

CARRE BROWN
1st District
Supervisor

JOHN MCCOWEN
2nd District
Supervisor

**GEORGEANNE
CROSKEY**
3rd District
Supervisor
Vice-Chair

DAN GJERDE
4th District
Supervisor

DAN HAMBURG
5th District
Supervisor
Chair

CARMEL J. ANGELO
Chief Executive Officer/
Clerk of the Board



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**MENDOCINO COUNTY
BOARD OF SUPERVISORS
BOARD OF SUPERVISORS AGENDA**

**REGULAR MEETING
August 21, 2018 - 9:00 AM
BOARD CHAMBERS, ROOM 1070
COUNTY ADMINISTRATION CENTER**

TIMED ITEMS

Please note that all times provided are considered approximate

1:30 P.M. Discussion and Possible Action Including Approval of Juvenile Hall Ad Hoc Committee's Recommendation to Eliminate All Food Service Activities in Juvenile Hall; Transfer All Food Service Responsibilities to Mendocino County Sheriff's Office; and Approval to Lay Off 3.8 FTE Positions
(refer to Agenda item 5h)

Following the posting of the Agenda, all agenda item supporting documentation, including any material submitted to the Clerk after distribution of the Agenda packet, is available for public review through the Executive Office, 501 Low Gap Road, Room 1010, Ukiah, CA 95482 during regular business hours, 8:00 a.m. to 5:00 p.m., Monday through Friday.

Persons wishing to file documentation on any agenda item for the official record must submit ten (10) copies of each document to the Executive Office.

Members of the public are advised that all cell phones or electronic devices are to be silenced upon entering the Board Chambers.

1. OPEN SESSION (9:00 A.M.)

1a) Roll Call

1b) Pledge of Allegiance

2. PROCLAMATIONS

Items in this section are automatically adopted unless specifically pulled by a Supervisor. Proclamations may be presented or commented on as needed.

2a) Adoption of Proclamation Recognizing Jerry Robert Jackson in Achieving the Rank of Eagle Scout in Mendocino County (Sponsors: Supervisors Brown and McCowen)

Recommended Action:

Adopt Proclamation recognizing Jerry Robert Jackson in achieving the rank of Eagle Scout in Mendocino County; and authorize Chair to sign same.

Attachments: [Proclamation](#)

3. PUBLIC EXPRESSION

Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Board.

Individuals wishing to address the Board under Public Expression are welcome to do so throughout the meeting. To best facilitate these items, please review and complete the public comment/speaker form available at the back of the Boardroom and present to the Clerk. If you wish to submit written comments, please provide 10 copies to the Executive Office staff, located in the County Administration Center, Room 1010. All meetings are tape-recorded, so speakers are reminded to announce their names as they approach the podium.

Public Expression

Attachments: 08-21-18 Weller Correspondence
08-21-18 Brooktrails Township Correspondence

4. CONSENT CALENDAR

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

See section at the end of this document for the full listing of Consent items.

5. COUNTY EXECUTIVE OFFICE AND DEPARTMENTAL MATTERS

- 5a) Discussion and Possible Action Including Approval of Extra Help Appointment of Greg Blake to Fulfill Critical Duties at the Mendocino County Sheriff's Office Communications Center, Pursuant to California Government Code Section 7522.56
(Sponsor: Sheriff-Coroner)**

Recommended Action:

Approve the extra help appointment of Greg Blake to fulfill critical duties at the Mendocino County Sheriff's Office Communications Center, pursuant to California Government Code Section 7522.56.

- 5b) Discussion and Possible Action Regarding Updates Associated with 2017 Fire Recovery Efforts in Mendocino County
(Sponsor: Executive Office)**

Recommended Action:

Receive update regarding 2017 fire recovery efforts in Mendocino County; and provide direction as appropriate.

- 5c) Discussion and Possible Action Regarding Informational Update on the Implementation of the Mendocino County Cannabis Cultivation Program and Cannabis Compliance Efforts
(Sponsor: Department of Agriculture)**

Recommended Action:

Accept the informational update on the implementation of the Mendocino County Cannabis Program and Cannabis compliance efforts; and provide direction as appropriate.

Attachments: [Commissioners Report](#)
[08-21-18 Farm Bureau Correspondence](#)

5d) Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform

(Sponsor: Executive Office)

Recommended Action:

Provide direction to staff on matters of legislation.

Attachments: [Cannabis Regulation Comment Letter 8.21.18](#)

5e) Chief Executive Officer's Report

(Sponsor: Executive Office)

Recommended Action:

Accept the Chief Executive Officer's report.

Attachments: [CEO Report 08-21-18 Edition](#)

5f) Discussion and Possible Action Regarding Presentation of the Department of Planning and Building Services Development Activity Report for the Month of July, 2018

(Sponsor: Planning and Building Services)

Recommended Action:

Accept the Development Activity Report from Planning and Building Services for the month of July, 2018.

Attachments: [1.PBS July Rpt](#)
[2.Monthly activity SQL report search criteria](#)
[3.July Agendas](#)

5g) Transportation Director's Report

(Sponsor: Transportation)

Recommended Action:

Accept Transportation Director's report.

Attachments: [Director's Report -- August 21. 2018](#)

5h) Discussion and Possible Action Including Approval of Juvenile Hall Ad Hoc Committee's Recommendation to Eliminate All Food Service Activities in Juvenile Hall; Transfer All Food Service Responsibilities to Mendocino County Sheriff's Office (MCSO); and Approval to Lay Off 3.8 FTE Positions

(Sponsors: Probation and Juvenile Hall Ad Hoc Committee)

Recommended Action:

Approve Juvenile Hall Ad Hoc Committee's recommendation to discontinue all food service activities in the Juvenile Hall; transfer all food service responsibilities to MCSO; and lay off 3.8 FTE positions.

Attachments: [Projected Annualized Costs for Juvenile Hall Kitchen](#)

**5i) Discussion and Possible Adoption of Resolution Regarding the Future of the Potter Valley Project
(Sponsor: Water Agency Ad Hoc Committee (Supervisors Brown and McCowen))**

Recommended Action:

Adopt Resolution regarding the future of the Potter Valley Project; and authorize Chair to sign same.

Attachments: [Resolution](#)
 [Humboldt County Resolution](#)

6. BOARD OF SUPERVISORS AND MISCELLANEOUS

6a) Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest

7. BOARD OF DIRECTORS MATTERS

The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In-Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.

8. MODIFICATIONS TO AGENDA

Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.

9. CLOSED SESSION

Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.

9a) Pursuant to Government Code Section 54957 – Public Employee Appointment – Public Defender

9b) Pursuant to Government Code Section 54956.9(a) – Conference with Legal Counsel – Existing Litigation – 1 case: Mendocino Redwood Company, LLC v. Mendocino County – Case No. SCUK-CVG-16-67455

9c) Pursuant to Government Code Section 54956.9(a) – Conference with Legal Counsel – Existing Litigation – 1 case: Jason Heredia, et al. v. Mendocino County, et al. Case No. SCUK-CVG-14-63425

9d) Pursuant to Government Code Section 54956.9(a) – Conference with Legal Counsel – Existing Litigation – 1 case: Animal Legal Defense Fund, et al. v. Mendocino County Case No.: SCUK-CVPT-15-66119

9e) Pursuant to Government Code Section 54956.9(a) – Conference with Legal Counsel – Existing Litigation – 1 case: Jessica Barrilleaux v. Mendocino County, et al. USDC Case No. C-14-1373 TEH

10. COMMUNICATIONS RECEIVED AND FILED

Communications received and filed are retained by the Clerk throughout the Board proceedings. To review items described in this section, please contact the Executive Office staff in Room 1010.

4. CONSENT CALENDAR - CONTINUED

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

ITEMS RECOMMENDED FOR APPROVAL:

APPOINTMENTS**4a) Approval of Recommended Appointments/Reappointments****Recommended Action:**

Approve the following Appointments/Reappointments:

- 1. Mr. Brent Walker, Museum Advisory Board, 3rd District Representative;*
- 2. Mr. Eric Martin, Museum Advisory Board, 4th District Representative;*
- 3. Ms. Mary Anne Petrillo, Sonoma Mendocino Economic Development District, Director;*
- 4. Mr. Arthur Scott Ward, Civil Service Commission, District 1 Commissioner;*
- 5. Ms. Charley Betschart, Cemetery District of the Redwoods, Trustee;*
- 6. Ms. Erica Bruce, Cemetery District of the Redwoods, Trustee; and*
- 7. Mr. Michael Howell, Airport Land Use Commission, Planning Commission Representative.*

Attachments: [Brent.Walker Application](#)
[Petrillo Application](#)
[Petrillo Resume](#)
[Ward Application](#)
[Martin Application](#)

MINUTES**4b) Approval of Minutes of August 7, 2018, Regular Meeting****Recommended Action:**

Approve minutes of the August 7, 2018, regular meeting.

Attachments: [Minutes - DRAFT](#)

EXECUTIVE OFFICE

- 4c) Approval of Funding Allocation Agreements with City of Ukiah (Fire Department) in the Amount of \$51,655; Ukiah Valley Fire Protection District in the Amount of \$65,548; and Fort Bragg Fire Protection Authority in the Amount of \$57,922 for Fiscal Year 2018-19**

Recommended Action:

Approve Funding Allocation Agreements for City of Ukiah (Fire Department) in the amount of \$51,655; Ukiah Valley Fire Protection District in the amount of \$65,548; and Fort Bragg Fire Protection Authority in the amount of \$57,922 for fiscal year 2018-19; and authorize Chair to sign same.

Attachments: Attachment A- MCAFD - 2018-19 Fire Funding Final
CITY OF UKIAH (FIRE DEPARTMENT)
FORT BRAGG FIRE PROTECTION AUTHORITY
UKIAH VALLEY FIRE DISTRICT

- 4e) Authorization of Blanket Declaration of Surplus Property and Authorization for Purchasing Agent to Dispose of Said Surplus Property Throughout Fiscal Year (FY) 2018-19**

Recommended Action:

Approve the blanket declaration of surplus property and authorize the Purchasing Agent to dispose of said surplus property, by way of public auction, for Fiscal Year 2018-19.

- 4f) Authorization for the Facilities and Fleet Division Manager to Establish New Capital Improvement Projects for the Willits Justice Center Police Department ADA Counter Installation (Estimated at \$20,000) and the Fort Bragg Justice Center Back-Up Generator Replacement (Estimated at \$80,000) with Funding from BU 1710 Budgeted for Approved General Categories and the Admin Center Roof Set-Aside**

Recommended Action:

Authorize the Facilities and Fleet Division Manager to establish new capital improvement projects for the Willits Justice Center Police Department ADA counter installation (estimated at \$20,000) and the Fort Bragg Justice Center back-up generator replacement (estimated at \$80,000) with funding from BU 1710 budgeted for approved general categories and the Admin Center Roof set-aside.

Attachments: GF APPROVED PROJECTS 19

4g) Approval of Agreement with LACO Associates for Disaster Recovery Grant Research and Grant Writing Services in the Amount of \$100,000 For the Term of August 21, 2018 Through June 30, 2019

Recommended Action:

Approve Agreement with LACO Associates for disaster recovery grant research and grant writing services in the amount of \$100,000 for the term of August 21, 2018 through June 30, 2019; authorize the Chief Executive Officer or designee to sign any future amendments to the Agreement that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement](#)

4h) Adoption of Resolution Declaring the Continuation of a Local Emergency Related to the Redwood Complex Fire

Recommended Action:

Adopt Resolution declaring the continuation of a Local Emergency related to the Redwood Complex Fire; and authorize Chair to sign same.

Attachments: [RESOLUTION](#)

4i) Adoption of Resolution Declaring the Continuation of a Local Emergency Related To the Mendocino Complex Fire

Recommended Action:

Adopt Resolution declaring the continuation of a Local Emergency related to the Mendocino Complex Fire; and authorize Chair to sign same.

Attachments: [Resolution](#)

ASSESSOR/CLERK-RECORDER

4j) Approval for the Assessor Clerk Recorder to Consolidate Measure K - Round Valley Unified School District Bond Measure with the November 6, 2018 Statewide General Election

Recommended Action:

Approve consolidation of Measure K - Round Valley Unified School District Bond Measure with the November 6, 2018 Statewide General Election.

HEALTH AND HUMAN SERVICES AGENCY

- 4k) Ratification of Submission of Grant Application for up to \$25,000 of Funds Available from a Joint Effort of the Department of Health Care Services and Health Management Associates to Participate in a Learning Collaborative to Expand Medication Assisted Treatment in the County Jail in Fiscal Year 2018-19; Authorization for the Health and Human Services Agency Director or Designee to sign Agreement if Grant is Awarded and any Renewals or Amendments that do not Exceed the Annual Maximum Amount; and Authorization for the Auditor-Controller to Increase Appropriation of Expenditures in Budget Unit 4010 Upon Receipt of Grant Award Letter to Allow Budgeting and Spending of Grand Funds**

Recommended Action:

Ratify submission of grant application for up to \$25,000 of funds available from a joint effort of the Department of Health Care Services and Health Management Associates to participate in a Learning Collaborative to expand Medication Assisted Treatment in the County Jail in fiscal year 2018-19; authorize the Health and Human Services Agency Director or designee to sign Agreement if grant is awarded and any renewals or amendments that do not exceed the annual maximum amount; and authorization for the Auditor-Controller to increase appropriation of expenditures in budget unit 4010 upon receipt of grant award letter to allow budgeting and spending of grant funds.

Attachments: [Application-Expanding-MAT-in-County-Criminal-Justice-Settings](#) &
[Jail-MAT-Learning-Collab-Program-Description](#)

- 4l) Adoption of Resolution Authorizing Mendocino County's Participation in the One-Time Homeless Mentally Ill Outreach and Treatment Funding Opportunity that will Allocate \$200,000 to Mendocino County to Treat Persons with Severe Mental Illness who are also Homeless in Fiscal Year 2018-19**

Recommended Action:

Adopt Resolution authorizing Mendocino County's participation in the one-time Homeless Mentally Ill Outreach and Treatment Funding opportunity that will allocate \$200,000 to Mendocino County to treat persons with severe mental illness who are also homeless in fiscal year 2018-19; authorize the Health and Human Services Agency Director or designee to accept, designate, and determine the appropriate use of the resulting allocated funds; and authorize Chair to sign same.

Attachments: [Application](#)
[Resolution](#)

4m) Adoption of Resolution Reaffirming the Existence of Local Health Emergency Related to the Redwood Complex Fire, as Proclaimed by the Local Health Officer

Recommended Action:

Adopt Resolution reaffirming the existence of Local Health Emergency related to the Redwood Complex Fire, as proclaimed by the Local Health Officer; and authorize Chair to sign same.

Attachments: [RESOLUTION](#)

4n) Adoption of Resolution Reaffirming the Existence of Local Health Emergency Related to the Mendocino Complex Fire, as Proclaimed by the Local Health Officer

Recommended Action:

Adopt Resolution reaffirming the existence of Local Health Emergency related to the Mendocino Complex Fire as proclaimed by the Local Health Officer; and authorize Chair to sign same.

Attachments: [Resolution](#)

HUMAN RESOURCES

- 4o) Adoption of Resolution Amending the Position Allocation Table as Follows: Budget Unit 6110 - Increase Position Number (PN) 3911 Library Assistant from .75 to 1.0 Full-Time Equivalent (FTE); PN 3912 Library Assistant from .50 to 1.0 FTE; PN 3913 Library Assistant from .50 to 1.0 FTE; PN 3914 Library Assistant from .50 to 1.0 FTE; PN 3915 Library Assistant from .50 to 1.0 FTE; PN 3488 Library Technician from .80 to 1.0 FTE**

Recommended Action:

Adopt the Resolution amending the Position Allocation Table as follows: Budget Unit 6110 - increase PN 3911 Library Assistant from .75 to 1.0 FTE; PN 3912 Library Assistant from .50 to 1.0 FTE; PN 3913 Library Assistant from .50 to 1.0 FTE; PN 3914 Library Assistant from .50 to 1.0 FTE; PN 3915 Library Assistant from .50 to 1.0 FTE; PN 3488 Library Technician from .80 to 1.0 FTE; and authorize Chair to sign same.

Attachments: [8.21.18 HR Library Increase Hours - Reso bs](#)

- 4p) Adoption of Resolution Amending Position Allocation Table as Follows: Change Title of the Classification of Deputy Director Alcohol and Other Drug Programs to Deputy Director Substance Use Disorder Treatment**

Recommended Action:

Adopt Resolution amending Position Allocation Table as follows: change title of the classification of Deputy Director Alcohol and Other Drug Programs to Deputy Director Substance Use Disorder Treatment; and authorize Chair to sign same.

Attachments: [Resolution](#)

PLANNING AND BUILDING SERVICES

- 4q) Approval of Amendment to BOS Agreement 14-017 with Community Development Commission of Mendocino County (CDC) Extending the Term of the Agreement through December 31, 2018 and Clarifying the Definition of Services related to General Administration for Grant 12-CDBG-8399**

Recommended Action:

Approve Amendment to BOS Agreement 14-017 with Community Development Commission of Mendocino County (CDC) extending the term of the Agreement through December 31, 2018, and clarifying the Definition of Services related to general administration for grant 12-CDBG-8399; and authorize Chair to sign same.

Attachments: [Scanned CDC Agreement](#)

- 4r) Approval of Retroactive Amendment to BOS Agreement No. 17-003 with Mendocino Solid Waste Management Authority (MSWMA) for Continued Services to Clean Public Nuisance Abatement Properties as Directed by Planning and Building Services (PBS), Extending the Termination Date from June 30, 2018, to June 30, 2023**

Recommended Action:

Approve retroactive Amendment to BOS Agreement No. 17-003, with MSWMA for continued services to clean public nuisance abatement properties as directed by PBS, extending the termination date from June 30, 2018, to June 30, 2023; and authorize Chair to sign same.

Attachments: [MSWA Amendment](#)

PROBATION

- 4s) Approval of Agreement with Redwood Toxicology Laboratory, Inc. (“RTL”) in the Amount of \$200,000 (Maximum of \$50,000 Per Year) for the Period of September 1, 2018, through August 31, 2022, to Provide Drug and Alcohol Laboratory Testing Services and Supplies**

Recommended Action:

Approve Agreement with Redwood Toxicology Laboratory, Inc. in the amount of \$200,000.00 (maximum of \$50,000.00 per year) for the period of September 1, 2018, through August 31, 2022, to provide drug and alcohol laboratory testing services and supplies; authorize the Chief Probation Officer to sign any future amendments to the Agreement that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Redwood Agreement 9-1-18 to 8-31-22](#)

SHERIFF-CORONER

- 4t) Ratification of Submission of 2018-19 Application for Domestic Cannabis Eradication Suppression Program (DCESP) Funding from the United States Department of Justice (DOJ) Drug Enforcement Agency (DEA)**

Recommended Action:

Ratify submission of 2018-19 application for Domestic Cannabis Eradication Suppression Program Funding from the United States Department of Justice Drug Enforcement Agency.

Attachments: [DCESP 2019 Annual App final w Co sig 7-30-18.pdf](#)

- 4u) Approval of Fifth Amendment to Board of Supervisors Agreement 12-093 with BI Inc. (GEO Group Inc.) to Provide Electronic Monitoring Services for the Mendocino County Jail in the Amount of \$200,000 Extending the Termination Date of the Agreement to July 31, 2019**

Recommended Action:

Approve fifth Amendment to Board of Supervisors Agreement 12-093 with BI Inc. (GEO Group Inc.) to provide electronic monitoring services for the Mendocino County Jail in the amount of \$200,000, extending the termination date of the Agreement to July 31, 2019; and authorize Chair to sign same.

Attachments: [BI Inc \\$200.000 Amend Term FY 18-19.docx](#)

TREASURER-TAX COLLECTOR

- 4v) Approval of Outdoor Festival Application for the Winesong Festival, to be held September 8, 2018, in Fort Bragg; and Authorization for the Treasurer-Tax Collector to Issue the Outdoor Festival License**

Recommended Action:

Approve the outdoor festival application for the Winesong Festival to be held September 8, 2018, in Fort Bragg; and authorize the Treasurer-Tax Collector to issue the Outdoor Festival license.

Attachments: [Wineson checklist 2018](#)

ADJOURNMENT

Additional Meeting Information for Interested Parties

The Board of Supervisors complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Executive Office by calling (707) 463-4441 at least five days prior to the meeting.

If you wish to address the Board on any matter on the agenda, please review and complete the public comment/speaker form available at the back of the Board Chambers. If you wish to submit documentation, please email your documentation to bos@mendocinocounty.org; or submit a hard copy to the Executive Office at least 5 business days in advance of the meeting.

A copy of the Agenda Packet is available for public review in the Executive Office, Room 1010. Proposed actions and supporting documents are considered draft until acted upon by the Board.

Additional information on specific agenda items may be obtained by contacting the sponsoring departments. Contact information for County departments may be obtained at www.mendocinocounty.org/departments.htm.

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LIVE WEB STREAMING OF BOARD MEETINGS: <https://mendocino.legistar.com>, or visit the County YouTube channel. For technical assistance, please contact the Clerk of the Board at (707) 463-4441.

Please reference the departmental website to obtain additional resource information for the Board of Supervisors: www.mendocinocounty.org/bos.

Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.