

CARRE BROWN
1st District
Supervisor

JOHN MCCOWEN
2nd District
Supervisor

JOHN HASCHAK
3rd District
Supervisor
Chair

DAN GJERDE
4th District
Supervisor
Vice-Chair

TED WILLIAMS
5th District
Supervisor



COUNTY ADMINISTRATION CENTER
501 Low Gap Road, Room 1070
Ukiah, CA 95482
(707) 463-4441 (t)
(707) 463-5649 (f)
cob@mendocinocounty.org

MENDOCINO COUNTY
BOARD OF SUPERVISORS
BOARD OF SUPERVISORS AGENDA

REGULAR MEETING
May 05, 2020 - 9:00 AM
BOARD CHAMBERS, ROOM 1070
COUNTY ADMINISTRATION CENTER

Effective March 20, 2020, the Mendocino County Board of Supervisors meetings will be conducted virtually and not available for in person public participation (pursuant to State Executive Order N 29 20). Meetings are live streamed and available for viewing on the Mendocino County YouTube page, at <https://www.youtube.com/MendocinoCountyVideo>.

The public may participate digitally in meetings by sending comments to bos@mendocinocounty.org, in lieu of personal attendance. All email comment must be received by 8:00 A.M. the morning of the meeting in order to be published with the agenda. Additionally, the public may speak during public comment via telecomment. Information regarding telecomment participation can be found here:

<https://www.mendocinocounty.org/government/board-of-supervisors/agendas-and-minutes>

Clerk of the Board staff remains dedicated to finding new and innovative civic engagement methods during this challenging time. For the latest available options by which to engage with agenda items, please visit:

<https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

1. OPEN SESSION (9:00 A.M.)

1a) Roll Call

1b) Pledge of Allegiance

2. PROCLAMATIONS

Items in this section are automatically adopted unless specifically pulled by a Supervisor. Proclamations may be presented or commented on as needed.

3. PUBLIC EXPRESSION

Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda.

Individuals wishing to address the Board under Public Expression are welcome to do so via email at bos@mendocinocounty.org. All correspondence received by 8:00 A.M. the day of the meeting will be attached to the item and made available online at:

<https://mendocino.legistar.com/Calendar.aspx>.

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Public Expression

Attachments: [5-3-20 Chadwick Correspondence](#)

[5-2-20 Dunlap Correspondence](#)

4. CONSENT CALENDAR

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

See section at the end of this document for the full listing of Consent items.

5. COUNTY EXECUTIVE OFFICE AND DEPARTMENTAL MATTERS

EXECUTIVE OFFICE

**5a) Discussion and Possible Action Including an Update Associated with the Novel Coronavirus (COVID-19), Including Possible Direction Regarding Essential Services in Mendocino County, Including Operational Preparation and Response, and an Update on County Continuity of Operations and Services
(Sponsor: Executive Office)**

Recommended Action:

Receive update regarding COVID-19, discuss and/or provide direction regarding essential services in Mendocino County, operational preparation and response, including the issues associated with protecting the health and safety of the public.

Attachments:

Update on California Pandemic Roadmap
(Redline Version) Stage 2 - Health Officer Order Shelter in Place - COVID-19 Transitioning to Stage 2 Shelter In Place
Stage 2 - Health Officer Order Shelter in Place - Pending Further S
5-1-20 Lvlv Correspondence
5-1-20 Whitman Correspondence
5-2-20 Gilmore Correspondence
5-3-20 Futscher Correspondence
5-3-20 DiMarino Correspondence
5-3-20 Mendoza Correspondence
5-4-20 Beuvina Correspondence
5-4-20 Faulk Correspondence
5-4-20 Schapmire Correspondence
5-4-20 Burt Correspondence
5-4-20 Crossfit Firefly Correspondence
5-4-20 Hovman Correspondence
5-5-20 Stewart Correspondence
5-5-20 Edmundson Correspondence
5-5-20 Sonva Correspondence
5-5-20 Andersen Correspondence
5-5-20 Anonymouse Correspondence
5-5-20 Esser Correspondence
5-5-20 Mendocino Coast Massage Therapists Group Correspondence
5-5-20 Ukiah Speedway Correspondence

5b) Discussion and Possible Action Including Adoption of Resolution Amending the Fiscal Year (FY) 2019-20 Adopted Budget; and Presentation of the FY 2019-20 Third Quarter Budget Report on the Status of County Departmental Spending and Revenues and Executive Office Recommendations for FY 2019-20 (Sponsor: Executive Office)

Recommended Action:

Adopt Resolution amending the FY 2019-20 Adopted Budget; and authorize Chair to sign same; accept the FY 2019-20 Third Quarter Budget Report on the status of County departmental spending and revenues for FY 2019-20; and approve Executive Office recommendations.

Attachments: [Resolution 20-051](#)
 [Attachment A](#)
 [Attachment B](#)
 [FY 2019-20 3rd Quarter Report & Adjustments](#)
 [FY 2019-20 3rd Quarter Presentation](#)
 [Exhibit A](#)
 [Mendocino County Sales Tax Update](#)
 [County Reserves - 13 Year Picture](#)
 [Measure B Revenue and Expense - LTD](#)

5c) Discussion and Possible Action Including Approval of the Recommended Community Corrections Partnership (CCP) Budget for Fiscal Year (FY) 2020-21, Utilizing the FY 2018-19 Base Funding Allocation of \$3,062,136; Contributing any Growth Funding Received to a \$27,323 Contingency, and Authorizing the Chief Probation Officer to Implement the CCP Budget (Sponsor: Probation)

Recommended Action:

Approve the recommended Community Corrections Partnership (CCP) budget for Fiscal Year (FY) 2020-21, utilizing the FY 2018-19 base funding allocation of \$3,062,136; contributing any growth funding received to a \$27,323 contingency, and authorizing the Chief Probation Officer to implement the CCP Budget.

Attachments: [CCP Budget Presentation FY20-21](#)

5d) Discussion and Possible Direction to Staff Regarding the Preparation of Mendocino County's Fiscal Year (FY) 2020-21 Budget (Sponsor: Executive Office)

Recommended Action:

Provide direction to staff regarding the priorities and preparation of Mendocino County's FY 2020-21 Budget.

Attachments: [FY 2020-21 Budget Workshop Presentation](#)
[Exhibit A](#)
[5-4-20 SEIU Correspondence](#)

5e) Discussion and Possible Action Including (1) Adopt Resolution Approving and Adopting an Addendum to the Previously Adopted Mitigated Negative Declaration, in Compliance with California Environmental Quality Act Requirements, for Amendments to Section 10A.17.080 of the Mendocino County Code; and (2) Introduce and Waive First Reading of an Ordinance Amending Section 10A.17.080 of the Mendocino County Code to Postpone the Start Date of Phase Three of the Cannabis Cultivation Permit Program (Sponsor: Planning and Building Services)

Recommended Action:

Adopt Resolution approving and adopting an addendum to the previously adopted Mitigated Negative Declaration, in compliance with California Environmental Quality Act requirements, for amendments to Section 10A.17.080 of the Mendocino County Code, and authorize Chair to sign same; and introduce and waive first reading of an Ordinance amending section 10A.17.080 of the Mendocino County Code to postpone the start date of phase three of the Cannabis Cultivation Permit Program.

Attachments: [Resolution 20-052](#)
[Phase 3 Start Date - CEQA Resolution \(Revised\)](#)
[Phase 3 Start Date - Ordinance Redline \(Revised\)](#)
[Phase 3 Start Date - Ordinance Clean \(Revised\)](#)
[Phase 3 Start Date - Ordinance Summary \(Revised\)](#)
[5-3-20 MCA Correspondence](#)
[5-4-20 Drell Correspondence](#)

5f) Chief Executive Officer's Report (Sponsor: Executive Office)

Recommended Action:

Accept the Chief Executive Officer's report.

5g) Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform (Sponsor: Executive Office)

Recommended Action:

Provide direction to staff on matters of legislation.

6. BOARD OF SUPERVISORS AND MISCELLANEOUS

6a) Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest

7. BOARD OF DIRECTORS MATTERS

The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In-Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.

8. MODIFICATIONS TO AGENDA

Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.

9. CLOSED SESSION

Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.

10. COMMUNICATIONS RECEIVED AND FILED

Communications received and filed are retained by the Clerk throughout the Board proceedings. To review items described in this section, please contact the Executive Office staff in Room 1010.

4. CONSENT CALENDAR - CONTINUED

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

ITEMS RECOMMENDED FOR APPROVAL:

APPOINTMENTS**4a) Approval of Recommended Appointments/Reappointments****Recommended Action:**

- 1. Ms. Kasie Gray, Inland Chamber of Commerce/Inland Regional Promotional Organization Member, Mendocino County Tourism Commission; and*
- 2. Mr. Gregory Nelson, At-Large Agricultural Representative, Mendocino County Planning Commission.*

Attachments: [Grav Application](#)

MINUTES**4b) Approval of Minutes of March 24, 2020 Regular Meeting****Recommended Action:**

Approve minutes of the March 24, 2020, regular meeting.

Attachments: [3-24-20 Minutes - FINAL](#)

EXECUTIVE OFFICE**4c) Approval of First Amendment to BOS Agreement No. 19-195 with Economic Development and Financing Corporation(EDFC) in the Additional Amount of \$0 (Total Contract Amount \$100,000) for Economic Recovery and Resiliency Plan and Broadband Development Activities Services as Funded by Economic Development Administration, Effective Upon Full Execution through March 31, 2021****Recommended Action:**

Approve first Amendment to BOS Agreement No. 19-195 with Economic Development and Financing Corporation (EDFC) in the additional amount of \$0 (total contract amount \$100,000) for economic recovery and resiliency plan and broadband development activities services as funded by Economic Development Administration, effective upon full execution through March 31, 2021; authorize the Chief Executive Officer to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Aareement 19-195-A1](#)

- 4d) Approval of First Amendment to BOS Agreement No. 19-254 with West Business Development Center in the Additional Amount of \$0 (Total Contract Amount \$97,180) for Economic Recovery Services as Funded by Economic Development Administration, Effective Upon Fully Execution through March 31, 2021**

Recommended Action:

Approve first Amendment to BOS Agreement No. 19-254 with West Business Development Center in the additional amount of \$0 (total contract amount \$97,180) for economic recovery services as funded by Economic Development Administration, effective upon fully execution through March 31, 2021; authorize the Chief Executive Officer to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 19-254-A1](#)

- 4e) Authorization to Award a Contract to Fort Bragg Electric, Inc. in the Amount of \$249,926 for the Sheriff's Office Underground Fiber Project at 951 Low Gap Road, Ukiah, CA, Effective May 5, 2020 through November 25, 2020, and Authorization for the Facilities and Fleet Division Manager to Act as Project Manager to Approve Change Orders for the Project, Pursuant to Public Contract Code Section 20142**

Recommended Action:

Authorize contract award to Fort Bragg Electric in the amount of \$249,926 for the Sheriff's Office Underground Fiber Project, effective May 5, 2020 through November 25, 2020, and authorize Chair to sign same, further authorize the Facilities and Fleet Division Manager to act as Project Manager to enter contracts and approve change orders for the project, pursuant to Public Contract Code section 20142.

Attachments: [Sheriffs Office 02-20 Bid Results](#)
[BOS Ft. Bragg Electric signed Sheriffs Office Underaround Fiber](#)

- 4f) Authorization for the Facilities and Fleet Division Manager to Establish Capital Improvement Project for Preparation and Use of Leased Property at 131 Whitmore Lane as a COVID-19 Alternate Care Site and Authorization for the Facilities and Fleet Division Manager to Act as Project Manager to Enter Contracts and Approve Change Orders for the Project, Pursuant to Public Contract Code Section 20142**

Recommended Action:

Authorize the Facilities and Fleet Division Manager to establish a Capital Improvement Project for preparation and use of leased property at 131 Whitmore Lane as a COVID-19 Alternate Care Site and Authorize the Facilities and Fleet Division Manager to act as Project Manager to enter contracts and approve change orders for the project, pursuant to Public Contract Code section 20142.

HEALTH AND HUMAN SERVICES AGENCY

- 4g) Approval of Agreement with Tapestry Family Services in the Amount of \$62,100 to Provide Immediate Emergency Placement Services for Foster Children Placed by the Health and Human Services Agency, Family and Children's Services for the Period of July 1, 2020 through June 30, 2021**

Recommended Action:

Approve Agreement with Tapestry Family Services in the amount of \$62,100 to provide immediate emergency placement services for foster children placed by the Health and Human Services Agency, Family and Children's Services for the period of July 1, 2020 through June 30, 2021; authorize the Health and Human Services Agency Director or designee to sign any future amendments that do not increase the annual maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 20-035](#)

- 4h) Approval of Retroactive Second Amendment to Agreement No. SS-19-029 with Deaf Counseling Advocacy & Referral, Doing Business As Communicate Interpreting, in the Amount of \$17,000 for a New Total of \$27,000 for the Provision of Sign Language Interpretation Services Countywide for Social Services Clients for the Period of July 1, 2019 through December 31, 2019**

Recommended Action:

Approve retroactive second Amendment to Agreement No. SS-19-029 with Deaf Counseling Advocacy & Referral, doing business as Communicate Interpreting, in the amount of \$17,000 for a new total of \$27,000 for the provision of sign language interpretation services countywide for Social Services clients for the period of July 1, 2019 through December 31, 2019; authorize the Health and Human Services Agency Director or designee to sign any future amendments that do not increase the annual maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 20-036](#)

- 4i) Approval of Agreement with Crestwood Behavioral Health, Inc. in the Amount of \$350,000 to Provide Residential Care to Mendocino County Lanterman-Petris-Short Clients, for the Period of July 1, 2020 through June 30, 2021**

Recommended Action:

Approve Agreement with Crestwood Behavioral Health, Inc. in the amount of \$350,000 to provide residential care to Mendocino County Lanterman-Petris-Short clients for the period of July 1, 2020 through June 30, 2021; authorize the Health and Human Services Agency Director or designee to sign any future amendments that do not increase the annual maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 20-037](#)

- 4j) Ratification of the Health and Human Services Agency's Submission of Allocation Acceptance Documentation to the California Department of Housing and Community Development for \$24,000 Through the Transitional Housing Program and \$18,660 Through the Housing Navigators Program; Adoption of the 2020 Resolution Authorizing Application For, and Acceptance Of, Mendocino County's Allocation Award Through the Transitional Housing Program; and Adoption of the 2020 Resolution Authorizing Application For, and Acceptance Of, Mendocino County's Allocation Award Through the Housing Navigators Program**

Recommended Action:

Ratify the Health and Human Services Agency's submission of allocation acceptance documentation to the California Department of Housing and Community Development for \$24,000 under the Transitional Housing Program and \$18,660 through the Housing Navigators Program; adopt Resolution authorizing application for, and acceptance of, Mendocino County's allocation award through the Transitional Housing Program; adopt Resolution authorizing application for, and acceptance of, Mendocino County's allocation award through the Housing Navigators Program; and authorize Chair to sign same.

Attachments: [Resolution 20-053](#)

[Resolution 20-054](#)

[Webinar: Transitional Housing and Housing Navigators Programs](#)

[Transitional Housing Program. Allocation Acceptance Form](#)

[Housing Navigators Program. Allocation Acceptance Form](#)

[Resolution. Transitional Housing Program](#)

[Resolution. Housing Navigators Program](#)

4k) Adoption of Proclamation Recognizing May 2020 As National Foster Care Month in Mendocino County

Recommended Action:

Adopt Proclamation recognizing May 2020 as National Foster Care Month in Mendocino County; and authorize Chair to sign same.

Attachments: [National Foster Care Month. Proclamation. May 2020. FCS](#)

4l) Approval of Retroactive Agreement with Community Foundation of Mendocino County in the Amount of \$425,000 to Rapidly Deploy Funds to Local Agencies for CalFresh Outreach and Relief Grants to Provide Food, Water, and Personal Hygiene Products During the COVID-19 Pandemic, Effective April 1, 2020 through June 30, 2020

Recommended Action:

Approve retroactive Agreement with Community Foundation of Mendocino County in the amount of \$425,000 to rapidly deploy funds to local agencies for CalFresh Outreach and Relief Grants to provide food, water, and personal hygiene products during the COVID-19 pandemic, effective April 1, 2020 through June 30, 2020; authorize the Health and Human Services Agency Director or designee to sign any amendments to the Agreement that do not increase the maximum contracted amount; and authorize Chair to sign same.

Attachments: [Request Letter](#)
[Agreement *20-038](#)

HUMAN RESOURCES**4m) Adoption of Proclamation Recognizing May 3-9, 2020 as Public Service Recognition Week in Mendocino County**Recommended Action:

Adopt Proclamation recognizing May 3-9, 2020 as Public Service Recognition Week in Mendocino County; and authorize Chair to sign same.

Attachments: [5.5.2020 Proclamation Public Service Recognition Week](#)

PLANNING AND BUILDING SERVICES**4n) Approval of Agreement with West Business Development Center (West BDC) in the Amount of \$500,000 to Operate the County's Microenterprise Technical Assistance Services Program, Funded by the County's 2018 Community Development Block Grant (No. 18-CDBG-12904) Program Effective May 5, 2020 through December 31, 2022**Recommended Action:

Approval of Agreement with West Business Development Center (West BDC) in the amount of \$500,000 to operate the County's Microenterprise Technical Assistance Services Program, funded by the County's 2018 Community Development Block Grant (No. 18-CDBG-12904) Program effective May 5, 2020 through December 31, 2022, and authorize Chair to sign same; HCD staff have confirmed that funds can be reimbursed prior to receipt and execution of the Standard Agreement as long as work conducted by the Contractor is for CDBG eligible activities.

Attachments: [Agreement 20-039](#)

4o) Approval of Amendment to Agreement No. PA 18-290, Between the City of Ukiah and the Department of Planning and Building Services (PBS) to Complete an Update to the Airport Comprehensive Land Use Plan (ACLUP), to Increase the Total Amount by \$9,900, and Revise the Scope of WorkRecommended Action:

Approve the Amendment to Agreement No. PA 18-290, between the City of Ukiah and PBS to complete an update to the Airport Comprehensive Land Use Plan (ACLUP), to increase the total amount by \$9,900, Revise the scope of work; and authorize Chair to sign same.

Attachments: [Agreement 20-040](#)
[Proposed - UKI.ALUCP.Amendment Exh. A](#)
[ORIGINAL Signed Contract PA 18-290](#)
[Amendment to Ukiah Agreement with Mead Hunt #1819164](#)

SHERIFF-CORONER

4p) Adoption of Proclamation Recognizing May 4-10, 2020 as National Correctional Officers' Week in Mendocino County

Recommended Action:

Adopt Proclamation recognizing May 4-10, 2020 as National Correctional Officers' Week in Mendocino County; and authorize Chair to sign same

Attachments: [Proclamation](#)

4q) Adoption of Proclamation Recognizing May 15, 2020, as National Peace Officer's Memorial Day and May 10-16, 2020 as National Police Week in Mendocino County

Recommended Action:

Adopt Proclamation recognizing May 15, 2020, as National Peace Officer's Memorial Day and May 10-16, 2020 as National Police Week in Mendocino County; and authorize Chair to sign same.

Attachments: [2020 Natl Police Week Proc.docx](#)

TRANSPORTATION

4r) Adoption of Resolution Approving Department of Transportation Agreement Number 180074 with Crawford & Associates, Inc., in the Amount of \$826,000, for Professional Geotechnical Engineering Services for the 2019 Quadrennial Geotechnical Support Agreement, and Authorizing the Director of Transportation to Sign any and all Amendments to the Agreement Not to Exceed \$42,000 (County-Wide)

Recommended Action:

Adopt Resolution approving Department of Transportation Agreement Number 180074 in the amount of \$826,000, for professional geotechnical engineering services with Crawford & Associates, Inc., for the 2019 Quadrennial Geotechnical Support Agreement, and authorize the Director of Transportation to sign any and all amendments to the agreement not to exceed \$42,000 (County-Wide); and authorize Chair to sign same.

Attachments: [Resolution 20-049](#)
[Letter](#)
[Agreement 20-041](#)

- 4s) Adoption of Resolution Ratifying the Grant Applications for Coronavirus Aid, Relief and Economic Security Act Funds to Assist with Operational Expenses for Round Valley Airport and Little River Airport and Authorizing the Director of Transportation to Accept the Grants, if Awarded, and Execute the Grant Agreements and Sign Any Other Necessary Related Documents on Behalf of Mendocino County (Little River and Covelo Areas)**

Recommended Action:

Adopt resolution ratifying the grant applications for Coronavirus Aid, Relief and Economic Security Act funds to assist with operational expenses for Round Valley Airport and Little River Airport and authorizing the Director of Transportation to accept the grants, if awarded, and execute the grant agreements and sign any other necessary related documents on behalf of Mendocino County (Little River and Covelo Areas); and authorize Chair to sign same.

Attachments: [Resolution 20-050](#)
 [Little River Grant Application](#)
 [Round Valley Grant Application](#)

ADJOURNMENT

Additional Meeting Information for Interested Parties

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LIVE WEB STREAMING OF BOARD MEETINGS: <https://mendocino.legistar.com>, or visit the Mendocino County YouTube channel. For technical assistance, please contact the Clerk of the Board at (707) 463 4441. Please reference the departmental website to obtain additional resource information for the Board of Supervisors: www.mendocinocounty.org/bos.

Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.