



Mendocino County Museum

Alison L Glassey, Museum Director
707-459-2736 • 400 East Commercial Street, Willits, CA 95490
Info@MendocinoMuseum.org • www.MendocinoMuseum.org

May 8, 2017

To: Lloyd Weer, Auditor Controller

In accordance with Mendocino County Board Resolution 85-129, which established the Mendocino County Museum Endowment Fund and stated that “donations to said fund and income derived from the investment of same shall be restricted in their use to those special projects and or activities which have been identified by the Museum Director and the Museum Advisory Committee as being appropriate for funding”, this letter authorizes two disbursements from the Mendocino County Museum Endowment Account [2710-760848] pursuant to a motion passed unanimously by those present at the May 8, 2017 Museum Advisory Board meeting, seven members of the eight currently seated. Donations to the Museum Endowment Fund were made originally from funds accumulated in Budget Unit #7112, which primarily received its revenue from Museum admission fees and Museum Store retail sales, as well as private donations and fund-raising. There is presently \$13,635.78 in combined principal and interest in the Museum Endowment Fund.

1. One disbursement shall be \$6,786.51 from the Museum Endowment Fund to Budget Unit #7112, so that Budget Unit #7112/Fund #1215 becomes zero and is closed. This addresses the situation in which the Special Projects Budget Unit received insufficient earned income during the closure of the Museum to balance its final expenditures in 2016.
2. The second disbursement shall be \$6,849.27 from the Museum Endowment Fund to Mendocino Museum Community Partners to be spent as directed by the Museum Advisory Board on a combination of conservation of designated Museum artifact(s), public signage for the Museum, and permanent components of Museum exhibit(s), with the specifics to be documented in reports at Museum Advisory Board meeting(s) by June 2018.

Please let me know if you need further information. Thank you very much.

Alison Glassey

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c: Jim Eddie, Chair, and All Members, Museum Advisory Board; Alan Falleri, Chair, Mendocino Museum Community Partners