

CARRE BROWN
1st District
Supervisor
Chair

JOHN MCCOWEN
2nd District
Supervisor

JOHN HASCHAK
3rd District
Supervisor
Vice-Chair

DAN GJERDE
4th District
Supervisor

TED WILLIAMS
5th District
Supervisor



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MENDOCINO COUNTY
BOARD OF SUPERVISORS
BOARD OF SUPERVISORS AGENDA

REGULAR MEETING
May 14, 2019 - 9:00 AM
BOARD CHAMBERS, ROOM 1070
COUNTY ADMINISTRATION CENTER

TIMED ITEMS

Please note that all times provided are considered approximate

1:30 P.M. Discussion and Possible Action Regarding Recommendations of the Cannabis Cultivation Ad Hoc Committee (refer to agenda item 6e))

Following the posting of the Agenda, all agenda item supporting documentation, including any material submitted to the Clerk after distribution of the Agenda packet, is available for public review through the Executive Office, 501 Low Gap Road, Room 1010, Ukiah, CA 95482 during regular business hours, 8:00 a.m. to 5:00 p.m., Monday through Friday.

Persons wishing to file documentation on any agenda item for the official record must submit ten (10) copies of each document to the Executive Office.

Members of the public are advised that all cell phones or electronic devices are to be silenced upon entering the Board Chambers.

1. OPEN SESSION (9:00 A.M.)

1a) Roll Call

1b) Pledge of Allegiance

2. PROCLAMATIONS

Items in this section are automatically adopted unless specifically pulled by a Supervisor. Proclamations may be presented or commented on as needed.

3. PUBLIC EXPRESSION

Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Board.

Individuals wishing to address the Board under Public Expression are welcome to do so throughout the meeting. To best facilitate these items, please review and complete the public comment/speaker form available at the back of the Boardroom and present to the Clerk. If you wish to submit written comments, please provide 10 copies to the Executive Office staff, located in the County Administration Center, Room 1010. All meetings are tape-recorded, so speakers are reminded to announce their names as they approach the podium.

4. CONSENT CALENDAR

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

See section at the end of this document for the full listing of Consent items.

5. COUNTY EXECUTIVE OFFICE AND DEPARTMENTAL MATTERS

- 5a) Discussion and Possible Action Including Adoption of Resolution Adopting the New Classification of Senior Revenue Recovery Specialist and Amending the Position Allocation Table as Follows: Treasurer-Tax Collector, Budget Unit 2012 - Delete 2.0 FTE Revenue Recovery Specialists, Add 2.0 FTE Senior Revenue Recovery Specialists; and Authorization for the Reclassification and Salary Adjustment of the Affected Incumbents
(Sponsor: Human Resources)**

Recommended Action:

Adopt the Resolution adopting the new classification of Senior Revenue Recovery Specialist and amending the Position Allocation Table as follows: Treasurer-Tax Collector, Budget Unit 2012 - delete 2.0 FTE Revenue Recovery Specialists, add 2.0 FTE Senior Revenue Recovery Specialists; authorize the reclassification and salary adjustment of the affected incumbents; and authorize Chair to sign same.

Attachments: [Resolution](#)

- 5b) Discussion and Possible Action Including Adoption of Resolution Amending the Position Allocation Table as Follows: Assessor, Budget Unit 1120 - Delete 1.0 FTE Staff Assistant I, Add 1.0 FTE Staff Assistant II; County Clerk-Election, Budget Unit 1410 - Delete 1.0 FTE Staff Assistant I, Add 1.0 FTE Staff Assistant II
(Sponsor: Human Resources)**

Recommended Action:

Adopt the Resolution amending the Position Allocation Table as follows: Assessor, Budget Unit 1120 - delete 1.0 FTE Staff Assistant I, add 1.0 FTE Staff Assistant II; County Clerk-Election, Budget Unit 1410 - delete 1.0 FTE Staff Assistant I, add 1.0 FTE Staff Assistant II; and authorize the Chair to sign same.

Attachments: [Resolution](#)

- 5c) Discussion and Possible Action Including Authorization of Payment in the Amount of \$8,500 to Solid Wastes of Willits upon Receipt of Invoice for the County's Share of Costs Related to Operation of the South Coast Buy-Back Center for One Year; and Direction to Either Close the Center or Determine a Long Term Funding Mechanism
(Sponsor: Solid Waste)**

Recommended Action:

Authorize payment of \$8,500 to Solid Wastes of Willits (SWOW) upon receipt of invoice for the County's share of costs related to operation of the South Coast Buy-Back Center for one year, and provide direction to either close the center or determine a long term funding mechanism.

- 5d) Chief Executive Officer's Report
(Sponsor: Executive Office)**

Recommended Action:

Accept the Chief Executive Officer's report.

- 5e) Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform
(Sponsor: Executive Office)**

Recommended Action:

Provide direction to staff on matters of legislation.

6. BOARD OF SUPERVISORS AND MISCELLANEOUS

- 6a) Discussion and Possible Action Including Direction to Agriculture Department to Collect and Publish Pesticide Application Details, Including Chemical Agent, Quantity, and Assessor's Parcel Number
(Sponsor: Supervisor Williams)**

Recommended Action:

Direct Agricultural Commissioner to collect pesticide application details, including chemical agent, quantity and assessor parcel number (APN); and publish via County website within fifteen days of receipt.

Attachments: [05-13-19 Farm Bureau Correspondence](#)

- 6b) Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest**

- 6c) Discussion and Possible Action to Direct Air Quality Management District (AQMD) Staff to Identify Barriers to Fire Fuel (Vegetation) Management through Controlled Burning, and Develop a Plan to Streamline AQMD Processes that Support Vegetation Management Efforts
(Sponsor: Supervisor Brown)**

Recommended Action:

Direct the Air Pollution Control Officer to work with fire agency and community partners to identify barriers to fire fuel (vegetation) management and develop a plan to streamline AQMD processes that support vegetation management efforts.

Attachments: [4-30-19 - Letter to BOS-CalFire-FDs - re AQ BPs](#)
 [5-8-19 - Letter to BOS-CalFire-FDs - re AQ BPs](#)
 [05-13-19 Pinson Correspondence](#)
 [05-13-19 Pinson Correspondence\(2\)](#)
 [05-14-19 AQMD Information](#)

The Mendocino County Board of Supervisors will meet concurrently as the Board of Directors of the Mendocino County Air Quality Management District in consideration of agenda item 6c)

- 6d) Discussion and Possible Action Regarding an Allocation in the Amount of \$50,000 to the Inland Water and Power Commission (IWPC) to Undertake a Feasibility Study of a Potential Licensing Proposal for the Potter Valley Project and Other Related Costs; and Approval of Transfer of Funds from General Fund Budget Unit 1100 750000 to Special Department Expense Budget Unit 1100 1940 in the Amount of \$50,000
(Sponsors: Supervisors Brown and McCowen)**

Recommended Action:

Approve allocation of \$50,000 and corresponding budget transfer from General Fund, Budget Unit 1100 750000 to Special Department Expense, Budget Unit 1100 1940 in the amount of \$50,000, to undertake a feasibility study of a potential licensing proposal for the Potter Valley Project and other related costs.

Attachments: [Budget Transfer Form](#)
 [Planning Agreement for the Potter Valley Project \(Execution Copy\)](#)

**6e) Discussion and Possible Action Regarding Recommendations of the Cannabis Cultivation Ad Hoc Committee
(Sponsor: Cannabis Cultivation Ad Hoc Committee (Supervisors McCowen and Haschak))**

Recommended Action:

Discuss the recommendations of the Cannabis Cultivation Ad Hoc Committee and provide direction to staff.

Attachments:

- Memo
- Secondary Memo
- Revised Ad Hoc Memo as of 5/13/19, 3:15 p.m.
- 05-13-19 Bailey Correspondence
- 05-13-19 Hartley Correspondence
- 05-13-19 Taylor Correspondence
- 05-13-19 Weston Correspondence
- 05-13-19 Johnson Correspondence
- 05-13-19 Rogers Correspondence
- 05-13-19 Nelson Correspondence
- 05-13-19 Haqlund Correspondence
- 05-13-19 Hester Correspondence
- 05-13-19 Niderost Correspondence
- 05-13-19 Hock Correspondence
- 05-13-19 Anzilotti Correspondence
- 05-13-19 Kump Correspondence
- 05-13-19 Rosenqarten Correspondence
- 05-13-19 Leumer Correspondence
- 05-13-19 Ramirez Correspondence
- 05-13-19 Clein Correspondence
- 05-13-19 Jutzv Correspondence
- 05-13-19 Davis Correspondence
- 05-13-19 Little Correspondence
- 05-14-19 Harris Correspondence
- 05-14-19 Leumer Correspondence
- 05-14-19 Carson Correspondence
- 05-14-19 Edwards Correspondence
- 05-14-19 Byars Correspondence

7. BOARD OF DIRECTORS MATTERS

The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In-Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.

8. MODIFICATIONS TO AGENDA

Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.

9. CLOSED SESSION

Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.

9a) Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator - Agency Negotiators: Carmel J. Angelo, Heidi Dunham, Cherie Johnson and Donna Williamson; Employee Organization(s): All

9b) Pursuant to Government Code Section 54957 - Public Employee Performance Evaluation – Agricultural Commissioner/Sealer of Weights and Measures

10. COMMUNICATIONS RECEIVED AND FILED

Communications received and filed are retained by the Clerk throughout the Board proceedings. To review items described in this section, please contact the Executive Office staff in Room 1010.

4. CONSENT CALENDAR - CONTINUED

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

ITEMS RECOMMENDED FOR APPROVAL:

APPOINTMENTS**4a) Approval of Recommended Appointments/Reappointments****Recommended Action:**

Approve the following appointments/reappointments:

- 1. Ms. Virginia Reynolds, Member, Redwood Valley Municipal Advisory Council;
and*
- 2. Ms. Sandra Berman, Member, Redwood Valley Municipal Advisory Council.*

Attachments: [Virginia Reynolds](#)
[Sandra Berman](#)

ASSESSOR/CLERK-RECORDER**4b) Adoption of Resolution Approving the Application for Funds under the Budget Act of 2018 for Voting System Replacement, Authorizing the County Clerk-Recorder to Conduct All Negotiations, Execute and Submit All Documents****Recommended Action:**

Adopt Resolution, allowing the application for funds under the Budget Act of 2018 for Voting System Replacement authorizing the County Clerk-Recorder to conduct all negotiations, execute and submit all documents; and authorize Chair to sign same.

Attachments: [Resolution Agreement](#)
[05-14-19 Rowe Correspondence](#)

EXECUTIVE OFFICE

4c) Adoption of Resolution Designating the Arts Council of Mendocino County (ACMC) as the County of Mendocino's Authorized Partner for the 2019-20 California Arts Council's State-Local Partnership Program

Recommended Action:

Adopt Resolution designating the Arts Council of Mendocino County as the County of Mendocino's Authorized Partner for the 2019-20 California Arts Council's State-Local Partnership Program; and authorize Chair to sign same.

Attachments: [Resolution](#)

HEALTH AND HUMAN SERVICES AGENCY

- 4d) Adoption of Resolution Approving Creation of an Emergency Medical Care Committee to Serve and Act in an Advisory Capacity to the Local Emergency Medical Services Agency and the Board of Supervisors; Approval of Proposed By-Laws, Including Membership Composition, for the Emergency Medical Care Committee; and Direction to Staff to Work with the Clerk of the Board to Establish Membership Application Processes and Other Procedures as Needed**

Recommended Action:

Adopt Resolution approving creation of an Emergency Medical Care Committee to serve and act in an advisory capacity to the Local Emergency Medical Services Agency and the Board of Supervisors; approve proposed by-laws, including membership composition, for the Emergency Medical Care Committee; direct staff to work with the Clerk of the Board to establish membership application processes and other procedures as needed; and authorize Chair to sign same.

Attachments: [EMCC Draft By-Laws](#)
[EMCC Draft By-Laws. Red-line](#)
[Resolution](#)

- 4e) Approval of Retroactive Agreement with Project Sanctuary in the Amount of \$132,720 on Behalf of the Mendocino County Homeless Services Continuum of Care to Complete a Capital Improvement Project Utilizing Homeless Emergency Aid Program Funds, Effective May 1, 2019 through June 30, 2021**

Recommended Action:

Approve retroactive Agreement with Project Sanctuary in the amount of \$132,720 on behalf of the Mendocino County Homeless Services Continuum of Care to complete a capital improvement project utilizing Homeless Emergency Aid Program funds, effective May 1, 2019 through June 30, 2021; authorize the Health and Human Services Agency Director or designee to sign any future amendments to the agreement that do not increase the annual maximum amount; and authorize Chair to sign same.

Attachments: [Aareement](#)

- 4f) Approval of Retroactive Agreement with Mendocino Coast Hospitality Center in the Amount of \$68,957 to Provide Services to Severely Mentally Disabled Homeless Clients in Fort Bragg Through the Substance Abuse and Mental Health Services Administration Grant for the Period of July 1, 2018 through June 30, 2019**

Recommended Action:

Approve retroactive Agreement with Mendocino Coast Hospitality Center in the amount of \$68,957 to provide services to severely mentally disabled homeless clients in Fort Bragg through the Substance Abuse and Mental Health Services Administration grant for the period of July 1, 2018 through June 30, 2019; authorize the Health and Human Services Agency Director or designee to sign any future amendments to the Agreement that do not exceed the annual maximum amount; and authorize Chair to sign same.

Attachments: [Agreement](#)

PLANNING AND BUILDING SERVICES

- 4g) Approval of Private Road Name Petition No. RN_2018-0002, Officially Naming 7 Private Roads within the Golden Rule Church Association Properties, Ridgewood Ranch Road, et al., in Willits, Finding them to be in Conformance with Mendocino County Code Sec. 18.16**

Recommended Action:

Approve Road Name Petition No. RN_2018-0002, officially naming 7 private roads within the Golden Rule Church Association properties, Ridgewood Ranch Road, et al., in Willits, finding them to be in conformance with Mendocino County Code Sec. 18.16, and direct staff to assign addresses accordingly.

Attachments: [Memo](#)
[Scanned Petitions](#)
[Map packet](#)

- 4h) Approval of Private Road Name Petition RN_2018-0001 (First Gate Road) in Willits, Officially Changing the Names of Willow Brook Road and Redwood Creek Drive to First Gate Road and Finding it to be in Conformance with Mendocino County Code Sec. 18.16**

Recommended Action:

Approve Road Name Petition RN 2018-0001 (First Gate Road) in Willits, officially changing the names of Willow Brook Road and Redwood Creek Drive to First Gate Road, find it to be in conformance with Mendocino County Code Section 18.16; and direct staff to assign addresses accordingly.

Attachments: [RN 2018-0001 Memo](#)
[1st Gate Petition](#)
[RN 2018-0001 Map packet](#)

SHERIFF-CORONER

- 4i) Approval of Amendment to Agreement Number So-S18-032/PA 18-303 with Dr. Greg Pizarro in the Amount of \$250,000, for a New Agreement Total of \$300,000, for Forensic Pathology Autopsies and Related Services to the County and Extending the Expiration of the Agreement to December 31, 2019**

Recommended Action:

Approve amendment to Agreement number SO-S18-032/PA 18-303 with Dr. Greg Pizarro in the amount of \$250,000, for a new Agreement total of \$300,000, for forensic pathology autopsies and related services to the County; extend the expiration of the Agreement to December 31, 2019; authorize the Sheriff to sign any further amendments that do not affect the maximum Agreement amount; and authorize Chair to sign same.

Attachments: [Agreement](#)

TRANSPORTATION

- 4j) Adoption of Resolution Approving Parcel Map for Minor Subdivision Number 2016-008 (Green) and Accepting on Behalf of the Public Item (A) of the Owner's Statement for the Purposes Specified Thereon, Located Approximately 3+/- Miles North of Ukiah, Lying Just Northeast of East Side Calpella Road (County Road 227), 0.4 +/-Miles North of Its Intersection with Lake Mendocino Drive (County Road 227B); 3801 East Side Calpella Road; Assessor's Parcel Number 168-210-07 (Calpella Area)**

Recommended Action:

Adopt Resolution approving the Parcel Map for Minor Subdivision Number 2016-008 (Green) and accepting on behalf of the Public Item (A) of the Owner's Statement for the purposes specified thereon, located at approximately 3 +/- miles north of Ukiah, lying just northeast of East Side Calpella Road (County Road 227), 0.4 +/- miles north of its intersection with Lake Mendocino Drive (County Road 227B); 3801 East Side Calpella Road; Assessor's Parcel Number 168-210-07 (Calpella area); and authorize Chair to sign same; and direct the Clerk of the Board to deliver the Parcel Map to the Recorder for processing and recording...

Attachments: [Letter](#)
 [Resolution](#)

ADJOURNMENT

Additional Meeting Information for Interested Parties

The Board of Supervisors complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Executive Office by calling (707) 463-4441 at least five days prior to the meeting.

If you wish to address the Board on any matter on the agenda, please review and complete the public comment/speaker form available at the back of the Board Chambers. If you wish to submit documentation, please email your documentation to bos@mendocinocounty.org; or submit a hard copy to the Executive Office at least 5 business days in advance of the meeting.

A copy of the Agenda Packet is available for public review in the Executive Office, Room 1010. Proposed actions and supporting documents are considered draft until acted upon by the Board.

Additional information on specific agenda items may be obtained by contacting the sponsoring departments. Contact information for County departments may be obtained at www.mendocinocounty.org/departments.htm.

Board proceedings are broadcast on the local Public Access Channel to accommodate greater public access; tune in at the corresponding Open Session time as posted on the front page of the Agenda.

LIVE WEB STREAMING OF BOARD MEETINGS: <https://mendocino.legistar.com>, or visit the County YouTube channel. For technical assistance, please contact the Clerk of the Board at (707) 463-4441.

Please reference the departmental website to obtain additional resource information for the Board of Supervisors: www.mendocinocounty.org/bos.

Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.