

CARRE BROWN
1st District
Supervisor

JOHN MCCOWEN
2nd District
Supervisor
Chair

**GEORGEANNE
CROSKEY**
3rd District
Supervisor

DAN GJERDE
4th District
Supervisor

DAN HAMBURG
5th District
Supervisor
Vice-Chair

CARMEL J. ANGELO
Chief Executive Officer/
Clerk of the Board



KATHARINE L. ELLIOTT
County Counsel

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MENDOCINO COUNTY
BOARD OF SUPERVISORS
BOARD OF SUPERVISORS AGENDA

January 02, 2018 - 9:00 AM
BOARD CHAMBERS, ROOM 1070
COUNTY ADMINISTRATION CENTER

Following the posting of the Agenda, all agenda item supporting documentation, including any material submitted to the Clerk after distribution of the Agenda packet, is available for public review through the Executive Office, 501 Low Gap Road, Room 1010, Ukiah, CA 95482 during regular business hours, 8:00 a.m. to 5:00 p.m., Monday through Friday.

Persons wishing to file documentation on any agenda item for the official record must submit ten (10) copies of each document to the Executive Office.

Members of the public are advised that all cell phones or electronic devices are to be silenced upon entering the Board Chambers.

1. OPEN SESSION (9:00 A.M.)**1a) Roll Call****1b) Pledge of Allegiance****2. PROCLAMATIONS**

Items in this section are automatically adopted unless specifically pulled by a Supervisor. Proclamations may be presented or commented on as needed.

3. PUBLIC EXPRESSION

Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Board.

Individuals wishing to address the Board under Public Expression are welcome to do so throughout the meeting. To best facilitate these items, please review and complete the public comment/speaker form available at the back of the Boardroom and present to the Clerk. If you wish to submit written comments, please provide 10 copies to the Executive Office staff, located in the County Administration Center, Room 1010. All meetings are tape-recorded, so speakers are reminded to announce their names as they approach the podium.

4. CONSENT CALENDAR

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

See section at the end of this document for the full listing of Consent items.

5. COUNTY EXECUTIVE OFFICE AND DEPARTMENTAL MATTERS**5a) Election of Chair and Vice-Chair of the Mendocino County Board of Supervisors for Calendar Year 2018
(Sponsor: Executive Office)****Recommended Action:**

Nominate and elect Supervisor _____ as Chair and Supervisor _____ as Vice-Chair of the Mendocino County Board of Supervisors for the 2018 calendar year.

5b) Discussion and Possible Action Including Adoption of Resolution Adopting the Board of Supervisors Rules of Procedure (Sponsor: Executive Office)

Recommended Action:

Adopt Resolution adopting the Board's Rules of Procedure as presented; and authorize Chair to sign same.

Attachments: [2018 Rules of Procedure - DRAFT](#)

5c) Discussion and Possible Adoption of Resolution Regarding Board Standing Committees for 2018 (Sponsor: Executive Office)

Recommended Action:

Determine to either: 1) appoint standing committee members pursuant to historical practice and adopt Resolution, and authorize Chair to sign same; 2) appoint standing committee members but defer activation of the committees pending referral of items for consideration and adopt Resolution, and authorize Chair to sign same; 3) waive the Board Rules of Procedure and do not make standing committee appointments.

Attachments: [2018 Committees](#)
[2018 Standing Committee Referrals](#)
[2018 Standing Committee Master Schedule Draft](#)
[Standing Committees Reso](#)

5d) Discussion and Possible Action Including Adoption of the 2018 Board of Supervisors Master Meeting Calendar (Sponsor: Executive Office)

Recommended Action:

Adopt the 2018 Board Master Meeting Calendar, and direct the Clerk of the Board to notify County departments of same.

Attachments: [2018 Master Meeting Schedule - DRAFT](#)

5e) Discussion and Possible Approval of Board Special Assignments/Appointments as Recommended by the Chair of the Board (Sponsor: Executive Office)

Recommended Action:

Adopt the proposed 2018 Special Assignment Roster as presented.

Attachments: [2018 Board Special Assianment Roster - DRAFT](#)

- 5f) Discussion and Possible Action Regarding Mendocino County Appointments to the Public Policy Facilitating Committee (PPFC) Pursuant to the Memorandum of Understanding Among the United States Army Corps of Engineers (USACE), National Marine Fisheries Service (NMFS), and the Sonoma County Water Agency (SCWA) (Sponsor: Executive Office)**

Recommended Action:

Affirm the existing appointment of Supervisor Carre Brown, and further appoint Mr. Paul Zellman and Ms. Janet Pauli as Mendocino County's second and third representative to the Public Policy Facilitating Committee (PPFC); pursuant to the Memorandum of Understanding among the United States Army Corps of Engineers (USACE), National Marine Fisheries Service (NMFS), and the Sonoma County Water Agency (SCWA).

- 5g) Discussion and Possible Action including Introduction and Waive Reading of an Ordinance Amending Section 3.04-071 of the Mendocino County Code Chapter 3.04 - Personnel and Salary, Setting the Board of Supervisors Compensation for Services Yearly Base Salary of \$85,500 (Sponsor: Executive Office)**

Recommended Action:

Introduce and waive reading of an Ordinance amending Section 3.04-071 of the Mendocino County Code Chapter 3.04 - Personnel and Salary, setting the Board of Supervisors compensation for services yearly base salary at \$85,500; directing the Clerk of the Board to notice said Ordinance in the media of general circulation following standard noticing requirements and returning the Ordinance for Board of Supervisors adoption on January 9, 2018.

Attachments: [3.04 Ordinance Summary](#)
 [3.04.071 Personnel & Salary Amended - Redline](#)
 [3.04.071 Personnel & Salary Amended-Clean](#)

- 5h) Introduction and Waive Reading of an Ordinance Delegating Authority to Invest or Reinvest the Funds of the County and its Other Depositors in the County Treasury to the Treasurer for Calendar Year 2018 (Sponsor: Treasurer-Tax Collector)**

Recommended Action:

Introduce and waive reading of an Ordinance delegating authority to invest or reinvest the funds of the County and its other depositors in the County Treasury to the Treasurer for Calendar Year 2018.

Attachments: [STAFF REPORT - DELEGATING AUTHORITY](#)
 [ORDINANCE - DELEGATING AUTHORITY](#)

**5i) Transportation Director's Report
(Sponsor: Transportation)***Recommended Action:*

Accept Transportation Director's report.

2017 Redwood Complex Fire Recovery

2016-2017 Storm Recovery Effort - Top Priority Projects Status

Road Closure: Laytonville Dos Rios, County Road 322, and West of Burger Creek, from January 15th until January 19th, 2018, between the hours of 8:00 am to 5:00 pm

Road Closure: Eel River Road, County Road 240 B, and West of Trout Creek, on Wednesday, January 10th, 2018, between the hours of 8:00 am to 5:00 pm

Attachments: [Directors Report -- January 2, 2018](#)

**5j) Chief Executive Officer's Report
(Sponsor: Executive Office)****5k) Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform
(Sponsor: Executive Office)***Recommended Action:*

Provide direction to staff on matters of legislation.

6. BOARD OF SUPERVISORS AND MISCELLANEOUS**6a) Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest****7. BOARD OF DIRECTORS MATTERS**

The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In-Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.

8. MODIFICATIONS TO AGENDA

Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.

9. CLOSED SESSION

Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.

10. COMMUNICATIONS RECEIVED AND FILED

Communications received and filed are retained by the Clerk throughout the Board proceedings. To review items described in this section, please contact the Executive Office staff in Room 1010.

4. CONSENT CALENDAR - CONTINUED

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

ITEMS RECOMMENDED FOR APPROVAL:

EXECUTIVE OFFICE**4a) Approval of the List of Personnel Authorized to Use County Vehicles for Work-to-Home/Home-to-Work Travel, Pursuant to Mendocino County Code Chapter 3.12, "The County Vehicle Policy"****Recommended Action:**

Approve the list of personnel authorized to use County vehicles for work-to-home/home-to-work travel pursuant to Mendocino County Code Chapter 3.12, "The County Vehicle Policy" as recommended by the Chief Executive Officer.

- Attachments:** [2-Staff Report for 01-02-18 BOS Meeting](#)
 [3- 2018 Personnel Authorized to Use County Vehicle for WTH-HT](#)
 [4-Historical Overview](#)
 [5-Excerpts from Mendocino County Code Chapter 3](#)
 [6-Ordinance 4349 Updated January 2016](#)

4b) Adoption of Resolution Designating the Chief Executive Officer (CEO) as Official Responsible for Proposing and Facilitating the Development and Submission of the Fiscal Year (FY) 2018-2019 Budget**Recommended Action:**

Adopt Resolution designating the Chief Executive Officer (CEO) as the official responsible for proposing and facilitating the development and submission of the FY 2018-2019 Budget; and authorize Chair to sign same.

- Attachments:** [18-19 Budget Authority - Reso.doc](#)

ENVIRONMENTAL HEALTH

4c) Adoption of an Ordinance Amending Section 16.08.015 of Chapter 16.08 - On-Site Sewage Systems to Exempt Certain Structures from the Sewage System Requirement

Recommended Action:

Adopt Ordinance amending Section 16.08.015 of Chapter 16.08 - On-Site Sewage Systems to exempt certain structures from the sewage system requirement; and authorize Chair to sign same.

Attachments: [4.Ordinance Summary-13Dec2017](#)
[Ordinance Amending 16.08.015 - 12.19.17 - cln](#)
[Ordinance Amending 16.08.015 - 12.19.17 - red](#)
[affadavit of publication](#)

TREASURER-TAX COLLECTOR

4d) Approval of Mendocino County Investment Policy for Calendar Year 2018

Recommended Action:

Approve the Mendocino County Investment Policy for calendar year 2018 as submitted.

Attachments: [STAFF REPORT - INVESTMENT POLICY](#)
[INVESTMENT POLICY 2018](#)

ADJOURNMENT

Additional Meeting Information for Interested Parties

The Board of Supervisors complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Executive Office by calling (707) 463-4441 at least five days prior to the meeting.

If you wish to address the Board on any matter on the agenda, please review and complete the public comment/speaker form available at the back of the Board Chambers. If you wish to submit documentation, please provide 10 copies to Executive Office staff, located in the Administration Center, Room 1010.

A copy of the Agenda Packet is available for public review in the Executive Office, Room 1010. Proposed actions and supporting documents are considered draft until acted upon by the Board.

Additional information on specific agenda items may be obtained by contacting the sponsoring departments. Contact information for County departments may be obtained at www.co.mendocino.ca.us/departments.htm.

Board proceedings are broadcast on the local Public Access Channel to accommodate greater public access; tune in at the corresponding Open Session time as posted on the front page of the Agenda.

LIVE WEB STREAMING OF BOARD MEETINGS: www.co.mendocino.ca.us/bos/meetings/publishedmeetings.htm under the "Live Video" tab, or visit the County YouTube channel. For technical assistance, please contact the Executive Office at (707) 463-4441.

Please reference the departmental website to obtain additional resource information for the Board of Supervisors: www.co.mendocino.ca.us/bos.

Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.