

CARRE BROWN
1st District
Supervisor

JOHN MCCOWEN
2nd District
Supervisor

**GEORGEANNE
CROSKEY**
3rd District
Supervisor
Vice-Chair

DAN GJERDE
4th District
Supervisor

DAN HAMBURG
5th District
Supervisor
Chair

CARMEL J. ANGELO
Chief Executive Officer/
Clerk of the Board



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MENDOCINO COUNTY
BOARD OF SUPERVISORS
BOARD OF SUPERVISORS AGENDA

AMENDED AGENDA REGULAR MEETING

October 16, 2018 - 9:00 AM

BOARD CHAMBERS, ROOM 1070
COUNTY ADMINISTRATION CENTER

Following the posting of the Agenda, all agenda item supporting documentation, including any material submitted to the Clerk after distribution of the Agenda packet, is available for public review through the Executive Office, 501 Low Gap Road, Room 1010, Ukiah, CA 95482 during regular business hours, 8:00 a.m. to 5:00 p.m., Monday through Friday.

Persons wishing to file documentation on any agenda item for the official record must submit ten (10) copies of each document to the Executive Office.

Members of the public are advised that all cell phones or electronic devices are to be silenced upon entering the Board Chambers.

TIMED ITEMS

Please note that all times provided are considered approximate

1. OPEN SESSION (9:00 A.M.)**1a) Roll Call****1b) Pledge of Allegiance****2. PROCLAMATIONS**

Items in this section are automatically adopted unless specifically pulled by a Supervisor. Proclamations may be presented or commented on as needed.

3. PUBLIC EXPRESSION

Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Board.

Individuals wishing to address the Board under Public Expression are welcome to do so throughout the meeting. To best facilitate these items, please review and complete the public comment/speaker form available at the back of the Boardroom and present to the Clerk. If you wish to submit written comments, please provide 10 copies to the Executive Office staff, located in the County Administration Center, Room 1010. All meetings are tape-recorded, so speakers are reminded to announce their names as they approach the podium.

Public Expression**4. CONSENT CALENDAR**

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

See section at the end of this document for the full listing of Consent items.

5. COUNTY EXECUTIVE OFFICE AND DEPARTMENTAL MATTERS**5a) Discussion and Possible Action Including Approval of Amendment of the Board of Supervisors 2018 Master Meeting Schedule Adding a Potential Regular Meeting on November 16, 2018 and/or Other Dates as Directed by the Board (Sponsor: Executive Office)****Recommended Action:**

Approve amendment to the Board of Supervisors 2018 Master Meeting Schedule adding a Regular Meeting on November 16, 2018, and/or other dates as directed by the Board.

Attachments: [Amended Master Meeting Calendar - DRAFT.pdf](#)

- 5b) Noticed Public Hearing - Discussion and Possible Action Including Adoption of Resolution Approving Agricultural Preserve No. A 2018-0001 (Eagle Creek Pacific, LLC); and Approval of a Williamson Act Contract for Two Separate 40 +/- Acre Parcels Off State Highway 128 in Boonville (APNs: 029-060-15, -16, 029-070-25, 029-080-01, 029-100-11, 029-120-13, & 029-620-11) (Sponsor: Planning and Building Services)**

Recommended Action:

Adopt Resolution approving Agricultural Preserve No. A 2019-0001 (Eagle Creek Pacific, LLC) and approve the Williamson Act contract for two separate 40 +/- acre parcels off State Highway 128 in Boonville (APNs: 029-060-15, -16, 029-070-25, 029-080-01, 029-100-11, 029-120-13, & 029-620-11); and authorize Chair to sign same.

Attachments: [Memo](#)
[Resolution](#)
[Exhibit A Map](#)
[Public Notice](#)
[Planning Commission Packet](#)
[Affidavit of Publication](#)

- 5c) Discussion and Possible Action to Disband the Ad Hoc Committee Appointed to Discuss Issues Related to Second Access Roads Within the County; and Provide Direction to Staff to Partner with Mendocino Council of Governments (MCOG) for Submission of CalTrans Adaptation Planning Grant Application (Sponsors: Supervisors Croskey and Gjerde)**

Recommended Action:

Disband the ad hoc committee appointed to discuss issues related to second access roads within the County; and direct staff to partner with Mendocino Council of Governments (MCOG) for submission of application for CalTrans Adaptation Planning Grant.

Attachments: [Grant Application](#)

- 5d) Discussion and Possible Action on Brooktrails Emergency Access Including Possible Direction to Staff to Research Emergency Evacuation Route Funding for the Sherwood Road Corridor (Sponsors: Supervisor Croskey)**

Recommended Action:

Direct staff to research and pursue funding for emergency evacuation routes for the Sherwood Road corridor.

**5e) Discussion and Possible Action Regarding Updates Associated with 2017 Fire Recovery Efforts in Mendocino County
(Sponsor: Executive Office)**

Recommended Action:

Receive update regarding 2017 fire recovery efforts in Mendocino County; and provide direction as appropriate.

5f) Presentation by Human Resources and Possible Board Action Regarding Expediting the County's Compensation Study, and Approval of Amendment to Board of Supervisors Agreement Number 17-128 with Koff and Associates to Extend the Agreement Termination Date From October 31, 2018 to June 30, 2019 (Sponsor: Human Resources)

Recommended Action:

Receive the presentation by Human Resources and provide Board direction as deemed appropriate; and approve amendment to Board of Supervisors Agreement Number 17-128 with Koff and Associates to extend the agreement termination date from October 31, 2018 to June 30, 2019; and authorize Chair to sign same.

Attachments: [Koff](#)

**5g) Discussion and Possible Action Regarding Informational Update on the Implementation of the Mendocino County Cannabis Cultivation Program and Cannabis Compliance Efforts
(Sponsor: Department of Agriculture)**

Recommended Action:

Accept the informational update on the implementation of the Mendocino County Cannabis Program and Cannabis compliance efforts; and provide direction as appropriate.

Attachments: [Commissioners Report 10-16-18](#)
[Zonina Data 10-16-18](#)
[10-16-16 Nelson Correspondence](#)

**5h) Discussion and Possible Action Regarding the Kemper Consulting Group's Report Entitled "Mendocino County Behavioral Health System Program Gap Analysis & Recommendations for Allocation of Measure B Revenues"
(Sponsor: Executive Office)**

Recommended Action:

Receive the presentation from the Kemper Consulting Group regarding the report entitled "Mendocino County Behavioral Health System Program Gap Analysis & Recommendations for Allocation of Measure B Revenues" and provide direction to staff as appropriate.

Attachments: [Kemper Report - Measure B](#)
[KCG Memo to Measure B Committee 092518.pdf](#)
[Prevailing Wage](#)

**5i) Discussion and Possible Action Regarding Emergency Medical Services (EMS) in Mendocino County, Including but not Limited to Potential Local Emergency Medical Services Agency (LEMSA) Models
(Sponsors: Executive Office and Health and Human Services Agency)**

Recommended Action:

Receive update regarding Emergency Medical Services in Mendocino County, including potential Local Emergency Medical Services Agency models, and approve the creation of three Mendocino County EMS positions to support EMS services, including an EMS Administrator, EMS Specialist and EMS Medical Director (part time) and provide further direction to staff as appropriate.

Attachments: [BOS Meeting 10.16 Presentation](#)
[LEMSA Requirements-Final](#)
[10-16-18 Mendocino Fire Correspondence](#)

**5j) Discussion and Possible Action Including Adoption of Resolution Approving Creation of an Emergency Medical Care Committee to Serve and Act in an Advisory Capacity to the Local Emergency Medical Services Agency and the Board of Supervisors; Approval of Proposed By-Laws for the Emergency Medical Care Committee; Prescription of Membership Composition for the Emergency Medical Care Committee; and Direction to Staff to Work with the Clerk of the Board to Establish Membership Application Processes and Other Procedures as Needed
(Sponsor: Health and Human Services Agency)**

Recommended Action:

Adopt Resolution approving creation of an Emergency Medical Care Committee to serve and act in an advisory capacity to the Local Emergency Medical Services Agency and the Board of Supervisors; approve proposed by-laws for the Emergency Medical Care Committee; prescribe membership composition for the Emergency Medical Care Committee; and direct staff to work with the Clerk of the Board to establish membership application processes and other procedures as needed; and authorize Chair to sign same.

Attachments: [Resolution](#)
[Draft Bylaws](#)

**5k) Chief Executive Officer's Report
(Sponsor: Executive Office)**

Recommended Action:

Accept the Chief Executive Officer's report.

Attachments: [CEO Report](#)

5l) Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform

(Sponsor: Executive Office)

Recommended Action:

Provide direction to staff on matters of legislation.

6. BOARD OF SUPERVISORS AND MISCELLANEOUS

6a) Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest

6b) Discussion and Possible Action to Authorize Allocation of a Not to Exceed Amount of Twenty-thousand Dollars (\$20,000) as Mendocino County's Proportionate Share of Legal Fees For Inland Water and Power Commission Regarding Investigation and Negotiation for Potential Acquisition of the Potter Valley Project

(Sponsors: Supervisors Brown and McCowen)

Recommended Action:

Approve the Allocation of a not to exceed amount of Twenty-thousand Dollars (\$20,000) as Mendocino County's proportionate share of legal fees for the Inland Water and Power Commission regarding investigation and negotiation for potential acquisition of the Potter Valley Project; further, direct that the Chief Executive Officer and Auditor-Controller pay for the services through the Miscellaneous Budget Unit and return the \$20,000 to the Miscellaneous Budget Unit from the Fiscal Year 2017-18 Fund Balance during the First Quarter Budget Report

7. BOARD OF DIRECTORS MATTERS

The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In-Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.

8. MODIFICATIONS TO AGENDA

Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.

9. CLOSED SESSION

Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.

9a) Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator - Agency Negotiators: Carmel J. Angelo, Heidi Dunham, Cherie Johnson and Donna Williamson; Employee Organization(s): All

10. COMMUNICATIONS RECEIVED AND FILED

Communications received and filed are retained by the Clerk throughout the Board proceedings. To review items described in this section, please contact the Executive Office staff in Room 1010.

4. CONSENT CALENDAR - CONTINUED

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

ITEMS RECOMMENDED FOR APPROVAL:

MINUTES**4a) Approval of Minutes of September 28, 2018, Regular Meeting**

Recommended Action:

Approve minutes of the September 25, 2018, regular meeting.

Attachments: [09-25-18 Minutes - DRAFT](#)

4b) Approval of Minutes of October 2, 2018, Regular Meeting

Recommended Action:

Approve minutes of the October 2, 2018, regular meeting.

Attachments: [10-02-18 Minutes - DRAFT](#)

BOARD OF SUPERVISORS**4c) Approval of Out of State Travel for Supervisor Croskey to Attend the White House Conference with California Local Leaders and Authorization of Expenditure of Airfare and Lodging Expenses
(Sponsor: Supervisor Croskey)**

Recommended Action:

Approve out of state travel for Supervisor Croskey to attend the White House Conference with California local leaders; and authorize expenditure of airfare and lodging expenses.

**4d) Approval of Letter of Support for California State University-Chico's Proposal to the Economic Development Administration Regarding Broadband Connectivity at Fairgrounds
(Sponsor: Supervisor Hamburg)**

Recommended Action:

Approve letter of support for California State University-Chico's proposal to the Economic Development Administration regarding broadband connectivity at fairgrounds; and authorize Chair to sign same.

Attachments: [Letter of Support](#)

ASSESSOR/CLERK-RECORDER

- 4e) Approval of Appointments-In-Lieu of Election for the November 6, 2018 Statewide General Election; and Authorization of Additional Appointments of Qualified Persons Be Made When There are Sufficient Candidates**

Recommended Action:

Approve the Appointments-In-Lieu of Election for all candidates who filed candidacy papers; and authorize additional appointments of qualified persons be made when there are sufficient candidates.

Attachments: [BOS Appts.pdf](#)

EXECUTIVE OFFICE

- 4f) Referral of the 2019 Legislative Platform Development to the General Government Standing Committee**

Recommended Action:

Refer the 2019 Legislative Platform development to the General Government Standing Committee.

- 4g) Authorization for the Facilities and Fleet Division Manager to Establish Capital Improvement Projects for the Removal of a Decaying Oak Tree and Maintenance of a Healthy Oak at the Sheriff's Substation in Willits, Estimated at \$10,000; Removal of Dead Wood from the Two Historic Magnolia Trees at the Ukiah Courthouse, Estimated at \$7,000; and the Emergency Replacement of Cooling Equipment for the Administration Center Server Room, estimated at \$40,000**

Recommended Action:

Authorize the Facilities and Fleet Division Manager to establish Capital Improvement Projects for the removal of a decaying oak tree and maintenance of a healthy oak at the Sheriff's Substation in Willits, estimated at \$10,000; removal of dead wood from the two Magnolia trees at the Ukiah Courthouse, estimated at \$7,000 and the emergency replacement of cooling equipment for the Administration Center server room, estimated at \$40,000.

Attachments: [Mendocino County Oak tree Failed SW Sheriff Doa park](#)
[Southern Magnolia Trees](#)
[Mendocino County healthy Oak tree](#)

HEALTH AND HUMAN SERVICES AGENCY

- 4h) Ratification of Submission of Proposal No. DOJ-PROP56-2018-19-1 with the California State Department of Justice for up to \$1,500,000 to Provide Tobacco Retail License Code Enforcement and Education in Mendocino County for the Period of November 1, 2018 through June 30, 2021; Adoption of Resolution Authorizing the Health and Human Services Agency Director or Chief Operations Officer to Execute the Agreement if Awarded and any Amendments that do not Exceed the Maximum Amount; and Authorization for the Auditor-Controller, Upon Receipt of Grant Award Letter, to Assign a New Budget Unit, Org Code and Line Item and Increase Appropriation of Expenditures to Allow Budgeting and Spending of Grant Funds**

Recommended Action:

Ratify submission of proposal No. DOJ-PROP56-2018-19-1 with the California State Department of Justice for up to \$1,500,000 to provide Tobacco Retail License code enforcement and education in Mendocino for the period of November 1, 2018 through June 30, 2021; adopt Resolution authorizing the Health and Human Services Agency Director or Chief Operations Officer to execute Agreement if awarded and any amendments that do not exceed the maximum amount; authorize the Auditor-Controller, upon receipt of grant award letter, to assign a new budget unit, org code and line item and increase appropriation of expenditures to allow budgeting and spending of grant funds; and authorize Chair to sign same.

Attachments: [RESOLUTION](#)
 [DOJ Tobacco grant RFP](#)

- 4i) Approval of Memorandums of Understanding with Anderson Valley Community Services District and Long Valley Fire Protection District in the Amount of \$66,000 Each, for a Total Cost of \$132,000, for Advanced Life Support Services to Enhance and/or Sustain Existing Ground Ambulance Services for Fiscal Years 2018-19, Pursuant to Previous Board Allocation**

Recommended Action:

Approve Memorandums of Understanding with Anderson Valley Community Services District and Long Valley Fire Protection District in the amount of \$66,000 each, for a total cost of \$132,000, for Advanced Life Support (ALS) Services to enhance and/or sustain existing ground ambulance services for fiscal years 2018-19, pursuant to previous Board allocation; authorize the Health and Human Services Agency Director or designee to sign any future amendments that do not increase the annual maximum amount; and authorize Chair to sign same.

Attachments: [AV COMMUNITY SERVICES DISTRICT](#)
 [LONG VALLEY FIRE PROTECTION DISTRICT](#)

LIBRARY

- 4j) Approval of Appropriation Increase in the amount of \$117,500 Funded from Grant Revenue; Increase the Corresponding Line Items 86-4370 by \$100,000 and 86-2239 by \$17,500; and Authorization of the Addition of "Library With No Walls" Vehicle to the County's Fixed Asset List**

Recommended Action:

Approve appropriation increase in the amount of \$117,500 funded from grant revenue; increase the corresponding line items 86-4370 by \$100,000 and 86-2239 by \$17,500; and approve the addition of "Library with No Walls" vehicle to the County Fixed Asset List.

Attachments: [Appropriation Form.pdf](#)
[Letter and estimate.pdf](#)

PLANNING AND BUILDING SERVICES

- 4k) Approval of Amendment to Agreement No. U 16-001 with Redwood Community Services (RCS) Related to the Rehabilitation of an Existing Structure, located at 1045 S. State Street, Utilizing Community Development Block Grant (12-CDBG-8399) Funds, Extending the Termination Date to December 31, 2018**

Recommended Action:

Approve amendment to Agreement No U 16-001 with RCS related to the rehabilitation of an existing structure located at 1045 S. State Street, utilizing CDBG (12-CDBG-8399) funds, extending the termination date to December 31, 2018; and authorize Chair to sign same.

Attachments: [RCS Amendment](#)

TRANSPORTATION

- 4l) Adoption of Resolution Approving Department of Transportation Agreement Number 180068 with Mead and Hunt, Inc., for the Term Starting Upon Execution of the Agreement Through December 31, 2019, in the Amount of \$117,967.74 for Dam Inundation Zone Delineation Mapping, Risk Reduction & Emergency Action Plan Preparation, and Authorizing the Director of Transportation to Sign any and all Amendments to the Agreement Not Exceeding \$11,796 (Willits and Talmage Areas)**

Recommended Action:

Adopt Resolution approving Department of Transportation (DOT) Agreement Number 180068 with Mead and Hunt, Inc., for the term starting upon execution of the Agreement through December 31, 2019, in the amount of \$117,967.74 for Dam Inundation Zone Delineation Mapping, Risk Reduction & Emergency Action Plan preparation, and authorizing the Director of Transportation to sign any and all amendments to the agreement not exceeding \$11,796 (Willits and Talmage Areas); and authorize Chair to sign same.

Attachments: [Letter](#)
 [Resolution](#)
 [Agreement](#)

AIR QUALITY MANAGEMENT DISTRICT

The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In-Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.

- 4m) Approval of the Air Quality Management District's Application for Subvention Funds from the California Air Resources Board for Fiscal Year 2018/2019 and Authorization for the Air Pollution Control Officer to Sign and Submit the Application to the California Air Resources Board**

Recommended Action:

Approve the Air Quality Management District's application for state Subvention Funds; authorize the Air Pollution Control Officer to sign and submit the application to the California Air Resources Board; and direct the Clerk of the Board to provide a Minute Order to the District of the Board's decision.

Attachments: [2018-19 Subvention Application](#)

WATER AGENCY

The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In-Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.

- 4n) Adoption of Resolution Authorizing the Mendocino County Water Agency to Enter into an Agreement to Receive a \$764,255 Proposition 1 Groundwater Sustainability Planning Grant for the Creation of the Ukiah Valley Basin Groundwater Sustainability Plan and Authorize the Water Agency General Manager to Sign and Execute Said Agreement**

Recommended Action:

Adopt Resolution authorizing the Mendocino County Water Agency to enter into an Agreement to receive a \$764,255 Proposition 1 Groundwater Sustainability Planning Grant for the creation of the Ukiah Valley Basin Groundwater Sustainability Plan and authorize the Water Agency General Manager to sign and execute said Agreement; and authorize Chair to sign same.

Attachments: [P1 SGWP Mendocino CWA DRAFT Agreement-100418](#)
[Prop. 1 Grant Resolution 10.16.18 Final](#)

ADJOURNMENT

Additional Meeting Information for Interested Parties

The Board of Supervisors complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Executive Office by calling (707) 463-4441 at least five days prior to the meeting.

If you wish to address the Board on any matter on the agenda, please review and complete the public comment/speaker form available at the back of the Board Chambers. If you wish to submit documentation, please email your documentation to bos@mendocinocounty.org; or submit a hard copy to the Executive Office at least 5 business days in advance of the meeting.

A copy of the Agenda Packet is available for public review in the Executive Office, Room 1010. Proposed actions and supporting documents are considered draft until acted upon by the Board.

Additional information on specific agenda items may be obtained by contacting the sponsoring departments. Contact information for County departments may be obtained at www.mendocinocounty.org/departments.htm.

Board proceedings are broadcast on the local Public Access Channel to accommodate greater public access; tune in at the corresponding Open Session time as posted on the front page of the Agenda.

LIVE WEB STREAMING OF BOARD MEETINGS: <https://mendocino.legistar.com>, or visit the County YouTube channel. For technical assistance, please contact the Clerk of the Board at (707) 463-4441.

Please reference the departmental website to obtain additional resource information for the Board of Supervisors: www.mendocinocounty.org/bos.

Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.