## Outdoor Festival Ordinance Requirements:

Name of Festival: Winesong Festival
1.) Dates and hours of operation (MCC $6.16.040(C)$ ). How many people will attend? (MCC $6.16.040(D)$ )
Dates: Saturday, September 10, 2016 from 7am to 8pm
Estimated attendees 1200 over the two day event
2.) Sponsor of festival:  Non-profit: Mendocino Coast Hospital Foundation Partnership:  Names and addresses of general partners:
<ul> <li>☐ Corporation:</li> <li>☐ Application signed by the President and attested to by the Secretary</li> <li>☐ Certified copy of the Articles of Incorporation</li> </ul>
3.) Legal description of premises where festival will be held (MCC 6.16.040(B))
Physical location: 18220 Highway One, Fort Bragg, California
Proof of ownership and written consent of property owners
<ul> <li>4.) Statement of adequacy:</li> <li></li></ul>



## **COUNTY OF MENDOCINO**

501 Low Gap Rd., Room 1060 Ukiah, California 95482 Phone (707) 234-6875 Fax (707) 463-4166

Shari L. Schapmire Treasurer-Tax Collector

## Application for Outdoor Festival License under Article III of Chapter 11 of the Mendocino County Code

1. Name Merdocino	Const Hospita	1 Foundation	
2. Residence Address			
3. Mailing Address 775	River DR. Fort	BRAGA CA 95	1437
<ol> <li>Mailing Address 775 A</li> <li>Individual</li> </ol>	Corporation or Par	tnership 501/c)/3	68-0041554
5. Names and addresses of pa	ortners or corporation offi	cers:	•
Stevelund	President	(SAME I	as Above)
Name	Title	Address	
Patricia Jauregui - Name	DARLAND Vice-1	Resident	<b>)</b> )
Name	Title	Address	
Heidi Kraut Name	Secretary		که
Name	Title	Address	
6. Principal location of event:  18220 N. Hwy  Address	1, Fort BRAGA	CA 95437	<u>707-96 1-4909</u>
Address	, and a depth of the second of	Telephone	,

- 7. Provide certified copy of Articles of Incorporation, if applicable.
- 8. Provide location and legal description of the premises where the outdoor festival is to be conducted, including all lands to be used for parking or other uses incidental to the outdoor activity. Submit **proof of ownership** of said premises **or the written consent of all owners**.
- 9. Provide the date or dates and the hours during which the festival is to be conducted.
- 10. Provide an estimate of the maximum number of spectators, participants, or others expected to attend the outdoor festival for each day conducted.
- 11. Applicant must contact the **Mendocino County Sheriff's Office** and comply with all requirements. Provide detailed explanation of the plan for policing the activity with particular emphasis on the control and prevention of alcohol and drug consumption.
- 12. Applicant must contact the **Mendocino County Department of Planning and Building Services** and comply with all requirements.
- 13. Applicant must contact the **Mendocino County Environmental Health Department** and comply with all requirements.
- 14. Provide written explanation of implementation of waste reduction, reuse, recycling, and diversion programs.

	·	
<b>15.</b> ]	Provide detailed information on the following areas:	
a.	. Security Protection	
b.	. Water Supply	•
c.	. Food Supply	
d.	Sanitation facilities	
e.	Medical facilities and services	
f.	Vehicle parking space	
g.	On-site traffic control and vehicle access	
h.	Plans for spectators or participants remaining at night or overnight	
i.	Camping facilities	
j.	Illumination of premises	
k.	Cleanup of premises	
1.	Rubbish removal	
m.	. Plans for handling larger number of overnight spectators than are expected	
to th appli	s application shall be filed with the Tax Collector no later than three weeks prior he event. This application shall be accompanied by a non-refundable fee, (if licable), which shall be of an amount to be set by resolution of the Board of ervisors.    S   2016	tion
	Attest: Secretary of Corporation	

## Mendocino Coast Hospital Foundation - Winesong

#### Supplement to the Application for Outdoor Festival License - 2016

- #8. This is the 32<sup>nd</sup> year that Winesong is being held at the Mendocino Coast Botanical Gardens, 18220 Highway One, Fort Bragg, CA 95437. A map of the Garden area to be used is attached. Adjoining (approximately 1/2 acre) property of Joe Moura Construction Co. will be used for parking; as well as Bill Patton's property on Del Mar Drive, .2 mile west of Hwy One; and .3 mile north of Hwy One & Hwy 20 intersection; properties located at 200 & 250 W. Ocean View Dr. In addition, a limited number of volunteers will park in the UPS lot on Ocean Avenue. Letters granting permission to use private properties (Angelina Moura, Bill Patton, Judy Haun, and Felipe Mendoza) for parking are enclosed with this application.
- #9. Saturday, September 10, 2016, 7:00 am till 8:00 p.m. (The event officially runs between 11AM-5PM; final set-up 7-11AM; tear-down 5-8PM.)

#10. 1200

- #11. Hospital Foundation members, volunteers, and licensed security personnel will patrol the Garden grounds to ensure participants' safety and to protect property. No person under 21 years of age will be given or sold alcoholic beverages. Proper ID will be required for admission, and a band will be placed on the wrist of anyone not providing sufficient proof of age, indicating to the vintners (who will be informed in writing of this procedure) that that person should not be served. Posters encouraging moderation will be displayed throughout the Gardens. Copy of letter to Mendocino County Sheriff attached (awaiting response).
- #12. We have contacted the Mendocino County Department of Planning & Building Services and CA Fire for permit information.
- #13. We have contacted the Mendocino County Environment Health Department and submitted a Community Event Application/Permit.
- #14. Sanitation facilities at the Gardens will be supplemented by 24 Porta-Potties (see 15d). Clean-up of the premises and removal of rubbish after the event will be handled Matt Rowland Events, a contracted company who will handle aspects of set up and clean-up and Waste Management Co., respectively (see 15k and I). They will be assisted by the California Conservation Corps (provided they are not needed for fire-fighting elsewhere).
- 15a. Private Security & Volunteer Security team on duty, Sheriff's Department and CHP office notified about the event/traffic.
- 15b. Potable in 5 gallon dispensers, 2 ½ gallon jugs on tables throughout venue, supplied by Whispering Pines Water Company.

#### Mendocino Coast Hospital Foundation - Winesong

### Supplement to the Application for Outdoor Festival License - 2016

15c. Donations by commercial culinary establishments at 50-54 tables (current list of vendors attached).

15d. 24 portable toilets (including 2 ADA compliment), 3 flush toilets (all 3 are ADA compliant), 12 hand washing stations.

15e. Ambulance with EMT's on site, multiple first aid kits.

15f. 4 private lots as noted in #8.

15g. Vehicle access to parking from Hwy One to Ocean Drive & Del Mar Drive.

15h. N/A

15i. N/A

15j. N/A

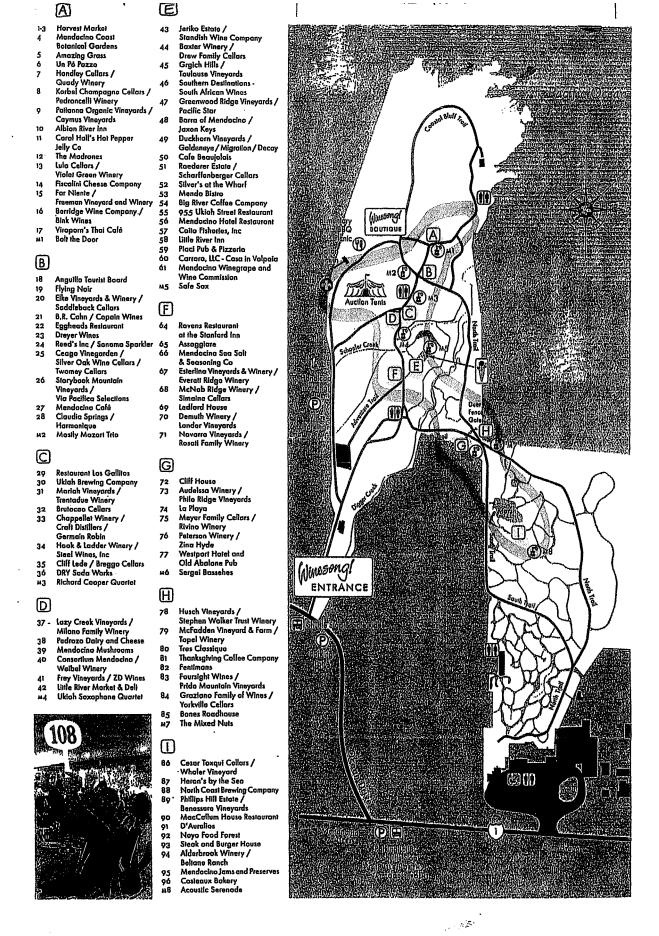
15k. Contracted crew to handle site clean-up (Matt Rowland Events & the Albion/Little River Fire Department Volunteer team). 2 large dumpsters plus 1 large recycling dumpster are rented from Empire Waste Management. Lined garbage cans are provided throughout the Botanical Gardens. Volunteers frequently empty the garbage cans and replace liners. All garbage is taken to rented large dumpsters.

Water is provided from water dispensers (5 gallon) that are placed throughout the gardens by a local water distributor, who will collect his water dispensers after the event.

Winesong volunteers and the California Conservation Corps will assist in the additional clean-up and removal of items from the Gardens per our contract with them.

15l. Waste Management (Fort Bragg) to remove filled dumpsters.

15m. N/A



Winesong event layout

1254250

ENDORSED
FILED
In the office of the Secretary of State
of the State of California
AUG 6 1984
MARCH FONG EU, Secretary of State
Leslie Glenn

ARTICLES OF INCORPORATION

OF

MENDOCINO COAST HOSPITAL FOUNDATION

ı

The name of this corporation is MENDOCINO COAST HOSPITAL FOUNDATION.

11

- A. This corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for charitable purposes.
- B. The specific and primary purposes for which this Corporation is formed are charitable, and are to concern themselves with the procurement and extension of financial aid toward the operation, maintenance and modernization of facilities of Mendocino Coast District Hospital, located in Fort Bragg, California, in full accord with the purposes of Mendocino Coast District Hospital and to the end that the greatest amount of hospital service may be extended to the greatest number of persons served by Mendocino Coast District Hospital.

111

The name and address in the State of California of this corporation's initial agent for service of process is:

Mark Meinert 700 River Drive Fort Bragg, CA 95437

- A. This Corporation is organized and operated exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.
- B. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code or (b) by a corporation contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code.
- C. No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to incluence political campaign (including the publishing or distribution of statements) on behalf of any candidate for public office.

V

The property of this corporation is irrevocably dedicated to charitable purposes and no part of the net income or assets of this corporation shall ever inure to the benefit of any director, officer or member thereof or to the benefit of any private person. Upon dissolution or winding up of the corporation, its assets remaining after payment, or provisions for payment, of all debts and liabilities of this corporation shall be distributed to a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable purposes and which has established

its tax exempt status under Section 501(c)(3) of the Internal Revenue Code.

DATED: July 23, 1984

(Signature of Incorporator)

MARK MEINERT
(Typed name of Incorporator)

I hereby declare that I am the person who executed the foregoing Articles of Incorporation, which execution is my act and deed.

(Signature of Incorporator)

## CONFIDENTIAL

#### Venue Use Agreement

This Venue Use Agreement is entered into on February 12, 2014 by and between MENDOCINO COAST BOTANICAL GARDENS, a California not-for-profit corporation, hereinafter referred to as "MCBG" and the MENDOCINO COAST HOSPITAL FOUNDATION, a California not-for-profit, hereinafter referred to as "MCHF".

This Venue Use Agreement is made with reference to the following facts.

- (1) MCBG is the lessee of certain real property commonly referred to as Mendocino Coast Botanical Gardens, consisting of approximately 47 acres two miles south of Fort Bragg, California.
- (2) MCHF desires to use the facility of MCBG, annually, the Saturdays following Labor Day for the purpose of sponsoring a fundraising event titled 'WINESONG' on the following dates:

  Saturday, September 6, 2014

  Saturday, September 12, 2015

  Saturday, September 10, 2016

#### NOW THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

- (1) MCBG hereby agrees to use of the premises described above and MCHF hereby accepts the premises described above for Saturday, September 6, 2014, September 12, 2015 and September 10, 2016.
  - a. MCBG, on the day herein referred to, will close its operations (Admissions, Store, Nursery, Café, tours, classes and access to the coast) to the general public and devote its entire property for the event herein referred to as 'Winesong'.
  - b. MCBG and MCHF are both committed to hosting Winesong in a spirit of cooperation and community benefit.
  - c. MCHF, working in cooperation with MCBG staff, will have access to the facility no later than Tuesday during the week preceding the event to complete the set up of the auction area. On the Friday preceding the event MCHF will have access to the Tasting event areas to set up tables, chairs, flags and canopies. Staging areas will be designated for Thursday equipment drop. Set-up will be predetermined by joint agreement of MCBG and MCHF and will be conducted with as much sensitivity as possible to minimize disturbance to Gardens' visitors on those days. No vehicles will be allowed on narrow paths during visitor hours.
  - d. A Site Coordinator shall be supplied by MCHF to supervise set-up and coordinate activities with MCBG.

e. At the Winesong event, an auction will be held in the Event Meadow in the southwest corner of the MCBG's facility. MCBG shall prepare the garden area in cooperation with the MCHF's site committee and equipment provider.

f.

g.

If either MCHF or MCBG determines that major site improvements would benefit the production of Winesong, the parties will negotiate the value and cost of the improvements and MCHF contributions.

MCHF agrees to work in partnership with MCBG representatives with regard to table location and control of foot traffic. In addition, to enhance communication and coordination concerning the event, a joint task force will be created consisting of up to three members, including the Executive Director and/or Event Coordinator from each organization. This task force will hold its initial meeting in January of each year and will be initiated by MCHE.

- h. MCHF and MCBG agree to the limitations herein described. The parties agree to cooperate and to protect sensitive plant specimens by cordoning off these areas to foot and vehicle traffic. MCHF agrees to limit the number of tables placed throughout the Gardens to 100, and to limit the total inclusive attendance (including all vendors, restaurant people, volunteers and staff) to 1,800. The density of activity in sensitive plant areas may be limited. MCBG agrees to maintain adequate access for the above stated 100 tables and total inclusive attendance of 1,800. The parties will cooperate in setting the locations for all tables with MCBG having the right of final approval.
- i. MCHF shall be responsible for cleaning the area after the event as quickly as possible. Where at all feasible, all material should be made of recycled product and that recycled garbage should be placed in containers for recycling. All other debris from the event shall be placed in proper receptacles by the Sunday following the event, and removed by the Monday following the event. Tents and other items shall be removed no later than the following Friday.
- This is a three year agreement covering the 2014, 2015 and 2016 Winesong events. The use agreement and fee structure will be fixed for the life of this agreement. Unforeseen changes may be negotiated separately.

As a usage fee, MCHF shall pay to MCBG the sum of twenty thousand each year for three years.

- a. MCHF agrees to place a pre-approved full page advertisement in the first half of the auction catalog (at the \$25,000 sponsorship level) that will represent and promote the Gardens and that the Gardens will also be referenced on the event tasting map. The MCHF will give the Gardens the artwork deadline and design parameters at least six weeks in advance.
- MCHF agrees to compensate MCBG for the cost of any additional mutually agreed on labor to clean-up the grounds and to cover any damages resulting from this event.
   MCHF will provide a \$3,000 deposit (consistent with the use of the grounds by every other group with MCBG) by the end of August each year for this purpose.

Representatives of both parties will conduct a thorough post-event inspection of the Gardens on the Monday following the event, and within 14 days following the event mutually determine the total sum for clean-up and/or damage, at which time the remaining deposit will be returned.

- c. MCHF agrees to grant permission to MCBG to use of the Winesong tents and equipment without charge on a) Labor Day Weekend and/or the Sunday following Winesong. MCBG's event schedule must be determined prior to MCHF's production contract negotiations beginning in October of the previous year. MCHF agrees to furnish MCBG a copy of the Winesong Production Contract on or before January 1st of the event year. MCBG will be responsible for any additional costs in 'resetting' the Auction area for the purpose of their fundraising concert/events. Additional details will be worked out in a cooperative spirit between the Winesong Event Coordinator or MCHF Executive Director and the MCBG concert/event representative. MCBG agrees to execute a separate agreement for any fundraising concerts/events. MCBG agrees to comply with presenting the Winesong venue as contracted with contracted Production Company. Additionally, MCBG will supply certificates for its liability and other event insurance for any fundraising events and hold harmless MCHF for all non-tent related concerns during the period from its fundraising concert/event set up to breakdown.
- d. Any shared contractual information is confidential and will not be released beyond the members of the Task Force.
- The parties agree that during the hours of the event MCHF and MCBG shall co-supervise the event and MCHF shall further supervise parking of vehicles. The Gardens will only be open for Winesong activities from dawn to dusk with the exception of designated work crews that may arrive earlier of stay later. MCHF shall be responsible for providing parking (off-site) and/or shuttle service for the attendees.
  - a. MCHF will keep vehicle traffic to a minimum throughout the Gardens. No vehicle traffic will be allowed east of the Narrows Gate. Limited parking will be allowed along the Farmhouse Road in the field immediately west of the Vegetable Garden. Vehicle traffic is limited to walking speed, and under no circumstances shall exceed 5 mph.
  - b. If MCHF needs early access (before 7:30 a.m.) to the Gardens specific requests must be discussed each year at least one week in advance.
- MCHF agrees to ensure that parking readily remains available for necessary MCBG staff on the day of the Winesong event.
- 5. MCHF hereby agrees that it will have in force on the event day, set-up and take-down dates, general liability insurance, including property damage and personal injury liability in an amount not less than \$10 million. MCHF shall provide MCBG with written proof of such coverage at least one week before each Winesong event. MCHF shall cause MCBG and the Mendocino

- Coast Recreation and Park District to be named as 'additional insured' for this event on the insurance policy covering MCHF.
- 6. MCBG reserves the right to pursue construction projects which may be in the proximity of the Event Lawn at any time outside the Winesong event timetable of September 1-30 in any year of the term of this agreement. If construction is undertaken, and if the land use format changes as a result of a new building on sites used by Winesong, MCBG will make every effort to provide additional space for lost Winesong venue space. MCBG will notify MCHF of its construction plans no later than 120 days prior to any Winesong event. Upon such notification, MCHF will have the right to terminate this contract within 30 days of notification.
- 7. In addition thereto, MCHF hereby agrees to hold harmless MCBG from any and all claims, demands, actions and causes of action which may accrue as a result of MCHF's use of the premises on the date/s specified here.
  - a. In addition thereto, MCBG hereby agrees to hold harmless MCHF from any and all claims, demands, actions and causes of action which may accrue as a result of MCBG's negligence during MCHF's use of the premises on the date/s specified herein.
- 8. MCHF shall not be liable for any venue use fee in the event that inclement weather forces the event to an alternate indoor location, except for actual cost incurred by MCBG in preparation for the event.
- 9. This Agreement shall inure to the benefit of, and be binding upon, the heirs, administrators and assigns of each of the parties hereto.
- 10. MCHF shall meet all requirements of the California State Highway Patrol, Mendocino County Sheriff's Office, ABC and the Local Fire Department. MCHF shall obtain all required permits applicable to the event.
- 11. In the event of default of either party hereto, the non-defaulting party is entitled to Attorneys fees, Court costs and any other incidental costs incurred in the enforcement of the Agreement against the defaulting party.

IN WITNESS THEREOF, the parties have set their hand on the date herein set forth.

MENDOCINO COAST BOTANICAL GARDENS

MENDOCINO COAST HOSPITAL FOUNDATION

Many Anne Payne, Executive Director

Sandy Scott, Chair, MCBG Finance Committee

Date 2/20/2014

Date 2/20/2014



CHARITY AUGTION & TASTING

#### Mendocino Coast Hospital Foundation

775 River Drive. Fort Bragg. CA 95437 tel 707.961.4688. fax 707.961.4975 winesong@winesong.org www.winesong.org

#### Auction Committee

DAN BERGER
COLLEEN BUCKLEY-REYNOLDS
MEREDYTH & CLAYT DALEY, JR
NARSAI DAVID
VINCE & RENEE DIPIERRO
DICK & ANN GRACE
DAN & JETT GULBRONSEN
JUSTIN PREISER
MONTY & SARA PREISER
GORGE ROSE
MICHAEL & JANET VERLANDER
ALLEN CHERRY, Pacini Wines
ALBERT & BONNIE LAKE, Vintours

Auction Adviser
Colleen Buckley-Reynolds

#### MCHF Board of Directors

JOHN ALLISON
BOB CIMMIYOTTI
PATRICIA JAUREGUI-DARLAND
JAMES KATZELL, M.D.
HEIDI KRAUT
STEVE LUND, President
ROBERT SCOTT
SUSAN WARNER

MCHF Advisory Board Chairman Charlene McAllister April 13, 2016

Moura Family 18200 N Hwy. One Fort Bragg, CA 95437

Dear Angelina & Family:

On behalf on the Mendocino Coast Hospital Foundation, I am writing to request permission to use your lots 18200 and 18150 for parking purposes for our 32<sup>nd</sup> Winesong Charity Auction & Grand Tasting, which will be held on Saturday, September 10<sup>th</sup>, 2016.

You will not be responsible for any damages, injuries or thefts that may occur during the time your property is being used for our event parking. Insurance coverage will be sent to you when our new policy becomes effective, June 1, 2016.

Since 1984 our charity event has raised more than \$7 million for enhancements in medical services and equipment at the Mendocino Coast Hospital.

We very much appreciate your continued support for the work we do. To show our appreciation we will send you four complimentary tickets to Winesong later this summer.

If you approve, please sign below and fax signed form to: (707) 961-4975 or mail to: 775 River Drive, Fort Bragg, CA 95437.

If you have questions or concerns, please give me a call at (707) 961-4909.

Thank you in advance for your support of Mendocino Coast District Hospital.

Sincerely,

Ellen Persa

Winesong Event Assistant

Approved:

Signature

<u>.(ec</u> \_

April 13, 2016



CHARITY AUGTION & TASTING

#### Mendocino Coast Hospital Foundation

775 River Drive . Fort Brugg . CA 95437 tel 707.961.4688 . fusc 707.961.4975 winesang@winesong.org www.winesang.org

#### **Auction Committee**

DAN BERGER
COLLEEN BUCKLEY-REYNOLDS
MEREDYTH & CLAYT DALEY, JR
NARSAI DAVID
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HEIDI KRAUT
STEVE LUND, President
ROBERT SCOTT
SUSAN WARNER

MCHF Advisory Board Chairman Charlene McAllister Mr. Gregory Patton Group II Commercial Real Estate, Inc. 818 Grayson Rd, Ste 100 Pleasant Hill, CA 94523-2692

Dear Mr. Patton,

This is a request on behalf of the Mendocino Coast Hospital Foundation for the use of your property in Fort Bragg on Del Mar Drive for parking for Winesong attendees on Saturday, September 10, 2016.

We understand that the property at 1250 Del Mar Drive is in the planning stages for development; but hope that it will be available to us this year. As an open field and not a developed parking, we will need to place volunteers to assist in the logistics of parking. We will return the premises to its original condition after our event. We also agree that you will not be responsible for any damages, thefts, or injuries that may occur during the time that your property is being used by our organization. Insurance coverage certificates to you and each individual named on your agreement will be sent as soon as we receive the new certificates for our renewed policy, which takes effect 7/1/2016.

Per our agreement of a last year, I am including the same terms for this year's use below.

#### The terms of our agreement for Winesong 2016 are as follows:

- 1. You will allow vehicles to be parked in an orderly fashion on your property in Fort Bragg on Del Mar Drive for Winesong 2016.
- 2. We will be responsible for mowing the property, which is used for parking, and have fire extinguishers on hand.
- 3. We will provide several volunteers to aid in the orderly parking and exiting of vehicles. The volunteers will be on the site from 8:00 AM to 6:00 PM.
- 4. We will provide shuttle service to and from the Mendocino Coast Botanical Gardens for our quests.
- 5. We will provide security at Del Mar Drive.

If you these terms are acceptable please sign below and return as soon as possible via fax to (707) 961-4975 or mail to 775 River Drive, Fort Bragg, CA 95437. Thank you so much for helping us with our parking and event needs. To show our appreciation for the part you play in helping to make our event a success, we will send you 10 complimentary tickets to Winesong. If you have any questions or concerns, please call me at (707) 961-4909.

Sincerely,

Ellen Persa

Winesong Event Assistant

I agree to the stated terms:

Gregory Pattor

Date

6/29/16



Mendocino Coast Hospital Foundation

775 River Drive . Fort Bragg . CA 95437 tel 707.961.4688 . fax 707.961.4975 winesong@winesong.org www.witesong.org

Auction Committee

DAN BERGER
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JAMES KATZELL, M.D.
HEIDI KRAUT
STEVE LUND, President
ROBERT SCOTT
SUSAN WARNER

MCHF Advisory Board Chairman CHARLENE MCALLISTER April 7, 2016

Judy Haun 180 Boatyard Dr Fort Bragg, CA 95437

Dear Ms. Haun,

It was nice speaking with you on the phone today, Judy. We so much appreciate your help!

On behalf on the Mendocino Coast Hospital Foundation, I am writing to request permission to use your properties located at 200 & 250 W. Ocean View Dr. in Fort Bragg for parking purposes for our 32<sup>nd</sup> Winesong Charity Auction & Gourmet Tasting, which will be held on Saturday, Sept. 10<sup>th</sup>, 2016.

We will obtain an insurance certificate for your property, and you will not be responsible for any damages, injuries or thefts that may occur during the time your property is being used for our event parking. Insurance coverage will be sent to you when our new policy becomes effective, June 1, 2016.

Since 1984 our charity event has raised more than \$7 million for enhancements in medical services and equipment at the Mendocino Coast Hospital.

We very much appreciate your continued support for the work we do. To show our appreciation we will send you four complimentary tickets to Winesong later this summer.

If you have questions or concerns, please give me a call at (707) 961-4909.

Thank you in advance for your support of Mendocino Coast District Hospital.

Sincerely,

Ellen Persa

Winesong Event Assistant

Approved:

natura Data



Mendocino Coast Hospital Foundation

775 River Drive . Fort Brugg . CAI 95437 tel 707.961.4688 . fax 707.961.4975 winesong@winesong.org www.winesong.org

**Auction Committee** 

DAN BERGER COLLEEN BUCKLEY-REYNOLDS MEREDYTH & CLAYT DALEY, JR NARSAI DAVID VINCE & RENEE DIPIERRO DICK & ANN GRACE DAN & JETT GULBRONSEN JUSTIN PREISER MONTY & SARA PREISER GEORGE ROSE MICHAEL & JANET VERLANDER ALLEN CHERRY, Pacini Wines ALBERT & BONNIE LAKE, Vintours

**Auction Adviser** COLLEEN BUCKLEY-REYNOLDS

**MCHF Board of Directors** 

JOHN ALLISON BOB CIMMIYOTTI PATRICIA JAUREGUI-DARLAND JAMES KATZELL, M.D. HEIDI KRAUT STEVE LUND, President ROBERT SCOTT SUSAN WARNER

MCHF Advisory Board Chairman CHARLENE MCALLISTER April 13, 2016

Felipe Mendoza **UPS** 259 Cherry St. Ukiah, CA 95482

Dear Felipe,

The Mendocino Coast Hospital Foundation will hold the 32<sup>nd</sup> annual Winesong on September 10, 2016!

We request permission to allow Winesong to use the Fort Bragg UPS parking lot for our shuttle bus turn-around/volunteer parking for one day. Insurance coverage will be sent to you when our new policy becomes effective, June 1, 2016.

Your continued support of our charity event is appreciated.

The following are a few Winesong Event details:

Date:

Saturday, September 10, 2016

Time:

7:00 am to 6:00 pm

Please let me know if you have any questions; (707) 961-4909.

Thank you.

Winesong Event Assistant

ellen@winesong.org

I agree to the stated terms:

## THOMAS D. ALLMAN

Sheriff-Coroner



**Undersheriff Randy Johnson** 

Captain Gregory L. Van Patten Field Services

Captain Tim Pearce
Corrections

# County of Mendocino Office Of The Sheriff-Coroner

July 12, 2016

Winesong! 775 River Drive Fort Bragg CA 95437

To Whom It May Concern:

I have reviewed your security provisions for the Winesong! charity event that will be held Friday September 9<sup>th</sup> and Saturday September 10<sup>th</sup> 2016. The Mendocino County Sheriff's Office has no issues with the attached security provisions and we do support your event.

Very truly yours,

THOMAS D. ALLMAN SHERIFF-CORONER

By: <u></u>

Lt. Greg Stefani

Coast Sector Commander

TA/GS/jnw cc: file



#### Mendocino Coast Hospital Foundation

775 River Drive . Fort Bragg . CA 95437 tel 707.961.4688 . fax 707.961.4975 winesong@winesong.org www.winesong.org

#### **Auction Committee**

DAN BERGER
COLLEEN BUCKLEY-REYNOLDS
MEREDYTH & CLAYT DALEY, JR
NARSAI DAVID
VINCE & RENEE DIPIERRO
DICK & ANN GRACE
DAN & JETT GULBRONSEN
JUSTIN PREISER
MONTY & SARA PREISER
GEORGE ROSE
MICHAEL & JANET VERLANDER
ALLEN CHERRY, Pacini Wines
ALBERT & BONNIE LAKE, Vintours

#### **Auction Adviser**

COLLEEN BUCKLEY-REYNOLDS

#### MCHF Board of Directors

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#### MCHF Advisory Board Chairman

CHARLENE MCALLISTER

July 6, 2016

Office of the Sheriff-Coroner 700 S. Franklin St, #110 Fort Bragg, CA 95437

Re: Security Provisions for Winesong 2016 Events (Sept 9 & 10)

To Whom It May Concern:

With regard to Security for our Winesong Events, we submit the following for your review:

#### PINOT NOIR CELEBRATION, FRIDAY SEPTEMBER 9, 2016 (Hrs: 1pm to 4pm)

This event is held at the Little River Inn, and in addition to the Inn's personnel we will have between 10 and 12 volunteers, easily identifiable by their Winesong vests, who will meander among the guests to monitor activities and identify and deal with potential issues. Specifically, these volunteers and security personnel will be instructed to make sure

- 1. No alcohol leaves the premises
- 2. No underage drinking takes place
- 3. No serving of alcohol to obviously intoxicated individuals
- 4. No disorderly conduct takes place
- 5. Any other conditions as required by Sheriff's Dept. will be followed. We will also offer a safe ride service with designated driver volunteers which, coupled with our valet parking service, will be useful in identifying and dealing with intoxicated individuals.

#### WINESONG AUCTION AND TASTING, SAT. SEPT 10, 2016 (Hrs: 11am to 5pm)

This event will be held on the grounds of the Mendocino Coast Botanical Gardens. The evening prior to the event, the security service who's provided services to our event in previous years will monitor the event site. Day of the event, we will have a team of 15-20 specially trained volunteers identifiable by "security" shirts, who will meander through the auction and tasting sites. These security personnel will monitor the crowd to assure

- 1. No alcohol leaves the premises
- 2. No underage drinking takes place
- 3. No serving of alcohol to obviously intoxicated individuals
- 4. No disorderly conduct takes place
- 5. Any other conditions as required by Sheriff's Dept. will be followed. In addition to the safe ride service with designated driver volunteers at the Saturday event, we offer complimentary bus shuttles to and from local motels, inns, and offsite parking locations along with a designated driver rewards program to encourage responsible enjoyment of the event. Additionally, we welcome Sheriff's dept. visibility at our events, and know that law professional law enforcement presence at strategic locations can go far in discouraging undesirable behavior.

At your earliest opportunity, please let us know if you have any questions regarding our plans. We are currently in the process of obtaining the necessary Outdoor Festival and ABC permits and request Sheriff's approval in a timely manner.

Sincerely,

Ellen Persa Event Assistant



## Mendocino County Health & Human Services Agency

Healthy People, Healthy Communities

#### Public Health Branch

#### Division of Environmental Health

Ukiah Office: 860 N Bush St, Ukiah CA 95482 Phone: 707-234-6625 Fort Bragg Office: 120 W Fir St, Fort Bragg CA 95437 Phone: 707-961-2714



July 29, 2016

Shari Schapmire Mendocino County Tax Collector 501 Low Gap Road, Room 1060 Ukiah, CA 95482

**Subject: Winesong** 

Dear Shari Schapmire:

Environmental Health received the permit application and they have been reviewed for Winesong, a one-day event sponsored by Mendocino Coast Hospital Foundation, to be held September 10, 2016.

The facilities and planned operation are adequate to meet the public health requirements of an outdoor festival.

Items addressed were: location, operation, sanitation (liquid waste and hand washing), refuse disposal and food service.

Sincerely.

Sara Lyon, EHS

**Consumer Protection Program** 

Mendocino County Environmental Health Division



## **CERTIFICATE OF COVERAGE**

Named Member: Mendocino Coast Healthcare District 700 River Drive Fort Bragg, CA 95437		This document certifies that coverage is in force for the Named Member on the Issue Date below, subject to the terms and conditions of the Contract designated. It is issued as a matter of information and does not confer any rights to any Certificate		
Insuring Company: BETA Risk Management Authority 1443 Danville Boulevard Alamo, CA 94507 925-838-6070		Holder. This Certificate does not amend, extend or alter the coverage afforded under the Contract. If the Contract, or coverage for any Member, is canceled for any reason or if the terms of the Contract are changed, we will notify the Named Member only. Coverage is not in effect unless and until all payments are received when due.		
Certificate Number	Effective Date	Expiration Date	Retroactive Date	
HCL-16-013	7/1/2016 at 12:01 a.m.	7/1/2017 at 12:01 a.m.	7/1/2004 at 12:01 a.m.	
X General Liability - C	y - Claims Made and Reported	Doductible		
Limits of Liability:  \$1,000,000 Per Claim \$1,000,000 Aggregate Per Contract Period		Second		
Description of Coverage:			· Warra	
Evidence of general liability of	coverage is extended to the County Supplemental Members with respec			
Issue Date: July 7, 2016				
Certificate Holder:		Authorized Representative	e:	
County of Mendocino 340 Lake Mendocino Dr.				
Ukiah, CA 95482		R. Corey Grove		

the retroactive date applies to claims made coverage only

Vice President, Underwriting and Client Services

## Internal Revenue Service District Director

P O BOX 36001 STOP SF-4-4-46 SAN FRANCISCO, CA 94102

Date: DEC. 15, 1989

MENDOCINO COAST HOSPITAL FOUNDATION 700 RIVER DR FORT BRAGG, CA 95437 Employer Identification Number: 68-0041554

Case Number: 959306021

Contact Person: PATRICE WHANG

Contact Telephone Number: (415) 556-0228

Our Letter Dated: Dec. 4, 1984 Caveat Applies:

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization which is not a private foundation until the expiration of your advance ruling period.

Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Internal Revenue Code, because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi). Your exempt status under section 501(c)(3) of the code is still in effect.

Grantors and contributors may rely on this determination until the Internal Revenue Service publishes a notice to the contrary. However, a grantor or a contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act that resulted in your loss of section 509(a)(1) status, or acquired knowledge that the Internal Revenue Service had given notice that you would be removed from classification as a section 509(a)(1) organization.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If the heading of this letter indicates that a caveat applies, the caveat below or on the enclosure is an integral part of this letter.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,

Michael J. Quinn District Director

## MENDOCINO COAST HOSPITAL FOUNDATION

## **BOARD OF DIRECTORS - 2016**

President:

Steve Lund

Vice President:

Patricia Jauregui-Darland

Secretary:

Heidi Kraut

Treasurer:

Susan Warner

Members at large:

John Allison

Robert Cimmiyotti

James Katzel, MD

Robert Scott

#### MCHF Staff:

Michelle Roberts, Executive Director, 707-961-4671 mchf@mcn.org Jamie Peters, Event Director, 707-961-4924 jamie@winesong.org Diane Eaton, Administrative Assistant, 707-961-4688 diane@winesong.org Ellen Persa, Event Assistant, 707-961-4909 ellen@winesong.org

#### CONTACT US



Mendocino Coast Botanical
Gardens
707-964-4352
18220 North Highway 1
Fort Bragg, CA 95437
Sign up for
News from the Gardens
(http://eepurl.com/w-fXn).

#### QUICK INFO

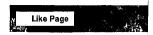
The Gardens is a non-profit, 501(c)(3) organization.

Mendocino Coast Botanical Gardens is located on land purchased by the California Coastal Conservancy (http://scc.ca.gov/) and owned by the Mendocino Coast Recreation and Park District (http://www.mendocoastrec.org/).

SEARCH

Ex: Rhodies





Be the first of your friends to like this



#### Bravo!

Mendocino Coast Botanical Gardens rated "excellent" by 642 travelers (https://www.tripadvisor.com/Attractic

(https://www.tripadvisor.com/Attraction g32400-d116919-Reviews-Mendocino Coast Botanical Gardet Fort Bragg Mendocino County Cal

(https://www.tripadvisor.com/)



(https://www.facebook.com/mendocinocoastbo



(https://www.pinterest.com/mendogardens/)



(http://www.yelp.com/biz/mendocinocoast-botanical-gardens-fort-



(https://www.theknot.com/marketplace/mendoc coast-botanical-gardens-fortbragg-ca-769877)

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(/)

VISIT (/VISIT/)

ABOUT (/ABOUT-THE-GARDENS/)

EDUCATION (/EDUCATION/) EVENTS (/CALENDAR/)

COLLECTIONS (/MCBG-PLANT-COLLECTIONS/)

GIVE (/DONATIONS/) PRESS (/PRESS-ROOM/) CONTACT (/CONTACT-US/)

Home (/) » Visit (/visit/) » Driving Directions/Map

## Getting to the Gardens is Easy

#### Use the Google Map to Get Directions

The Mendocino Coast is located approximately 4 hours north of the San Francisco Bay Area and 3.5 to 4 hours northwest of the Sacramento region. Detailed driving directions to the coast can be found on the Mendocino Coast Chamber of Commerce (http://mendocinocoast.com/page/Directions) website.

#### **Mendocino Coast Botanical Gardens**

We are located on the west side of State Highway One at 18220 North Highway 1 near Fort Bragg, California.

From Fort Bragg and points north: We are located one mile south of the Highways 1 and 20 intersection. If you are staying in downtown Fort Bragg, travel south on Highway 1 for two miles to our address. We are a half mile south of the roundabout.

From Mendocino and points south: We are approximately seven miles north of the quaint town of Mendocino. Travel north on Highway 1 to our address on the west side of Highway 1. If you reach the roundabout at Simpson Lane, you are a half mile too far north.

#### **Traveler Resources (Traveler Resources)**

Directions & Map to Mendocino Coast Botanical Gardens (http://www.gardenbythesea.org/visit/driving-directiions-and-map/)

#### **Map of the Gardens**

(http://www.gardenbythesea.org/site/assets/files/1813/map\_mendocino\_coast\_botanidat\_gardener\_ser.sets/

Mendocino Coast Botanical G... Simpson Ln 18220 CA-1, Fort Bragg, CA 95437 46 27 reviews View larger map Johnson Lr Johnson Ln Shoreline Pomo RV Par

« Previous: Groups/Tours/Weddings (/visit/groups-tours-information/)

Next: Traveler Resources (/visit/directoryof-business-members/) »

**Traveler Resources (Traveler** Resources)

**Directions & Map to Mendocino Coast Botanical Gardens** (http://www.gardenbythesea.org/visit/drivingdirectiions-and-map/)

Map of the Gardens (http://www.gardenbythesea.org/site/assets/files/18

Become a member today! (http://www.gardenbythesea.org/aboutthe-gardens/membership/)

Sign up for MCBG Newsletter (http://gardenbythesea.us6.listmanage.com/subscribe? u=47f057ea8c09e1519b2e52094&id=e4d628c753)

Nursery on the Plaza Blog (/visit/retailnursery/blog/)

Events & Workshops (/calendar/)

Memberships (/about-the-

Volunteer (/about-thegardens/volunteer/)

Donating (/donations/)

Weddings (/about-thegardens/weddings/)

#### Calendar



Wonderful World of Succulents (/calendar/wonderful-

(/calendar/worldeoft/succulents/) Saturday, August 20, 2016 worldthrough Saturday, August 20, of-

succulents/116



August Pet Adoption Day (/calendar/august-petadoption-day/)

(/calendar&atunday-August 20, 2016 through Saturday, August 20, pet-2016 adoptionday/)

	Α
1	Restaurants:
2	5200 Restaurant & Lounge - Heritage House
3	955 Ukiah Street
4	A Sweet Affair
5	Albion River Inn Restaurant
6	Assaggiare Mendocino
7	Bundaberg
8	Cafe Beaujolais
	Caito Fisheries, Inc.
	California Balsamic Classique
	Carol Hall's Hot Pepper Jelly Co
	Circa 62 @ Inn @ Schoolhouse Creek
	Costeaux French Bakery
-	Ellery Clark Catering & Produce
	Flying Noir
	Guittard Chocolate Company
	Harvest Market - 4 tables
	Heritage House
	KBistro
	Kemmy's Pies
	Ledford House
	Little River Inn Restaurant
	MacCallum House Restaurant MCDH Wellness Center
	Mendo Bistro
_	Mendocino Baking Company
	Mendocino Gold Honey  Mendocino Hotel
	Mendocino Jams and Preserves
	Mendocino Mushrooms
	Monterey Chocolate Company
	Noyo Food Forest
	Pacific Rim Seafood
	Pennyroyal Farm
35	Piaci Pub & Pizzeria
36	
	Pt. Reyes Cheese Co.
38	Restaurant Los Gallitos
	Safeway, Inc.
	Silver's at the Wharf
41	Taka's Japanese Grill
42	
43	Tres Bien Cremery
44	Trillium Café
45	Tsunami Nacho
46	Westport Hotel