

RESOLUTION NO. 2016-13

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILLITS CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION NOVEMBER 8, 2016, FOR THE ELECTION OF CITY COUNCIL CANDIDATES AND ANY BALLOT MEASURES; TO CONSOLIDATE SAID ELECTION WITH THE STATEWIDE GENERAL ELECTION HELD ON THE SAME DATE PURSUANT TO ELECTIONS CODE §10403; AND REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF MENDOCINO TO REQUEST THE COUNTY CLERK TO CONDUCT THE MUNICIPAL ELECTION OF THE CITY OF WILLITS ON TUESDAY, NOVEMBER 8, 2016, PURSUANT TO ELECTIONS CODE §10002

WHEREAS,

1. The City Council of the City of Willits called a Municipal Election to be held on Tuesday, November 8, 2016; and
2. Elections Code §10403 authorizes the City Council of the City of Willits ("City") to request the Mendocino County Board of Supervisors to consolidate a municipal election with the statewide election scheduled for November 8, 2016; and
3. Elections Code §10002 authorizes the Clerk of the County of Mendocino to render specified services relating to the conduct of an election to any city or district which has by resolution requested the Board of Supervisors to permit the County Clerk to render the services, subject to requirements set forth in that section; and
4. Pursuant to Elections Code §10403(3), the City Council acknowledges that the consolidated election will be held and conducted in the manner prescribed in Elections Code §10418.
5. The City of Willits election shall consist of three (3) City Council positions, any ballot measures, and all other required election matters.

NOW, THEREFORE, BE IT RESOLVED that pursuant to the above cited provisions, the Board of Supervisors of the County of Mendocino is hereby requested to permit the County Clerk to perform and render all services and proceedings incidental to and connected with the conduct of the November 8, 2016, Municipal Election of the City of Willits with the cooperation and assistance of the City Clerk of the City of Willits, such services to include, but not limited to the following:

- a. Establish precinct boundaries to coincide with Statewide Election.
- b. Designate polling places and appoint election officers.
- c. Notify election officers of their appointment and instruct inspectors concerning their duties.
- d. Appoint and pay election officers.
- e. Arrange for the availability of polling places, all supplies necessary for casting ballots, and setting up voting booths.
- f. Publish lists of precincts, election officers, polling places and hours polls will be open.
- g. Verify signatures appearing on candidates' nomination papers;
- h. Provide sample ballots to each voter.
- i. Receive absent voter applications, accept absent voter ballot returns, retain custody of absent voter ballot, and count absent voter ballots.
- j. Provide Certificate of County Clerk as to result of the Canvass, for approval by the City Council.

BE IT FURTHER RESOLVED, the City Clerk shall be responsible for:

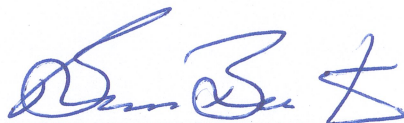
- a. All functions of the City Clerk relative to arguments concerning City measures as set forth in Elections Code §9200, et seq., including filing and accepting notices required.
- b. Publication of Notice of Election.
- c. Publication of Candidates as required by law.

- d. Distribution and receipt of nomination papers.
- e. Receipt of Candidates Statement and printing deposit.
- f. Receive campaign statements and disclosure statements as required by law.

BE IT FURTHER RESOLVED, In consideration of the services rendered by the County Clerk and described herein, the City of Willits agrees to pay the actual direct costs reasonably attributable to the City's Municipal Election, and a ten percent (10%) charge for associated overhead based upon a detailed invoice prepared by the County Clerk and presented to the City for payment, and payment for services due shall be made after billing is submitted by the County of Mendocino.

The above and foregoing Resolution was introduced by Councilmember Madrigal seconded by Councilmember Orenstein, and passed and adopted at a special meeting of the City Council of the City of Willits, held on the 29th day of June, 2016, by the following vote:

AYES:	Stranske, Strong, Madrigal, Orenstein, and Burton
NOES:	None
ABSENT:	None



BRUCE BURTON, Mayor
City Council of the City of Willits

ATTEST:



CATHY MOORHEAD
City Clerk