

CARRE BROWN
1st District
Supervisor
Chair

JOHN MCCOWEN
2nd District
Supervisor

JOHN HASCHAK
3rd District
Supervisor
Vice-Chair

DAN GJERDE
4th District
Supervisor

TED WILLIAMS
5th District
Supervisor



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MENDOCINO COUNTY
BOARD OF SUPERVISORS
BOARD OF SUPERVISORS AGENDA

REGULAR MEETING
May 07, 2019 - 9:00 AM
BOARD CHAMBERS, ROOM 1070
COUNTY ADMINISTRATION CENTER

Following the posting of the Agenda, all agenda item supporting documentation, including any material submitted to the Clerk after distribution of the Agenda packet, is available for public review through the Executive Office, 501 Low Gap Road, Room 1010, Ukiah, CA 95482 during regular business hours, 8:00 a.m. to 5:00 p.m., Monday through Friday.

Persons wishing to file documentation on any agenda item for the official record must submit ten (10) copies of each document to the Executive Office.

Members of the public are advised that all cell phones or electronic devices are to be silenced upon entering the Board Chambers.

TIMED ITEMS

Please note that all times provided are considered approximate

1. OPEN SESSION (9:00 A.M.)**1a) Roll Call****1b) Pledge of Allegiance****2. PROCLAMATIONS**

Items in this section are automatically adopted unless specifically pulled by a Supervisor. Proclamations may be presented or commented on as needed.

3. PUBLIC EXPRESSION

Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Board.

Individuals wishing to address the Board under Public Expression are welcome to do so throughout the meeting. To best facilitate these items, please review and complete the public comment/speaker form available at the back of the Boardroom and present to the Clerk. If you wish to submit written comments, please provide 10 copies to the Executive Office staff, located in the County Administration Center, Room 1010. All meetings are tape-recorded, so speakers are reminded to announce their names as they approach the podium.

Public Expression

Attachments: [05-06-19 Edwards Correspondence](#)
 [05-06-19 Boice Lane Correspondence](#)

4. CONSENT CALENDAR

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

See section at the end of this document for the full listing of Consent items.

5. COUNTY EXECUTIVE OFFICE AND DEPARTMENTAL MATTERS

- 5a) Discussion and Possible Action Including Adoption of Resolution Amending the Fiscal Year (FY) 2018-19 Adopted Budget; and Presentation of the FY 2018-19 Third Quarter Budget Report on the Status of County Departmental Spending and Revenues and Executive Office Recommendations for FY 2018-19 (Sponsor: Executive Office)**

Recommended Action:

Adopt Resolution amending the FY 2018-19 Adopted Budget; and authorize Chair to sign same; accept the FY 2018-19 Third Quarter Budget Report on the status of County departmental spending and revenues for FY 2018-19; and approve Executive Office recommendations.

Attachments: [Resolution](#)
[Attachment A](#)
[FY 2018-19 Third Quarter Report](#)
[Exhibit A](#)
[FY 2018-19 Third Quarter & FY 2019-20 Budget Budget Workshor](#)

- 5b) Discussion and Possible Action Regarding Preparation of Mendocino County's Fiscal Year (FY) 2019-20 Budget (Sponsor: Executive Office)**

Recommended Action:

Provide direction to staff regarding the preparation of Mendocino County's FY 2019-20 Budget.

- 5c) Discussion and Possible Action Regarding Informational Update on the Implementation of the Mendocino County Cannabis Cultivation Program and Cannabis Compliance Efforts (Sponsor: Department of Planning and Building Services)**

Recommended Action:

Accept the informational update on the implementation of the Mendocino County Cannabis Program and Cannabis compliance efforts; and provide direction as appropriate.

Attachments: [Directors Report as of 4-22-2019](#)
[Zoning Data as of 4-22-2019](#)

- 5d) Chief Executive Officer's Report (Sponsor: Executive Office)**

Recommended Action:

Accept the Chief Executive Officer's report.

Attachments: [CEO Report 5-7-19 Edition](#)

- 5e) Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform**
(Sponsor: Executive Office)

Recommended Action:

Provide direction to staff on matters of legislation.

6. BOARD OF SUPERVISORS AND MISCELLANEOUS

- 6a) Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest**

7. BOARD OF DIRECTORS MATTERS

The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In-Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.

8. MODIFICATIONS TO AGENDA

Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.

- 8a) OFF AGENDA ITEM: Pursuant to Government Code Section 54954.2 - Discussion and Possible Action Including Approval of Transmission of Letter of Support of Fort Bragg Mayor Will Lee to the California Coastal Commission's North Coast Representative Seat**
(Sponsor: Supervisors Brown and Gjerde)

Recommended Action:

1) Hear Off Agenda Item Pursuant to Government Code Section 54954.2 and move that this item be added to the agenda as item 8a; and 2) Approve transmission of letter of support for Fort Bragg Mayor Will Lee to the California Coastal Commission's North Coast Representative seat; and authorize Chair to sign same.

Attachments: [Letter for Will Lee for California Coastal Commission](#)

9. CLOSED SESSION

The Board of Supervisors will concurrently convene as the Board of Directors of the Mendocino County Water Agency in consideration of agenda item 9c).

Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.

- 9a) Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator - Agency Negotiators: Carmel J. Angelo, Heidi Dunham, Cherie Johnson and Donna Williamson; Employee Organization(s): All

9b) Pursuant to Government Code Section 54956.9(d)(4) - Conference with Legal Counsel - Initiation of Litigation: Two Cases

9c) Pursuant to Government Code Section 54956.9d(2) - Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation: One Case

9d) Pursuant to Government Code Section 54956.9d(2) - Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation: One Case

10. COMMUNICATIONS RECEIVED AND FILED

Communications received and filed are retained by the Clerk throughout the Board proceedings. To review items described in this section, please contact the Executive Office staff in Room 1010.

4. CONSENT CALENDAR - CONTINUED

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

ITEMS RECOMMENDED FOR APPROVAL:

APPOINTMENTS**4a) Approval of Recommended Appointments/Reappointments****Recommended Action:**

Approve the following appointments/reappointments:

- 1. Ms. Greta Kanne, City of Willits Representative, Museum Advisory Board;*
- 2. Mr. Bill Knapp, Member, Westport Municipal Advisory Council;*
- 3. Mr. Sergio Fuentes, 2nd District Representative, Behavioral Health Advisory Board;*
- 4. Mr. Raul Gardea, Older Adult/Dependent Adult Advocate, In-Home Supportive Services Advisory Council;*
- 5. Ms. Marylou Leonard, Community Health Representative, Health and Human Services Agency Advisory Board;*
- 6. Ms. Kimberly Andrews, Older Adult/Dependent Adult Advocate, In-Home Supportive Service Advisory Board;*
- 7. Ms. Joni Kirvin, Member, Laytonville Municipal Advisory Council; and*
- 8. Ms. Kelsey Rivera, Mendocino County Supervisor or Designee, Area Agency on Aging Governing Board.*

Attachments: [GretaKanne](#)
[BillKnapp](#)
[MarylouLeonard](#)
[RaulGardea](#)
[SergioFuentes](#)
[KimberlyAndrews](#)
[JoniKirvin](#)

MINUTES

4b) Approval of Minutes of April 23, 2019, Regular Meeting

Recommended Action:

Approve minutes of the April 23, 2019, regular meeting.

Attachments: 04-23-19 Minutes - DRAFT

BOARD OF SUPERVISORS

4c) Approval of Transmission of Letter of Support for Assembly Bill 437 (Wood) - Move-In Loan Program

(Sponsors: Supervisor Haschak and Supervisor Brown)

Recommended Action:

Approve transmission of letter of support for Assembly Bill 437 (Wood) - Move-In Loan Program; and authorize Chair to sign same.

Attachments: [AB 437 Support Letter](#)

4d) Adoption of Proclamation Recognizing May 2019 as LBGTQI2+ Pride Month; and Further Recognizing the Mendocino Pride Festival and May 11, 2019, as Pride Day in Mendocino County

(Sponsors: Supervisors Brown and McCowen)

Recommended Action:

Adopt Proclamation recognizing May 2019 as LBGTQI2+ Pride Month; and further recognizing the Pride Festival and May 11, 2019, as Pride Day in Mendocino County; and authorize Chair to sign same.

Attachments: [LGBT Pride Month Proclamation](#)
[Photograph](#)

4e) Adoption of Proclamation Recognizing May 2019 as Older Americans Month in Mendocino County

(Sponsors: Supervisors Brown and McCowen)

Recommended Action:

Adopt Proclamation recognizing May 2019 as Older Americans Month in Mendocino County; and authorize Chair to sign same.

Attachments: [Proclamation](#)
[Photograph](#)

4f) Adoption of Proclamation Recognizing May 2019 as Mental Health Awareness Month in Mendocino County

(Sponsors: Supervisors Brown and McCowen)

Recommended Action:

Adopt Proclamation recognizing May 2019 as Mental Health Awareness Month in Mendocino County; and authorize Chair to sign same.

Attachments: [Mental Health Month Proclamation, 2019, BHRS](#)
[Photograph](#)

**4g) Approval of Referral of “Road Naming Issues and Proposal” to the Fire and Emergency Medical Services Sustainability Ad Hoc Committee
(Sponsors: Supervisors McCowen and Williams)**

Recommended Action:

Refer the "Road Naming Issues and Proposal" to the Fire and Emergency Medical Services Sustainability Ad Hoc Committee.

Attachments: [Road Naming Issues and Proposal](#)
[Cal Fire Letter](#)
[Lavtonville Letter](#)
[MCAFD - Road Naming Ltr](#)
[MCSO LETTER](#)

**4h) Adoption of Resolution Authorizing the Transfer of Funds in the Amount of \$47,624.31 from the William J. and Melvina K. Toney Revocable Trust to the Mendocino County Historical Society to Cover Capital Expenses Related to the Museum
(Sponsor: Supervisor Brown)**

Recommended Action:

Adopt Resolution authorizing the transfer of funds in the amount of \$47,624.31 from the William J. and Melvina K. Toney Revocable Trust to the Mendocino County Historical Society to cover capital expenses related to the museum; and authorize Chair to sign same.

Attachments: [Toney Trust Letter](#)
[Resolution](#)
[Resolution 15-132](#)

COUNTY COUNSEL

**4i) Adoption of Resolution Creating the Mendocino County Climate Action Advisory Committee
(Sponsors: Board of Supervisors and County Counsel)**

Recommended Action:

Adopt Resolution creating the Mendocino County Climate Action Advisory Committee; and authorize Chair to sign same.

Attachments: [Resolution](#)
[05-06-19 Sakowicz Correspondence](#)
[05-07-19 Sakowicz Correspondence](#)

EXECUTIVE OFFICE

4j) Approval of Agreement with LACO Associates for Recovery Grant Research and Grant Writing Services in the Amount of \$100,000 for the Term of July 1, 2019 to June 30, 2020

Recommended Action:

Approve Agreement with LACO Associates for recovery grant research and grant writing services in the amount of \$100,000 for the term of July 1, 2019 to June 30, 2020; and authorize Chair to sign same.

Attachments: [LACO Grant Writing 2019-20](#)

4k) Approval of Agreement with LACO Associates for Project Management of The Road to Recovery: Redwood Complex Fire Restoration - Planning Project in the amount of \$87,117 Term Effective Upon Execution by All Parties through December 31, 2019

Recommended Action:

Approve Agreement with LACO Associates for Project Management of the Road to Recovery: Redwood Complex Fire Restoration - Planning Project in the amount of \$87,117, term effective upon execution by all parties through December 31, 2019; and authorize Chair to sign same.

Attachments: [LACO CDFW Planning Contract](#)

HEALTH AND HUMAN SERVICES AGENCY**4l) Adoption of Proclamation Recognizing May 2019 as Child Care Provider Appreciation Month in Mendocino County**Recommended Action:

Adopt Proclamation recognizing May 2019 as Child Care Provider Appreciation Month in Mendocino County; and authorize Chair to sign same.

Attachments: [Child Care Provider Appreciation Month. Proclamation. 2019](#)
[Photograph](#)

4m) Approval of Retroactive Agreement with Mendocino County Office of Education in the Amount of \$135,000, Effective April 1, 2019 through June 30, 2021, on Behalf of the Mendocino County Homeless Services Continuum of Care to Provide Homeless Emergency Aid Program Services to Those Experiencing Homelessness in Mendocino CountyRecommended Action:

Approve retroactive Agreement with Mendocino County Office of Education in the amount of \$135,000 effective April 1, 2019 through June 30, 2021, on behalf of the Mendocino County Homeless Services Continuum of Care to provide Homeless Emergency Aid Program Services to those experiencing homelessness in Mendocino County; authorize the Health and Human Services Agency Director or designee to sign any future amendments to the Agreement that do not increase the annual maximum amount; and authorize Chair to sign same.

Attachments: [Mendocino County Office of Education \(HEAP\). \\$135,000. 18-21.](#)

4n) Approval of Retroactive Revenue Agreement No. 17-94833 with California Department of Health Care Services in the Amount of \$422,708.05 to Provide Crisis Counseling and Related Services for the Period of April 30, 2018 through June 30, 2019; and Adoption of Resolution Authorizing the Mendocino County, Health and Human Services Agency, Behavioral Health and Recovery Services Director to Sign Said AgreementRecommended Action:

Approve retroactive revenue Agreement No. 17-94833 with California Department of Health Care Services in the amount of \$422,708.05 to provide Crisis Counseling and related services for the period of April 30, 2018 through June 30, 2019; authorize the Behavioral Health and Recovery Services Director or designee to sign any amendments to the Agreement that do not increase the total maximum amount; adopt Resolution authorizing the Mendocino County, Health and Human Services Agency, Behavioral Health and Recovery Services director to sign said Agreement; and authorize Chair to sign same.

Attachments: [Resolution](#)
[Agreement](#)

- 4o) Approval of Memorandum of Understanding with California State Automated Welfare System Consortium in the Amount of \$0 for Matters Related to Administration and Fulfillment of the Consortium's Purpose, Effective June 28, 2019; Approval of Second Amended and Restated Joint Exercise of Powers Agreement in the Amount of \$0 to Designate the Powers for Consortium Members Effective June 28, 2019**

Recommended Action:

Approve Memorandum of Understanding with California State Automated Welfare System Consortium in the amount of \$0 for matters related to administration and fulfillment of the Consortium's purpose, effective June 28, 2019; and approve Second Amended and Restated Joint Exercise of Powers Agreement in the amount of \$0 to designate the powers for consortium members effective June 28, 2019; and authorize Chair to sign same.

Attachments: [CalSAWS Memorandum of Understanding](#)
[CalSAWS Second Amended and Restated Joint Exercise of Power](#)

- 4p) Approval of Amendment to BOS Agreement No. 18-130 with Redwood Community Services, Inc. in the Amount of \$25,000, for a New Total of \$165,000, to Provide Resources for Families Who Are Experiencing Homelessness and Need of to be Sheltered at the Homeless Shelter in Ukiah, Effective When Fully Executed through June 30, 2019**

Recommended Action:

Approve amendment to BOS Agreement No. 18-130 with Redwood Community Services, Inc. in the amount of \$25,000, for a new total of \$165,000, to provide resources for families who are experiencing homelessness and need to be sheltered at the homeless shelter in Ukiah, effective when fully executed through June 30, 2019; authorize the Health and Human Services Agency Director or designee to sign any future amendments that do not increase the annual maximum amount; and authorize Chair to sign same.

Attachments: [Redwood Community Services. Amendment 1. \\$165,000](#)

- 4q) Approval of Recommendation by the Policy Council on Children and Youth/Child Abuse Prevention Commission to Distribute \$20,000 from the County Children's Trust Fund for Child Abuse Prevention Activities in Fiscal Year 2019-20 (\$13,200 to Court Appointed Special Advocate, and \$6,800 to Mendocino Coast Child Abuse Prevention Coordinating Council)**

Recommended Action:

Approve recommendation by the Policy Council on Children and Youth/Child Abuse Prevention Commission to distribute \$20,000 from the County Children's Trust Fund for child abuse prevention activities in fiscal year 2019-20 (\$13,200 to Court Appointed Special Advocate, and \$6,800 to Mendocino Coast Child Abuse Prevention Coordinating Council).

Attachments: [Mendocino Coast Child Abuse Prevention Coordination Council. \\$:](#)
[Policy Council on Children and Youth Recommendation. \\$20,000.](#)

HUMAN RESOURCES**4r) Adoption of Proclamation Recognizing May 5-11, 2019 as Public Service Recognition Week in Mendocino County***Recommended Action:*

Adopt Proclamation recognizing May 5-11, 2019 as Public Service Recognition Week in Mendocino County; and authorize Chair to sign same.

Attachments: [Proclamation Public Service Recognition Week](#)
[Photograph](#)

SHERIFF-CORONER**4s) Approval of Retroactive Revenue Agreement with the Department of State Hospitals in the Amount of \$898,828 for a Jail Based Competency Training Program for the Mendocino County Sheriff's Office Jail for the Term of May 1, 2019 through April 30, 2021; and Adoption of Resolution for Authorizing the Chair to Sign the Agreement***Recommended Action:*

Approve retroactive Revenue Agreement with the Department of State Hospitals in the amount of \$898,828 for a jail based competency training program for the Mendocino County Sheriff's Office Jail for the term of May 1, 2019 through April 30, 2021; and adopt Resolution authorizing the Chair to sign the Agreement; authorize the Sheriff or designee to sign any future amendments to the Agreement that do not affect the maximum Agreement Amount; and authorize Chair to sign same.

Attachments: [Agreement](#)
[Certification](#)
[Resolution](#)

4t) Approval of Retroactive Agreement with Ukiah Valley Fire Authority in the Amount of \$20,000 to Provide Investigative Services to Mendocino County Sheriff's Office During Investigations of Suspicious Deaths Involving Fire for the Term of July 1, 2018 to December 31, 2019*Recommended Action:*

Approve retroactive Agreement with Ukiah Valley Fire Authority in the amount of \$20,000 to provide investigative services to Mendocino County Sheriff's Office during investigations of suspicious deaths involving fire effective July 1, 2018 to December 31, 2019; authorize the Sheriff-Coroner to sign any further amendments that do not affect the maximum Agreement amount; and authorize Chair to sign same.

Attachments: [Ukiah Valley Fire Authority \\$20,000 retro 18-19.pdf](#)

4u) Adoption of Proclamation Recognizing May 15, 2019, as National Peace Officer's Memorial Day and May 12-18, 2019 as National Police Week in Mendocino County

Recommended Action:

Adopt Proclamation recognizing May 15, 2019, as National Peace Officer's Memorial Day and May 12-18, 2019 as National Police Week in Mendocino County; and authorize Chair to sign same.

Attachments: [a 2019 Nat'l Police Week Proc.docx](#)
[Photograph](#)

TRANSPORTATION**4v) Adoption of Resolution Establishing the Total Mileage of County Maintained Roads at 1,016.86 Miles as of December 31, 2018 (County Wide)**Recommended Action:

Adopt Resolution establishing the total mileage of County Maintained Roads at 1,016.86 miles as of December 31, 2018 (County Wide); and authorize Chair to sign same.

Attachments: Letter
 Resolution
 2018 Summary of Changes
 2018 Road List

4w) Adoption of Resolution Approving Department of Transportation Agreement Number 190017 in the Amount of \$500 with and Accepting the Grant Deed Conveying Real Property from Mendocino Redwood Company, LLC, for the Acquisition of Rights of Way Needed for Construction of Permanent 2016 Storm Damage Repairs on Comptche Ukiah Road, County Road 223, Milepost 17.25, Project Number F-1706.103PR (Comptche Area)Recommended Action:

Adopt Resolution approving Department of Transportation Agreement Number 190017 in the amount of \$500 with and accepting the Grant Deed conveying real property from Mendocino Redwood Company, LLC, for the acquisition of rights of way needed for construction of permanent 2016 Storm Damage repairs on Comptche Ukiah Road, County Road 223, milepost 17.25, Project Number F-1706.103PR (Comptche Area); and authorize Chair to sign same.

Attachments: Letter
 Resolution
 Agreement
 Grant Deed

TREASURER-TAX COLLECTOR**4x) Acceptance of the March 31, 2019, Report of Mendocino County Pooled Investments**Recommended Action:

Accept the March 31, 2019, Report of Mendocino County Pooled Investments.

Attachments: STAFF REPORT - QUARTERLY REPORT 3-31-19
 REPORTS - MARCH 2019 - HOLDINGS

ADJOURNMENT

Additional Meeting Information for Interested Parties

The Board of Supervisors complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Executive Office by calling (707) 463-4441 at least five days prior to the meeting.

If you wish to address the Board on any matter on the agenda, please review and complete the public comment/speaker form available at the back of the Board Chambers. If you wish to submit documentation, please email your documentation to bos@mendocinocounty.org; or submit a hard copy to the Executive Office at least 5 business days in advance of the meeting.

A copy of the Agenda Packet is available for public review in the Executive Office, Room 1010. Proposed actions and supporting documents are considered draft until acted upon by the Board.

Additional information on specific agenda items may be obtained by contacting the sponsoring departments. Contact information for County departments may be obtained at www.mendocinocounty.org/departments.htm.

Board proceedings are broadcast on the local Public Access Channel to accommodate greater public access; tune in at the corresponding Open Session time as posted on the front page of the Agenda.

LIVE WEB STREAMING OF BOARD MEETINGS: <https://mendocino.legistar.com>, or visit the County YouTube channel. For technical assistance, please contact the Clerk of the Board at (707) 463-4441.

Please reference the departmental website to obtain additional resource information for the Board of Supervisors: www.mendocinocounty.org/bos.

Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.