

**AMENDMENT TO COUNTY OF MENDOCINO
STANDARD SERVICES AGREEMENT NO. PA# 16-99**

This Amendment to Agreement No. PA# 16-99 is entered into this 14th day of November 2016, by and between the COUNTY OF MENDOCINO, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and LACO Associates, hereinafter referred to as "CONTRACTOR".

WHEREAS, Agreement No. PA# 16-99 was entered into on May 1, 2016; and

WHEREAS, upon execution of this document by the County of Mendocino and the Contractor, this document will become part of the aforementioned contract and shall be incorporated therein; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to extend the termination date set out in the original Agreement No. PA# 16-99, from December 31, 2016 to June 30, 2017; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to increase the contract amount set out in the original Agreement No. PA# 16-99, from not to exceed fifty thousand dollars (\$50,000) to not to exceed seventy-seven thousand dollars (\$77,000); and

WHEREAS, LACO Associates provides the County with professional services specific to the development of a Medical Cannabis Cultivation Regulation Initial Study pursuant to the California Environmental Quality Act; and

WHEREAS, increasing the contract amount and extending the termination date will increase support services for the Medical Cannabis Cultivation Regulation Initial Study to include assistance with public hearings, strategy sessions and special meetings.

NOW, THEREFORE, we agree as follows:

1. The termination date set out in the original Agreement No. PA# 16-99 will be extended from December 31, 2016 to June 30, 2017.
2. Increase the contract amount set out in the original Agreement No. PA# 16-99, from not to exceed fifty thousand dollars (\$50,000) to not to exceed seventy-seven thousand dollars (\$77,000);
3. Exhibit A, Definition of Services, is amended to include the services listed in the Exhibit A Addendum attached to this Amendment.

All other terms and conditions of Agreement No. PA# 16-99 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

DEPARTMENT FISCAL REVIEW:

[Signature] 10/21/16
DEPARTMENT HEAD DATE

Budgeted: ☒ Yes ☐ No

Budget Unit: 2851

Line Item: 862189

Grant: ☐ Yes ☒ No

Grant No.: _____

COUNTY OF MENDOCINO

By: [Signature] NOV 16 2016
DAN GJERDE, Chair
BOARD OF SUPERVISORS

ATTEST:

CARMEL J. ANGELO, Clerk of said Board

By: [Signature] NOV 16 2016
Deputy

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

CARMEL J. ANGELO, Clerk of said Board

By: [Signature] NOV 16 2016
Deputy

INSURANCE REVIEW:

RISK MANAGER

By: [Signature]
ALAN D. FLORA, Risk Manager

CONTRACTOR/COMPANY NAME

By: [Signature]

NAME AND ADDRESS OF CONTRACTOR:

LACO Associates

311 South Main Street

Ukiah, CA 95482

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

COUNTY COUNSEL REVIEW:

APPROVED AS TO FORM:

KATHARINE L. ELLIOTT,
County Counsel

By: [Signature]
Deputy

FISCAL REVIEW:

By: [Signature]
Deputy CEO/Fiscal

EXECUTIVE OFFICE REVIEW:

APPROVAL RECOMMENDED

By: [Signature]
CARMEL J. ANGELO, Chief Executive Officer

Signatory Authority: \$0-25,000 Department; \$25,001-50,000 Purchasing Agent; \$50,001+ Board of Supervisors
Exception to Bid Process Required/Completed ☒ _____

EXHIBIT A – Addendum

DEFINITION OF SERVICES

CONTRACTOR shall provide the following services:

Task 1: Public Hearing, Strategy Sessions, and Special Meetings

- LACO will support the County during the public review process of the Initial Study by attending strategy sessions with County staff, preparing for and attending public hearings, and participating in special meetings as requested by Client.
- LACO staff will be available for up to 40 hours of strategy sessions and public hearing preparation with the County.
- LACO will attend two Planning Commission hearings and three Board of Supervisor Hearings (may include 1 closed session meeting) regarding the Initial Study. This assumes up to five hours at each hearing.
- LACO will be available for up to 20 hours of special meetings. This time allowance includes preparation and attendance by phone or in person at such meetings. These may include meetings with individual County Supervisors, stakeholders, or others.

Task 2: Special Assignments

- LACO will be available to perform on special assignments such as preparing memorandums on status or particular areas of interest suitable for delivery to the Planning Commission, Board of Supervisors, or other party as directed by the County. This task includes an allowance of up to 20 hours for these efforts.

SPECIAL CONDITIONS, ASSUMPTIONS, AND SERVICES NOT PROVIDED

- Tasks not specifically identified in the Scope of Services above are not included.
- Task budgets are estimates of required effort; to meet project objectives, LACO may adjust the budget allocations for tasks, but may not invoice in excess of the total estimated cost without written approval from the County.
- All special conditions, assumptions, and services included in the Agreement No. PA# 16-99, apply unless modified with this contract amendment.