

Outdoor Festival Ordinance Requirements:

Name of Festival: **Redwood Run 2017**

1.) Dates and hours of operation (MCC 6.16.040(C))

June 8-11, 2017

Hours: Thursday June 9th starting at 9am through Sunday June 12th at noon.

2.) How many people will attend? (MCC 6.16.040(D))

Up to 5,000 attendees

3.) Sponsor of festival:

☒ Non-profit: **Kiwanis of the Redwoods**

☐ Partnership

Names and addresses of general partners

☐ Corporation

☐ Application signed by the President and attested to by the Secretary

☐ Certified copy of the Articles of Incorporation

4.) Legal description of premises where festival will be held (MCC 6.16.040(B))

APN - 053-150-0200, 053-150-0300, 053-150-0800, 053-150-1700, 053-150-1800

Physical location: Riverview Ranch, Hwy 271/Hwy 101 Exit 267 Piercy, CA Actual Situs address unknown

☒ Proof of ownership and written consent of property owners for below listed parcel and legal description of premises

5.) Statement of adequacy:

☒ Sheriff attesting to the adequacy of the proposed security or statement itemizing the deficiencies (MCC 6.16.040(E))

☒ Statement from County Health Officer attesting to the adequacy of the proposed sanitation, food handling and preparation facilities, and waste disposal (MCC 6.16.040(F))



COUNTY OF MENDOCINO

501 Low Gap Rd., Room 1060
Ukiah, California 95482
Phone (707) 234-6875
Fax (707) 463-4166

Shari L. Schapmire
Treasurer-Tax Collector

Application for Outdoor Festival License under Article III of Chapter 11 of the Mendocino County Code

1. Name Kiwanis of the Redwoods
2. Residence Address _____
3. Mailing Address PO Box 1094 Redway Ca. 95560
4. Individual _____ Corporation or Partnership _____
5. Names and addresses of partners or corporation officers:

<u>John EARP</u>	<u>Head of Redwood Run</u>	<u>790 Redwood Dr. Eureka</u>
Name	Title <u>Committee</u>	Address <u>95542</u>

<u>Tony Wilson</u>	<u>Pres of Kiwanis</u>	<u>PO Box 1094 Redway Ca. 95560</u>
Name	Title	Address

<u>Brian Reamey</u>	<u>Treasurer Kiwanis</u>	<u>PO Box 1094 Redway Ca. 95560</u>
Name	Title	Address

6. Principal location of event: River View Ach.
Hwy 271 / 101 Exit 267 Percy Ca 707-601-9747
Address Telephone

7. Provide certified copy of Articles of Incorporation, if applicable.
8. Provide location and legal description of the premises where the outdoor festival is to be conducted, including all lands to be used for parking or other uses incidental to the outdoor activity. Submit **proof of ownership** of said premises **or the written consent of all owners.**
9. Provide the date or dates and the hours during which the festival is to be conducted. June 8th thru June 11th
10. Provide an estimate of the maximum number of spectators, participants, or others expected to attend the outdoor festival for each day conducted. Thurs. 760
Fri - Sunday 2500
11. Applicant must contact the Mendocino County Sheriff's Office and comply with all requirements. Provide detailed explanation of the plan for policing the activity with particular emphasis on the control and prevention of alcohol and drug consumption. ✓ see plan of operations
12. Applicant must contact the Mendocino County Department of Planning and Building Services and comply with all requirements.
13. Applicant must contact the Mendocino County Environmental Health Department and comply with all requirements.
14. Provide written explanation of implementation of waste reduction, reuse, recycling, and diversion programs. ✓

15. Provide detailed information on the following areas: *for A to m see attached Plan of Operations*
- a. Security Protection
 - b. Water Supply
 - c. Food Supply
 - d. Sanitation facilities
 - e. Medical facilities and services
 - f. Vehicle parking space
 - g. On-site traffic control and vehicle access
 - h. Plans for spectators or participants remaining at night or overnight
 - i. Camping facilities
 - j. Illumination of premises
 - k. Cleanup of premises
 - l. Rubbish removal
 - m. Plans for handling larger number of overnight spectators than are expected

This application shall be filed with the Tax Collector no later than three weeks prior to the event. This application shall be accompanied by a non-refundable fee, (if applicable), which shall be of an amount to be set by resolution of the Board of Supervisors.

2-2-2017
Date

John Easop
Kiwamis of the Redwoods
Applicant

Head of Redwood Run Committee
Title

Tony Wilson
President of Corporation

Troy Swinnack
Attest: Secretary of Corporation

MENDOCINO COUNTY SHERIFF'S OFFICE

THOMAS D. ALLMAN, Sheriff-Coroner

MEMORANDUM

May 10, 2017

To: Lisabeth Cader, Collections, Treasurer tax Collectors Office

Regarding: 2017 Redwood Run

Mrs. Cader, I am authoring this letter to inform you I have been in contact with Mr. John Earp (Kiwanis of the Redwood representative), event organizer for the 2017 Redwood Run, currently scheduled to occur on June 9, 10 and 11. Mr. Earp has advised us, in writing, of his intention to provide security numbers equaling over 200 private, and paid, security staff members for the event which is anticipated to draw approximately 2,000 to 3,000 people. Due to the high number of people expected during this event, and it's remoteness to commonly patrolled area's that are staffed by this office, Mr. Earp has provided this office with an agreement for us to provide reimbursable Law Enforcement services for personnel assigned to his event on June 9 and 10 only.

The intent of this letter is to inform you the security measures currently planned for this event meet the public safety requirements of the Mendocino County Sheriff's Office at this time.

If you should have any questions or concerns, please feel free to contact me at (707) 456-3877.

Sincerely,

Lt. Kirk R. Mason # 1141

Lt. Kirk R. Mason
Mendocino County Sheriff
Inland Northern Operations

Cc: Capt. Greg Van Patten
Sgt. Joseph DeMarco
John Earp, Event coordinator.
Lisabeth Cader, Collections, Treasurer tax Collectors Office
Event file



Mendocino County Health & Human Services Agency

Healthy People, Healthy Communities

Tammy Moss Chandler, Director

Anne Molgaard, Chief Operations Officer

Public Health Branch

Division of Environmental Health

Ukiah Office: 860 N Bush St, Ukiah CA 95482 Phone: 707-234-6625
Fort Bragg Office: 120 W Fir St, Fort Bragg CA 95437 Phone: 707-961-2714



May3, 2017

Shari Schapmire
Mendocino County Tax Collector

Subject: Kiwanis Redwood Run 2017

Dear Shari Schapmire:

Environmental Health received the permit applications and they have been reviewed for the Redwood Run 2017; a three day event sponsored by the Kiwanis Club of the Redwoods, to be held June 8 through 10, 2017.

The facilities and planned operation are adequate to meet the public health requirements of an outdoor festival.

Items addressed were: location, operation, sanitation (liquid waste and hand washing), refuse disposal, and food service.

Sincerely,

A handwritten signature in cursive script, appearing to read "Meropi Germanou".

Meropi Germanou, REHS

Environmental Health Specialist II

Consumer Protection Program

707 234-6634

TO WHOM IT CONCERNS:
FROM MARY DORTEE

SUBJECT: PERMISSION FOR THE
LAWNS OF THE REDWOODS TO PARK
VEHICLES ON MY PROPERTY FOR
THE REDWOOD RUN 2017
WE GIVE OUR PERMISSION TO
PARK CARS ON OUR PROPERTY
FOR PERMITS A 2017 REDWOOD RUN

MARY DORTEE
Mary Dorsee

MENDOCINO
TCTF110

** SECURED PROPERTY TAXES **
* PARCEL INFORMATION *

5/15/17
16:26:02

ASSMT 30832
PARCEL 0531500200
NAME RE SAL A TTEE 1/2
NAME 2
CO NAME
ADDRESS 220 RAGLE AVE SOUTH
CITY/ST SEBASTOPOL, CA

ZIP 95472

-----JANUARY 1ST ASSESSEE-----
RE SAL A TTEE 1/2
-----CURRENT ASSESSEE DATA-----
RE SAL A TTEE 1/2
220 RAGLE AVE SOUTH
SEBASTOPOL, CA 95472
DEMAND STMNT

SITUS
CORTAC LANDSCAPE
SUBDIVISION

LAND VALUE	18602	IMPROVEMENT VALUE	0	PERS PROP VALUE	0
FXTR VALUE	0	HOME EXEMPTION	0	MISC EXEMPTION	0
EXEMPTION CODE		VETERANS CODE		MISCELLANEOUS CODE	
NET ASSESSED VALUE	18602			PENALTY CODE	
ACREAGE	7.92	TAX DEFAULT DATE		TAX DEFAULT SEQUENCE NBR	
TAX RATE AREA	121001	USE CODE	0055RR00	LAST ACTION DATE	
F5-SEARCH ASSMT/PRCL/NME		F8-ASSMNT	F9-PAYMNT	F20-ASSR UNSEC	F21-SUPP INQ
F22-ABSTRACT MAINT					

MENDOCINO
TCTF110

** SECURED PROPERTY TAXES **
* PARCEL INFORMATION *

5/15/17
16:24:27

ASSMT 30833
PARCEL 0531500300
NAME DURYEE MARY L TTEE 2/5
NAME 2
CO NAME
ADDRESS 220 RAGLE AVE SOUTH
CITY/ST SEBASTOPOL, CA

ZIP 95472

-----JANUARY 1ST ASSESSEE-----
DURYEE MARY L TTEE 2/5
-----CURRENT ASSESSEE DATA-----
DURYEE MARY L TTEE 2/5
220 RAGLE AVE SOUTH
SEBASTOPOL, CA 95472
DEMAND STMNT

SITUS
CORTAC

LANDSCAPE
SUBDIVISION

LAND VALUE	34296	IMPROVEMENT VALUE	0	PERS PROP VALUE	0
FXTR VALUE	0	HOME EXEMPTION	0	MISC EXEMPTION	0
EXEMPTION CODE		VETERANS CODE		MISCELLANEOUS CODE	
NET ASSESSED VALUE	34296			PENALTY CODE	
ACREAGE	6.50	TAX DEFAULT DATE		TAX DEFAULT SEQUENCE NBR	
TAX RATE AREA	121001	USE CODE	0018RR00	LAST ACTION DATE	
F5-SEARCH ASSMT/PRCL/NME		F8-ASSMNT	F9-PAYMNT	F20-ASSR UNSEC	F21-SUPP INQ
F22-ABSTRACT MAINT					

MENDOCINO
TCTF110

** SECURED PROPERTY TAXES **
* PARCEL INFORMATION *

5/15/17
16:26:31

ASSMT 30836
PARCEL 0531500800
NAME RE SAL A TTEE 1/2
NAME 2
CO NAME
ADDRESS 220 RAGLE AVE SOUTH
CITY/ST SEBASTOPOL, CA

ZIP 95472

-----JANUARY 1ST ASSESSEE-----
RE SAL A TTEE 1/2
-----CURRENT ASSESSEE DATA-----
RE SAL A TTEE 1/2
220 RAGLE AVE SOUTH
SEBASTOPOL, CA 95472
DEMAND STMNT

SITUS
CORTAC

LANDSCAPE
SUBDIVISION

LAND VALUE	85359	IMPROVEMENT VALUE	0	PERS PROP VALUE	0
FXTR VALUE	0	HOME EXEMPTION	0	MISC EXEMPTION	0
EXEMPTION CODE		VETERANS CODE		MISCELLANEOUS CODE	
NET ASSESSED VALUE	85359			PENALTY CODE	
ACREAGE	19.19	TAX DEFAULT DATE		TAX DEFAULT SEQUENCE NBR	
TAX RATE AREA	121001	USE CODE	0055RR00	LAST ACTION DATE	
F5-SEARCH ASSMT/PRCL/NME		F8-ASSMNT	F9-PAYMNT	F20-ASSR UNSEC	F21-SUPP INQ
F22-ABSTRACT MAINT					

MENDOCINO
TCTF110

** SECURED PROPERTY TAXES **
* PARCEL INFORMATION *

5/16/17
16:09:19

ASSMT 30842
PARCEL 0531501700
NAME RE SAL A TTEE 1/2
NAME 2
CO NAME
ADDRESS 220 RAGLE AVE SOUTH
CITY/ST SEBASTOPOL, CA

ZIP 95472

-----JANUARY 1ST ASSESSEE-----
RE SAL A TTEE 1/2
-----CURRENT ASSESSEE DATA-----
RE SAL A TTEE 1/2
220 RAGLE AVE SOUTH
SEBASTOPOL, CA 95472
DEMAND STMT

SITUS LANDSCAPE
CORTAC SUBDIVISION

LAND VALUE	21901	IMPROVEMENT VALUE	0	PERS PROP VALUE	0
FXTR VALUE	0	HOME EXEMPTION	0	MISC EXEMPTION	0
EXEMPTION CODE		VETERANS CODE		MISCELLANEOUS CODE	
NET ASSESSED VALUE	21901			PENALTY CODE	
ACREAGE	5.00	TAX DEFAULT DATE		TAX DEFAULT SEQUENCE NBR	
TAX RATE AREA	121001	USE CODE	0018RR00	LAST ACTION DATE	
F5-SEARCH ASSMT/PRCL/NME		F8-ASSMNT	F9-PAYMNT	F20-ASSR UNSEC	F21-SUPP INQ
F22-ABSTRACT MAINT					

MENDOCINO
TCTF110

** SECURED PROPERTY TAXES **
* PARCEL INFORMATION *

5/15/17
16:25:33

ASSMT 30843
PARCEL 0531501800
NAME RE SAL A TTEE 1/2
NAME 2
CO NAME
ADDRESS 220 RAGLE AVE SOUTH
CITY/ST SEBASTOPOL, CA

ZIP 95472

-----JANUARY 1ST ASSESSEE-----
RE SAL A TTEE 1/2
-----CURRENT ASSESSEE DATA-----
RE SAL A TTEE 1/2
220 RAGLE AVE SOUTH
SEBASTOPOL, CA 95472
DEMAND STMNT _

SITUS
CORTAC

LANDSCAPE
SUBDIVISION

LAND VALUE	42298	IMPROVEMENT VALUE	0	PERS PROP VALUE	0
FXTR VALUE	0	HOME EXEMPTION	0	MISC EXEMPTION	0
EXEMPTION CODE		VETERANS CODE		MISCELLANEOUS CODE	
NET ASSESSED VALUE	42298			PENALTY CODE	
ACREAGE	8.75	TAX DEFAULT DATE		TAX DEFAULT SEQUENCE NBR	
TAX RATE AREA	121001	USE CODE	0018RR00	LAST ACTION DATE	
F5-SEARCH ASSMT/PRCL/NME		F8-ASSMNT	F9-PAYMNT	F20-ASSR UNSEC	F21-SUPP INQ
F22-ABSTRACT MAINT					

PLAN OF OPERATIONS

REDWOOD RUN 2017

PLANNED AND SUBMITTED

BY

KIWANIS OF THE REDWOODS

JOHN EARP

Traffic Flow and Parking

The traffic flow and parking plan shows how attendees will access the event at Riverview Ranch. Mitigation measures will be used to insure public safety. Traffic control personnel will be on duty from Wednesday evening, to prevent early arrivals from parking/camping on highway 271, until Sunday noon when the event is completely over. Traffic will be coordinated with the CHP, Cal-Trans, Mendocino Sheriff's office, Humboldt Sheriff's Office, and Stop and Go Traffic (Wes Nalley).

Day before the Event

All of the traffic to the site the day before the event will be staff, volunteers and vendors. The gates will be open on Thursday from 9:00 AM until 10:00 PM to allow vendors to set up their sites. Beginning at 4:00PM Early Bird Ticket holders will be allowed to enter to set up their camps. The thought process behind the early bird tickets is to get those people, who would be early anyway, off the county road and out of the vehicle parking area and to free up space for other attendees. This early entry would also help with less bike back up on Highway 271 on Friday morning. The early bird program worked great during the 2016 run and we expect it to go even smoother this year. Northbound traffic will use Piercy exit off Highway 101. Southbound traffic will use the Piercy exit off of Highway 101. We have a traffic control company, Stop and Go Traffic(Wes Nalley) 707-764-3558 wk. 707-496-0946 cell and a complete traffic plan. Stop and Go Traffic have worked this event since 2011 and have done a great job working with Cal-Trans and CHP.

Day of the Event

Most of the traffic will be patrons. The gates will open at 7:00 AM Friday. If there is a need to open early, we will have staff in place to

handle this. Announcements are on our website and will be sent in e-mails that no early arrivals are permitted without an early bird ticket. All event traffic will be directed to the main gate at will-call on the main driveway, which is also known as Pepperwood Drive.

Departures

During the event, patrons are able to leave as necessary and re-entry will be allowed. Our traffic flow will not alter the flow on Highway 101, and should not be an issue.

Emergency Response, Fire Protection, Medical and Security

Access to the site for emergency response will be on Pepperwood Drive, this is county road 442B, into the site. Our emergency response team will be JahMed, Dr. Leo Leer is the director, his number is 707-498-8623.

Fire Protection will be provided by Piercy Fire Department. The contact person is Patrick Landergen 707-223-1076.

Critical Incident Team: This team will consist of a medical team(JahMed), security team(Miller), Patrick Landergen(Piercy Fire Department), Mendocino Sheriff(Lt Kirk Mason) and John Earp (Alderpoint Fire and Rescue).

The emergency response, medical and security plan is supplemented with the following proposed evacuation plan. In the event of a mass casualty incident or threat of an approaching wild-fire, where all or part of the event site would need to be secured or cleared of attendees, the CIT(Critical Incident Team) would follow these guidelines:

- ◆ Responding agencies would be Mendocino Sheriff, Cal-Fire, CHP, Piercy Fire and Miller Security

- ◆ Secure and clear the area as needed.
- ◆ Clear the affected area on foot or quads in an orderly manner using the evacuation routes that are pre-determined.
- ◆ Use existing resources on site, Stage(amplified sound), walkie-talkies(Security team and medical personnel), parking crew as needed, all to communicate and direct the public.
- ◆ Communication with the public and staff is critical in managing an evacuation of any size, our on-site communication center will be located backstage, where there is a phone line, hand held radios and a direct link with law officials.
- ◆ The dispatch center is in radio contact with all agencies and in direct contact with members of the CIT.
- ◆ In the event of a medical-casualty incident, triage and basic care will be done by our EMS staff(JAHMED) at the on-site medical station and transported as needed.

Fire Protection

A special crew as well as Miller Security will be on site making sure there are no fire works or open fires. This crew will work to stop any incidence of anything to do with fire. All problems will be reported to the fire department on site(Piercy Fire Dept) or law enforcement as needed.

Fire protection for the event will be provided by Piercy Fire Department and Cal-Fire.

- ◆ A “No Fireworks and No Fires” Policy has been advertised and will be enforced throughout the event.
- ◆ All Parking areas will be bare ground or closely mowed grass to eliminate fire hazard.
- ◆ Cal Fire, Fortuna will be notified immediately in the case of fire.
- ◆ Cal Fire in Mendocino will also be notified immediately.

Medical

An on-site medical team and emergency services quick-response team will be on duty during the entire event. JAHMED works hand in hand with Garberville City Ambulance. The medical station will occupy an area inside the concert grounds. Additionally, 2 helicopter landing areas will be provided for emergency evacuation. All medical staff will carry two way radios for quick-response and will be able to contact security(Miller) if necessary.

Security

Miller Event Management-Security License P.P.O. # 15838
Jim Miller, 1190 Marsh Street, Suite E
San Luis Obispo, CA 93401
Phone 805-547-9526
Cell 805-748-2503

Miller Security will have radios and be stationed all over the event, from the gate to backstage, and will be in contact with emergency personnel as necessary. They will have distinctive uniforms that will be easily identified as security personnel. Backstage security comprised of both hired and volunteer positions will be in touch with law enforcement through our command center that will have someone on duty at all times.

Water Supply and Distribution

Our water supply is brought into the site from Garberville, into our 10,000 gallon tank. We have a large distribution system throughout the site. We have a 3 inch line for irrigation and fire suppression and a 2 inch line for hand washing, showers and vendor use. For emergency use, we have a road and fill site to the river for Cal Fire or other water trucks that need water for fire suppression. Any water for human consumption is sold in pre-packaged plastic bottles.

Sanitary Facilities

We will be using B&B Portable Toilets and Solid Waste and Recycling of Willits.

We will be using a recycle team on the site. We have a waste area and sorting bins. We recycle all the glass, metal and plastic.

Throughout our entire property we have barrels for collection of both waste and recycle material. The team will collect the waste and recycling hourly or as needed and haul it to the recycling area and sort/dispose of it in the correct bins. We will use 3-40 and 2-20 yard bins from Willits Solid waste for garbage. Cans and glass are separated and will be returned to recycle in Eureka or Willits.

Food Services

Food vendor booths will be located on the perimeter of the concert bowl. All booths will have hot and cold water for hand washing and sanitizing. The gray water will be hauled off from a collection site to the south of the booths. B&B will; be hauling the gray water to a treatment plant. There will be 10 food booths, all non-profits from Southern Humboldt and Northern Mendocino Counties. These booths are permanent booths. All food booths will obtain a permit from Mendocino County to operate at the event and will follow all food safety rules.

Craft Booths

There will be craft and vendor booths located at the top perimeter of the concert bowl. All booths will be required to have a license and insurance.

Concert and hours of use

As this is the main part of this event and the biggest part of a successful event, we will be putting much effort towards making this happen. We will have live music Friday and Saturday. We have

our line up in place. We would like to have the same hours for music as the last years at this site had. They were allowed to have their last set of music end at 2AM. I would like to point out that most of the patrons to this event will be camping on site, so there will be very little traffic on 101.

Alcohol

We will have 3 alcohol booths in the concert bowl. This is a 21 and over event. One booth will be a beer booth and one will be a liquor booth, the other will be a combination beer/liquor booth. All of these booths will be run by the Kiwanis of the Redwoods and all of the rules provided by the ABC will be met and strictly upheld.

Attendance

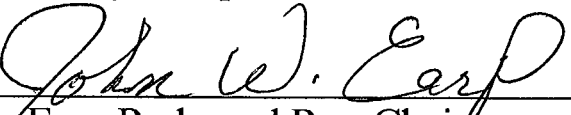
This will be the 40th anniversary of the Redwood Run. We are hoping that our attendance is higher than it has been in the last couple of years. We have plenty of room for parking and camping for an event of up to 5000 people.

Conclusion

Last year was a success, in that there were no fatal accidents, no overdoses, and a completely safe event was held. We did not have any problems with fights or disturbances, and we feel that all involved had a good time. We feel that the current board of Kiwanis of the Redwoods are competent and can handle the event again this year.

This plan of operations is similar to previous plans. I know that all agencies involved agree that we intend to have a safe, secure, and successful event. All money raised by the Kiwanis of the Redwoods is given back to our community. We give out scholarships to graduating seniors from Leggett, Southfork, and Whale Gulch schools. We

have built and maintain six bus stops to keep our kids dry. We assist at least 150 families in need at Christmas with gifts each year. We make donations to many non-profit organizations, ie volunteer fire departments, booster clubs, youth sports teams, other Kiwanis groups, and senior groups. We hope with the success of this year's event we can continue and possibly expand our support to youth and community non-profits.



John Earp Redwood Run Chairperson 2017