

CARRE BROWN
1st District
Supervisor

JOHN MCCOWEN
2nd District
Supervisor

**GEORGEANNE
CROSKEY**
3rd District
Supervisor
Vice-Chair

DAN GJERDE
4th District
Supervisor

DAN HAMBURG
5th District
Supervisor
Chair

CARMEL J. ANGELO
Chief Executive Officer/
Clerk of the Board



KATHARINE L. ELLIOTT
County Counsel

COUNTY ADMINISTRATION CENTER
501 Low Gap Road, Room 1070
Ukiah, CA 95482
(707) 463-4441 (t)
(707) 463-5649 (f)
cob@mendocinocounty.org

**MENDOCINO COUNTY
BOARD OF SUPERVISORS
BOARD OF SUPERVISORS AGENDA
REGULAR MEETING
November 13, 2018 - 9:00 AM
BOARD CHAMBERS, ROOM 1070
COUNTY ADMINISTRATION CENTER**

TIMED ITEMS

Please note that all times provided are considered approximate

11:45 A.M. Discussion and Possible Action Including Acceptance of California State Association of Counties (CSAC) Rural Challenge Award in Health and Human Services for the Mendocino County Working on Wellness Program (refer to agenda item 5f))

Following the posting of the Agenda, all agenda item supporting documentation, including any material submitted to the Clerk after distribution of the Agenda packet, is available for public review through the Executive Office, 501 Low Gap Road, Room 1010, Ukiah, CA 95482 during regular business hours, 8:00 a.m. to 5:00 p.m., Monday through Friday.

Persons wishing to file documentation on any agenda item for the official record must submit ten (10) copies of each document to the Executive Office.

Members of the public are advised that all cell phones or electronic devices are to be silenced upon entering the Board Chambers.

1. OPEN SESSION (9:00 A.M.)

1a) Roll Call

1b) Pledge of Allegiance

2. PROCLAMATIONS

Items in this section are automatically adopted unless specifically pulled by a Supervisor. Proclamations may be presented or commented on as needed.

2a) Adoption of Proclamation Recognizing November 26 through 30, 2018 as California Clerk of the Board of Supervisors Week in Mendocino County (Sponsor: Supervisor Hamburg)

Recommended Action:

Adopt Proclamation recognizing November 26 through 30, 2018 as California Clerk of the Board of Supervisors Week in Mendocino County; and authorize the Chair to sign same.

Attachments: PROCLAMATION
 PHOTO

3. PUBLIC EXPRESSION

Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Board.

Individuals wishing to address the Board under Public Expression are welcome to do so throughout the meeting. To best facilitate these items, please review and complete the public comment/speaker form available at the back of the Boardroom and present to the Clerk. If you wish to submit written comments, please provide 10 copies to the Executive Office staff, located in the County Administration Center, Room 1010. All meetings are tape-recorded, so speakers are reminded to announce their names as they approach the podium.

Public Expression

Attachments: [11-13-18 Escobar Correspondence](#)

4. CONSENT CALENDAR

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

See section at the end of this document for the full listing of Consent items.

5. COUNTY EXECUTIVE OFFICE AND DEPARTMENTAL MATTERS

5a) Discussion and Possible Action Regarding Presentation of the First Quarter Budget Report on the Status of County Departmental Budgets and Executive Office Recommendations for Fiscal Year (FY) 2018-19; and Adoption of Resolution Amending the FY 2018-19 Adopted Budget (Sponsor: Executive Office)

Recommended Action:

Accept the First Quarter Budget Report on the status of departmental spending and revenues for FY 2018-19; approve Executive Office recommendations; adopt Resolution amending the FY 2018-19 Adopted Budget; and authorize Chair to sign same.

Attachments: [FY 18-19 First Qtr Report FINAL PRESENTATION RESOLUTION Attachment A Attachment B Attachment C 11-13-18 Q & A](#)

5b) Discussion and Possible Action Regarding Informational Presentation of CobbleStone Contract Management Software (Sponsor: Executive Office)

Recommended Action:

Accept informational presentation of CobbleStone Contract Management Software and provide direction as appropriate.

Attachments: [11-5-18 Cobblestone Board Presentation](#)

- 5c) Discussion and Possible Adoption of Resolution Amending the Position Allocation Table, Establishing the Salary for the Retirement Administrator at \$157,000 and Approving Employment Agreement with James Wilbanks in the Amount of \$157,000 for the Position of Retirement Administrator, Mendocino County Employees Retirement Association for the Term of December 1, 2018, through December 31, 2021
(Sponsor: Mendocino County Employees Retirement Association)**

Recommended Action:

Adopt resolution amending the position allocation table, establishing the salary for the Retirement Administrator at \$157,000 and approving Employment Agreement with James Wilbanks in the amount of \$157,000 for the position of Retirement Administrator for the term of December 1, 2018, through December 31, 2021; and authorize the Chair to sign same.

Attachments: [11.13.18 HR Retirement Administrator Salary reso](#)
 [Exhibit A - retirement admin contract - wilbanks](#)
 [Attachment A - Retirement Administrator Salary History](#)
 [Attachment B - Contract History](#)
 [11-12-18 Wilbanks Correspondence](#)
 [11-12-18 Parker Correspondence](#)

- 5d) Discussion and Possible Action Regarding Informational Update on the Implementation of the Mendocino County Cannabis Cultivation Program and Cannabis Compliance Efforts
(Sponsor: Department of Agriculture)**

Recommended Action:

Accept the informational update on the implementation of the Mendocino County Cannabis Program and Cannabis compliance efforts; and provide direction as appropriate.

Attachments: [Commissioners Report 11-13-18](#)
 [Zoning Data 10-30-18](#)

- 5e) Discussion and Possible Action Regarding Updates Associated with 2017 Fire Recovery Efforts in Mendocino County
(Sponsor: Executive Office)**

Recommended Action:

Receive update regarding 2017 fire recovery efforts in Mendocino County; and provide direction as appropriate.

5f) Discussion and Possible Action Including Acceptance of California State Association of Counties (CSAC) Rural Challenge Award in Health and Human Services for the Mendocino County Working on Wellness Program (Sponsor: Executive Office)

Recommended Action:

Accept the Rural Challenge Award in Health and Human Services from California State Association of Counties for the Mendocino County Working on Wellness Program.

5g) Discussion and Possible Action Including Report Out From the Board of Supervisors Juvenile Hall Ad Hoc Committee to Keep Open Mendocino County Juvenile Hall; and Approval to Disband the Ad Hoc Committee (Sponsor: Juvenile Hall Ad Hoc Committee; Supervisors Gjerde and Croskey)

Recommended Action:

Receive report from the Board of Supervisors Juvenile Hall Ad Hoc Committee to keep open Mendocino County Juvenile Hall; direct staff to prepare future County budgets with funding to operate the Mendocino County Juvenile Hall; direct staff to continue looking into ways to more fully utilize the juvenile hall campus, and disband the Board of Supervisors' juvenile hall ad hoc committee.

Attachments: [Cost Saving Efficiencies](#)

5h) Discussion and Possible Action Regarding Presentation of the Department of Planning and Building Services Development Activity Report for the Month of October, 2018 (Sponsor: Planning and Building Services)

Recommended Action:

Accept the Development Activity Report from Planning and Building Services for the month of October, 2018.

Attachments: [1.PBS Monthly Rpt Oct. 2018](#)
[2.Monthly activity SQL report search criteria](#)
[3.Oct. Agendas](#)

- 5i) Noticed Public Hearing - Discussion and Possible Action Including Adoption of a Resolution Adopting a Negative Declaration and Approving a Rezoning and Minor Subdivision of a 1.74± Acre Parcel, Located at 3571 Tollini Lane, Ukiah (APN: 169-071-23); Adoption of an Ordinance Changing the Zoning of the Parcel from Rural Residential (RR-1) to the Suburban Residential (SR) Zoning District; and Adoption of Resolution Approving the Minor Subdivision into Two Parcels of 1.01± and 0.73± Acres
(Sponsor: Planning and Building Services)**

Recommended Action:

Adopt Resolution adopting the Negative Declaration approving a rezoning and Minor Subdivision of a 1.74± acre parcel located at 3571 Tollini Lane, Ukiah (APN: 169-071-23); adopt Ordinance changing the zoning of the parcel from Rural Residential (RR-1) to Suburban Residential (SR) zoning district; adopt Resolution approving the Minor Subdivision into two parcels of 1.01± and 0.73± acres; and authorize Chair to sign same.

Attachments: [Resolution - Rezone](#)
 [Ordinance for Rezone](#)
 [Ordinance Exhibit A](#)
 [Subdivision Map Exhibit B](#)
 [Resolution - Negative Declaration](#)
 [BOS Memo](#)
 [PC Resolution](#)
 [PC Packet](#)
 [Public Notice](#)
 [Proof of Publication](#)

- 5j) Discussion and Possible Action Regarding Informal Presentation of Proposed Goals for Planning and Building Services
(Sponsor: Planning and Building Services)**

Recommended Action:

Receive presentation regarding proposed goals for Planning and Building Services; and provide direction as needed.

- 5k) Discussion and Possible Action Regarding Presentation of Current Initiatives and Projects Designed to Reduce Homelessness in Mendocino County
(Sponsor: Health and Human Services Agency)**

Recommended Action:

Accept presentation of current initiatives and projects designed to reduce homelessness in Mendocino County.

Attachments: [Housing and Homelessness Presentation. 11-13-18](#)
 [Housing Program and Homeless Services](#)
 [Housing Spectrum](#)

- 5l) Discussion and Possible Action Including Authorization for the Health and Human Services Agency, Acting as the Administrative Entity on Behalf of the Mendocino County Homeless Services Continuum of Care, to Apply for an Allocation of up to \$4,921,967.86 in Homeless Emergency Aid Program Funds; Authorization for the Health and Human Services Agency Director or Designee to Sign Agreement if Funding is Awarded and Any Renewals or Amendments that Do Not Increase the Maximum Amount; and Adoption of Supporting Resolution Declaring a Shelter Crisis in Mendocino County (Sponsor: Health and Human Services Agency)**

Recommended Action:

Authorize the Health and Human Services Agency, acting as the Administrative Entity on behalf of the Mendocino County Homeless Services Continuum of Care, to apply for an allocation of up to \$4,921,967.86 in Homeless Emergency Aid Program funds; authorize the Health and Human Services Agency Director or designee to sign Agreement if funding is awarded and any renewals or amendments that do not increase the maximum amount; adopt supporting Resolution declaring a shelter crisis in Mendocino County; and authorize Chair to sign same.

Attachments: [Notification - Homeless Emergency Aid Program](#)
 [Summary - Homeless Emergency Aid Program](#)
 [Resolution](#)

- 5m) Chief Executive Officer's Report
(Sponsor: Executive Office)**

Recommended Action:

Accept the Chief Executive Officer's report.

Attachments: [CEO Report 11-13-18 Edition](#)

- 5n) Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform
(Sponsor: Executive Office)**

Recommended Action:

Provide direction to staff on matters of legislation.

6. BOARD OF SUPERVISORS AND MISCELLANEOUS

- 6a) Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest**

7. BOARD OF DIRECTORS MATTERS

The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In-Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.

8. MODIFICATIONS TO AGENDA

Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.

9. CLOSED SESSION

Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.

9a) Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator - Agency Negotiators: Carmel J. Angelo, Heidi Dunham, Cherie Johnson and Donna Williamson; Employee Organization(s): All

10. COMMUNICATIONS RECEIVED AND FILED

Communications received and filed are retained by the Clerk throughout the Board proceedings. To review items described in this section, please contact the Executive Office staff in Room 1010.

4. CONSENT CALENDAR - CONTINUED

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

ITEMS RECOMMENDED FOR APPROVAL:

COUNTY COUNSEL

4a) Adoption of Resolution Approving Amendments to the Bylaws of the Laytonville Area Municipal Advisory Council

Recommended Action:

Adopt Resolution approving amendments to the Bylaws of the Laytonville Area Municipal Advisory Council; and authorize Chair to sign same.

Attachments: [LAMAC Bylaws Amendment Resolution](#)
[LAMAC Bylaws 070807](#)

EXECUTIVE OFFICE

- 4b) Adoption of Resolution Authorizing Execution of CAL FIRE Agreement 5GG17168 for the Redwood Complex Fire Recovery: Hazardous Tree Removal Project, in the Amount of \$1,001,450 and Authorizing the Chief Executive Officer to Sign any Amendments Thereto**

Recommended Action:

Adopt Resolution authorizing CAL FIRE Agreement 5GG17168 for the Redwood Complex Fire Recovery: Hazardous Tree Removal Project, in the amount of \$1,001,450; authorize the Chief Executive Officer to sign any amendments thereto that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Resolution](#)

- 4c) Adoption of Resolution Authorizing the Acceptance of Water Quality, Supply and Infrastructure Improvement Act of 2014 (Proposition 1) Restoration Grant Programs Grant Funds of \$88,382 for The Road to Recovery: Redwood Complex Fire Restoration - Planning Project and \$656,902 for The Road to Recovery: Redwood Complex Fire Restoration - Implementation Project**

Recommended Action:

Adopt Resolution authorizing the Acceptance of Water Quality, Supply and Infrastructure Improvement Act of 2014 (Proposition 1) Restoration Grant Programs Grant Funds of \$88,382 for The Road to Recovery: Redwood Complex Fire Restoration - Planning Project and \$656,902 for The Road to Recovery: Redwood Complex Fire Restoration - Implementation Project; and authorize Chair to sign same.

Attachments: [Resolution](#)
 [Grant Application \(1\)](#)
 [Grant Application \(2\)](#)

- 4d) Approval of First Amendment to Agreement 08-221, Joint Occupancy Agreement with the Judicial Council of California "JCC" for the Mendocino County Courthouse in Ukiah, Increasing the County Share of the Total Exclusive Use Area From 32.38% to 33.06%**

Recommended Action:

Approve first amendment to Agreement 08-221, Joint Occupancy Agreement with the JCC for the Mendocino County Courthouse in Ukiah, increasing the County share of the Total Exclusive Use Area from 32.38% to 33.06%; and authorize Chair to sign same.

Attachments: [Agreement](#)
 [Original Agreement - 08-221](#)

HEALTH AND HUMAN SERVICES AGENCY

- 4e) Approval of Retroactive Agreements with Ford Street Project in the Amount of \$42,504, Mendocino Coast Hospitality Center in the Amount of \$99,568, and Redwood Community Services, Inc. in the Amount of \$282,475, to Provide Intensive Care Management and Coordinated Development of Integrated Individual Service Plans to Finding Home Participants for the Period of April 1, 2018 through September 30, 2019**

Recommended Action:

Approve retroactive agreements with Ford Street Project in the Amount of \$42,504, Mendocino Coast Hospitality Center in the amount of \$99,568, and Redwood Community Services, Inc. in the Amount of \$282,475, to provide intensive care management and coordinated development of integrated individual service plans to Finding Home participants for the period of April 1, 2018 through September 30, 2019; authorize the Health and Human Services Agency Director or designee to sign any future amendments that do not exceed the annual maximum amount; and authorize Chair to sign same.

Attachments: [Redwood Community Services](#)
 [Mendocino Coast Hospitality Center](#)
 [Ford Street Project](#)
 [Redwood Community Services EB](#)
 [Mendocino Coast Hospitality Center EB](#)
 [Ford Street Project EB](#)

- 4f) Ratification of Grant Application Submitted by the Health and Human Services Agency (on Behalf of the Mendocino County Homeless Services Continuum of Care) for an Allocation of up to \$1,854,896 in California Emergency Solutions and Housing Program Funds to Assist Persons who are Experiencing or are At Risk of Homelessness in Fiscal Years 2018-19 through 2022-23; and Adoption of Resolution Affirming the Health and Human Services Agency as the Administrative Entity for the Mendocino County Homeless Services Continuum of Care and Authorizing its Director or Designee to Sign Agreement if Funding is Awarded and Any Renewals or Amendments that do not Increase the Maximum Amount**

Recommended Action:

Ratify grant application submitted by the Health and Human Services Agency (on behalf of the Mendocino County Homeless Services Continuum of Care) for an allocation of up to \$1,854,896 in California Emergency Solutions and Housing Program Funds to assist persons who are experiencing or are at risk of homelessness in Fiscal Years 2018-19 through 2022-23; adopt Resolution affirming the Health and Human Services Agency as the Administrative Entity for the Mendocino County Homeless Services Continuum of Care and authorizing its Director or designee to sign agreement if funding is awarded and any renewals or amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Notice of Funding Availability, California Emergency Solutions and Appendix A, California Emergency Solutions and Homelessness P Grant Application and Letter of Interest Resolution](#)
[BOS Formatted Resolution](#)

HUMAN RESOURCES

- 4g) Approval of Amendment to Purchasing Agent Agreement Number 18-81 with Magellan Health Services of California, Inc. - Employer Services, for Employee Assistance Program Services, Increasing the Agreement Amount by \$40,000, for a Revised Total Agreement Amount of \$80,000, and Extending the Contract Termination Date from December 31, 2018 to December 31, 2019**

Recommended Action:

Approve amendment to Purchasing Agent Agreement number 18-81 with Magellan Health Services of California, Inc. - Employer Services, for Employee Assistance Program Services, increasing the Agreement amount by the amount of \$40,000, for a revised total agreement amount of \$80,000, extending the contract termination date from December 31, 2018 to December 31, 2019; and authorize Chair to sign same.

Attachments: [Magellan EAP Services 2019](#)

- 4h) Approval of Second Amendment to Board of Supervisors Agreement No. 17-128 with Koff and Associates to Increase Contract by the Amount of \$25,000, for a New Total Contract Amount Not to Exceed \$125,000 for a Total Compensation Study and Evaluation of the County's Classification and Compensation Plan, and to Revise Exhibit A - Definition of Services and Exhibit B - Payment Terms**

Recommended Action:

Approve second Amendment to Board of Supervisors Agreement No. 17-128 with Koff and Associates to increase contract by the amount of \$25,000, for a new total contract amount not to exceed \$125,000 for a Total Compensation Study and Evaluation of the County's Classification and Compensation Plan, and to revise Exhibit A - Definition of Services and Exhibit B - Payment Terms; and authorize Chair to sign same.

Attachments: [Aareement](#)

SHERIFF-CORONER

- 4i) Approval of Retroactive Agreement with California Forensic Medical Group (CFMG) in the Amount of \$76,692.48 to Pay Outstanding Invoices for Catastrophic Charges for Inmate Medical Care Occurring in 2016 and 2017..**

Recommended Action/Motion:

Recommended Action:

Approve retroactive Agreement with CFMG in the amount of \$76,692.48 to pay outstanding invoices for catastrophic charges for inmate medical care occurring in 2016 and 2017; and authorize Chair to sign same.

Attachments: [CFMG FY 18-19 \\$76.692.48 Aareement do over.pdf](#)

TRANSPORTATION

- 4j) Adoption of Resolution Authorizing the Director of Transportation to Execute on Behalf of Mendocino County all Annual Exhibits for the Subrecipient Agreement with the Mendocino Council of Governments, Agreement Number 170087, for the Five Year Term of the Agreement Through June 20, 2022 (County Wide)**

Recommended Action:

Adopt Resolution authorizing the Director of Transportation to execute on behalf of Mendocino County all Annual Exhibits for the Subrecipient Agreement with the Mendocino Council of Governments, Agreement Number 170087, for the five year term of the agreement through June 20, 2022 (County Wide); and authorize Chair to sign same.

Attachments: [Letter](#)
 [Resolution](#)

AIR QUALITY MANAGEMENT DISTRICT

The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In-Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.

- 4k) Approval of Legal Services Agreement with Christiana Darlington, in an Amount not to Exceed \$30,000, for Separate Legal Representation for the Air Quality Management District Effective When Fully Executed through June 30, 2019; and Approval of Transfer of Funds from the District's Fund Balance to Budget Unit 0327, Line Item 862183, to Increase the District's Legal Fees Budget Appropriation by \$20,000 for Outside Legal Services**

Recommended Action:

Approve Legal Services Agreement with Christiana Darlington, in an amount not to exceed \$30,000, for separate legal representation for the Air Quality Management District effective when fully executed through June 30, 2019; approve transfer of funds from the District's fund balance to Budget Unit 0327, Line Item 862183, to increase the District's legal fees budget appropriation by \$20,000 for outside legal services; and authorize Chair to sign same.

Attachments: [Aareement](#)
 [Budqet Transfer Form](#)

ADJOURNMENT

Additional Meeting Information for Interested Parties

The Board of Supervisors complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Executive Office by calling (707) 463-4441 at least five days prior to the meeting.

If you wish to address the Board on any matter on the agenda, please review and complete the public comment/speaker form available at the back of the Board Chambers. If you wish to submit documentation, please email your documentation to bos@mendocinocounty.org; or submit a hard copy to the Executive Office at least 5 business days in advance of the meeting.

A copy of the Agenda Packet is available for public review in the Executive Office, Room 1010. Proposed actions and supporting documents are considered draft until acted upon by the Board.

Additional information on specific agenda items may be obtained by contacting the sponsoring departments. Contact information for County departments may be obtained at www.mendocinocounty.org/departments.htm.

Board proceedings are broadcast on the local Public Access Channel to accommodate greater public access; tune in at the corresponding Open Session time as posted on the front page of the Agenda.

LIVE WEB STREAMING OF BOARD MEETINGS: <https://mendocino.legistar.com>, or visit the County YouTube channel. For technical assistance, please contact the Clerk of the Board at (707) 463-4441.

Please reference the departmental website to obtain additional resource information for the Board of Supervisors: www.mendocinocounty.org/bos.

Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.