment/speaker form available at the back of the Boardroom and present to the Clerk. If you wish to submit written comments, please provide 10 copies to the Executive Office staff, located in the County Administration Center, Room 1010. All meetings are tape-recorded, so speakers are reminded to announce their names as they approach the podium.*

**Public Expression**

**Attachments:** 11-7-17 O'Neill Correspondence

**4. CONSENT CALENDAR**

*The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.*

*See section at the end of this document for the full listing of Consent items.*



**5. COUNTY EXECUTIVE OFFICE AND DEPARTMENTAL MATTERS****5a) Discussion and Possible Action Regarding Updates Associated with Fire Recovery Efforts in Mendocino County  
(Sponsor: Executive Office)****Recommended Action:**

*Receive update regarding fire recovery efforts in Mendocino County; and provide direction as appropriate.*

**Attachments:**    [10-2017 Board Directives](#)  
                          [FinalRightofEntrv102317](#)  
                          [11-7-17 Debris Removal Program](#)  
                          [11-7-17 Gitlin Correspondence](#)

**5b) Discussion and Possible Action to Amend the Board of Supervisors 2017 Master Meeting Schedule Adding a Potential Regular Meeting on November 20, 2017 and/or Other Dates as Directed by the Board  
(Sponsor: Executive Office)****Recommended Action:**

*Amend the Board of Supervisors 2017 Master Meeting Schedule adding a Regular Meeting on November 20, 2017 and/or other dates as directed by the Board.*

**Attachments:**    [Revised Master Meeting Calendar 10-31](#)

**5c) Noticed Public Hearing - Discussion and Possible Adoption of a Resolution Amending the Master Fee Schedule for the Treasurer Tax-Collector's Office, Adding a Cannabis Facilities Business License Fee in the Amount of \$100, Effective December 7, 2017 (Continued from October 31, 2017)  
(Sponsor: Executive Office)****Recommended Action:**

*Adopt Resolution amending the Master Fee Schedule for the Treasurer Tax-Collector's office, adding a Cannabis Facilities Business License fee in the amount of \$100, effective December 7, 2017; and authorize Chair to sign same.*

**Attachments:**    [Resolution 10-24-2017 Final](#)  
                          [Affidavit of Publication](#)  
                          [Fee Justification Chart-Auditor and CEO Approved](#)  
                          [Master Fee Schedule - Effective 10-12-17](#)  
                          [FEE JUSTIFICATION CHART- CANNABIS BUS LIC.xls](#)  
                          [Fee Hearing Notice of Public Hearing](#)



- 5d) Discussion and Possible Approval of Retroactive Amendment to Insurance Reimbursable Agreement No. 17-80 with Belfor Environmental, Inc., in the Amount of \$295,448.14 for a Total Compensation and Amended Maximum Contract Amount of \$445,365.41 to Provide Flood Remediation Services at the County Owned Facility Located at 737 South State Street, Ukiah (Sponsor: Executive Office)**

Recommended Action:

*Approve retroactive Amendment to Insurance Reimbursable Agreement No. 17-80 with Belfor Environmental, Inc., in the Amount of \$295,448.14, for a total compensation and amended maximum contract amount of \$445,365.41 for flood remediation services at the County owned facility located at 737 South State Street, Ukiah; and authorize Chair to sign same.*

**Attachments:** [Change Orders](#)

[BELFOR ENVIRONMENTAL- 737 STATE STREET](#)

- 5e) Discussion and Possible Approval of Retroactive Amendment to Board of Supervisors Insurance Reimbursable Agreement No. 16-051 with Belfor Property Restoration, in the Amount of \$244,892.26 for a New Total Compensation and Amended Maximum Contract Amount of \$844,892.26 to Provide Mold Remediation Repairs at the Mendocino County Museum, Located at 400 East Commercial Street in Willits, CA (Sponsor: Executive Office)**

Recommended Action:

*Approve retroactive amendment to Board of Supervisors insurance reimbursable Agreement No. 16-051 with Belfor Property Restoration, in the Amount of \$244,892.26 for a new total compensation and maximum contract amount of \$844,892.26 to provide mold remediation repairs at the Mendocino County Museum, located at 400 East Commercial Street in Willits; and authorize Chair to sign same.*

**Attachments:** [Change Order Museum](#)

[BELFOR PROPERTY RESTORATION- MUSEUM](#)

- 5f) Discussion and Possible Action Regarding Informational Update on the Implementation of the Mendocino County Cannabis Cultivation Program and Cannabis Compliance and Code Enforcement Unit (Sponsor: Agriculture)**

Recommended Action:

*Accept implementation update regarding the Mendocino County Cannabis Cultivation Program and Cannabis Compliance and Code Enforcement Unit and, as necessary, provide direction on implementation.*

- 5g) Chief Executive Officer's Report (Sponsor: Executive Office)**



**5h) Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform**

**(Sponsor: Executive Office)**

Recommended Action:

*Provide direction to staff on matters of legislation.*

**6. BOARD OF SUPERVISORS AND MISCELLANEOUS**

**6a) Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest**



**7. BOARD OF DIRECTORS MATTERS**

*The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In-Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.*

- 7a) Discussion and Possible Approval of Proposed Prioritized List of Applications for Carl Moyer Program Fund; Authorization for District Staff to Fund Projects as Proposed and Enter into a Contractual Agreement with Each of the Applicants that Outlines the Requirements Associated with These Funds; and Authorization for the Transfer of Funds to Each of the Applicants Upon Receipt of Proof of Work Completed  
(Sponsor: Air Quality Management District)**

*Recommended Action:*

*Approve the proposed prioritized list of applications for Carl Moyer Program funds; authorize the District staff to enter into a contractual agreement with each of the applicants that outlines the requirements associated with these funds following final approval of each project by the Air Resources Board; and authorize the transfer of funds to each of the applicants upon receipt of proof of work completed.*

**Attachments:**    [Year 18-19 Grant Projects](#)  
                              [Agenda 17-07 CMP Apps Year 18-19-Memo](#)

**8. MODIFICATIONS TO AGENDA**

*Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.*

**9. CLOSED SESSION**

*Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.*

- 9a) Pursuant to Government Code Section 54956.9d(2) – Conference with Legal Counsel – Anticipated Litigation: Significant Exposure to Litigation – One Case
- 9b) Pursuant to Government Code Section 54956.9(a) – Conference with Legal Counsel – Existing Litigation: Grist Creek Aggregates, LLC v. Mendocino County Air Quality Management District. Mendocino County Superior Court Case No. SCUK CVPT 15 66620 (The Mendocino County Board of Supervisors will meet concurrently as the Air Quality Management District Board of Directors in consideration of this item)
- 9c) Pursuant to Government Code Section 54956.9(a) – Conference with Legal Counsel – Existing Litigation: People of the State of California, et al. v. Grist Creek Aggregates, LLC. Mendocino County Superior Court Case No. SCUK CVG 16 67314 (The Mendocino County Board of Supervisors will meet concurrently as the Air Quality Management District Board of Directors in consideration of this item)



9d) Pursuant to Government Code Section 54956.9(a) – Conference with Legal Counsel – Existing Litigation: Friends of Outlet Creek v. Mendocino County Air Quality Management District. Mendocino County Superior Court Case No. SCUK CVG 16 67449 (The Mendocino County Board of Supervisors will meet concurrently as the Air Quality Management District Board of Directors in consideration of this item)

9e) Pursuant to Government Code Section 54956.9(a) – Conference with Legal Counsel – Existing Litigation: Friends of Outlet Creek v. Mendocino County Air Quality Management District. Mendocino County Superior Court Case No. A148508 (The Mendocino County Board of Supervisors will meet concurrently as the Air Quality Management District Board of Directors in consideration of this item)

9f) Pursuant to Government Code Section 54956.9(a) – Conference with Legal Counsel – Existing Litigation: Friends of Outlet Creek v. County of Mendocino. Mendocino County Superior Court Case No. A147499

#### **10. COMMUNICATIONS RECEIVED AND FILED**

*Communications received and filed are retained by the Clerk throughout the Board proceedings. To review items described in this section, please contact the Executive Office staff in Room 1010.*

Sonoma County Water Agency - Russian River Supplemental Water Quality Report (July 20 - September 28, 2017). For more information, please contact Mr. John Mendoza at (707) 547-1929.

#### **4. CONSENT CALENDAR - CONTINUED**

*The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.*

ITEMS RECOMMENDED FOR DENIAL/REJECTION:

#### **CLAIMS AGAINST THE COUNTY**

##### **4a) Claim of Spencer Chase**

**Attachments:** [Chase- Claim Redacted](#)

##### **4b) Claim of Sandra Trejo**

**Attachments:** [Trejo- Claim Redacted](#)



## ITEMS RECOMMENDED FOR APPROVAL:

**BOARD OF SUPERVISORS**

- 4c) Approval of Final Report, "An Agricultural Lands Conservation Strategy for Mendocino County, 2017-2020" For Grant Agreement 3015-903 Between the Mendocino County Department of Agriculture and the California Department of Conservation  
(Sponsor: Supervisor Brown)**

*Recommended Action:*

*Approve final report, "An Agricultural Lands Conservation Strategy for Mendocino County, 2017-2020," for Grant Agreement 3015-903 between the Mendocino County Department of Agriculture and the California Department of Conservation.*

**Attachments:**    [TermsConditions Master-Grant-Agreement Mendocino 3015-903](#)  
                              [MCRCD County SALC Contract11.2015.pdf](#)

- 4d) Ratification of Transmission of Letters of Appreciation to CAL FIRE Director Ken Pimlott; Cal OES Director Mark Ghilarducci; and California Governor Jerry Brown Regarding their Timely and Effective Response to the Redwood Complex Fire  
(Sponsor: Supervisor McCowen)**

*Recommended Action:*

*Ratify transmission of letters of appreciation to CAL FIRE Director Mr. Ken Pimlott; Cal OES Director Mr. Mark Ghilarducci; and California Governor Jerry Brown regarding their timely and effective response to the Redwood Complex Fire; and authorize Chair to sign same.*

**Attachments:**    [Mr. Ken Pimlott](#)  
                              [Mr. Mark Ghilarducci](#)  
                              [Governor Brown](#)

**HEALTH AND HUMAN SERVICES AGENCY**

- 4e) Approval of the Mental Health Services Act (MHSA) Annual Three-Year Program and Expenditure Plan for Fiscal Years 2017-18 through 2019-20**

*Recommended Action:*

*Approve the annual Three-Year Program and Expenditure Plan for fiscal years 2017-18 through 2019-20; and authorize the Health and Human Services Agency Director or designee to sign and submit the MHSA Three-Year Plan to the State.*

**Attachments:**    [MHSA 3 Yr Plan FY 17-18 through 19-20.doc](#)  
                              [111-3-17 - MHSA 3 Yr Plan FY 17-18 through 19-20. Appendix A.c](#)



- 4f) Approval of Agreement with Redwood Community Services in the Amount of \$115,994 to Fund the Inland Valley Emergency Winter Shelter from November 7, 2017 through April 15, 2018**

Recommended Action:

Approve Agreement with Redwood Community Services in the amount of \$115,994 to fund the Inland Valley Emergency Winter Shelter from November 7, 2017 through April 15, 2018; authorize the Health and Human Services Director or designee to sign any future amendment to the Agreement that does not increase the annual maximum amount; and authorize Chair to sign same.

**Attachments:**     [Redwood Community Services \(Winter Shelter\). \\$115.994. 17-18.r](#)

## HUMAN RESOURCES

- 4g) Approval of Employee Health Plan Renewal Recommending the Employee Health Plan Funding/Premiums Remain at the Current Levels for the 2018 Health Plan (Calendar) Year**

Recommended Action:

Approve Employee Health Plan Renewal Report recommending the Employee Health Plan funding/premiums remain at the current levels for the 2018 Health Plan (Calendar) Year.

**Attachments:**     [2018 Health Plan Renewal](#)

- 4h) Adoption of Resolution Authorizing Salary Grade Adjustments to the Following Classifications: Custodian, from Salary Grade S21C to S22C; and Custodial Supervisor, from S24C to S25C**

Recommended Action:

Adopt Resolution authorizing the salary grade adjustments to the following classifications: Custodian, from Salary Grade S21C to S22C; and Custodial Supervisor, from S24C to S25C; and authorize Chair to sign same.

**Attachments:**     [11.7.17 HR - Salary Adjustment Custodians - Reso Rev tm](#)



- 4i) Adoption of Resolution Authorizing Adoption of the Classification of Air Quality Management District Program Manager, and Approval of Changes to the Position Allocation Table as Follows: Air Quality Management District, Budget Unit 0327 - Delete One (1) Full-Time Equivalent (FTE) Air Quality Management District Program Coordinator; Add One (1) FTE Air Quality Management District Program Manager; and Authorization for the Reclassification and Salary Adjustment of the Affected Incumbent**

*Recommended Action:*

*Adopt Resolution adopting the classification of Air Quality Management District Program Manager, and further authorizing changes to the Position Allocation Table as follows: Air Quality Management District, Budget Unit 0327- delete one (1) FTE Air Quality Management District Program Coordinator; add one (1) FTE Air Quality Management District Program Manager; authorize the reclassification and salary adjustment of the affected incumbent; and authorize Chair to sign same.*

**Attachments:**    [11.7.17 HR - PAT AQMD Program Manager - Resolution](#)

- 4j) Adoption of Resolution Authorizing Adoption of the Classification of Senior Deputy Clerk of the Board, and Approval of Changes to the Position Allocation Table as Follows: Executive Office, Budget Unit 1010 - Delete One (1) Full-Time Equivalent (FTE) Deputy Clerk of the Board of Supervisors; Add One (1) FTE Senior Deputy Clerk of the Board of Supervisors**

*Recommended Action:*

*Adopt Resolution adopting the classification of Senior Deputy Clerk of the Board, and further authorizing changes to the Position Allocation Table as follows: Executive Office, Budget Unit 1010- delete one (1) full-time equivalent (FTE) Deputy Clerk of the Board of Supervisors; add one (1) FTE Senior Deputy Clerk of the Board of Supervisors; and authorize Chair to sign same.*

**Attachments:**    [11.7.17 HR - PAT Sr DCOB - Resolution](#)

## **SHERIFF-CORONER**

- 4k) Adoption of Resolution Authorizing the Chief Executive Officer/Director of Emergency Services, and/or Designee, or Sheriff-Coroner/Assistant Director of Emergency Services, to Execute for and on Behalf of, Mendocino County Any Actions Necessary for Administration of the State Homeland Security Grant Program**

*Recommended Action:*

*Adopt Resolution authorizing the Chief Executive Officer/Director of Emergency Services, and/or designee, or Sheriff-Coroner / Assistant Director of Emergency Services to execute for, and on behalf of, the County of Mendocino any actions necessary for the administration of the State Homeland Security Grant Program; and authorize Chair to sign same.*

**Attachments:**    [OES Resolution](#)



- 4l) Approval of Agreement with First Security Services, in the Amount of \$258,253 Annually, to Provide Security Guard Services for the Mendocino County Sheriff's Office at the Mendocino County Courthouses for the Term of November 15, 2017, through November 14, 2020**

Recommended Action:

*Approve Agreement with First Security Services, in the amount of \$258,253 annually, to provide security guard services for Mendocino County Sheriff's Office at the Mendocino County for the term of November 15, 2017, through November 14, 2020; and authorize Chair to sign same.*

**Attachments:**    [First Security Services FY 17-20 partial signed.pdf](#)



**TRANSPORTATION**

- 4m) Adoption of Resolution Approving Notice of Completion and Release of Contract Surety, Department of Transportation Contract Number 170002, 2017 Round Valley Airport Emergency Vehicle Parking Area Paving (Covelo Area)**

*Recommended Action:*

*Adopt Resolution approving Notice of Completion and release of Contract Surety, Department of Transportation (DOT) Contract Number (No.) 170002, 2017 Round Valley Airport Emergency Vehicle Parking Area Paving (Covelo Area); and authorize the Chair to sign same.*

**Attachments:**    [NOC Resolution - DOT Contract No. 170002](#)  
                              [NOC Inspection Letter - DOT Contract No. 170002](#)  
                              [Notice of Completion - DOT Contract No. 170002](#)

- 4n) Adoption of Resolution of the Mendocino County Board of Supervisors Declaring its Intention to Consider Road Name Change Petition Number 17-01 and Summary Road Vacation Petition Number 17-01 of County Road 141, Cox Schrader Road (Frontage Road E), (Ukiah Area)**

*Recommended Action:*

*Adopt Resolution of the Mendocino County Board of Supervisors declaring its intention to consider Road Name Change Petition Number (No.) 17-01 and Summary Road Vacation Petition No. 17-01 of County Road (CR) 141, Cox Schrader Road (Frontage Road E), (Ukiah Area); and authorize Chair to sign same.*

**Attachments:**    [Resolution - CR 141 Name Change & Vacation](#)  
                              [Letter - CR 141 Name Change & Vacation](#)  
                              [Maps, Petitions & Documents - CR 141 Road Name Change & Vacation](#)



**ADJOURNMENT****Additional Meeting Information for Interested Parties**

*The Board of Supervisors complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Executive Office by calling (707) 463-4441 at least five days prior to the meeting.*

*If you wish to address the Board on any matter on the agenda, please review and complete the public comment/speaker form available at the back of the Board Chambers. If you wish to submit documentation, please provide 10 copies to Executive Office staff, located in the Administration Center, Room 1010.*

*A copy of the Agenda Packet is available for public review in the Executive Office, Room 1010. Proposed actions and supporting documents are considered draft until acted upon by the Board.*

*Additional information on specific agenda items may be obtained by contacting the sponsoring departments. Contact information for County departments may be obtained at [www.co.mendocino.ca.us/departments.htm](http://www.co.mendocino.ca.us/departments.htm).*

*Board proceedings are broadcast on the local Public Access Channel to accommodate greater public access; tune in at the corresponding Open Session time as posted on the front page of the Agenda.*

*LIVE WEB STREAMING OF BOARD MEETINGS: [www.co.mendocino.ca.us/bos/meetings/publishedmeetings.htm](http://www.co.mendocino.ca.us/bos/meetings/publishedmeetings.htm) under the "Live Video" tab, or visit the County YouTube channel. For technical assistance, please contact the Executive Office at (707) 463-4441.*

*Please reference the departmental website to obtain additional resource information for the Board of Supervisors: [www.co.mendocino.ca.us/bos](http://www.co.mendocino.ca.us/bos).*

***Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.***