

**CARRE BROWN**  
1st District  
Supervisor

**JOHN MCCOWEN**  
2nd District  
Supervisor  
Chair

**VACANT**  
3rd District  
Supervisor

**DAN GJERDE**  
4th District  
Supervisor

**DAN HAMBURG**  
5th District  
Supervisor  
Vice-Chair



**CARMEL J. ANGELO**  
Chief Executive Officer/  
Clerk of the Board

**KATHARINE L. ELLIOTT**  
County Counsel

**COUNTY ADMINISTRATION CENTER**  
501 Low Gap Road, Room 1070  
Ukiah, CA 95482  
(707) 463-4441 (t)  
(707) 463-5649 (f)  
cob@co.mendocino.ca.us

## **MENDOCINO COUNTY BOARD OF SUPERVISORS**

### **ACTION MINUTES – March 20, 2017**

**BEFORE THE BOARD OF SUPERVISORS**  
**COUNTY OF MENDOCINO - STATE OF CALIFORNIA**  
**FAIR STATEMENT OF PROCEEDINGS**  
**(PURSUANT TO CALIFORNIA GOVERNMENT CODE §25150)**

---

#### **AGENDA ITEM NO. 1 – OPEN SESSION (PLEDGE OF ALLEGIANCE AND ROLL CALL 9:00 A.M.)**

**Present:** Supervisor Carre Brown, Chair John McCowen, Supervisor Dan Gjerde, and Supervisor Dan Hamburg. Chair McCowen presiding.

**Staff Present:** Ms. Carmel J. Angelo, Chief Executive Officer; Ms. Katharine L. Elliott, County Counsel and Ms. Karla Van Hagen, Deputy Clerk of the Board II.

**The Pledge of Allegiance was led by:** Mr. Thomas Allman, Sheriff.

#### **AGENDA ITEM NO. 3 – PUBLIC EXPRESSION**

**Presenter/s:** None.

**5A) DISCUSSION AND POSSIBLE DIRECTION TO STAFF REGARDING THE PREPARATION OF MENDOCINO COUNTY'S FISCAL YEAR 017-18 BUDGET - SPONSOR: EXECUTIVE OFFICE**

**Presenter/s:** Ms. Carmel J. Angelo, Chief Executive Officer; Mr Alan D. Flora, Assistant Chief Executive Officer; Ms. Jill Martin, Deputy Chief Executive Officer; Mr. Lloyd Weer, Auditor-Controller; Mr. Steve Dunncliff, Director, Planning and Building Services; Ms. Tammy Moss Chandler, Director, Health and Human Services Agency; Ms. Heidi Dunham, Director, Human Resources; Ms. Cherie Johnson, Manager, Human Resources and Ms. Juanie Cramner, Manager, Human Resources.

**Public Comment:** Mr. Thomas Allman, Sheriff; Ms. Camille Schraeder; and Mr. Randy Johnson, Undersheriff.

**Board Directive:** The issue of the General Fund Reserve Policy is referred to the General Government Committee.

**Board Directive:** Executive Office staff shall provide a presentation to the Board pertaining to the availability of housing in Mendocino County; including detailed information regarding rental housing, at a future meeting of the Board of Supervisors.

**Board Directive:** The review of the Inclusionary Housing Ordinance is referred to the General Government Committee.

*BOARD RECESS: 11:04 A.M. – 11:15 A.M.*

**Board Directive:** Next budget workshop shall include a discussion on priorities and steps needed to move forward with Transient Occupancy Tax (TOT) Funding.

**Board Directive:** The Health and Human Services Agency shall present a report on homelessness in Mendocino County prior to the June, 2017 budget hearings.

**Board Directive:** Executive Office staff shall begin Request for Proposal (RFP) process for development of both the Coastal Zone and the Overlay Ordinances.

*LUNCH RECESS: 12:32 P.M. – 1:33 P.M.*

**Public Comment:** Mr. Lee Howard; and Mr. Steve Dunncliff, Director, Planning and Building Services.

**Board Action:** None.

**5B) DISCUSSION AND POSSIBLE ADOPTION OF RESOLUTION OF APPROVING NOTICE OF COMPLETION AND RELEASE OF CONTRACT SURETY, DEPARTMENT OF TRANSPORTATION CONTRACT NUMBER 130078, SCHOOL WAY BRIDGE REPLACEMENT ON SCHOOL WAY, COUNTY ROAD 236 (REDWOOD VALLEY AREA) - SPONSOR: TRANSPORTATION**

**Presenter/s:** Mr. Howard Dashiell, Director, Transportation.

**Public Comment:** None.

**Board Action:** Upon motion by Supervisor Brown, seconded by Supervisor Hamburg, IT IS ORDERED that the Board of Supervisors adopts Resolution approving the Notice of Completion and Release of Contract Surety, Department of Transportation (DOT) Contract Number (No.) 130078, School Way Bridge Replacement on School Way, County Road (CR) 236 (Redwood Valley Area), and authorizes Chair to sign same. The motion carried by the following vote:

Aye: 4- Supervisor Brown, Supervisor McCowen, Supervisor Gjerde, and Supervisor Hamburg

Enactment No: Resolution 17-034

**5C) DISCUSSION AND POSSIBLE ADOPTION OF RESOLUTION AUTHORIZING DEPARTMENT OF TRANSPORTATION TO ADVERTISE FOR BIDS AND AWARD DEPARTMENT OF TRANSPORTATION CONTRACT NUMBER 170001 TO PERFORM A 2017 OVERLAY AND BASE REPAIRS PROJECT ON VARIOUS COUNTY MAINTAINED ROADS (LITTLE RIVER, GUALALA, AND UKIAH AREAS) – SPONSOR: TRANSPORTATION**

**Presenter/s:** Mr. Howard Dashiell, Director, Transportation.

**Public Comment:** None.

**Board Action:** Upon motion by Supervisor Hamburg, seconded by Supervisor Brown, IT IS ORDERED that the Board of Supervisors adopts Resolution authorizing Department of Transportation (DOT) to advertise for bids and award DOT Contract Number (No.) 170001 to perform a 2017 Overlay and Base Repairs Project on Various County Maintained Roads (Little River, Gualala, and Ukiah Areas); and authorize Chair to sign same. The motion carried by the following vote:

Aye: 4- Supervisor Brown, Supervisor McCowen, Supervisor Gjerde, and Supervisor Hamburg

Enactment No: Resolution 17-035

**5D) TRANSPORTATION DIRECTOR'S REPORT – SPONSOR: TRANSPORTATION**

**Presenter/s:** Mr. Howard Dashiell, Director, Transportation.

**Public Comment:** None.

**Board Action:** None.

**5E) NOTICED PUBLIC HEARING DISCUSSION AND POSSIBLE ADOPTION OF RESOLUTION AMENDING THE MASTER FEE SCHEDULE FOR PLANNING AND BUILDING SERVICES AND HEALTH AND HUMAN SERVICES AGENCY EFFECTIVE JULY 1, 2017– SPONSOR: EXECUTIVE OFFICE)**

**Presenter/s:** Mr. Alan D. Flora, Assistant Chief Executive Officer; Mr. Kenneth Spain, Administrative Analyst II, Executive Office; and Ms. Adrienne Thompson, Administrative Services Manager I, Planning and Building Services.

**Public Comment:** None.

*BOARD RECESS: 2:32 P.M. – 2:44 P.M.*

**Board Action:** Upon motion by Supervisor Gjerde, seconded by Supervisor Hamburg, IT IS ORDERED that the Board of Supervisors adopts Resolution, amending the Master Fee Schedule (as revised) for Planning and Building Services and Health and Human Services Agency effective July 1, 2017; and authorizes Chair to sign same. [Revision: Fee for Administrative Minor Permit changed from \$690 to \$1707. All other fees are adopted as presented.] The motion carried by the following vote:

Aye: 4 - Supervisor Brown, Supervisor McCowen, Supervisor Gjerde, and Supervisor Hamburg

Enactment No: Resolution 17-036

**5F) DISCUSSION AND POSSIBLE DIRECTION REGARDING PROPOSED ADOPTION OF ORDINANCE AMENDMENT OA\_2016 0001 (FORMULA BUSINESS), TO AMEND THE INLAND ZONING CODE (TITLE 20, DIVISION I) TO ESTABLISH A NEW COMMUNITY CHARACTER (C C) COMBINING DISTRICT CHAPTER WITHIN DIVISION I OF THE MENDOCINO COUNTY CODE (INLAND); AND REZONE MOST OF THE C 1 (LIMITED COMMERCIAL) AND C 2 (GENERAL COMMERCIAL) ZONING DISTRICTS TO APPLY THE C C COMBINING ZONING IN THE COUNTY— SPONSOR: PLANNING AND BUILDING SERVICES**

**Presenter/s:** Mr. Nash Gonzalez, Interim Director, Planning and Building Services; and Mr. Matthew Kiedrowski, Deputy County Counsel.

**Public Comment:** None.

*BOARD RECESS: 2:32 P.M. – 2:44 P.M.*

**Ordinance Directive:** The Hopland MAC shall be excluded from this Ordinance. Additionally, locational application postings shall be required to be 8 ½ x 11 for better visibility.

**Board Action:** None.

THERE BEING NOTHING FURTHER TO COME BEFORE THE BOARD, THE MENDOCINO COUNTY BOARD OF SUPERVISORS ADJOURNED AT 3:30 P.M.

Attest: Karla Van Hagen  
Deputy Clerk of the Board II

\_\_\_\_\_  
JOHN MCCOWEN, Chair

NOTICE: PUBLISHED MINUTES OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS MEETINGS

- Effective March 1, 2009, Board of Supervisors minutes will be produced in “action only” format. As an alternative service, public access to recorded Board proceedings will be available on the Board of Supervisors’ website in indexed audio format
- LIVE WEB STREAMING OF BOARD MEETINGS is now available via the County’s YouTube Channel. If technical assistance is needed, please contact The Mendocino County Executive Office at (707) 3463-4441.
- Minutes are considered draft until adopted/approved by the Board of Supervisors
- The Board of Supervisors’ action minutes are also posted on the County of Mendocino website at: [www.co.mendocino.ca.us/bos](http://www.co.mendocino.ca.us/bos)
- To request an official record of a meeting of the Mendocino County Board of Supervisors, please contact the Executive Office at (707) 463-4441
- Please reference the departmental website to obtain additional resource information for the Board of Supervisors and Clerk of the Board: [www.co.mendocino.ca.us/bos](http://www.co.mendocino.ca.us/bos)

*Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors*