

**CARRE BROWN**  
1st District  
Supervisor

**JOHN MCCOWEN**  
2nd District  
Supervisor

**JOHN HASCHAK**  
3rd District  
Supervisor  
Chair

**DAN GJERDE**  
4th District  
Supervisor  
Vice-Chair

**TED WILLIAMS**  
5th District  
Supervisor



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**MENDOCINO COUNTY**  
**BOARD OF SUPERVISORS**  
**BOARD OF SUPERVISORS AGENDA**

**AMENDED AGENDA**  
**October 20, 2020 - 9:00 AM**  
**BOARD CHAMBERS, ROOM 1070**  
**COUNTY ADMINISTRATION CENTER**

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Effective March 20, 2020, the Mendocino County Board of Supervisors meetings will be conducted virtually and not available for in person public participation (pursuant to State Executive Order N-29-20). Meetings are live streamed and available for viewing online on the Mendocino County YouTube page, at <https://www.youtube.com/MendocinoCountyVideo> or by toll-free, telephonic live stream at 888-544-8306.

The public may participate digitally in meetings in lieu of personal attendance. Comment may be made in any of the following ways: via written comment to [bos@mendocinocounty.org](mailto:bos@mendocinocounty.org), through our online eComment platform at <https://mendocino.legistar.com/Calendar.aspx>, through voicemail messaging by calling 707-234-6333, or by telephone via telecomment. Information regarding telecomment participation can be found here:

<https://www.mendocinocounty.org/government/board-of-supervisors/agendas-and-minutes>

For details and a complete list of the latest available options by which to engage with agenda items, please visit:

<https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

### **1. OPEN SESSION (9:00 A.M.)**

#### **1a) Roll Call**

#### **1b) Pledge of Allegiance**

### **2. PROCLAMATIONS**

*Items in this section are automatically adopted unless specifically pulled by a Supervisor. Proclamations may be presented or commented on as needed.*

### **3. PUBLIC EXPRESSION**

*Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda.*

*Individuals wishing to address the Board under Public Expression are welcome to do so via email, telephone, Zoom, or via voicemail message. For information on each of these methods, call Mendocino County Clerk of the Board at (707) 463-4221 or visit <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>.*

*All correspondence received by 8:00 A.M. the day of the meeting will be attached to the item and made available online at:*

<https://mendocino.legistar.com/Calendar.aspx>.

#### **3a) Public Expression**

**Attachments:**    [10-19-20 Persa Correspondence](#)  
                              [10-20-20 Munson Correspondence](#)

**4. CONSENT CALENDAR**

*The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.*

*See section at the end of this document for the full listing of Consent items.*

**5. COUNTY EXECUTIVE OFFICE AND DEPARTMENTAL MATTERS**

- 5a) Discussion and Possible Action Including an Update Associated with Various Disasters in Mendocino County, Including: The Novel Coronavirus (COVID-19) and the August Complex Fire and/or other Fire Activity in the County; and Provide Possible Direction Regarding Essential Services in Mendocino County, Operational Preparation and Response, and Associated Countywide Economic Impacts (Sponsor: Executive Office)**

**Recommended Action:**

*Receive update regarding COVID-19 and an update regarding fire activity in the County, discuss and/or provide direction regarding essential services in Mendocino County, operational preparation and response, and associated countywide economic impacts.*

- 5b) Discussion and Possible Action Regarding Disclosure of County Counsel's Legal Analysis Regarding the Duration of a Sheriff's Term Following Appointment (Sponsor: County Counsel)**

**Recommended Action:**

*Direct County Counsel whether to make public the specific legal analysis and authorities relied upon in advising the Board as to the duration of the Sheriff's term following appointment.*

**5c) Discussion and Possible Action Including Adoption of Ordinance Adding Chapter 10A.18 - Industrial Hemp Cultivation Pilot Program to the Mendocino County Code  
(Sponsors: Agriculture and County Counsel)**

*Recommended Action:*

*Adopt Ordinance adding Chapter 10A.18 - Industrial Hemp Cultivation Pilot Program to the Mendocino County Code.*

**Attachments:**

Staff Memorandum - Industrial Hemp Pilot Program  
Ordinance Summary - Industrial Hemp Pilot Program  
Draft Hemp Regulations and BMPs-6  
Ordinance - Industrial Hemp Pilot Program - redline  
Ordinance - Industrial Hemp Pilot Program final  
3-22-20 MCA Correspondence  
3-23-20 Clein Correspondence  
3-23-20 CCAG Correspondence-1  
03-24-20 Jones Correspondence  
10-05-20 CCAG Correspondence  
10-06-20 King Correspondence  
10-06-20 MCA Correspondence  
10-19-20 MCA Correspondence  
10-19-20 Artman Correspondence (2)  
10-19-20 Artman Correspondence  
10-19-20 Bewlev Correspondence  
10-19-20 Buchanan Correspondence  
10-19-20 Claus Correspondence  
10-19-20 Duggan Correspondence  
10-19-20 Katz Correspondence  
10-19-20 Lastreto Chaitanva Correspondence  
10-19-20 Leppert Correspondence  
10-19-20 Manners Correspondence  
10-19-20 Martin Correspondence  
10-19-20 Montgomerv Correspondence  
10-19-20 Moulton Correspondence  
10-19-20 Plantv Douglas Correspondence  
10-19-20 Quinnelly Correspondence  
10-19-20 Robbers Correspondence  
10-19-20 Rodriques Correspondence  
10-19-20 Russell Correspondence  
10-19-20 Ward Correspondence  
10-19-20 Claus Correspondence  
10-19-20 Evans Correspondence  
10-19-20 Menna Correspondence  
10-19-20 Plantv Correspondence  
10-19-20 Willits Environmental Center Correspondence  
10-19-20 Zachreson Correspondence

10-19-20 Anderson Correspondence  
10-19-20 Broz Correspondence  
10-19-20 CCAC Correspondence  
10-20-20 Thies Correspondence  
10-20-20 Silva Correspondence  
10-20-20 Cummins  
10-20-20 Penaloza Correspondence  
10-20-20 Clayburg Correspondence  
10-20-20 Stout Correspondence  
10-19-20 Katz Correspondence  
10-20-20 Birger Correspondence  
10-20-20 Bush Correspondence  
10-20-20 Caldwell-Barr Correspondence  
10-20-20 Clein Correspondence  
10-20-20 Ericson Correspondence  
10-20-20 GAcha Correspondence  
10-20-20 Gothelf Correspondence  
10-20-20 Harness Correspondence  
10-20-20 Henry's Original Correspondence  
10-20-20 La Paz Correspondence  
10-20-20 LEEF Correspondence  
10-20-20 Lockart Correspondence  
10-20-20 Miller Correspondence  
10-20-20 Procacci Correspondence  
10-20-20 Puetz Correspondence  
10-20-20 Snively Correspondence  
10-20-20 DeWitt Correspondence  
10-20-20 Ferriera Correspondence  
10-20-20 First Cut Correspondence  
10-20-20 Lai Correspondence  
10-20-20 O'Brien Correspondence  
10-20-20 AuClair Correspondence

- 5d) Discussion and Possible Action Including Introduction and Waive Reading of Ordinance Amending Camping and Parking Regulations of the County of Mendocino - Mendocino County Code Section 14.32.030 - Unlawful Camping, Section 15.12.040 - Prohibited Parking, and Section 15.12.041 - Limited Time Parking (Various Areas)  
(Sponsor: Transportation)**

Recommended Action:

*Introduce and waive reading of Ordinance Amending Camping and Parking Regulations of the County of Mendocino - Mendocino County Code Section 14.32.030 - Unlawful Camping, Section 15.12.040 - Prohibited Parking, and Section 15.12.041 - Limited Time Parking (Various Areas).*

**Attachments:**    [Ordinance Summary](#)  
                          [Ordinance - Redline](#)  
                          [Ordinance - Clean](#)

- 5e) Discussion and Possible Adoption of an Urgency Ordinance for Temporary Business Modifications During the COVID-19 Pandemic  
(Sponsor: Planning and Building Services)**

Recommended Action:

*Adopt Urgency Ordinance for Temporary Business Modifications during the COVID-19 Pandemic; and authorize Chair to sign same.*

**Attachments:**    [1. Urgency Ordinance COVID19 Temp Structures - CLEAN](#)  
                          [Dan Gierde edits to pgs 4 & 5 of Urgency Ordinance COVID19 Temp Structures - CLEAN](#)

- 5f) Discussion and Possible Action Including Adoption of Urgency Ordinance Authorizing an Administrative Permit Program for the Temporary Use and Occupancy of Trailer Coaches For Use as a Shelter Following the August Complex and Oak Fires and Extending the Effectiveness of Ordinance No. 4397 which Adopted an Administrative Permit Program for Temporary Use and Occupancy of Trailer Coaches For Use as a Shelter Following the Redwood Valley Fire in 2017.**

Recommended Action:

*Adopt Urgency Ordinance authorizing an Administrative Permit Program for the temporary use and occupancy of trailer coaches for use as a shelter following the August Complex-West Zone and Oak Fires and extending the effectiveness of Ordinance No. 4397 which adopted an Administrative Permit Program for temporary use and occupancy of trailer coaches for use as a shelter following the Redwood Valley Fire in 2017; and authorize Chair to sign same.*

**Attachments:**    [1. Urgency Ordinance - Temporary Trailers - Clean](#)  
                          [2. Ordinance 4397](#)  
                          [3. Resolution 20-119](#)

- 5g) Discussion and Possible Action Including Holding a Public Meeting Related to the County's Intention to Modify the Boundaries of the Mendocino County Lodging Business Improvement District to Include the Incorporated Area of the City of Point Arena to Provide for the Levying of Assessments on Specified Hotel Businesses Conducted Within the City of Point Arena**

**(Sponsors: Planning and Building Services and County Counsel)**

*Recommended Action:*

*Discuss and receive public comments related to the County's Intention to Modify the Boundaries of the Mendocino County Lodging Business Improvement District. No further action is required at this time.*

**Attachments:**    [Pt. Arena City Reso-2019-09 BID.pdf](#)  
                          [2.2020-2021 BID Advisory Report FINAL.pdf](#)  
                          [Plan & Build Affidavit 6519548](#)  
                          [10-19-20 Joakimdes Correspondence](#)  
                          [10-19-20 Cover Hansen Correspondence](#)  
                          [10-19-20 Bradlev Correspondence](#)  
                          [10-20-20 Sinott Correspondence](#)



- 5h) Discussion and Possible Action Including Adoption of Resolution Authorizing the Purchase of Real Property located at 555 South Orchard Avenue, Ukiah, California (APN 002-340-3900), in the Amount of \$10,640,000, Approving the Agreement of Purchase and Sale for the Property, and Authorizing the Purchasing Agent or Designee to Sign and Execute Any and All Agreements, Amendments, and Other Documents Related to the Purchase of the Property  
(Sponsor: Executive Office)**

Recommended Action:

*Adopt Resolution authorizing the purchase of real property located at 555 South Orchard Avenue, Ukiah, California (APN 002-340-3900), in the amount of \$10,640,000, approving the agreement of purchase and sale for the property, and authorizing the purchasing agent or designee to sign and execute any and all agreements, amendments, and other documents related to the purchase of the property; and authorize the Chair to sign same.*

**Attachments:**    555 Orchard Ave Purchase Resolution  
Mendocino County - Orchard Inn LLC PSA 10-13-20 final  
Target Population for Project Homekey.client.stories  
Attch.E1.Project.Homekey.overview  
City of Ukiah Letter of Support- Mendocino County Project Homekey  
final.letter.of.support.from.CoC.Homekey  
10-19-20 Assemblymember Jim Wood Correspondence  
10-19-20 NCO Correspondence  
10-19-20 Chan Correspondence  
10-19-20 RCS Correspondence  
10-19-20 Barra Correspondence  
10-19-20 Barra Attachments  
10-19-20 RQMC Correspondence  
10-19-20 Reardon Correspondence  
10-19-20 Hester Correspondence  
10-19-20 Moon Correspondence  
10-19-20 Olson Correspondence  
10-19-20 Salmen Correspondence  
10-19-20 Schmirl Correspondence  
10-19-20 Niderost Correspondence (1)  
10-20-20 Froneburger Correspondence  
10-20-20 Seever Correspondence  
10-20-20 Nunnemaker Correspondence  
10-20-20 Davis Correspondence  
10-20-20 Jivan Correspondence  
10-20-20 Hallman Correspondence  
10-20-20 Anderson Correspondence

- 5i) Noticed Public Hearing - Discussion and Possible Action Regarding an Appeal of Planning Commission Approval of Use Permit 2019-0011, for a new Wireless Communication Facility in Willits (Sponsor: Planning and Building Services)**

*Recommended Action:*

*Deny the appeal and affirm the Mendocino County Planning Commission's approval of the project.*

- Attachments:**
- 00. U 2019-0011(Nixon) Combined Maps (FINAL)
  - 0. U 2019-0011 Memo to BOS on Appeal FINAL
  - 01. U 2019-0011 - Appeal Form
  - 02. U 2019-0011(Nixon) Staff Report - (FINAL)
  - 03. U 2019-0011 (Nixon) Resolution (PC 2020-0007)
  - 04. U 2019-0011 Initial Study
  - 05. U 2019-0011 PC Memo 3-19-20
  - 06. U 2019-0011 Revised Existing Coverage
  - 07. U 2019-0011 Revised Proposed Coverage
  - 08. U 2019-0011 PC Memo 4-16-20
  - 09. U 2019-0011 Coverage Map Area Analysis
  - 10. U 2019-0011 June 4 Memo and Denial Reso
  - 11. PC Minutes 6-4-20
  - 12. U 2019-0011 (Nixon) All Public Comments Combined
  - MCEO Affidavit 6511800
  - Appellant Presentation
  - Petition
  - 09-01-20 Cameron Correspondence
  - 10-13-20 LLFPD Correspondence
  - 10-15-20 Wagner Correspondence
  - 10-16-20 Brunner Correspondence
  - 10-16-20 Burqal Correspondence
  - 10-16-20 Herman Correspondence
  - 10-16-20 Holleman Correspondence
  - 10-16-20 Ortiz Correspondence
  - 10-16-20 Robertson Correspondence
  - 10-16-20 Smith Correspondence
  - 10-16-20 Youngstrom Correspondence
  - 10-19-20 Boughn Correspondence
  - 10-19-20 Cardana-Gabrielson Correspondence
  - 10-19-20 Cell Tower Petition Correspondence
  - 10-19-20 Cronk Correspondence
  - 10-19-20 Geller Correspondence
  - 10-19-20 Gomez Correspondence
  - 10-19-20 Grasse Correspondence
  - 10-19-20 Jeavons Correspondence
  - 10-19-20 Maki Correspondence
  - 10-19-20 Mallace Correspondence

10-19-20 Mevers Correspondence  
10-19-20 Meyers Zakaraite Correspondence  
10-19-20 Mitchell Correspondence  
10-19-20 Powers Correspondence  
10-19-20 Rav Correspondence  
10-19-20 Roth Correspondence  
10-19-20 Sauers Correspondence  
10-19-20 Schon-Brunner Correspondence  
10-19-20 Schulz Correspondence  
10-19-20 Smith Correspondence  
10-19-20 Tiffer Correspondence  
10-19-20 Wadman Correspondence  
10-19-20 Williams Correspondence  
10-19-20 Morawski Correspondence  
10-19-20 Schulz Correspondence  
Ortiz - Supporting Documents  
Exhibits in Support  
Memorandum in Support  
10-19-20 Soss Correspondence  
10-19-20 White Correspondence (2)  
10-19-20 White Correspondence  
10-19-20 Youth Support Letter Correspondence  
10-19-20 Beebe Correspondence  
10-19-20 CR Jeavons Correspondence  
10-19-20 Durkee Correspondence  
10-19-20 Morey Correspondence  
10-19-20 Powers Correspondence  
10-19-20 Sears Correspondence  
10-19-20 E. Youngstrom Correspondence  
10-19-20 Youngstrom Correspondence  
10-20-20 J. Klee Correspondence  
10-20-20 Klee Correspondence  
10-20-20 Mevers Correspondence  
10-20-20 Phallen-Fike Correspondence  
10-20-20 Weibel Correspondence  
Revised - CCL05298 Valley Oaks Park Photo Simulations 7.09.1

**5j) Chief Executive Officer's Report  
(Sponsor: Executive Office)**

Recommended Action:

*Accept the Chief Executive Officer's report.*

**Attachments:**    [CEO Report 10-20-20 Edition Full Packet](#)

**5k) Discussion and Possible Action Including Review, Adoption, Amendment,  
Consideration or Ratification of Legislation Pursuant to the Adopted  
Legislative Platform  
(Sponsor: Executive Office)**

Recommended Action:

*Provide direction to staff on matters of legislation.*

**6. BOARD OF SUPERVISORS AND MISCELLANEOUS**

- 6a) Discussion and Possible Action Including Appointment of an Ad Hoc Committee Regarding Appointment of Chair of the Noyo Harbor Commission, Consisting of Supervisors Williams and Gjerde (Sponsors: Supervisors Williams and Gjerde)**

**Recommended Action:**

*Approve the appointment of an Ad Hoc Committee regarding the appointment of a Chair of the Noyo Harbor Commission, consisting of Supervisors Williams and Gjerde.*

- 6b) Discussion and Possible Action Including an Update from the Board of Supervisor's Employee Relations Ad Hoc Committee (Sponsors: Employee Relations Ad Hoc (Supervisors Brown and Gjerde), Executive Office and Human Resources)**

**Attachments:**     [10.20.20 Employee Ad Hoc Report- final](#)

- 6c) Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest**

**7. BOARD OF DIRECTORS MATTERS**

*The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In-Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.*

**8. MODIFICATIONS TO AGENDA**

*Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.*

- 8a) Approval of Retroactive Agreement with Brokaw Design in the Amount of \$52,700 for Project Homekey Transitional Housing Renovation Design Services Term Starting October 7, 2020 to March 31, 2021**

**Recommended Action:**

*Approve retroactive agreement with Brokaw Design in the amount of \$52,700 for Project Homekey transitional housing renovation design services term starting October 7, 2020 to March 31, 2021; and authorize the Chair to sign same*

**Attachments:**     [Brokaw Design Contract](#)

**9. CLOSED SESSION**

*Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.*

- 9a) Pursuant to Government Code Section 54956.9(d)(1) - Conference with Legal Counsel - Existing Litigation: Andres Rondon, et al. v. County of Mendocino, et al. - United States District Court Case No. 4:20-cv-07013-DMR**
- 9b) Pursuant to Government Code Section 54956.9(d)(4) - Conference with Legal Counsel - Initiation of Litigation - Two Cases**
- 9c) Pursuant to Government Code Section 54956.9(d)(2) - Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation - Two Cases**

**10. COMMUNICATIONS RECEIVED AND FILED**

*Communications received and filed are retained by the Clerk throughout the Board proceedings. To review items described in this section, please contact the Executive Office staff in Room 1010.*



**4. CONSENT CALENDAR - CONTINUED**

*The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.*

ITEMS RECOMMENDED FOR APPROVAL:

**EXECUTIVE OFFICE**

- 4a) Authorization for the Facilities and Fleet Division Manager to Establish Capital Improvement Projects to Replace HVAC Unit 22 on the Mental Health Building in the Amount of \$18,000 and to Replace One Security Glass Panel at the Jail Building II Control Room in the Amount of \$12,000 and Authorization for the Facilities and Fleet Division Manager to Act as Project Manager to Enter Contracts and Approve Change Orders for the Project, Pursuant to Public Contract Code Section 20142**

Recommended Action:

*Authorize the Facilities and Fleet Division Manager to establish Capital Improvement projects to replace HVAC unit 22 on the Mental Health building in the amount of \$18,000 and to replace one security glass panel at the Jail Building II control room in the amount of \$12,000 and authorize the Facilities and Fleet Division Manager to act as Project Manager to enter contracts and approve change orders for the project, pursuant to Public Contract Code section 20142.*

- 4b) Adoption of Resolution Declaring the Continuation of a Local Emergency Related to the October Wind Events and Corresponding Pacific Gas and Electric Public Safety Power Shutoff Events on October 23, 2019, October 26, 2019 and October 29, 2019, in Mendocino County as Proclaimed by the Chief Executive Officer/Director of Emergency Services**

Recommended Action:

*Adopt Resolution declaring the continuation of a Local Emergency related to the October wind events and corresponding Pacific Gas and Electric Public Safety Power Shutoff Events on October 23, 2019, October 26, 2019, and October 29, 2019, in Mendocino County as declared by the Chief Executive Officer/Director of Emergency Services; and authorize Chair to sign same.*

**Attachments:**     [Resolution](#)

- 4c) Adoption of Resolution Declaring the Continuation of a Local Emergency Related to the Multiple September 2020 Fires including; August Complex, Oak Fire and Hopkins Fire, as Proclaimed by the Chief Executive Officer/Director of Emergency Services and Declaring the Continuation of a Local Health Emergency as Proclaimed by the Health Officer**

*Recommended Action:*

*Adopt Resolution declaring the continuation of a Local Emergency related to the Multiple September 2020 fires including; August Complex fire, Oak Fire and Hopkins fire as proclaimed by the Chief Executive Officer/Director of Emergency Services and declaring the continuation of a Local Health Emergency as proclaimed by the Health Officer; and authorize Chair to sign same.*

**Attachments:**    [Resolution](#)

**ASSESSOR/CLERK-RECORDER**

- 4d) Approval of Grant Agreement with the Center for Tech and Civic Life in the Amount of \$55,611.00 to Plan and Operationalize Safe and Secure Election Administration in Mendocino County in 2020 for the Period of June 15, 2020 through December 31, 2020**

*Recommended Action:*

*Approve Grant Agreement with the Center for Tech and Civic Life in the Amount of \$55,611.00 to plan and operationalize safe and secure election administration in Mendocino County in 2020 for the period of June 15, 2020 through December 31, 2020.*

**Attachments:**    [Mendocino County. California aqmt.pdf](#)

- 4e) Approval of Appointments-In-Lieu of Election for the November 3, 2020 Statewide General Election for the Albion/Little River Fire Protection District, Brooktrails Township Community Services District, Coast Life Support District, Comptche Community Services District, Covelo Fire Protection District, Elk Community Services District, Elk County Water District, Fort Bragg Rural Fire Protection District, Gualala Community Services District, Little Lake Fire Protection District, Mendocino Coast Health Care District, Mendocino Coast Rec & Park District, Mendocino County Russian River Flood Control and Water Improvement District, Mendocino Fire Protection District, Millview County Water District, Piercy Fire Protection District, Potter Valley Community Services District, Potter Valley Irrigation District, Redwood Coast Fire Protection District, Redwood Valley County Water District, Round Valley County Water District, South Coast Fire Protection District, Ukiah Valley Fire Protection District, and Ukiah Valley Sanitation District; and Further Authorize Additional Appointments of Qualified Persons be Made for Those Districts that Did Not Have the Sufficient Number of Candidates**

*Recommended Action:*

*Approve the Appointments-In-Lieu of Election for all candidates who filed their Declaration of Candidacy forms for the Albion/Little River Fire Protection District, Brooktrails Township Community Services District, Coast Life Support District, Comptche Community Services District, Covelo Fire Protection District, Elk Community Services District, Elk County Water District, Fort Bragg Rural Fire Protection District, Gualala Community Services District, Little Lake Fire Protection District, Mendocino Coast Health Care District, Mendocino Coast Rec & Park District, Mendocino County Russian River Flood Control and Water Improvement District, Mendocino Fire Protection District, Millview County Water District, Piercy Fire Protection District, Potter Valley Community Services District, Potter Valley Irrigation District, Redwood Coast Fire Protection District, Redwood Valley County Water District, Round Valley County Water District, South Coast Fire Protection District, Ukiah Valley Fire Protection District, and Ukiah Valley Sanitation District; and further authorize additional appointments of qualified persons be made for those districts that did not have the sufficient number of candidates.*

**Attachments:**    [Scanned Signed District Certificates.pdf](#)

**CULTURAL SERVICES AGENCY**

- 4f) Approval of Publication of Mendocino County Library 2019-2020 Annual Report**

*Recommended Action:*

*Approve publication of the Mendocino County Library 2019-2020 Annual Report.*

**Attachments:**    [Library Annual Report 20-21 BOS](#)

**HEALTH AND HUMAN SERVICES AGENCY**

- 4g) Approval of Retroactive Agreement with Mendocino County Office of Education in the Amount of \$66,000 to Provide Foster Youth Services Title IV-E Foster Care Administrative Activities, Effective July 1, 2020 through June 30, 2022**

**Recommended Action:**

*Approve retroactive Agreement with Mendocino County Office of Education in the amount of \$66,000 to provide Foster Youth Services Title IV-E Foster Care Administrative Activities, effective July 1, 2020 through June 30, 2022; authorize the Health and Human Services Agency Director or designee to sign any future amendments to the Agreement that do not increase the annual maximum amount; and authorize Chair to sign same.*

**Attachments:**    [Mendocino County Office of Education. \\$66,000 Agreement](#)

- 4h) Approval of Revenue Amendment No. 19-10160 A01 with the California Department of Public Health in the Amount of \$49,950 for a New Total of \$2,911,554 for Women, Infants and Children Program Services, Effective October 1, 2019 Through September 30, 2022; Adoption of Resolution Approving Execution of the Amendment, and Authorizing the Health and Human Services Agency Director or Designee to Sign Future Amendments that do not Exceed the Maximum Amount**

**Recommended Action:**

*Approve revenue Amendment No. 19-10160 A01 with the California Department of Public Health in the amount of \$49,950 for a new total of \$2,911,554 for Women, Infants and Children program services, effective October 1, 2019 through September 30, 2022; adopt Resolution approving the execution of the Amendment, and authorizing the Health and Human Services Agency Director or designee to sign future amendments that do not exceed the maximum amount; and authorize Chair to sign same.*

**Attachments:**    [California Department of Public Health amendment 1](#)  
                          [California Department of Public Health. Original Agreement](#)  
                          [California Department of Public Health. Resolution](#)

- 4i) Approval of Fourth Amendment to Agreement No. PH-19-045 with Community Foundation of Mendocino County Increasing the Amount from \$101,850 to \$111,850 to Provide Outreach Activities to the Hard-to-Count Populations in Mendocino County for the 2020 Decennial United States Census, Effective December 3, 2019 through December 2, 2020**

*Recommended Action:*

*Approve fourth Amendment to Agreement No. PH-19-045 with Community Foundation of Mendocino County increasing the amount from \$101,850 to \$111,850 to provide outreach activities to the hard-to-count populations in Mendocino County for the 2020 Decennial United States Census, effective December 3, 2019 through December 2, 2020; authorize the Health and Human Services Agency Director or designee to sign any future amendments that do not increase the annual maximum amount; and authorize Chair to sign same.*

**Attachments:**    [Original Agreement](#)  
                          [Amendment 1](#)  
                          [Amendment 2](#)  
                          [Amendment 3](#)  
                          [Amendment 4. Proposed](#)

- 4j) Approval of Retroactive Fifth Amendment to Agreement No. PH-19-079, PA No. 20-124, with Ukiah Brewing Company in the Amount of \$269,000, for a New Total of \$1,078,500, to Provide Meals to Home Bound Seniors in the Ukiah and Willits Area Due to the COVID-19 Pandemic through the Great Plates Delivered Program from May 12, 2020 through December 31, 2020**

**Recommended Action:**

*Approve retroactive Fifth Amendment to Agreement No. PH-19-079, PA No. 20-124, with Ukiah Brewing Company in the amount of \$269,000 for a new total of \$1,078,500 to provide meals to homebound seniors in the Ukiah and Willits area due to the COVID-19 pandemic through the Great Plates Delivered program from May 12, 2020 through December 31, 2020; delegate authority to the Purchasing Agent to sign amendments to the Agreement, including for a new total amount, that do not exceed the current invoiced amount plus the anticipated amount needed for continuation of the program at current levels (i.e., that do not increase the cost per meal, that maintain a weekly average of \$60,984, and that do not exceed a projected maximum of \$2,304,474 through March 31, 2021), provided that said amendments and excesses of the weekly average are reported to the Board of Supervisors; and authorize Chair to sign same.*

**Attachments:**    [Original Agreement](#)  
                          [Amendment 1](#)  
                          [Amendment 2](#)  
                          [Amendment 3](#)  
                          [Amendment 4](#)  
                          [Amendment 5. Proposed](#)

- 4k) Approval of Retroactive Fifth Amendment to Agreement No. PH-19-080, PA No. 20-126 with Cucina Verona in the Amount of \$182,000 for a New Total of \$1,101,500 to Provide Meals to Home Bound Seniors in Fort Bragg and Surrounding areas Due to the COVID-19 Pandemic through the Great Plates Delivered Program from May 12, 2020 through December 31, 2020**

*Recommended Action:*

*Approve retroactive Fifth Amendment to Agreement PH-19-080, PA No. 20-126 with Cucina Verona in the amount of \$182,000 for a new total of \$1,101,500 to provide meals to homebound seniors in Fort Bragg and surrounding areas due to the COVID-19 pandemic through the Great Plates Delivered program from May 12, 2020 through December 31, 2020; delegate authority to the Purchasing Agent to sign amendments to the Agreement, including for a new total amount, that do not exceed the current invoiced amount plus the anticipated amount needed for continuation of the program at current levels (i.e., that do not increase the cost per meal, that maintain a weekly average of \$46,662, and that do not exceed a projected maximum of \$2,027,659 through March 31, 2021), provided that said amendments and excesses of the weekly average are reported to the Board of Supervisors; and authorize Chair to sign same.*

**Attachments:**    [Original Agreement](#)  
                          [Amendment 1](#)  
                          [Amendment 2](#)  
                          [Amendment 3](#)  
                          [Amendment 4](#)  
                          [Amendment 5. Proposed](#)

- 4l) Approval of Retroactive Fifth Amendment to Agreement No. PH-19-078, PA No. 20-125 with Mendocino Cafe in the Amount of \$154,000 for a New Total of \$653,500 to Provide Meals to Home Bound Seniors in the Town of Mendocino, CA and the Surrounding Area Due to the COVID-19 Pandemic through the Great Plates Delivered Program from May 12, 2020 through December 31, 2020**

**Recommended Action:**

*Approve retroactive Fifth Amendment to Agreement No. PH-19-078, PA No. 20-125 with Mendocino Cafe in the amount of \$154,000 for a new total of \$653,500 to provide meals to homebound seniors in the town of Mendocino, CA and the surrounding area due to the COVID-19 pandemic through the Great Plates Delivered program from May 12, 2020 through December 31, 2020; delegate authority to the Purchasing Agent to sign amendments to the Agreement, including for a new total amount, that do not exceed the current invoiced amount plus the anticipated amount needed for continuation of the program at current levels (i.e., that do not increase the cost per meal, that maintain a weekly average of \$31,416, and that do not exceed a projected maximum of \$1,266,380 through March 31, 2021), provided that said amendments and excesses of the weekly average are reported to the Board of Supervisors; and authorize Chair to sign same.*

**Attachments:**    [Original Agreement](#)  
                          [Amendment 1](#)  
                          [Amendment 2](#)  
                          [Amendment 3](#)  
                          [Amendment 4](#)  
                          [Amendment 5. Proposed](#)



**4m) Approval of Retroactive Fourth Amendment to Agreement No. PH-19-083, PA No. 20-129 with Egghead's, Inc. in the Amount of \$51,000 for a New Total of \$281,500 to Provide Meals to Home Bound Seniors in the Fort Bragg Area Due to the COVID-19 Pandemic through the Great Plates Delivered Program, Effective May 21, 2020 through December 31, 2020**

**Recommended Action:**

*Approve Retroactive Fourth Amendment to Agreement No. PH-19-083, PA No. 20-129 with Egghead's, Inc. in the amount of \$51,000 for a new total of \$281,500 to provide meals to homebound seniors in the Fort Bragg area due to the COVID-19 pandemic through the Great Plates Delivered program, effective May 21, 2020 through December 31, 2020; delegate authority to the Purchasing Agent to sign amendments to the Agreement, including for a new total amount, that do not exceed the current invoiced amount plus the anticipated amount needed for continuation of the program at current levels (i.e., that do not increase the cost per meal, that maintain a weekly average of \$13,860, and that do not exceed a projected maximum of \$538,445 through March 31, 2021), provided that said amendments and excesses of the weekly average are reported to the Board of Supervisors; and authorize Chair to sign same.*

**Attachments:**    [Original Agreement](#)  
                          [Amendment 1](#)  
                          [Amendment 2](#)  
                          [Amendment 3](#)  
                          [Amendment 4. Proposed](#)

- 4n) Approval of Retroactive Fourth Amendment to Agreement No. PH-19-081, PA No. 20-128 with Wild Fish Restaurant in the Amount of \$188,000 for a New Total of \$642,500 to Provide Meals to Home Bound Seniors in the Coastal Areas in Mendocino County and the Anderson Valley Area Due to the COVID-19 Pandemic through the Great Plates Delivered Program from May 12, 2020 through December 31, 2020**

*Recommended Action:*

*Approve retroactive Fourth Amendment to Agreement No. PH-19-081, PA No. 20-128 with Wild Fish Restaurant in the amount of \$188,000 for a new total of \$642,500 to provide meals to homebound seniors in the coastal areas of Mendocino County and the Anderson Valley area due to the COVID-19 pandemic through the Great Plates Delivered program from May 12, 2020 through December 31, 2020; delegate authority to the Purchasing Agent to sign amendments to the Agreement, including for a new total amount, that do not exceed the current invoiced amount plus the anticipated amount needed for continuation of the program at current levels (i.e., that do not increase the cost per meal, that maintain a weekly average of \$39,270, and that do not exceed a projected maximum of \$1,401,814 through March 31, 2021), provided that said amendments and excesses of the weekly average are reported to the Board of Supervisors; and authorize Chair to sign same.*

**Attachments:**    [Original Agreement](#)  
                          [Amendment 1](#)  
                          [Amendment 2](#)  
                          [Amendment 3](#)  
                          [Amendment 4. Proposed](#)

## HUMAN RESOURCES

- 4o) Adoption of Resolution Authorizing Changes to the Position Allocation Table as Follows: Budget Unit 2851 Add One (1.0) FTE Administrative Assistant; Delete One (1.0) Staff Assistant III**

*Recommended Action:*

*Adoption of Resolution authorizing changes to the Position Allocation Table as follows: Budget Unit 2851, add one (1.0) FTE Administrative Assistant; delete one (1.0) Staff Assistant III; and authorize Chair to sign same.*

**Attachments:**    [10.20.20 #20.0924 HR Amend Position Allocation Table PBS RES](#)

- 4p) Adoption of Resolution Authorizing Changes to the Position Allocation Table as Follows: Probation Department, Budget Unit 2560 Add One (1.0) FTE Administrative Assistant; Delete One (1.0) Account Specialist III**

Recommended Action:

*Adoption of Resolution authorizing changes to the Position Allocation Table as follows: Probation Department, Budget Unit 2560 add one (1.0) FTE Administrative Assistant, delete one (1.0) Account Specialist III; and authorize Chair to sign same.*

**Attachments:**    [10.20.20 #20.0925 HR Amend Position Allocation Table Probation](#)

- 4q) Adoption of Resolution Amending Resolution Number 95-142 and Authorizing the Destruction of Inactive Personnel Files and Past Recruitment Files Pursuant to California Government Code Section 26202 and Mendocino County Civil Service Rules V, Section 7**

Recommended Action:

*Adoption of Resolution authorizing amending Resolution Number 95-142 and authorizing the destruction of inactive personnel files and past recruitment files pursuant to California Government Code Section 26202 and Mendocino County Civil Service Rules V, Section 7; and authorize Chair to sign same.*

**Attachments:**    [10.20.20 #20.0928 HR Records Retention and Destruction Reso](#)

## PLANNING AND BUILDING SERVICES

- 4r) Approval of Amendment to Agreement No. BOS 18-132 with Community Development Services (CDS) to Increase the Total Agreement Amount by \$250,000, for a Total Amount of \$500,000, and Extend the Term by Two (2) Years with an Expiration Date of August 30, 2022**

Recommended Action:

*Approve the amendment to Agreement No. BOS 18-132 with Community Development Services (CDS) to increase the total agreement amount by \$250,000, for a total amount of \$500,000, and extend the term by two (2) years with an expiration date of August 30, 2022; and authorize Chair to sign same.*

**Attachments:**    [Amendment](#)  
                          [CDS BOS 18-132 Signed Contract](#)

## SHERIFF-CORONER

- 4s) Approval of Revenue Agreement with Inmate Calling Solutions to Provide Inmate Communications at the County Jail in the Minimum Annual Guarantee Amount (MAG) of \$185,000 per term year Effective Upon Execution through December 31, 2025, with the Option to Extend the Agreement for up to Three Additional One-Year Periods**

Recommended Action:

*Approve revenue agreement with Inmate Calling Solutions to provide inmate communications at the County Jail in the minimum annual guarantee amount of \$185,000 per term year effective upon execution through December 31, 2025, with the option to extend the agreement for up to three additional one-year periods; authorize the Sheriff or his designee to sign amendments that do not affect the amount of the Agreement; and authorize Chair to sign same.*

**Attachments:**    [b IC Solutions FY 20-25 \\$0 dept-vendor sias.pdf](#)

- 4t) Approval of Amendment to BOS Agreement 10-207 with Tyler Technology, Inc. (Tyler) in the Amount of \$438,642.73 to Pay Maintenance and Support Fees for Aegis MSP Public Safety Software Suite with a New Term Date of January 1, 2021 through December 31, 2023, with the Agreement Automatically Extended on Its Same Terms and Conditions for 99 Additional Periods not to Exceed 1 Year Each Unless Either Contractor or County Submits Written Cancellation**

Recommended Action:

*Approve Amendment to BOS Agreement 10-207 with Tyler Technology, Inc. in the amount of \$438,642.73 to pay maintenance and support fees for Aegis MSP Public Safety Software Suite for a new term date of January 1, 2021 through December 31, 2023, with the Agreement automatically extended on its same terms and conditions for 99 additional periods not to exceed 1 year unless either Contractor or County submits written cancellation; authorize the Sheriff to sign future amendments that do not affect the total amount of the Agreement; and authorize Chair to sign same.*

**Attachments:**    [b Tyler Tech Lerms Aegis FY21-23 \\$438,642.73 dept-vendor.pdf](#)

**TRANSPORTATION**

- 4u) Adoption of Resolution Approving Notice of Completion and Release of Contract Surety, Department of Transportation Contract Number 190002, 2019 Asphalt Concrete Maintenance on Various Mendocino County Maintained Roads (Fort Bragg Area)**

Recommended Action:

*Adopt Resolution approving Notice of Completion and Release of Contract Surety, Department of Transportation Contract Number 190002, 2019 Asphalt Concrete Maintenance on Various Mendocino County Maintained Roads (Fort Bragg Area); and authorize Chair to sign same.*

**Attachments:**    [Resolution](#)  
                              [Memo](#)  
                              [Unsigned Notice of Completion](#)

- 4v) Adoption of Resolution Approving Notice of Completion and Release of Contract Surety, Department of Transportation Contract Number 200007, 2017 Storm Damage Repairs on Old Toll Road, County Road 108, Milepost 3.13 and Milepost 3.31 (Hopland Area)**

Recommended Action:

*Adopt Resolution approving Notice of Completion and Release of Contract Surety, Department of Transportation Contract Number 200007, 2017 Storm Damage Repairs on Old Toll Road, County Road 108, milepost 3.13 and milepost 3.31 (Hopland Area); and authorize Chair to sign same.*

**Attachments:**    [Resolution](#)  
                              [Memo](#)  
                              [Unsigned Notice of Completion](#)

- 4w) Adoption of Resolution Approving Notice of Completion and Release of Contract Surety, Department of Transportation Contract Number 190004, 2017 Storm Damage Repairs on Blackhawk Drive, County Road 371, Milepost 2.00 (Willits Area)**

Recommended Action:

*Adopt Resolution approving Notice of Completion and Release of Contract Surety, Department of Transportation Contract Number 190004, 2017 Storm Damage Repairs on Blackhawk Drive, County Road 371, milepost 2.00 (Willits Area); and authorize Chair to sign same.*

**Attachments:**    [Resolution](#)  
                              [Memo](#)  
                              [Unsigned Notice of Completion](#)

- 4x) Adoption of Resolution Approving Notice of Completion and Release of Contract Surety, Department of Transportation Contract Number 180036, 2017 Storm Damage Repairs on Eel River Road, County Road 240B, Mileposts 7.85 and 8.10 (Potter Valley Area)**

Recommended Action:

*Adopt Resolution approving Notice of Completion and Release of Contract Surety, Department of Transportation Contract Number 180036, 2017 Storm Damage Repairs on Eel River Road, County Road 240B, mileposts 7.85 and 8.10 (Potter Valley Area); and authorize Chair to sign same.*

**Attachments:**    [Resolution](#)  
                              [Memo](#)  
                              [Unsigned Notice of Completion](#)

- 4y) Adoption of Resolution Approving Notice of Completion and Release of Contract Surety and Authorizing the Director of Transportation to Accept the Contract for Department of Transportation Contract Number 180044, 2016 Storm Damage Repairs on Main Street, County Road 407E, Milepost 0.01 (Mendocino Area)**

Recommended Action:

*Adopt Resolution approving Notice of Completion and Release of Contract Surety and authorizing the Director of Transportation to accept the Contract for Department of Transportation Contract Number 180044, 2016 Storm Damage Repairs on Main Street, County Road 407E, milepost 0.01 (Mendocino Area); and authorize the Chair to sign same.*

**Attachments:**    [Resolution](#)  
                              [Memo](#)  
                              [Unsigned Notice of Completion](#)

- 4z) Adoption of Resolution Approving Notice of Completion and Release of Contract Surety, Department of Transportation Contract Number 180102, 2017 Storm Damage Repairs on Low Gap Road, County Road 212, Milepost 19.40 (Ukiah Area)**

Recommended Action:

*Adopt Resolution approving Notice of Completion and Release of Contract Surety, Department of Transportation Contract Number 180102, 2017 Storm Damage Repairs on Low Gap Road, County Road 212, Milepost 19.40 (Ukiah Area); and authorize Chair to sign same.*

**Attachments:**    [Memo](#)  
                              [Resolution](#)  
                              [Unsigned Notice of Completion](#)

- 4aa Adoption of Resolution Approving Notice of Completion and Release of Contract Surety, Department of Transportation Contract Number 200004, 2017 Storm Damage Repairs on Pine Ridge Road, County Road 220, Milepost 4.52 (Ukiah Area)**

*Recommended Action:*

*Adopt Resolution approving Notice of Completion and Release of Contract Surety, Department of Transportation Contract Number 200004, 2017 Storm Damage Repairs on Pine Ridge Road, County Road 220, Milepost 4.52 (Ukiah Area); and authorize Chair to sign same.*

**Attachments:**    [Memo](#)  
                              [Resolution](#)  
                              [Unsigned Notice of Completion](#)

- 4ab Adoption of Resolution Approving Notice of Completion and Release of Contract Surety, Department of Transportation Contract Number 190092, 2017 Fire Damage Repairs on Tomki Road, County Road 237D, and 2017 Fire Damage Repairs on Redwood Valley Roads (Redwood Valley Area)**

*Recommended Action:*

*Adopt Resolution approving Notice of Completion and Release of Contract Surety, Department of Transportation Contract Number 190092, 2017 Fire Damage Repairs on Tomki Road, County Road 237D, and 2017 Fire Damage Repairs on Redwood Valley Roads (Redwood Valley Area); and authorize Chair to sign same.*

**Attachments:**    [Memo](#)  
                              [Resolution](#)  
                              [Unsigned Notice of Completion](#)

- 4ac) Adoption of Resolution Approving the Subdivision Improvement Agreement and Approving and Accepting the Final Map for Gardens Gate Subdivision Unit One, Tract 261, Creating Four Lots and a Remainder Parcel on the West Side of South State Street, County Road 104A, on the South Side of Oak Knoll Road, County Road 252, and on the South Side of Oak Court Road, County Road 252A; Assessor's Parcel Numbers 184-033-15, 184-120-01 and 184-110-29 (Ukiah Area)**

*Recommended Action:*

*Adopt Resolution approving the Subdivision Improvement Agreement and approving and accepting the Final Map for Gardens Gate Subdivision Unit One, Tract 261, creating four lots and a remainder parcel on the west side of South State Street, County Road 104A, on the south side of Oak Knoll Road, County Road 252, and on the south side of Oak Court Road, County Road 252A; Assessor's Parcel Numbers 184-033-15, 184-120-01 and 184-110-29 (Ukiah Area); and authorize Chair to sign same; and direct Clerk of the Board to sign the Final Map authorizing its filing and accepting or rejecting offers of dedication as specified and deliver to the Recorder for further processing and recording.*

**Attachments:**    [Letter](#)  
                              [Resolution](#)  
                              [Unsigned Agreement](#)  
                              [Subdivision Improvement Bonds](#)  
                              [Tract 261 Map P1](#)  
                              [Tract 261 Map P2](#)  
                              [Tract 261 Map P3](#)  
                              [Tract 261 Map P4](#)

**ADJOURNMENT**



**Additional Meeting Information for Interested Parties**

*Effective March 20, 2020, the Mendocino County Board of Supervisors meetings will be conducted virtually and not available for in person public participation (pursuant to State Executive Order N-29-20). Meetings are live streamed and available for viewing on the Mendocino County YouTube page, at <https://www.youtube.com/MendocinoCountyVideo> or via toll-free telephonic live stream by calling 888-544-8306*

*Clerk of the Board staff remains dedicated to finding new and innovative civic engagement methods during this challenging time. For a complete list of the latest available options by which to engage with agenda items, please visit <https://www.mendocinocounty.org/government/board-of-supervisors/agendas-and-minutes>*

*All public comment requests received by 8:00 A.M. the day of the meeting will be available to the Supervisors, staff, and the general public, and can be viewed as attachments to this meeting agenda at <https://mendocino.legistar.com/Calendar.aspx>*

*LIVE WEB STREAMING OF BOARD MEETINGS is available at <https://mendocino.legistar.com> or visit the Mendocino County YouTube channel. Meetings are also livestreamed from the Mendocino County Facebook page. For technical assistance, please contact the Clerk of the Board at (707) 463-4441. Please reference the departmental website to obtain additional resource information for the Board of Supervisors: [www.mendocinocounty.org/bos](http://www.mendocinocounty.org/bos).*

***Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.***