

**AMENDMENT TO BOARD OF SUPERVISORS
AGREEMENT NO. 16-045**

This Amendment to BOS Agreement No. 16-045 is entered into this 4th day of October, 2016, by and between the COUNTY OF MENDOCINO, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and LACO Associates, hereinafter referred to as "CONTRACTOR".

WHEREAS, BOS Agreement No. 16-045 was entered into on June 21, 2016; and

WHEREAS, upon execution of this document by the Chair of the Mendocino County Board of Supervisors and LACO Associates, this document will become part of the aforementioned contract and shall be incorporated therein; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to increase the contract amount set out in the original BOS Agreement No. 16-045, from Not to exceed three hundred and seventy-six thousand eight hundred and twenty-six (\$376,826) to Not to exceed five hundred and seventy-four thousand eight hundred and one (\$574,801) for the term of this agreement; and

WHEREAS, the Mendocino County Water Agency (the "Agency") submitted a financial assistance application to the State Water Resources Control Board (SWRCB) on March 18, 2016, in order to receive assistance for the planning, design and development of the Coastal Mendocino County Stormwater Resource Plan; and

WHEREAS, the purpose of the Coastal Mendocino County Stormwater Resource Plan is to develop a regional stormwater resource plan for the municipal separate stormwater sewer system (NPDES) permittees for Mendocino County and the City of Fort Bragg; and

WHEREAS, on July 13, 2016, the SWRCB notified the Agency that its application was approved for funding with a grant award of \$242,990; and

WHEREAS, LACO Associates provides the County with professional services specific to Stormwater and NPDES under the current three year BOS Agreement No. 16-045; and

WHEREAS, increasing the contract amount to expand the NPDES scope of services enables the Agency to integrate our current NPDES contracted services with the development of a stormwater management plan.

NOW, THEREFORE, we agree as follows:

1. The contract amount set out in the original BOS Agreement No. 16-045 will be increased from Not to exceed three hundred and seventy-six thousand eight hundred and twenty-six (\$376,826) to Not to exceed five hundred and seventy-four thousand eight hundred and one (\$574,801).
2. Exhibit A, Definition of Services, is amended to include the services listed in the Exhibit A Addendum attached to this Amendment.
3. Exhibit B, Payment Terms, attached to the agreement is hereby replaced in its entirety by the Amended Exhibit B attached to this Amendment.

All other terms and conditions of BOS Agreement No. 16-045 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

DEPARTMENT FISCAL REVIEW:

DEPARTMENT HEAD

8/19/16
DATE

Budgeted: ☒ Yes ☐ No

Budget Unit: 0326

Line Item: 862189

Grant: ☒ Yes ☐ No

Grant No.: D1612603

CONTRACTOR/COMPANY NAME

By: [Signature]

NAME AND ADDRESS OF CONTRACTOR:

L AEO ASSOCIATES

311 SOUTH MAIN ST

UKIAH, CA 95482

COUNTY OF MENDOCINO

By: [Signature]

DAN GJERDE, Chair
BOARD OF SUPERVISORS

OCT 04 2016

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

ATTEST:

CARMEL J. ANGELO, Clerk of said Board

By: [Signature]

Deputy

OCT 04 2016

COUNTY COUNSEL REVIEW:

APPROVED AS TO FORM:

KATHARINE L. ELLIOTT,
County Counsel

By: [Signature]

Deputy

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

CARMEL J. ANGELO, Clerk of said Board

By: [Signature]

Deputy

OCT 04 2016

INSURANCE REVIEW:

RISK MANAGER

By: [Signature]

ALAN D. FLORA, Risk Manager

FISCAL REVIEW:

By: [Signature]

Deputy CEO/Fiscal

EXECUTIVE OFFICE REVIEW:

APPROVAL RECOMMENDED

By: [Signature]

CARMEL J. ANGELO, Chief Executive Officer

Signatory Authority: \$0-25,000 Department; \$25,001-50,000 Purchasing Agent; \$50,001+ Board of Supervisors
Exception to Bid Process Required/Completed ☐

EXHIBIT A – Addendum

DEFINITION OF SERVICES

CONTRACTOR shall provide the following services:

LACO Associates will provide the following services for the Storm Water Management Plan:

1. Development of goals and objectives of the Storm Water Resource Plan including:
 - Existing conditions research
 - Maps and figures of the planning area
 - Description of watershed/subwatershed conditions
 - Gap analysis of existing water quality, quantity reports data and plans
2. Data collection, management, and synthesis
 - Data collection and management
 - Identification of pollutant hotspot areas
3. Development of quantitative methods and tools for evaluating future stormwater projects
 - Development of quantitative methods to be used for identifying and prioritizing stormwater and dry weather runoff capture projects within the
5. SWRP
 - Development of quantitative methods to be used for identifying and prioritizing multi-benefit projects within the SWRP
6. Conduct outreach and education components of the SWRP
 - Development of a public engagement and education plan
 - Local agency collaboration
7. Collaboration with the City of Fort Bragg and presentations to BOS/ City Council and other local agencies
8. Development of program assessment and implementation strategy for the SWRP
9. Assist with and provide information for quarterly and annual grant reports

The Following deliverables will be provided by LACO to the County as part of services:

- Draft Storm Water Resource Plan
- Final Storm Water Resource Plan

- Gap Analysis – Land use policy
- Monitoring Protocol and Quality Assurance Plan
- Public Meetings providing technical presentation – 4 meetings
- Final MOU between the County and the City of Fort Bragg
- Program Effectiveness Plan
- Assist with annual grant reports - 2
- Assist with quarterly progress reports – 6

EXHIBIT B

PAYMENT TERMS

Contractor's billable hourly rate is as follows: Principal staff and Geologist Staff \$165-175, Planning staff \$110-118, Engineering Staff \$75-85, Environmental Scientist \$82, Administrative Support Staff \$65, Administrative Analyst \$75. Incidental expenses to be billed at cost. Travel expenses to be billed at the prevailing GAO rate (currently \$0.555 per mile).

Contractor will submit invoices no more than once every thirty (30) days, detailing the specific services provided and clearly explaining any incidental charges.

Invoices will be reviewed by the department within seven (7) days.

Upon approval by the department, invoices will be submitted to the Auditor's Office for payment.