

CARRE BROWN
1st District
Supervisor

JOHN MCCOWEN
2nd District
Supervisor

JOHN HASCHAK
3rd District
Supervisor
Chair

DAN GJERDE
4th District
Supervisor
Vice-Chair

TED WILLIAMS
5th District
Supervisor



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MENDOCINO COUNTY
BOARD OF SUPERVISORS
BOARD OF SUPERVISORS AGENDA

REGULAR MEETING
January 21, 2020 - 9:00 AM
BOARD CHAMBERS, ROOM 1070
COUNTY ADMINISTRATION CENTER

TIMED ITEMS

Please note that all times provided are considered approximate

2:00 P.M. Discussion and Possible Action Regarding Update from Fire & Emergency Medical Services (EMS) Sustainability Ad Hoc
(refer to Agenda item 6c)

2:00 P.M. Discussion and Possible Action Regarding Formal Request for a Subsidy Price Estimate from Mendocino Coast Healthcare District (MCHD), Transferable to Adventist Health, for One Advanced Life Support (ALS) for ALS Ambulance To Be Used Primary for the 101 Corridor in Collaboration with Coastal Valleys EMS Agency, for 911 Responses and Inter-Facility Transfers, as Appropriate Estimate
(refer to agenda item 6b)

Following the posting of the Agenda, all agenda item supporting documentation, including any material submitted to the Clerk after distribution of the Agenda packet, is available for public review through the Executive Office, 501 Low Gap Road, Room 1010, Ukiah, CA 95482 during regular business hours, 8:00 a.m. to 5:00 p.m., Monday through Friday.

Persons wishing to file documentation on any agenda item for the official record must submit ten (10) copies of each document to the Executive Office.

Members of the public are advised that all cell phones or electronic devices are to be silenced upon entering the Board Chambers.

1. OPEN SESSION (9:00 A.M.)

1a) Roll Call

1b) Pledge of Allegiance

2. PROCLAMATIONS

Items in this section are automatically adopted unless specifically pulled by a Supervisor. Proclamations may be presented or commented on as needed.

3. PUBLIC EXPRESSION

Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Board.

Individuals wishing to address the Board under Public Expression are welcome to do so throughout the meeting. To best facilitate these items, please review and complete the public comment/speaker form available at the back of the Boardroom and present to the Clerk. If you wish to submit written comments, please provide 10 copies to the Executive Office staff, located in the County Administration Center, Room 1010. All meetings are tape-recorded, so speakers are reminded to announce their names as they approach the podium.

Public Expression

4. CONSENT CALENDAR

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

See section at the end of this document for the full listing of Consent items.

5. COUNTY EXECUTIVE OFFICE AND DEPARTMENTAL MATTERS

- 5a) Discussion and Possible Action Including Introduction and Waive Reading of an Ordinance Delegating Authority to Invest or Reinvest the Funds of the County and its Other Depositors in the County Treasury to the Treasurer for Calendar Year 2020
(Sponsor: Treasurer-Tax Collector)**

Recommended Action:

Introduce and waive reading of an Ordinance delegating authority to invest or reinvest the funds of the County and its other depositors in the County Treasury to the Treasurer for calendar year 2020.

Attachments: [STAFF REPORT - DELEGATING AUTHORITY 2020](#)
[ORDINANCE - DELEGATING AUTHORITY](#)

- 5b) Discussion and Possible Action Including Approval of Retroactive Amendment to Board of Supervisors Agreement No. 19-240 with Thomas Law Group In the Amount of \$155,000, for a New Agreement Amount of \$280,000, to Provide Legal Services Related to Keep The Code, Inc., v. County of Mendocino (Mendocino Superior Court Case No. SCUК-CVPT-12-60196), Effective July 30, 2019, Through June 30, 2020; and Approval of Corresponding Request for Appropriation-Revision of Funds to Increase Planning Special Projects, Budget Unit 2852, Org Code PS 826184 in the Amount of \$155,000 and PS 862239 in the Amount of \$155,000
(Sponsor: County Counsel)**

Recommended Action:

Approve retroactive amendment to Board of Supervisors Agreement No. 19-240 with Thomas Law Group in the amount of \$155,000, for a new Agreement amount of \$280,000, to provide legal services related to Keep The Code, Inc., v. County of Mendocino (Mendocino Superior Court Case No. SCUК-CVPT-12-60196), effective July 30, 2019, through June 30, 2020; authorize Chair to sign same; and approve corresponding Request for Appropriation-Revision of Funds to increase Planning Special Projects, Budget Unit 2852, Org Code PS 826184 in the amount of \$155,000 and PS 862239 in the amount of \$155,000.

Attachments: [Amendment BOS \\$280.000](#)
[Appropriation of Funds 12.19](#)
[BOS 19-240 - \\$125.000](#)
[Thomas Law Group 19-20 \\$50,000 PA# 20-23](#)

- 5c) Discussion and Possible Action Including an Update on Energy Efficiency Project Identification Efforts Underway; and Provide Possible Direction to Staff to Conduct a Competitive Process to Procure a Contractor for Identification and Implementation of Energy Efficiency Projects
(Sponsor: Executive Office)**

Recommended Action:

Receive update on Energy Efficiency Project identification efforts underway; and direct staff to conduct a competitive process to procure a contractor for identification and implementation of energy efficiency projects.

- 5d) Discussion and Possible Action Including Acceptance of a Presentation and Update Regarding Efficiency Initiative Activities, Including an Overview of Cybersecurity in Mendocino County
(Sponsor: Executive Office)**

Recommended Action:

Accept presentation and Update regarding efficiency initiative activities, including an overview of Cybersecurity in Mendocino County; and provide direction to staff as appropriate.

Attachments: [01-21-20 Cyber Security Presentation](#)

- 5e) Chief Executive Officer's Report
(Sponsor: Executive Office)**

Recommended Action:

Accept the Chief Executive Officer's report.

Attachments: [CEO Report 1-21-20 Edition](#)

- 5f) Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform
(Sponsor: Executive Office)**

Recommended Action:

Provide direction to staff on matters of legislation.

6. BOARD OF SUPERVISORS AND MISCELLANEOUS

- 6a) Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest**

Attachments: [01-20-20 3rd District Supervisor Report](#)
[01-21-2020 2nd District Supervisor Report](#)

**6b) Discussion and Possible Action Regarding Update from Fire & Emergency Medical Services (EMS) Sustainability Ad Hoc
(Sponsors: Supervisor Williams and Supervisor McCowen)**

Recommended Action:

Receive and discuss the update from the Fire & EMS Sustainability Ad Hoc Committee and give direction to staff as deemed appropriate

**6c) Discussion and Possible Action Regarding Formal Request for a Subsidy Price Estimate from Mendocino Coast Healthcare District (MCHD), Transferable to Adventist Health, for One Advanced Life Support (ALS) Ambulance To Be Used Primary for the 101 Corridor in Collaboration with Coastal Valleys EMS Agency, for 911 Responses and Inter-Facility Transfers, as Appropriate
(Sponsor: Supervisor Williams)**

Recommended Action:

Direct Executive Office to formally request a subsidy price estimate from Mendocino Coast Healthcare District (MCHD), transferable to Adventist Health to the extent it assumes MCHD ambulance operation, for one Advanced Life Support ambulance, staffed full-time, positioned primarily for response to the 101 corridor, location to be determined dynamically by Howard Forest dispatch in collaboration with Coastal Valleys EMS Agency, for 911 response and inter-facility transfers as appropriate.

**6d) Discussion and Possible Action Including Direction to County Counsel to Author Ordinance Amendment to Raise County Code Section 15.28.010 Vehicle Abandonment to a Misdemeanor Offense
(Sponsor: Supervisor Williams)**

Recommended Action:

Direct County Counsel to author Ordinance amendment to raise County Code section 15.28.010 Vehicle Abandonment to a misdemeanor offense.

7. BOARD OF DIRECTORS MATTERS

The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In-Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.

8. MODIFICATIONS TO AGENDA

Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.

9. CLOSED SESSION

Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.

- 9a) Pursuant to Government Code 54957 - Threat to Public Services or Facilities - Consultation with ClientFirst Technology Consulting.
- 9b) Pursuant to Government Code Section 54956.9(d)(4) - Conference with Legal Counsel - Initiation of Litigation: One Case
- 9c) Pursuant to Government Code Section 54956.9(d)(1) - Conference with Legal Counsel - Existing Litigation: One Case - Vichy Springs Resort v. City of Ukiah, et al. - Case No. SCUk-CVPT-2018-70200-1
- 9d) Pursuant to Government Code Section 54956.9(d)(2) - Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation: One Case
- 9e) Pursuant to Government Code Section 54956.9(d)(4) - Conference with Legal Counsel - Initiation of Litigation: One Case

10. COMMUNICATIONS RECEIVED AND FILED

Communications received and filed are retained by the Clerk throughout the Board proceedings. To review items described in this section, please contact the Executive Office staff in Room 1010.

4. CONSENT CALENDAR - CONTINUED

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

APPOINTMENTS

4a) Approval of Recommended Appointments/Reappointments

Recommended Action:

- 1. Ms. Sally Grigg, Alternate, Westport Municipal Advisory Council; and
- 2. Mr. Joe Webb, Director, Sonoma Mendocino Economic Development District.

MINUTES

4b) Approval of Minutes of November 19 2019, Regular Meeting

Recommended Action:

Approve minutes of the November 19, 2019, regular meeting.

Attachments: [11-19-19 Minutes - DRAFT](#)

4c) Approval of Minutes of December 10, 2019, Regular Meeting

Recommended Action:

Approve minutes of the December 10, 2019, regular meeting.

Attachments: [12-10-19 Minutes - DRAFT](#)

4d) Approval of Minutes of December 16, 2019, Regular Meeting

Recommended Action:

Approve minutes of the December 16, 2019, regular meeting.

Attachments: [12-16-19 Minutes - DRAFT](#)

4e) Approval of Minutes of December 17, 2019, Regular Meeting

Recommended Action:

Approve minutes of the December 17, 2019, regular meeting.

Attachments: [12-17-19 Minutes - DRAFT](#)

4f) Approval of Minutes of January 7, 2020, Regular Meeting

Recommended Action:

Approve minutes of the January 7, 2020, regular meeting.

Attachments: [01-07-2020 Minutes - DRAFT](#)

BOARD OF SUPERVISORS

4g) Approval of Letter of Support to Coastal Conservancy Regarding Mill Bend Conservation Grant Application (Sponsor: Supervisor Williams)

Recommended Action:

Approve letter of support to Coastal Conservancy regarding Mill Bend Conservation Grant application; and authorize Chair to sign same.

Attachments: [Letter of Support](#)

- 4h) Ratification of Letter of Support to Pacific Gas and Electric Company for Grant to Provide Critical Services on Mendocino Coast with Electricity During Future Interruptions of Electrical Service Through Installation of Solar Photovoltaic and Batteries in Fort Bragg Microgrid (Sponsors: Supervisors Haschak and Gjerde)**

Recommended Action:

Ratify letter of support to Pacific Gas and Electric Company for grant to provide critical services on Mendocino Coast with electricity during future interruptions of electrical service through installation of solar photovoltaic and batteries in Fort Bragg microgrid; and authorize Chair to sign same.

- Attachments:** [Letter of Support](#)
[Grant Notice](#)
[Organization Chair for FB Critical Loads Microgrid Project](#)

CHILD SUPPORT

- 4i) Approval of Agreement with Cline Investigations LLC in the Amount of \$120,000 to or Provision of Process Serving and Investigation Services to Child Support Services, Effective When Agreement Becomes Fully Executed through September 30, 2022**

Recommended Action:

Approve Agreement with Cline Investigations LLC in the amount of \$120,000 for provision of process serving and investigation services to Child Support Services effective when Agreement becomes fully executed through September 30, 2022; authorize the Child Support Services Interim Director to sign any future amendments that do not exceed the maximum amount; and authorize Chair to sign same.

- Attachments:** [Cline. 1922 Contract. Vendor Signed](#)

CULTURAL SERVICES AGENCY

- 4j) Authorization for the Mendocino County Museum to Change Free Admission Day from the First Wednesday to the First Saturday of the Month**

Recommended Action:

Authorize the Mendocino County Museum to change free admission day from the first Saturday to the first Wednesday of the month.

- 4k) Authorization for the Mendocino County Library to Accept a Grant Award from the California State Library's Maximizing Learning Spaces Program in the Amount of \$10,000 to Develop a Design Plan for the Willits Library**

Recommended Action:

Authorize the Mendocino County Library to accept a grant award from the California State Library's Maximizing Learning Spaces Program in the amount of \$10,000 to develop a design plan for the Willits Library.

EXECUTIVE OFFICE

- 4l) Authorization to Award a Contract to DMR Builders in the Amount of \$265,000 for the Treasurer-Tax Collector's Remodel Project at 501 Low Gap Road, Ukiah, CA; Authorization for the Facilities and Fleet Division Manager to Act as Project Manager to Approve Change Orders for the Project, Pursuant to Public Contract Code Section 20142; and Approval of Transfer of Up To \$100,000 to this Project from Funding Allocated to Parking Lot Maintenance and Repair**

Recommended Action:

Authorize contract award to DMR Builders in the amount of \$265,000 for the Treasurer-Tax Collector's Remodel Project and authorize Chair to sign same; authorize the Facilities and Fleet Division Manager to act as Project Manager to enter contracts and approve change orders for the project, pursuant to Public Contract Code section 20142, and approve transfer of up to \$100,000 to this project from funding allocated to parking lot maintenance and repair.

Attachments: [Bid No 42-19 Results Agreement](#)

HEALTH AND HUMAN SERVICES AGENCY

- 4m) Adoption of Resolution to Develop a Crisis Residential Treatment Program on the Property Designated in the Existing California Health Facilities Financing Authority Resolution at 631 South Orchard Avenue, Ukiah, California 95482, and in Accordance with Grant Funding Issued Under the Investment in Mental Health Wellness Grant Program**

Recommended Action:

Adopt Resolution to develop a Crisis Residential Treatment Program on the property designated in the existing California Health Facilities Financing Authority Resolution at 631 South Orchard Avenue, Ukiah, California 95482, and in accordance with grant funding issued under the Investment in Mental Health Wellness Grant Program; and authorize Chair to sign same.

Attachments: [Resolution](#)
[CHFFA Grant Agreement. Third and Final Amendment](#)
[Correspondence 1-19-20 Sakowicz](#)
[Correspondence 1-20-20 Sakowicz](#)
[Correspondence 1-21-20 Sakowicz](#)
[09-10-2019 BOS Action](#)

HUMAN RESOURCES

- 4n) Approval of Retroactive Amendment to Agreement No. 16-106 with J&K Consultants in the amount of \$62,000 Annually For a New Agreement Total of \$304,000, to Continue to Provide a Medical Expense Reimbursement Program (MERP) to Eligible County Employees and their Dependents, Effective January 1, 2020 through December 31, 2021**

Recommended Action:

Approve retroactive Amendment to Board of Supervisors Agreement No. 16-106 with J&K Consultants in the amount of \$62,000 annually for a new Agreement total of \$304,000, to continue to provide a Medical Expense Reimbursement Program (MERP) to eligible employees and their dependents, effective January 1, 2020 through December 31, 2021; and authorize the Human Resources Director to approve and sign future amendments to the Agreement that may update the process or services provided but do not impact the cost of the contract for a period not to exceed two (2) years; and authorize Chair to sign same.

Attachments: [J&K 2020 Amendment to BOS](#)
[J&K Amendment 2020](#)

- 4o) Approval of Retroactive Amendment to BOS Agreement No. 18-157 with Magellan Health Services of California, Inc. - Employer Services in the Amount of \$138,175, for a New Total Agreement Amount of \$218,175, to Continue to Provide Employee Assistance Program Services, Effective January 1, 2020 through December 31, 2022**

Recommended Action:

Approve retroactive amendment to BOS Agreement No. 18-157 with Magellan Health Services of California, Inc. - Employer Services in the amount of \$138,175, for a new total Agreement amount of \$218,175, to continue to provide Employee Assistance Program services, effective January 1, 2020 through December 31, 2022; authorize the Human Resources Director to sign any amendments that do not increase the annual premium by more than 10% of the current rate for a period not to exceed three (3) years; and authorize Chair to sign same.

Attachments: [Agreement](#)

- 4p) Approval of Retroactive Second Amendment to BOS Agreement Number 17-060-A1 with Keenan & Associates in the Amount of \$34,300, for a New Agreement Amount of \$220,000, for Continued Membership in the Keenan Pharmacy Purchasing Coalition to Negotiate Reduced Fees with Express Scripts, Inc., Effective January 1, 2020, through December 31, 2020**

Recommended Action:

Approve retroactive second amendment to BOS Agreement Number 17-060-A1 with Keenan and Associates in the amount of \$34,300, for a new Agreement Amount of \$220,000, for continued membership in the Keenan Pharmacy Purchasing Coalition to negotiate reduced fees with Express Scripts, Inc., effective January 1, 2020, through December 31, 2020; authorize the Human Resources Director to approve future amendments that do not exceed a 15% increase over the existing per member per month rate for a period not to exceed 3 years; and authorize Chair to sign same.

Attachments: [KPPC Amendment 2020](#)

PLANNING AND BUILDING SERVICES

- 4q) Acceptance of Department of Planning and Building Services Development Activity Report for the Month of December, 2019**

Recommended Action:

Accept the Development Activity Report from Planning and Building Services for the month of December, 2019.

Attachments: [Dec. 2019 PBS Rpt-Revised](#)
[December Agendas.pdf](#)

TREASURER-TAX COLLECTOR

- 4r) Approval of Mendocino County Investment Policy for Calendar Year 2020**

Recommended Action:

Approve the Mendocino County Investment Policy for Calendar Year 2020, as submitted.

Attachments: [STAFF REPORT - INVESTMENT POLICY 2020](#)
[INVESTMENT POLICY 2020](#)

ADJOURNMENT

Additional Meeting Information for Interested Parties

The Board of Supervisors complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Executive Office by calling (707) 463-4441 at least five days prior to the meeting.

If you wish to address the Board on any matter on the agenda, please review and complete the public comment/speaker form available at the back of the Board Chambers. If you wish to submit documentation, please email your documentation to bos@mendocinocounty.org; or submit a hard copy to the Executive Office at least 5 business days in advance of the meeting.

A copy of the Agenda Packet is available for public review in the Executive Office, Room 1010. Proposed actions and supporting documents are considered draft until acted upon by the Board.

Additional information on specific agenda items may be obtained by contacting the sponsoring departments. Contact information for County departments may be obtained at www.mendocinocounty.org/departments.htm.

Board proceedings are broadcast on the local Public Access Channel to accommodate greater public access; tune in at the corresponding Open Session time as posted on the front page of the Agenda.

LIVE WEB STREAMING OF BOARD MEETINGS: <https://mendocino.legistar.com>, or visit the County YouTube channel. For technical assistance, please contact the Clerk of the Board at (707) 463-4441.

Please reference the departmental website to obtain additional resource information for the Board of Supervisors: www.mendocinocounty.org/bos.

Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.