

CARRE BROWN
1st District
Supervisor

JOHN MCCOWEN
2nd District
Supervisor

JOHN HASCHAK
3rd District
Supervisor
Chair

DAN GJERDE
4th District
Supervisor
Vice-Chair

TED WILLIAMS
5th District
Supervisor



COUNTY ADMINISTRATION CENTER
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MENDOCINO COUNTY
BOARD OF SUPERVISORS
BOARD OF SUPERVISORS AGENDA

REGULAR MEETING
April 07, 2020 - 9:00 AM
BOARD CHAMBERS, ROOM 1070
COUNTY ADMINISTRATION CENTER

Effective March 20, 2020, the Mendocino County Board of Supervisors meetings will be conducted virtually and not available for in person public participation (pursuant to State Executive Order N-29-20). Meetings are live streamed and available for viewing on the Mendocino County YouTube page, at <https://www.youtube.com/MendocinoCountyVideo>. In order to minimize the risk of exposure during this time of emergency, the public may participate digitally in meetings by sending comments to bos@mendocinocounty.org, in lieu of personal attendance. All email comment must be received by 8:00 A.M. the morning of the meeting in order to be published with the agenda. Clerk of the Board staff remains dedicated to finding new and innovative methods for digital public comment during this challenging time. We are currently exploring several options to see what will best work to suit our County's civic engagement needs. For the latest available options by which to engage with agenda items, please visit <http://www.mendocinocounty.org/government/board-of-supervisors/agendas-and-minutes>

1. OPEN SESSION (9:00 A.M.)**1a) Roll Call****1b) Pledge of Allegiance****2. PROCLAMATIONS**

Items in this section are automatically adopted unless specifically pulled by a Supervisor. Proclamations may be presented or commented on as needed.

3. PUBLIC EXPRESSION

Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda.

Individuals wishing to address the Board under Public Expression are welcome to do so via email at bos@mendocinocounty.org. All correspondence received by 8:00 A.M. the day of the meeting will be attached to the item and made available online at <https://mendocino.legistar.com/Calendar.aspx>.

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3a) Public Expression

Attachments: [04-02-20 Westport MAC Correspondence](#)
 [04-06-20 Yazolino Correspondence](#)

4. CONSENT CALENDAR

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

See section at the end of this document for the full listing of Consent items.

5. COUNTY EXECUTIVE OFFICE AND DEPARTMENTAL MATTERS

- 5a) Discussion and Possible Action Including an Update Associated with the Novel Coronavirus (COVID-19), Including Possible Direction Regarding Essential Services in Mendocino County, Including Operational Preparation and Response, and an Update on County Continuity of Operations and Services
(Sponsor: Executive Office)**

Recommended Action:

Receive update regarding COVID-19, discuss and/or provide direction regarding essential services in Mendocino County, operational preparation and response, including the issues associated with protecting the health and safety of the public.

Attachments: IAP-Tues-31Mar2020
32420ORDEROFTHEHEALTHOFFIC
Mendocino County COVID Response for Isolation Quarantine Inter
Homeless Update - Memo March 31, 2020
CDC Guidance for COVID 19
Unsheltered Homelessness Guidance per CDC
3.31.20 Property Tax Press Release
3.30.20 Press Release COVID19 Cases Update Final
4-3-20 Edmundson Correspondence
04-01-20 Coben Correspondence
04-01-20 Cory Correspondence
04-01-20 Fairgrounds Correspondence
04-01-20 Gilmore Correspondence
04-01-20 McFadden Correspondence
04-01-20 Noyes Correspondence
04-01-20 Serenisea Correspondence
04-01-20 Taneja Correspondence
04-06-20 Alexander Correspondence
04-06-20 Lazaro Correspondence
04-06-20 Lee Correspondence
04-06-20 Low Correspondence
04-06-20 Rvan Correspondence
04-06-20 Clark Correspondence
04-06-20 Lemos-Neese Correspondence
04-06-20 Yazolino Correspondence
4-06-20 Cartwright Correspondence
4-06-20 Childs Correspondence
4-06-20 Craighhead Correspondence
4-06-20 Doering Correspondence
4-06-20 Stiles Correspondence
4-07-20 Burtis Correspondence
4-07-20 West Business Development Center Correspondence
Team 1-Orq Chart Mendocino COVID-19 04.06.20 redacted
4.6.20 ORDER OF THE HEALTH OFFICER-Shelter in Place RED
04-07-20 Drell Correspondence
04-07-20 Burtis Correspondence
04-07-20 Cooper Correspondence
04-07-20 Lozano Correspondence

Covid-19 Property Entry Advisory and Declaration - CAR
04-07-20 Craighead Correspondence
04-07-20 Doering Correspondence
04-07-20 Freitas Correspondence
04-07-20 Murphy Correspondence

**5b) Chief Executive Officer's Report
(Sponsor: Executive Office)**

Recommended Action:

Accept the Chief Executive Officer's report.

**5c) Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform
(Sponsor: Executive Office)**

Recommended Action:

Provide direction to staff on matters of legislation.

6. BOARD OF SUPERVISORS AND MISCELLANEOUS

6a) Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest

7. BOARD OF DIRECTORS MATTERS

The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In-Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.

8. MODIFICATIONS TO AGENDA

Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.

8a) OFF AGENDA ITEM: Pursuant to Government Code Section 54954.2 Discussion and Possible Action Including an Update Presentation on the Pressure at the State level to Postpone the Property Tax Deadline and Broadly Waive Penalties for Property Owners that Do Not Pay by the April 10, 2020 Deadline as a Result of the COVID-19 Pandemic

Recommended Action:

1) Hear Off Agenda item pursuant to Government Code 54954.2 and move that this item will be added to the agenda as item 8a); 2) receive the update and presentation on the pressure at the State level to postpone the property tax deadline and broadly waive penalties for property owners that do not pay by the April 10, 2020 deadline as a result of the COVID-19 Pandemic.

Attachments: Attachment 1
Attachment 2
Attachment 3
Attachement 4
Attachment 5
Attachment 6
Attachment 7
OES declaration
Public Health Declaration
reso 20-024

9. CLOSED SESSION

Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.

9a) Pursuant to Government Code Section 54956.9(a) – Conference with Legal Counsel – Existing Litigation: Thomas Allman v. Adam Aldrich. Mendocino County Superior Court Case No. SCUK-CVPT-20-73829

10. COMMUNICATIONS RECEIVED AND FILED

Communications received and filed are retained by the Clerk throughout the Board proceedings. To review items described in this section, please contact the Executive Office staff in Room 1010.

4. CONSENT CALENDAR - CONTINUED

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

ITEMS RECOMMENDED FOR APPROVAL:

APPOINTMENTS

4a) Approval of Recommended Appointments/Reappointments

Recommended Action:

1. Mr. Richard Willoughby, District Three Representative, Community Development Commission;
2. Mr. William Hull, Archaeologist, Archaeological Commission of Mendocino County;
3. Ms. Molly Smith, Trustee, Fish Rock Cemetery District;
4. Ms. Patricia Ferreira, Trustee, Fish Rock Cemetery District; and
5. Dr. James Flaherty, General Representative, First 5 Mendocino.

MINUTES

4b) Approval of Minutes of February 25, 2020, Regular Meeting

Recommended Action:

Approve minutes of the February 25, 2020, regular meeting.

Attachments: [02-25-20 Minutes - DRAFT](#)

4c) Approval of Minutes of March 10, 2020, Regular Meeting

Recommended Action:

Approve minutes of the March 10, 2020, regular meeting.

Attachments: [03-10-20 Minutes - DRAFT](#)

4d) Approval of Minutes of March 20, 2020, Special Meeting

Recommended Action:

Approve minutes of the March 20, 2020, special meeting.

Attachments: [03-20-20 Minutes - DRAFT](#)

BOARD OF SUPERVISORS

**4e) Adoption of Resolution Adopting the North Coast Resource Partnership Plan, Phase IV, January 2020
(Sponsors: Supervisors McCowen and Gjerde)**

Recommended Action:

Adopt Resolution adopting the North Coast Resource Partnership Plan, Phase IV.

Attachments: [DRAFT Resolution for NCRP Plan Adoption 2020 1](#)

HEALTH AND HUMAN SERVICES AGENCY

- 4f) Approval of Retroactive Agreement with Helios Health Care, LLC. in the Amount of \$25,500 to Provide Residential Care to Mendocino County Lanterman-Petris-Short Clients for the Period of December 23, 2019 through June 30, 2020**

Recommended Action:

Approve retroactive Agreement with Helios Health Care, LLC. in the amount of \$25,500 to provide residential care to Mendocino County Lanterman-Petris-Short clients for the period of December 23, 2019 through June 30, 2020; authorize the Health and Human Services Agency Director or designee to sign any future amendments that do not increase the annual maximum amount; and authorize Chair to sign same.

Attachments: [Helios Healthcare, LLC.. \\$25,500, 19-20, BHRS MH, PRELIMINAF](#)

- 4g) Approval of Amendment to Agreement No. 19-205, with Psynergy Programs, Inc., In the Amount of \$100,000 (for a New Total of \$270,000) to Provide Residential Care to Mendocino County Lanterman-Petris-Short Clients, Effective When Amendment Becomes Fully Executed Through June 30, 2020**

Recommended Action:

Approve Amendment to Agreement No. 19-205, with Psynergy Programs, Inc., in the amount of \$100,000 (for a new total of \$270,000) to provide residential care to Mendocino County Lanterman-Petris-Short clients, effective when Amendment becomes fully executed through June 30, 2020; authorize the Health and Human Services Agency Director or designee to sign any future amendments that do not increase the annual maximum amount; and authorize Chair to sign same.

Attachments: [Psynergy Programs amendment 1, \\$270,000, BHRS MH](#)

- 4h) Approval of Agreement with Mendocino Community Health Clinic, Inc. in the Amount of \$82,000 to Provide Support, Implementation, and Participant-Specific Data for the Whole Person Care Pilot Project, Funded by the Whole Person Care Program, Effective upon Signing through December 31, 2020**

Recommended Action:

Approve Agreement with Mendocino Community Health Clinic, Inc. in the amount of \$82,000 to provide support, implementation, and participant-specific data for the Whole Person Care Pilot Project, funded by the Whole Person Care Program, effective upon signing through December 31, 2020; authorize the Health and Human Services Agency Director or designee to sign any future amendments that do not increase the annual maximum amount; and authorize Chair to sign same.

Attachments: [Mendocino Community Health Clinic, \\$82,000, 2020.](#)

4i) Adoption of Proclamation Recognizing April 2020 as Alcohol Awareness Month in Mendocino CountyRecommended Action:

Adopt Proclamation recognizing April 2020 as Alcohol Awareness Month in Mendocino County; and authorize Chair to sign same.

Attachments: [Alcohol Awareness Month Proclamation, 2020, BHRS](#)

4j) Adoption of Proclamation Recognizing April 6-12, 2020, as National Public Health Week in Mendocino CountyRecommended Action:

Adopt Proclamation recognizing April 6-12, 2020, as National Public Health Week in Mendocino County; and authorize Chair to sign same.

Attachments: [Public Health Week, April 7, 2020](#)

HUMAN RESOURCES**4k) Adoption of Resolution Amending the Position Allocation Table as Follows: Budget Unit 4052: Add 1.0 FTE Administrative Analyst II and .25 FTE Staff Assistant II; as Administrative Clean-Up, Move 1.0 FTE Administrative Project Manager - Measure B from Budget Unit 1020 to Budget Unit 4052**

(Sponsor: Human Resources)

Recommended Action:

Adopt Resolution amending the Position Allocation Table as follows: Budget Unit 4052: add 1.0 FTE Administrative Analyst II and .25 FTE Staff Assistant II; as administrative clean-up, move 1.0 FTE Administrative Project Manager - Measure B from Budget Unit 1020 to Budget Unit 4052, and authorize Chair to sign same.

Attachments: [03.24.20 #20.0220 HR Measure B PAT Changes - RESO](#)
[Administrative Analyst Series 10-08](#)

4l) Adoption of Temporary Policy Related to the COVID-19 Pandemic as Follows: COVID-19 Temporary Policy - Families First Coronavirus Response ActRecommended Action:

Adopt temporary policy related to the COVID-19 Pandemic as Follows: COVID-19 Temporary Policy - Families First Coronavirus Response Act.

Attachments: [04.07.20 #20-0303 HR COVID-19 Temporary Policy Families First](#)

4m) Adoption of Temporary Policy Related to the COVID-19 Pandemic as Follows: COVID-19 Temporary Policy - Advanced Sick Leave ProgramRecommended Action:

Adopt temporary policy related to the COVID-19 Pandemic as Follows: COVID-19 Temporary Policy - Advanced Sick Leave Program.

Attachments: [04.07.20 #20-0304 HR COVID-19 Temporary Policy Advanced Sick Leave Program](#)

4n) Adoption of Temporary Policy Related to the COVID-19 Pandemic as Follows: COVID-19 Temporary Policy - Telework GuidelinesRecommended Action:

Adopt temporary policy related to the COVID-19 Pandemic as follows: COVID-19 Temporary Policy - Telework Guidelines.

Attachments: [04.07.20 #20-0305 HR COVID-19 Temporary Policy Temporary Telework Guidelines](#)

MENDOCINO COUNTY RETIREMENTS ASSOCIATION**4o) Acceptance of the Mendocino County Employees Retirement Association Actuarial Valuation for the Fiscal Year Ending June 30, 2019, and Adoption of Retirement's Board Recommended Retirement Contribution Rates for Fiscal Year 2020-21**Recommended Action:

Accept the Mendocino County Employees Retirement Association Actuarial Valuation for the fiscal year ending June 30, 2019; and adopt the Retirement Board's recommended retirement contribution rates for fiscal year 2020-21, as contained within the report.

Attachments: [Actuarial Valuation Report Presentation](#)

PROBATION**4p) Approval of the Utilization of the Current Balance of the Local Innovation Subaccount, in the Amount of \$147,843.98, for Operational Costs of the Community Corrections Partnership (CCP)**Recommended Action:

Approve the utilization of the current balance of the Local Innovation Subaccount in the amount of \$147,843.98 for operational costs of the Community Corrections Partnership (CCP); instruct the Auditors Office to transfer the funds from the Local Innovation Subaccount (2810-760910) to the Local Community Corrections 2011 Realignment Fund (2810-760912); authorize the Chief Probation Officer to allocate the funds in accordance with the approved CCP FY2019-20 budget.

Attachments: [LOCAL INNOVATION SUBACCOUNT PRESENTATION](#)

SHERIFF-CORONER

- 4q) Adoption of Proclamation Recognizing April 12-18, 2020 as National Public Safety Telecommunicators (Dispatchers) Week in Mendocino County**

Recommended Action:

Adopt Proclamation Recognizing April 12-18, 2020 as National Public Safety Telecommunicators (Dispatchers) Week in Mendocino County.

Attachments: [a Nat'l Telecommunicators Week 2020 PROC.docx](#)

TRANSPORTATION

- 4r) Adoption of Resolution Authorizing Submission of a Grant Application for California Department of Transportation Airport Improvement Program Matching Grant for Construction of the Round Valley Airport Runway Rehabilitation Project and Authorizing the Director of Transportation to Accept the Grant, if Awarded, and Execute the Grant Agreement on Behalf of Mendocino County (Covelo Area)**

Recommended Action:

Adopt Resolution authorizing submission of a grant application for California Department of Transportation Airport Improvement Program Matching Grant for Construction of the Round Valley Airport Runway Rehabilitation Project and authorizing the Director of Transportation to accept the Grant, if awarded, and execute the Grant Agreement on behalf of Mendocino County (Covelo Area); and authorize Chair to sign same.

Attachments: [Resolution](#)

- 4s) Adoption of Resolution Authorizing the Department of Transportation to Submit an Application for Federal Aviation Administration Airport Improvement Program Grant Funds for the Airport Pavement Management Plan Update for Little River Airport and Authorizing the Director of Transportation to Act as the Airport Sponsor's Official Representative and to Execute the Grant Application and Grant Agreement and Sign Other Necessary Related Documents on Behalf of Mendocino County (Little River Area)**

Recommended Action:

Adopt resolution authorizing the Department of Transportation to submit an application for Federal Aviation Administration Airport Improvement Program grant funds for the Airport Pavement Management Plan update for Little River Airport and authorizing the Director of Transportation to act as the airport sponsor's official representative and to execute the grant application and grant agreement and sign other necessary related documents on behalf of Mendocino County (Little River Area); and authorize Chair to sign same.

Attachments: [Resolution](#)
 [Letter](#)

AIR QUALITY MANAGEMENT DISTRICT

The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In-Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.

- 4t) Approval of Transfer of \$40,811 in Unallocated Funds from the District's AB923 Fund Balance to Budget Unit 0327, Object Code 86-3136 to be used as Match Funding for Additional State Funds**

Recommended Action:

Approve the transfer of \$40,811 in unallocated funds from the District's AB923 Fund Balance to Budget Unit 0327, Object Code 86-3136 to be used as match funding for additional state funds.

Attachments: [Memo](#)
 [Budget Transfer Form](#)

- 4u) Adoption of Resolution Approving the Retroactive Contract Agreement with the State Air Resources Board (ARB); Authorizing the Air Quality Management District to Participate in the State Woodsmoke Reduction Grant Program from November 2019 through May 2022; Authorizing the Air Pollution Control Officer, as Agent, to Sign and Submit the Retroactive Agreement to ARB**

Recommended Action:

Adopt Resolution approving the retroactive contract agreement with the State Air Resources Board (ARB); authorizing the Air Quality Management District to participate in the State Woodsmoke Reduction Grant Program from November 2019 through May 2022; authorizing the Air Pollution Control Officer, as agent, to sign and submit the Retroactive Agreement to ARB; and authorize Chair to sign same.

- Attachments:** [Woodsmoke Grant Agreement](#)
[Woodsmoke Grant Exhibit A](#)
[Woodsmoke Grant Agreement-Appendix A](#)
[Woodsmoke Grant Agreement-Appendix B](#)
[Woodsmoke Agreement Memo](#)
[Woodsmoke Resolution](#)

- 4v) Adoption of Resolution to Amend Mendocino County Air Quality Management District Regulation 1, Air Pollution Control Rules as Written, and Authorization for the Air Pollution Control Officer to Submit the Adopted Amendments to the US EPA for Inclusion in the State Implementation Plan (SIP) to Conform to Federal Requirements**

Recommended Action:

Adopt Resolution to amend Mendocino County Air Quality Management District Regulation 1, Air Pollution Control Rules as written; authorize the Air Pollution Control Officer to submit the adopted amendments to the US EPA for inclusion in the State Implementation Plan (SIP) to conform to federal requirements; authorize Chair to sign same.

- Attachments:** [Regulation Resolution](#)
[Regulation Memo](#)
[Rule 1-220 Amendment-Final](#)
[Rule 1-220 Amendment-SO-U](#)
[Rule 1-230 Amendment-Final](#)
[Rule 1-230 Amendment-SO-U](#)

- 4w) Adoption of Resolution Approving the Retroactive Application for the Air Quality Management District to Participate in the State Carl Moyer Program for Fiscal Year 2019-20 (Funding Year 22); Authorization for the Air Quality Management District to Accept State Program Funds in the Amount of \$272,073 and Follow the Requirements of the Program; and Authorization for the Air Pollution Control Officer to Sign and Submit the Application to the California Air Resources Board**

Recommended Action:

Adopt Resolution approving the retroactive Application for participation in the State Carl Moyer Program for Fiscal Year 2019-20 (Funding Year 22); and authorize Chair to sign same; Authorize the Air Quality Management District to accept state program funds in the amount of \$272,073 and follow the requirements of the state program; and authorize the Air Pollution Control Officer to sign and submit the application to the California Air Resources Board.

Attachments: [Resolution](#)
 [CMP-Year-22-Memo](#)
 [Year 22 CMP District Application-Signed](#)

ADJOURNMENT

Additional Meeting Information for Interested Parties

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LIVE WEB STREAMING OF BOARD MEETINGS: <https://mendocino.legistar.com>, or visit the Mendocino County YouTube channel. For technical assistance, please contact the Clerk of the Board at (707) 463-4441. Please reference the departmental website to obtain additional resource information for the Board of Supervisors: www.mendocinocounty.org/bos.

Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.