

COUNTY OF MENDOCINO
REQUEST FOR APPROPRIATION, CANCELLATION OR REVISION OF FUNDS

Dept No. 2851 Department of Planning & Building Services Date 01-18-2017

To County Auditor-Controller:

The following request is deemed necessary. Please report the available balances to County Executive Officer.

| TRANSFER FROM: | | | AUDITOR | TO | | | AUDITOR |
|-------------------------------------|---------------|--------------|-----------|---------------------------|--------------|--------------|-------------|
| FUND 1100 ORG/BUDGET 2851 <u>PB</u> | | | BALANCE | FUND 7110 ORG/BUDGET 0711 | | | BALANCE |
| 93 862239 | Spec Dept Exp | \$ 30,704.18 | 73,141.19 | 93 827802 | OTI-PBS | \$ 30,704.18 | -0- |
| 93 865802 | OTO-Veh Rep | \$ 30,704.18 | -0- | 93 864370 | Equipment-VR | \$ 30,704.18 | (50,932.85) |
| 93 | | \$ | | 93 | | \$ | |
| 93 | | \$ | | 93 | | \$ | |
| 93 | | \$ | | 93 | | \$ | |

Appropriate funding from PBS BU-2851 Line Item 862239, Special Department Expense to BU 2851, Line Item 865802, Operating Transfer Out. Then transfer to Vehicle Replacement Fund, BU 0711 Line Item 827802, OTI, and increase Line Item 864370 Equipment.

JUSTIFICATION: As stated above or attached memo:

DEPARTMENT HEAD By [Signature]

TO COUNTY EXECUTIVE OFFICER:

- ☒ Sufficient balances remain in the accounts indicated to effect transfer as requested.
- ☐ Insufficient balances are available to meet the above request within departmental budget.
- Requires transfer of \$ _____

REMARKS:

No. 017 004 Date 1-19-17

AUDITOR-CONTROLLER By Lucy Simonson

COUNTY EXECUTIVE OFFICER: ☒ RECOMMENDATION ☐ APPROVAL ☐ DENIED

COMMENTS:

Date 1-19-17

[Signature]
COUNTY EXECUTIVE OFFICER

ACTION OF BOARD OF SUPERVISORS:

- ☒ Approved as requested ☐ Approved as revised ☐ Other

REMARKS:

Date 1/24/2017

By: [Signature]
DEPUTY CLERK, BOARD OF SUPERVISORS

JE NO. _____ Date _____ By: _____