

**CARRE BROWN**  
1st District  
Supervisor

**JOHN MCCOWEN**  
2nd District  
Supervisor

**JOHN HASCHAK**  
3rd District  
Supervisor  
Chair

**DAN GJERDE**  
4th District  
Supervisor  
Vice-Chair

**TED WILLIAMS**  
5th District  
Supervisor



**COUNTY ADMINISTRATION CENTER**  
501 Low Gap Road, Room 1070  
Ukiah, CA 95482  
(707) 463-4441 (t)  
(707) 463-5649 (f)  
[cob@mendocinocounty.org](mailto:cob@mendocinocounty.org)

**MENDOCINO COUNTY**  
**BOARD OF SUPERVISORS**  
**BOARD OF SUPERVISORS AGENDA**

**REGULAR MEETING**  
**April 20, 2020 - 9:00 AM**  
**BOARD CHAMBERS, ROOM 1070**  
**COUNTY ADMINISTRATION CENTER**

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Effective March 20, 2020, the Mendocino County Board of Supervisors meetings will be conducted virtually and not available for in person public participation (pursuant to State Executive Order N 29 20). Meetings are live streamed and available for viewing on the Mendocino County YouTube page, at <https://www.youtube.com/MendocinoCountyVideo>.

The public may participate digitally in meetings by sending comments to [bos@mendocinocounty.org](mailto:bos@mendocinocounty.org), in lieu of personal attendance. All email comment must be received by 8:00 A.M. the morning of the meeting in order to be published with the agenda. Additionally, the public may speak during public comment via telecomment. Information regarding telecomment participation can be found here:

<https://www.mendocinocounty.org/government/board-of-supervisors/agendas-and-minutes>

Clerk of the Board staff remains dedicated to finding new and innovative civic engagement methods during this challenging time. For the latest available options by which to engage with agenda items, please visit:

<https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

### **TIMED ITEMS**

*Please note that all times provided are considered approximate*

#### **1. OPEN SESSION (9:00 A.M.)**

##### **1a) Roll Call**

##### **1b) Pledge of Allegiance**

#### **2. PROCLAMATIONS**

*Items in this section are automatically adopted unless specifically pulled by a Supervisor. Proclamations may be presented or commented on as needed.*

#### **3. PUBLIC EXPRESSION**

*Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda.*

*Individuals wishing to address the Board under Public Expression are welcome to do so via email at [bos@mendocinocounty.org](mailto:bos@mendocinocounty.org). All correspondence received by 8:00 A.M. the day of the meeting will be attached to the item and made available online at:*

*<https://mendocino.legistar.com/Calendar.aspx>.*

*Clerk of the Board staff remains dedicated to finding new and innovative civic engagement methods during this challenging time. We are currently exploring several options to see what will best work to suit our County's civic engagement needs. For the latest available options by which to engage with agenda items, please visit:*

*<https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>*

**Public Expression**

- Attachments:** 4-17-20 Lodging Operators COVID-19 Response Team Correspondence  
4-17-20 West Company Correspondence  
4-19-20 Pomilia Correspondence  
4-19-20 Stein Correspondence

**4. CONSENT CALENDAR**

*The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.*

*See section at the end of this document for the full listing of Consent items.*

**5. COUNTY EXECUTIVE OFFICE AND DEPARTMENTAL MATTERS**

**EXECUTIVE OFFICE**

**5a) Discussion and Possible Action Including an Update Associated with the Novel Coronavirus (COVID-19), Including Possible Direction Regarding Essential Services in Mendocino County, Including Operational Preparation and Response, and an Update on County Continuity of Operations and Services  
(Sponsor: Executive Office)**

Recommended Action:

*Receive update regarding COVID-19, discuss and/or provide direction regarding essential services in Mendocino County, operational preparation and response, including the issues associated with protecting the health and safety of the public.*

**Attachments:** [HealthOrderSummary32520Fin \(1\)](#)  
[32420REDLINEORDEROFTHEHEAL \(1\)](#)  
[32420ORDEROFTHEHEALTHOFFIC](#)  
[Preliminary COVID-19 Related Expenses](#)  
[4-16-20 Lawson Correspondence](#)  
[4-16-20 Morich Correspondence](#)  
[4-16-20 Stein Correspondence](#)  
[4-17-20 Deibler Correspondence](#)  
[COV020 WhenHowLoosenFaucet v4](#)  
[04.18.20 HO Order re Masking Congregate Care and First Respor](#)  
[04.18.20 HO Face Covering Order DRAFT](#)  
[04.18.20 Notes re Proposed revisions to SIP Order](#)  
[National-Coronavirus-Response-a-Road-Map-to-Recovering-2 \(1\)](#)  
[4-20-20 Wylie Correspondence](#)

- 5b) Noticed Public Hearing - Discussion and Possible Action Including Adoption of Resolution Amending Exhibit X - Master Fee Schedule Effective July 1, 2020, for the Department of Health and Human Services, Environmental Health Division, Planning and Building Services, and for the Department of Animal Care Services (Sponsor: Executive Office)**

Recommended Action:

*Adopt Resolution amending Exhibit X - Master Fee Schedule effective July 1, 2020, for the Department of Health and Human Services, Environmental Health Division, Planning and Building Services and for the Department of Animal Care Services, and authorize Chair to sign same.*

Attachments:

[Resolution](#)

[Attachment #2 - CEO Memo](#)

[Attachment #3 - Proposed Changes to Master Fee Schedule](#)

[Attachment #4 - HHSA-EH Fees](#)

[Attachment #5 - Animal Care Fees](#)

[Attachment #6 - PBS Fees](#)

[Attachment #7 - DRAFT Exhibit X - Master Fee Schedule 4.20](#)

[Affidavit of Publication](#)

- 5c) Chief Executive Officer's Report (Sponsor: Executive Office)**

Recommended Action:

*Accept the Chief Executive Officer's report.*

- 5d) Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform (Sponsor: Executive Office)**

Recommended Action:

*Provide direction to staff on matters of legislation.*

**6. BOARD OF SUPERVISORS AND MISCELLANEOUS**

- 6a) Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest**

**7. BOARD OF DIRECTORS MATTERS**

*The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In-Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.*

**8. MODIFICATIONS TO AGENDA**

*Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.*

**8a) OFF AGENDA ITEM: Pursuant to Government Code Section 54954.2 - Discussion and Possible Action Including Direction to Defer Without Penalty Collection of TOT and BID Funds Due April 30, 2020 Until July 31, 2020 (Sponsors: Supervisors Gjerde and McCowen and Treasurer-Tax Collector)**

*Recommended Action:*

*1) Hear Off Agenda item pursuant to Government Code 54954.2 and move that this item will be added to the agenda as item 8a); 2) Direct County Counsel to present an Urgency Ordinance at a Special Meeting to be held April 28, 2020, that will defer without penalty the collection of TOT and BID funds due April 30, 2020 until July 31, 2020, to be applicable to lodging operators but not agents.*

8b) OFF AGENDA ITEM: Pursuant to Government Code Section 54954.2. Pursuant to Government Code Section 54956.9(d)(2) - Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation: One Case

**9. CLOSED SESSION**

*Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.*

**10. COMMUNICATIONS RECEIVED AND FILED**

*Communications received and filed are retained by the Clerk throughout the Board proceedings. To review items described in this section, please contact the Executive Office staff in Room 1010.*

**4. CONSENT CALENDAR - CONTINUED**

*The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.*

ITEMS RECOMMENDED FOR APPROVAL:

**APPOINTMENTS****4a) Approval of Recommended Appointments/Reappointments****Recommended Action:**

- 1. Mr. James Shaw, Community Representative, Health and Human Services Agency Advisory Board;*
- 2. Ms. Sandy O'Ferrall, Community Representative, Health and Human Services Agency Advisory Board;*
- 3. Ms. Shauna de Marquez, Adult System of Care Representative, Health and Human Services Agency Advisory Board;*
- 4. Mr. Gary Mirata, First District Representative, Community Development Commission;*
- 5. Ms. Dawn Deetz (Warner-Carey), Second District Representative, Community Development Commission;*
- 6. Ms. Sandra Applegate, General Representative, First 5 Mendocino; and*
- 7. Mr. David Poma, Mendocino County Historical Society Representative, Museum Advisory Board.*

**Attachments:** [James Shaw - HHSAAB](#)  
[Sandy O'Ferrall - HHSAAB](#)  
[Shauna de Marquez - HHSAAB](#)  
[David Poma - MAB](#)

**EXECUTIVE OFFICE****4b) Authorization to Purchase Microwave Repeaters in the Amount of \$1,600,500 for the Public Safety Microwave Phase I Repeater Replacement Project; and Addition of Item(s) to the County's Fixed Asset List****Recommended Action:**

*Authorize the purchase of microwave repeaters in the amount of \$1,600,500 for the public safety microwave phase I repeater replacement project; and add item(s) to the County's fixed asset list.*

**Attachments:** [4-20-20 Weibel Correspondence](#)

- 4c) Adoption of Resolution Declaring the Continuation of a Local Emergency Related to the October Wind Events and Corresponding Pacific Gas and Electric Public Safety Power Shutoff Events on October 23, 2019, October 26, 2019 and October 29, 2019, in Mendocino County as Proclaimed by the Chief Executive Officer/Director of Emergency Services**

Recommended Action:

*Adopt Resolution declaring the continuation of a Local Emergency related to the October wind events and corresponding Pacific Gas and Electric Public Safety Power Shutoff Events on October 23, 2019, October 26, 2019, and October 29, 2019, in Mendocino County as declared by the Chief Executive Officer/Director of Emergency Services; and authorize Chair to sign same.*

Attachments: [Resolution](#)

- 4d) Approval of Retroactive Agreement with West Business Development Center in the Amount of \$85,000, Term Effective April 13, 2020 to June 30, 2020, to Provide Services Specific to Long Term Economic Development in Response to the COVID-19 Pandemic**

Recommended Action:

*Approve retroactive Agreement with West Business Development Center in the amount of \$85,000, Term Effective April 13, 2020 to June 30, 2020, to provide services specific to long term economic development in response to the COVID-19 pandemic; authorize the Mendocino County Chief Executive Officer or designee to sign any amendments to the Agreement that do not increase the maximum contracted amount; and authorize Chair to sign same.*

Attachments: [West Business Development Center Contract](#)

**ASSESSOR/CLERK-RECORDER**

- 4e) Approval of Mendocino County's Certification of the March 3, 2020 Statewide Primary Election**

Recommended Action:

*Approve Mendocino County's Certification of the March 3, 2020 Statewide Primary Election.*

Attachments: [Certificate of County Clerk - Signed Copy](#)  
[Machine Count & Hand Tally Form for BOS](#)  
[STATEMENT OF VOTE - FINAL OFFICIAL-3-30-2020 03-13-33 P](#)  
[ELECTION SUMMARY REPORT-FINAL OFFICIAL REPORT-3-30](#)

**DISTRICT ATTORNEY**



**4f) Adoption of Proclamation Recognizing the Week of April 19-25, 2020, as Crime Victim's Rights Week in Mendocino County (Sponsor: District Attorney)**

Recommended Action:

*Adopt Proclamation recognizing the week of April 19-25, 2020, as Crime Victim's Rights Week in Mendocino County; and authorize Chair to sign same.*

**Attachments:**    [PROCLAMATION Victims' Rihts Week 2020](#)

**HEALTH AND HUMAN SERVICES AGENCY**

- 4g) Approval of Amendment to Grant Agreement No. 17-10330, with the California Department of Public Health Decreasing the Amount by \$9,396 (for a New Total of \$251,624) to Provide Immunization Services in Mendocino County, Effective Upon Full Execution through June 30, 2022**

Recommended Action:

*Approve amendment to grant Agreement No. 17-10330, with the California Department of Public Health decreasing the amount by \$9,396 (for a new total of \$251,624) to provide immunization services in Mendocino County, effective upon full execution through June 30, 2022; authorize the Health and Human Services Agency Director or designee to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.*

**Attachments:** [California Department of Public Health amendment 1](#)

- 4h) Approval of Amendment to BOS Agreement No. 19-237 with Mendocino Coast Hospitality Center for an Additional Amount of \$44,658 for a New Total Amount of \$139,697 to Provide Emergency Shelter and Resource Services in Mendocino County, Effective July 1, 2019 through June 30, 2020**

Recommended Action:

*Approve Amendment to BOS Agreement No. 19-237 with Mendocino Coast Hospitality Center for an additional amount of \$44,658 for a new contract total of \$139,697 to provide emergency shelter and resource services in Mendocino County, effective July 1, 2019 through June 30, 2020; authorize the Health and Human Services Agency Director or designee to sign any future amendments that do not increase the annual maximum amount; and authorize Chair to sign same.*

**Attachments:** [Mendocino Coast Hospitality Center. \(Shelter\). Amendment. \\$44.6](#)

- 4i) Adoption of Resolution Authorizing the Health and Human Services Agency (HHSA) to Enter into Retroactive Agreement No. 19-5048 with the California Department of Social Services in the Amount of \$0 to Provide HHSA Family & Children's Services with Legal Consultation and Legal Representation in Administrative Action Appeals Associated with the Resource Family Approval Program for the Term of July 1, 2019 through June 30, 2021**

Recommended Action:

*Adopt Resolution authorizing the Health and Human Services Agency (HHSA) to enter into retroactive Agreement No. 19-5048 with the California Department of Social Services in the amount of \$0 to provide HHSA Family & Children's Services with legal consultation and legal representation in administrative action appeals associated with the Resource Family Approval program for the term of July 1, 2019 through June 30, 2021; and authorize Chair to sign same; and authorize the HHSA Director or designee to sign any future amendments that do not increase the maximum amount.*

Attachments: [CA Dept. of Social Services, RFA, \\$0, 19-21, SS FCS, Resolution](#)  
[CA Dept. of Social Services, RFA, \\$0, 19-21, SS FCS, PRELIMIN/](#)

- 4j) Approval of Retroactive Agreement with County of Santa Cruz in an Amount not to Exceed \$5,000 to Perform Host Entity Duties for County-Based Medi-Cal Administrative Activities and Targeted Case Management for the Period of July 1, 2019 through June 30, 2022**

Recommended Action:

*Approve retroactive Agreement with County of Santa Cruz in an amount not to exceed \$5,000 to perform host entity duties for County-Based Medi-Cal Administrative Activities and Targeted Case Management for the period of July 1, 2019 through June 30, 2022; authorize the Health and Human Services Agency Director or designee to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.*

Attachments: [Santa Cruz County CMAA Agreement](#)

## HUMAN RESOURCES

- 4k) Adoption of Proclamation Recognizing April 19 - 25, 2020, as Volunteer Appreciation Week in Mendocino County (Sponsor: Human Resources)**

Recommended Action:

*Adopt Proclamation recognizing April 19 - 25, 2020, as Volunteer Appreciation Week in Mendocino County; and authorize Chair to sign the same.*

Attachments: [2020 Volunteer Proclamation](#)

## TRANSPORTATION

**4l) Adoption of Resolution Establishing the Total Mileage of County Maintained Roads at 1,016.86 Miles as of December 31, 2019 (County Wide)**

Recommended Action:

*Adopt Resolution establishing the total mileage of County Maintained Roads at 1,016.86 miles as of December 31, 2019 (County Wide); and authorize Chair to sign same.*

Attachments:    Letter  
                         Resolution  
                         Road List

**4m) Authorize the Director of Transportation to Close Powerhouse Road (County Road 248A) at the Williams Creek Bridge for the Duration of Construction Activities Estimated from June 15 to December 4, 2020, Pursuant to Section 942.5 and 942.6 of the California Streets and Highways Code (Potter Valley Area)**

Recommended Action:

*Authorize the Director of Transportation to close Powerhouse Road, County Road 248A, at the Williams Creek Bridge for the duration of construction activities, estimated from June 15 to December 4, 2020, pursuant to Sections 942.5 and 942.6 of the California Streets and Highways Code (Potter Valley Area); and authorize Chair to sign same.*

Attachments:    Letter  
                         Resolution

**4n) Adoption of Resolution Approving List of Road Maintenance and Rehabilitation Account Projects for Fiscal Year 2020-21, Funded by Senate Bill 1: The Road Repair and Accountability Act of 2017 (Navarro Area)**

Recommended Action:

*Adopt Resolution approving list of Road Maintenance and Rehabilitation Account Projects for Fiscal Year 2020-21, funded by Senate Bill 1: The Road Repair and Accountability Act of 2017 (Navarro Area); and authorize Chair to sign same.*

Attachments:    Letter  
                         Resolution

**40) Adoption of Resolution Authorizing the Director of Transportation to Approve the Project Delivery Agreement for the Seismic Retrofit of the Garcia River Bridge on Eureka Hill Road, County Road 505, Milepost 4.92, and Authorizing the Director of Transportation to Sign Any and All Amendments to the Agreement (Point Arena Area)**

Recommended Action:

*Adopt Resolution authorizing the Director of Transportation to approve the Project Delivery Agreement for the Seismic Retrofit of the Garcia River Bridge on Eureka Hill Road, County Road 505, milepost 4.92, and authorizing the Director of Transportation to sign any and all amendments to the Agreement (Point Arena Area); and authorize Chair to sign same.*

**Attachments:**    [Letter](#)  
                              [Resolution](#)  
                              [Project Delivery Agreement Template](#)

## ADJOURNMENT

### Additional Meeting Information for Interested Parties

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*LIVE WEB STREAMING OF BOARD MEETINGS: <https://mendocino.legistar.com>, or visit the Mendocino County YouTube channel. For technical assistance, please contact the Clerk of the Board at (707) 463 4441. Please reference the departmental website to obtain additional resource information for the Board of Supervisors: [www.mendocinocounty.org/bos](http://www.mendocinocounty.org/bos).*

*Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.*