

Outdoor Festival Ordinance Requirements:

Name of Festival: **Art in the Redwoods Festival**

1.) Dates and hours of operation (MCC 6.16.040(C)). How many people will attend? (MCC 6.16.040(D))

Dates: Thursday August 10, 2017 through Sunday August 13, 2017

Hours:

Thursday, August 11: 6pm-9pm, estimated attendees 120

Friday, August 12: 4pm-7pm, estimated attendees 300

Saturday, August 13: 10am-5pm, estimated attendees 1000

Sunday, August 14: 10am-4pm, estimated attendees 600

2.) Sponsor of festival:

☒ Non-profit: **Gualala Arts, Inc.**

☐ Partnership:

Names and addresses of general partners:

☐ Corporation:

☐ Application signed by the President and attested to by the Secretary

☐ Certified copy of the Articles of Incorporation

3.) Legal description of premises where festival will be held (MCC 6.16.040(B))

Physical location: 46501 Gualala Rd., Gualala, California

APN: 145-290-0900

☒ Proof of ownership and written consent of property owners for below listed parcel and legal description of premises: **Use permit issued by Gualala Redwoods, Inc.**

4.) Statement of adequacy:

☒ Sheriff attesting to the adequacy of the proposed security or statement itemizing the deficiencies (MCC 6.16.040(E))

☒ Statement from County Health Officer attesting to the adequacy of the proposed sanitation, food handling and preparation facilities, and waste disposal (MCC 6.16.040(F))



COUNTY OF MENDOCINO

501 Low Gap Rd., Room 1060
Ukiah, California 95482
Phone (707) 234-6875
Fax (707) 463-4166

Shari L. Schapmire
Treasurer-Tax Collector

Application for Outdoor Festival License under Article III of Chapter 11 of the Mendocino County Code

1. Name Gualala Arts Inc.
2. Residence Address 46501 Old State Hwy., Gualala, CA 95445
3. Mailing Address PO Box 244 Gualala, CA 95445
4. Individual _____ Corporation or Partnership Gualala Arts Inc.
5. Names and addresses of partners or corporation officers:

<u>Roland Stoughton</u> Name	<u>President</u> Title	<u>PO Box 1081 Gualala, CA 95445</u> Address
<u>Peggy Berryhill</u> Name	<u>Vice President</u> Title	<u>PO Box 574 Gualala, CA 95445</u> Address
<u>Don Krieger</u> Name	<u>Treasurer</u> Title	<u>PO Box 1382 Gualala, CA 95445</u> Address

6. Principal location of event:
46501 Old State Hwy., Gualala, CA 95445 707 884-1138
Address Telephone

7. Provide certified copy of Articles of Incorporation, if applicable.
8. Provide location and legal description of the premises where the outdoor festival is to be conducted, including all lands to be used for parking or other uses incidental to the outdoor activity. Submit **proof of ownership** of said premises **or the written consent of all owners.**
9. **Provide the date or dates and the hours during which the festival is to be conducted.**
10. Provide an **estimate of the maximum number of spectators, participants, or others expected to attend the outdoor festival for each day conducted.**
11. Applicant must contact the **Mendocino County Sheriff's Office** and comply with all requirements. Provide detailed explanation of the plan for policing the activity with particular emphasis on the control and prevention of alcohol and drug consumption.
12. Applicant must contact the **Mendocino County Department of Planning and Building Services** and comply with all requirements.
13. Applicant must contact the **Mendocino County Environmental Health Department** and comply with all requirements.
14. Provide written explanation of implementation of waste reduction, reuse, recycling, and diversion programs.

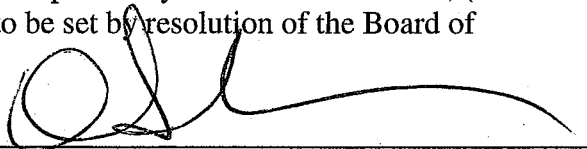
15. Provide detailed information on the following areas:

- a. Security Protection
- b. Water Supply
- c. Food Supply
- d. Sanitation facilities
- e. Medical facilities and services
- f. Vehicle parking space
- g. On-site traffic control and vehicle access
- h. Plans for spectators or participants remaining at night or overnight
- i. Camping facilities
- j. Illumination of premises
- k. Cleanup of premises
- l. Rubbish removal
- m. Plans for handling larger number of overnight spectators than are expected

This application shall be filed with the Tax Collector no later than three weeks prior to the event. This application shall be accompanied by a non-refundable fee, (if applicable), which shall be of an amount to be set by resolution of the Board of Supervisors.

6/9/17

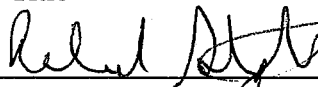
Date



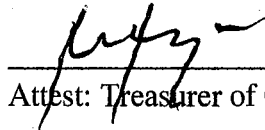
Applicant: David Susalla

Executive Director

Title



President of Corporation Roland Stoughton



Attest: Treasurer of Corporation Don Krieger

Mendocino County 2017 Application for Outdoor Festival License
Supplemental Information

Item # 7: Articles of Incorporation already on file... no need to resubmit.

Item # 8: Location is on our own premises (APN 145-29009). Documentation of payment of latest property tax assessment is attached, indicating ownership. See Item #15 (f) for overflow parking information.

Item # 9 & #10: Festival hours of operation and estimated daily attendance are as follows:

- | | |
|---|-----------------------|
| • Thursday, August 10: 6pm – 9pm (Indoor-Dinner) | Est. Attendance: 120 |
| • Friday, August 11: 4pm – 7pm (Indoor-Opening Reception/Preview) | Est. Attendance: 300 |
| • Saturday, August 12: 10am – 5pm (Exhibit and Festival) | Est. Attendance: 1000 |
| • Sunday, August 13: 10am – 4pm (Exhibit and Festival) | Est. Attendance: 600 |

Item # 11: Policing the event has never been a problem in our 55 year history. This is promoted as a family event and there are several hundred volunteer staff that are always available. Security provisions include:

- Designated six volunteers to maintain a security presence during the festival that are easily identified with Orange Vests lettered with the word "SECURITY".
 - The volunteers must be equipped with walkie-talkies or other communication equipment.
 - The volunteers will not consume alcohol while on duty.
 - No security volunteer can be on court-ordered community service.
- 100% walkie-talkie monitoring by office staff for emergency needs and call requests to 911.

A copy of the Gualala Arts letter requesting the Security Letter of Permission/Statement of Adequacy from Mendocino County Sheriff's Department is included with this application. We have been advised by the Sheriff's office the original Statement of Adequacy requested will be forwarded directly to Treasurer/Tax Collector's office.

Item # 12: On 6/22/15 Gualala Arts was informed by Andy Gustavson of Mendocino County Planning Department, unless the AIR festival expects to expand significantly in the future there is no need for Planning Department annual clearance. There is no change/expansion to AIR Festival for 2017. A copy of the original documentation is attached.

Item # 13: Request for Environmental Health approvals has been filed and is pending. Environmental Health Letter of Permitting will be sent by the approving authorities directly to Treasurer/Tax Collector's office. Copies of the Statement of Adequacy and Permit Application submitted are attached for your reference.

Item # 14: Numerous recycling bins are placed throughout the festival grounds and building. These are continually emptied by volunteer staff into a large recycling dumpster. Solid Waste of Willits delivers and removes extra dumpsters throughout the weekend. Washable/reusable plates, silverware, and glassware are used wherever possible and sanitized through our commercial grade kitchen.

Item # 15:

- a) Security Protection:
See Item # 11 for detail.

- b) Water Supply:

Local community water supplied through John J. Bower/North Gualala Water is used within the Art Center and throughout the grounds.

c) Food Supply:

Food supplies and materials are purchased from our local markets and Sysco.

d) Sanitation Facilities:

Gualala Arts maintains a commercial grade kitchen and provides access to all food vendors. Hand washing stations are provided at all food vending booths. Tom's Septic Services provides portable toilets for use during the Festival as an adjunct to existing toilet facilities within the Art Center.

e) Medical Facilities and services:

Walkie-talkie radio access is used between Festival Security personnel, Key personnel walking the premises and the Art Center office. Art Center office is manned at all times to provide the ability to call 911 when required.

f) Vehicle parking space:

In addition to parking provided on Gualala Arts premises, Use Permit has been provided by Gualala Redwood Timber, LLC for adjoining land use for vehicle parking. Copy of Use permit and associated insurance rider are attached.

g) On-site traffic control and vehicle access:

A volunteer team directs and maintains traffic control in and out of the Festival parking grounds. Areas for Handicapped parking are available on the Festival parking grounds in addition to clearly marked areas on the adjoining street.

h) Plans for spectator or participants remaining at night or overnight:

Overnight occupancy is not permitted.

i) Camping facilities:

Camping facilities are not available on Gualala Arts grounds. Public and private camping facilities are available in the surrounding area.

j) Illumination of premises:

August 10th and 11th pre-outdoor festival events are evening indoor events and normal ground lighting will suffice. Outside Festival Event August 12th & 13th is a daytime event and requires no lighting of the outdoor premises. For this event Gualala Arts leaves all lights on around the grounds overnight.

k) Cleanup of premises:

A team of maintenance volunteers are continually circulating the grounds throughout the Festival. Final clean-up is performed at the close of the festival by an additional designated team of volunteers. Before dark of Sunday evening the facility and grounds are cleaned-up and returned to normal status.

l) Rubbish removal:

See Item # 14

m) Plans for handling larger number overnight spectators than are expected:

Not Applicable

Item # 12



COUNTY OF MENDOCINO
DEPARTMENT OF PLANNING AND BUILDING SERVICES
860 NORTH BUSH STREET • UKIAH • CALIFORNIA • 95482
120 WEST FIR STREET • FT. BRAGG • CALIFORNIA • 95437

Steve Dunncliff, Director
Telephone 707-234-6650
Fax 707-463-5709
Ft. Bragg Phone 707-964-5379
Ft. Bragg Fax 707-961-2427
pbs@co.mendocino.ca.us
www.co.mendocino.ca.us/planning

MEMORANDUM

DATE: JULY 7, 2014

TO: SUSAN KING, GUALALA ART COUNCIL

FROM: ANDY GUSTAVSON, CHIEF PLANNER

Re: Gualala Art Center, Art in the Redwoods Festival, Accessory Use Determination

I am writing to establish that the Art in the Redwoods Festival, as described in the attached project description and figures, is an authorized accessory use or activity associated with the Gualala Art Center. The Center is located on a 10-acre parcel, at 46501 Gualala Road, Gualala. Planning and Building Service Department records show that the Center was built in 1998 and has operated in accordance with an approved coastal development permit and use permit, CDUM 3-91/94/2002.

Your submitted statement describes the festival as an annual Gualala Art Center fundraising event that started in 1998 when Center opened at its current location. This year's event will occur on August 16th and 17th staged within the garden and parking area surrounding the Center. The outdoor festival consists of vendor tents, music venues, food and drink concession areas, and event sanitation facilities. Attendance is anticipated not to exceed 600 people per day. In addition, a fundraising dinner and art exhibits will be held indoors within the Center's buildings. All parking associated with the event will be accommodated on the Center's property.

While the festival is 'development' as defined by the Coastal Act and the Coastal Zoning Code, it does not require a coastal development permit because the festival is an accessory use to the Center (Mendocino County Code Section 20.456.020.B) for the following reasons:

1. The duration of the festival is limited to 4 days a year and thus is incidental to normal daily operation.
2. The scale of the festival staging and attendance is subordinate to the Center as it is conducted entirely on the maintained grounds or garden surrounding the Center, does not require any permanent alteration of any structure or site improvement, and does not generate parking demand that exceeds on-site parking supply.
3. The festival is a fundraising activity, which is a customary and ordinary activity associated with non-profit community organization.

Attachments: Letter from Gualala Art Center, dated June 19, 2014
Mendocino County Zoning Code Chapter 20.456 Accessory Use Regulations

Concluded by Trues
7/8

Subject: Re: Follow-up to 6/9/15 Memo
From: Susan King <susan@gualalaarts.org>
Date: 6/22/2015 12:11 PM
To: Andy Gustavson <gustavsona@co.mendocino.ca.us>

I had not interpreted that memo to there was no need to contact Planning on an annual basis unless our festival were to change significantly. I will make the appropriate notations on our end and advise of this state in our permit application.

Thank You,
Susan King

On 6/22/2015 11:01 AM, Andy Gustavson wrote:

Ms. King,

My letter of July 7, 2014 established the Art in the Redwood Festival is an accessory use associated with the Gualala Art Center and may continue without a Coastal Development Permit for the reasons stated in the letter (attached). Please contact me if you anticipate the festival will expand significantly in the future and we can talk about the need of a Coastal Development Permit.

Thank you

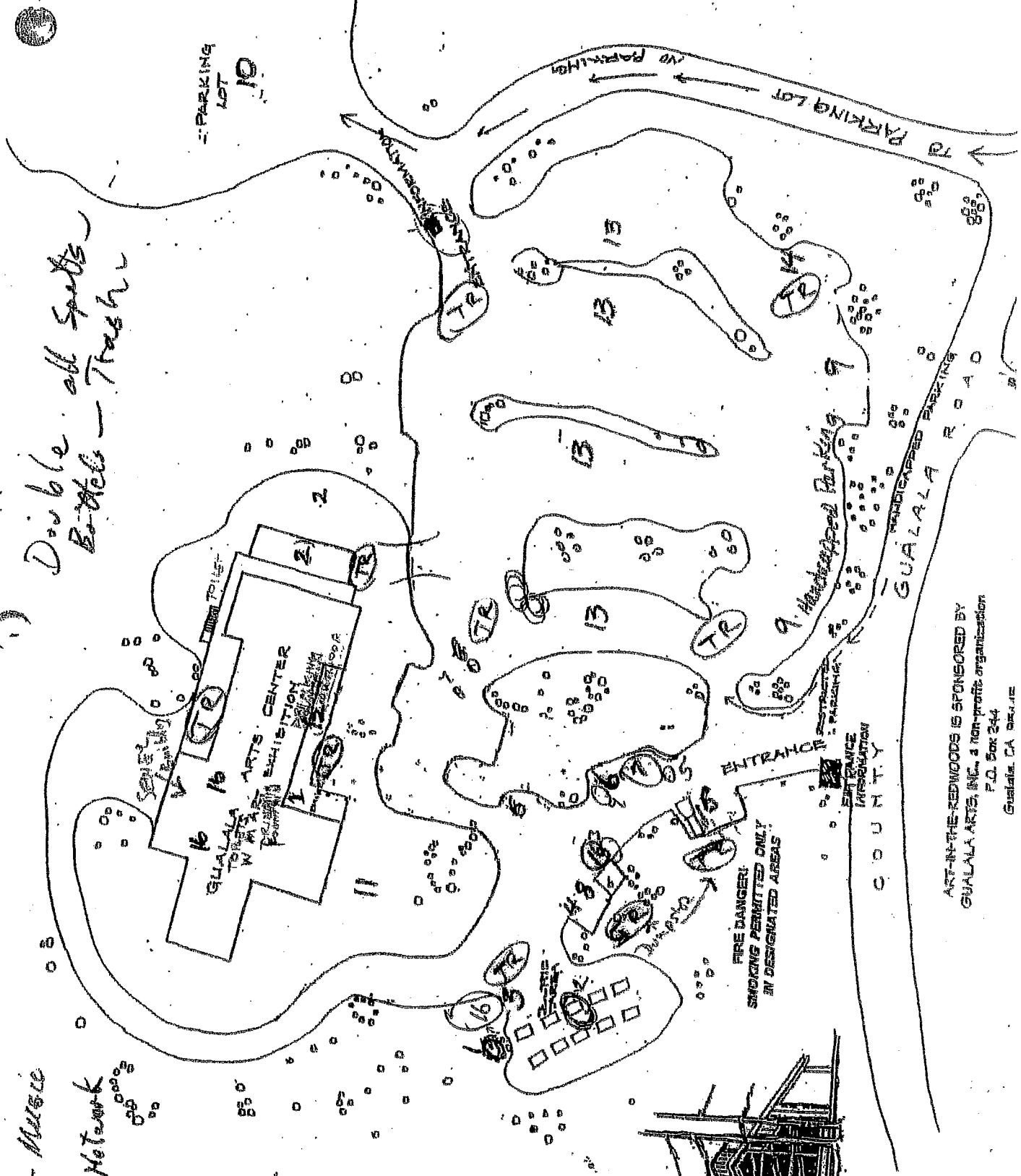
>>> Susan King <susan@gualalaarts.org> 6/19/2015 9:25 AM >>>

Andy,

I'm just following up to make sure you have received the Memo from Gualala Arts dated 6/9/15 requesting a Planning Department Letter of Permission to accompany out 2015 Art In the Redwoods Festival permit. I have attached a copy of the memo here for your reference. Please let me know if you have received it and if there are any issues needing resolution. Our application package is at the Mendocino County Treasurer's/Tax Collector's office for scheduling on a BOS July meeting pending the receipt of all the required Letters of Permission. Please give me a call or come back at me here with status.

I appreciate the help. Susan

- Qualala
Lute
Center



Use Permit
Permitter: Gualala Redwoods, Inc.

P.O. Box 197
39951 Old Stage Road
Gualala, CA 95445
(707) 884-3521 Fax (707) 884-1942

Permit Date:	Friday, June 09, 2017	Termination Date:	Friday, September 15, 2017
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Permit Number:	455	Permit Cost:	\$0.00
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Permitee:

Gualala Arts
PO. Box 244
Gualala
884-1138

Vehicle License:

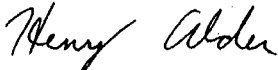
CA 95445

Permit Description: This use permit is to allow Gualala Arts to use the Lower Mill site (APN 145-290-08) for event parking for Art in the Redwoods and other large events.

This permit is subject to terms and conditions listed on attachment "A"

Gualala Redwoods, Inc.:

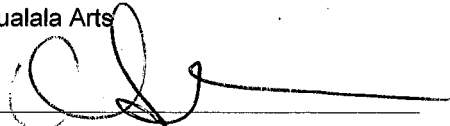
Signature:



Date: 06/09/17 **TaxID#:**

Permitee: Gualala Arts

Signature:



Date: 6/9/17 **TaxID#:** 94-6121872

Attachment A

THIS USE PERMIT made and entered into on the date first written, by and between GUALALA REDWOODS, INC., hereinafter referred to as "GRI" and the Permittee whose name appears on the reverse, hereinafter referred to as "Permittee."

TERMS AND CONDITIONS

1. **Payment** - If no terms are set forth, the permit cost shall be paid to the GRI in a lump sum at the time the permit is granted.
2. **Assignment** - This Permit may not be assigned by the Permittee.
3. **Insurance** - The Permittee shall maintain during the term of this Permit or any extension or renewal thereof, insurance in the form and amounts listed. The GRI shall be listed as an additionally named insured on the Permittee's policy. In the event said policies are canceled, written notice shall be given to the GRI thirty (30) days prior to the effective date of cancellation.

<u>Coverage:</u>	Primary Limit Per Occurrence and in the Aggregate
Comprehensive General Liability Including Premises Operations, Products, Completed Operations, Blanket Contractual, Independent Contractors, Personal Injury	\$1,000,000 per Occurrence \$2,000,000 in Aggregate
Comprehensive Automobile Liability for owned, hired and non-owned vehicles	\$1,000,000 combined single limit
Worker's Compensation insurance on all of its employees with a qualified California Insurer: Bodily Injury by Accident Bodily Injury by Disease	\$1,000,000 each Accident \$1,000,000 each Employee

4. **Indemnification** - Permittee shall indemnify and hold harmless the GRI and its agents and employees against all claims, damages, losses and expenses, including attorney's fees arising out of or resulting the permittee's use, provided that any such claim, damage, loss or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury or to destruction of tangible property (other than the work itself) including the loss of use resulting therefrom and (b) is caused in whole or in part by any negligent act or omission of Permittee, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder.
5. **Separate Contracts and Use of Facilities** - The GRI has the right to let other permits in connection with the use and the Permittee shall properly cooperate with the other Permittees and coordinate its use so as not to interfere with the use of the other Permittees.
6. **Permittee Independence** - The Permittee is and shall be considered for all purposes an independent Permittee, and is not and shall not be considered for any purpose

an agent or employee of the GRI, nor shall Permittee's agents, servants, or employees be or be considered as agents, servants, or employees of the GRI.

7. Permits, Regulations and Law

a. The Permittee shall obtain whatever permits, certificates and authorizations necessary for the work to be done by it herein whether they are issued and controlled by the County, the State of California and/or laws and regulations of the United States. The Permittee shall be accountable to the GRI as well as the appropriate governmental agency for compliance with all such laws, codes and regulations.

b. Permittee's use shall be executed in a safe manner and in accordance with the Fair Labor Standards Act and other appropriate federal, state, and local laws, rules and regulations as well as established trade practices and standards.

8. Cleaning of the Premises - The Permittee shall remove from the premises and site of the use, as often as reasonably directed by the GRI, all rubbish, debris and surplus material. Upon completion of the use, the Permittee shall leave the premises clean. Should the Permittee fail to comply with this provision upon written notice from the GRI, then the GRI may, at its option, cause the same to be removed and charge the expense thereof to the Permittee.

9. General GRI Compliance Policies - The Permittee shall comply with all safety, health and environmental rules and regulations promulgated by OSHA, EPA and all other federal, state, and local agencies. Additionally, the Permittee shall comply with all GRI policies, rules and procedures applicable to the location and type of use being undertaken. It is the responsibility of the Permittee to assure the safety of their personnel by complying with these policies, rules and procedures. The Permittee shall not use GRI tools, equipment, vehicles or materials without prior approval.

10. Attorney Fees, Venue - The Permittee agrees to pay costs, expenses and attorneys' and other fees paid or incurred by GRI, or adjudged by a court, as a consequence of any legal action taken by the GRI to enforce GRI's rights under this Permit including actions for declaratory relief that GRI is required to prosecute or defend as well as reasonable attorney's fees paid or incurred as a consequence of efforts by GRI to enforce this Permit or any covenant thereof, whether suit is filed or not.



GUALA-1

OP ID: AG

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/27/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Gene Gaffney Ins Services, Inc P.O. Box 428 Occidental, CA 95465 Angela Gianni		707-874-2666		CONTACT NAME: Angela Gianni		PHONE (A/C, No, Ext): 707-874-2666		FAX (A/C, No): 707-874-1233	
				E-MAIL ADDRESS: angela@gaffneyins.com					
INSURER(S) AFFORDING COVERAGE						NAIC #			
INSURER A: NonProfits' Insurance Alliance									
INSURER B:									
INSURER C:									
INSURER D:									
INSURER E:									
INSURER F:									

INSURED
Gualala Arts Inc.
PO Box 244
Gualala, CA 95445

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		2017-02248	04/01/2017	04/01/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			2017-02248	04/01/2017	04/01/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10000			2017-02248-UMB	04/01/2017	04/01/2018	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Sexual Abuse			2017-02248	04/01/2017	04/01/2018	EaOcc/Agg \$250K/\$250K
A	Liquor Liab			2017-02248	04/01/2017	04/01/2018	EaOcc/Agg \$1M/\$1M

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Overflow parking lot used by insured, APN 145-270-07 (The Boneyard) and APN 145-290-08 (The Lower Mill)
Gualala Redwood Timber, LLC, Owner and Henry Alden, Property Manager are named as additional insured per attached CG2011.

CERTIFICATE HOLDER

CANCELLATION

Gualala Redwood Timber, LLC
c/o Henry Alden
PO Box 197
Gualala, CA 95445

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Angela Gianni



GUALALA ARTS

promoting public interest and participation in the arts since 1961

copy

Item #11

June 2, 2017

County of Mendocino
Office of the Sheriff
700 S. Franklin Street #110
Fort Bragg, CA 95437

Attention: Julie Whipple

Dear Julie,

This letter is to request the Sheriff's Department Letter of Permission for our 2017 56th Art In The Redwoods Festival to be held August 10th through 13th, 2017. Mendocino County requires us to have a Sheriff's Department Letter of Permission as part of our application for the outdoor festival permit being prepared for the Mendocino County Treasurer/Tax Collector's Office.

Enclosed Please find the copies of our requested ABC Permits for this event. Approved permits have not yet been received.

Our security provisions being submitted to Mendocino County are as follows:

Item # 11: Policing the event has never been a problem in our 55 year history. This is promoted as a family event and there are several hundred volunteer staff that are always available. Security provisions include:

- Designated six volunteers to maintain a security presence during the festival that are easily identified with Orange Vests lettered with the word "SECURITY".
- The volunteers must be equipped with walkie-talkies or other communication equipment.
- Office monitors walkie-talkie to call 911 if necessary
- The volunteers will not consume alcohol while on duty.
- No security volunteer can be on court-ordered community service.

Please contact me immediately if you require further information. Just as we have in past years, my expectation is that, following approval, Lieutenant Stefani will forward the Letter of Permission directly to the Mendocino County Treasurer/Tax Collector's Office and that I will receive a copy at the same time to include with my Festival permit package. Please let me know if you think there will be any delay. I look forward to hearing from you as soon as possible.

Thanks so much for the help again, Julie!

Sincerely,

Susan King
Office Manager – Gualala Arts
707-884-1138

DAILY LICENSE APPLICATION/AUTHORIZATION - Non Transferable

Instructions: Complete all items. Submit to local ABC District Office with required fee (Cashier's Check or Money Order) payable to ABC. Once license is issued, fee cannot be refunded. For a listing of ABC District Offices please visit <http://www.abc.ca.gov/distmap.html>

Pursuant to the authority granted by the organization named below, the undersigned hereby applies for the license(s) described below.

Item #11

LICENSE NUMBER	GEO CODE
RECEIPT NUMBER	
FEE \$	

1. ORGANIZATION'S NAME Gualala Arts Inc.	CONDITIONS REQUIRED <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	DIAGRAM REQUIRED <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
---	--	---

2. LICENSE TYPE (Check appropriate license type AND organization type)

a. <input checked="" type="checkbox"/> Daily General (\$25.00) (Includes beer, wine and distilled spirits)	
<input type="checkbox"/> Political Party/Affiliate Supporting Candidate for Public Office or Ballot Measure	<input type="checkbox"/> Fraternal Organization in Existence Over Five Years with Regular Membership
<input type="checkbox"/> Organization Formed for Specific Charitable or Civic Purpose	<input type="checkbox"/> Religious Organization
<input checked="" type="checkbox"/> Other: Non Profit	<input type="checkbox"/> Vessel per Section 24045.10 B&P (\$50.00)
NUMBER OF DISPENSING POINTS 1	

b. <input type="checkbox"/> Special Daily Beer (\$25.00)	<input type="checkbox"/> Special Daily Beer & Wine (\$50.00)	<input type="checkbox"/> Special Daily Wine (\$25.00)
<input type="checkbox"/> Charitable <input type="checkbox"/> Fraternal <input type="checkbox"/> Social <input type="checkbox"/> Political <input type="checkbox"/> Other:		
<input type="checkbox"/> Civic <input type="checkbox"/> Religious <input type="checkbox"/> Cultural <input type="checkbox"/> Amateur Sports Organization	NUMBER OF DISPENSING POINTS	

c. <input type="checkbox"/> Special Temporary License (\$100.00) (Different privileges depending on statute)	
<input type="checkbox"/> Television Station per Section 24045.2 or 24045.9 B&P	<input type="checkbox"/> Person conducting Estate Wine Sale per Section 24045.8 B&P
<input type="checkbox"/> Nonprofit Corporation per Sections 24045.4 and 24045.6 B&P	<input type="checkbox"/> Women's Educational and Charitable Organization per Section 24045.3 B&P
<input type="checkbox"/> Other Special Temporary Licenses, per Section	
License number	Amount \$

EVENT TYPE <input checked="" type="checkbox"/> Dinner <input type="checkbox"/> Dance <input type="checkbox"/> Wedding <input type="checkbox"/> Lunch <input type="checkbox"/> Picnic <input type="checkbox"/> Barbeque <input type="checkbox"/> Social Gathering <input type="checkbox"/> Festival	<input type="checkbox"/> Sports Event <input checked="" type="checkbox"/> Concert <input type="checkbox"/> Birthday <input type="checkbox"/> Mixer <input type="checkbox"/> Carnival <input type="checkbox"/> Dinner Dance <input checked="" type="checkbox"/> Other: Fundraising Dinner and Concert
---	--

4. TOTAL # OF DAYS 2	5. ESTIMATED ATTENDANCE 120 - 160	6. HOURS OF ALCOHOLIC BEVERAGE SALES, SERVICE AND/OR CONSUMPTION From 11:30am To 9:pm
-------------------------	--------------------------------------	--

7. EVENT DATE(S) 7/22/17, 8/10/17	8. EVENT IS OPEN TO THE PUBLIC <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
--------------------------------------	---

9. EVENT LOCATION (Give facility name, if any, street number and name, and city)
46501 Old State Hwy Gualala, CA 95445

10. LOCATION IS WITHIN THE CITY LIMITS <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	11. TYPE OF ENTERTAINMENT Fundraiser & Performance	12. SECURITY GUARDS <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how many?
---	---	--

13. AUTHORIZED REPRESENTATIVE'S NAME Roland Stoughton (questions to Susan King 707 884-1138)	14. REPRESENTATIVE'S TELEPHONE NUMBER 858 775-4115
---	---

15. REPRESENTATIVE'S ADDRESS PO Box 1081 Gualala, CA 95445

16. ORGANIZATION'S MAILING ADDRESS (If different from #15 above) PO Box 244 Gualala, CA 95445
--

17. AUTHORIZED REPRESENTATIVE'S SIGNATURE 	18. DATE SIGNED 8/6/17
---	---------------------------

PROPERTY OWNER APPROVAL BY (Name) REQUIRED Gualala Arts, Inc. Owner	PHONE NUMBER 707 884-1138	PROPERTY OWNER SIGNATURE	DATE SIGNED
--	------------------------------	--------------------------	-------------

LAW ENFORCEMENT APPROVAL BY (Name), IF APPLICABLE	PHONE NUMBER	LAW ENFORCEMENT SIGNATURE	DATE SIGNED
---	--------------	---------------------------	-------------

DISTRICT OFFICE APPROVAL BY (Name)	ABC EMPLOYEE SIGNATURE	ISSUANCE DATE
------------------------------------	------------------------	---------------

The above-named organization is hereby licensed, pursuant to the California Business and Professions Code Division 9 and California Code of Regulations, to engage in the temporary sale of alcoholic beverages for consumption at the above named location for the period authorized above. This license does not include off-sale ("to-go") privileges.

This license may be revoked summarily by the Department if, in the opinion of the Department and/or the local law enforcement agency, it is necessary to protect the safety, welfare, health, peace and morals of the people of the State.

DAILY LICENSE APPLICATION/AUTHORIZATION - Non Transferable

Instructions: Complete all items. Submit to local ABC District Office with required fee (Cashier's Check or Money Order) payable to ABC. Once license is issued, fee cannot be refunded. For a listing of ABC District Offices please visit <http://www.abc.ca.gov/distmap.html>

Pursuant to the authority granted by the organization named below, the undersigned hereby applies for the license(s) described below.

Handwritten: *Henrich*

LICENSE NUMBER	GEO CODE
RECEIPT NUMBER	
FEE	
\$	

1. ORGANIZATION'S NAME Gualala Arts Inc.	CONDITIONS REQUIRED <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	DIAGRAM REQUIRED <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
---	--	---

2. LICENSE TYPE (Check appropriate license type AND organization type)

a. ☐ **Daily General (\$25.00)** (Includes beer, wine and distilled spirits)

<input type="checkbox"/> Political Party/Affiliate Supporting Candidate for Public Office or Ballot Measure	<input type="checkbox"/> Fraternal Organization in Existence Over Five Years with Regular Membership
<input type="checkbox"/> Organization Formed for Specific Charitable or Civic Purpose	<input type="checkbox"/> Religious Organization
<input type="checkbox"/> Other: _____	<input type="checkbox"/> Vessel per Section 24045.10 B&P (\$50.00)

NUMBER OF DISPENSING POINTS

b. ☐ **Special Daily Beer (\$25.00)** ☒ **Special Daily Beer & Wine (\$50.00)** ☐ **Special Daily Wine (\$25.00)**

<input type="checkbox"/> Charitable	<input type="checkbox"/> Fraternal	<input type="checkbox"/> Social	<input type="checkbox"/> Political	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Civic	<input type="checkbox"/> Religious	<input type="checkbox"/> Cultural	<input type="checkbox"/> Amateur Sports Organization	

NUMBER OF DISPENSING POINTS

1

c. ☐ **Special Temporary License (\$100.00)** (Different privileges depending on statute)

<input type="checkbox"/> Television Station per Section 24045.2 or 24045.9 B&P	<input type="checkbox"/> Person conducting Estate Wine Sale per Section 24045.8 B&P
<input type="checkbox"/> Nonprofit Corporation per Sections 24045.4 and 24045.6 B&P	<input type="checkbox"/> Women's Educational and Charitable Organization per Section 24045.3 B&P

☐ Other Special Temporary Licenses, per Section

License number

Amount \$

EVENT TYPE

<input type="checkbox"/> Dinner	<input type="checkbox"/> Dance	<input type="checkbox"/> Wedding	<input type="checkbox"/> Lunch	<input type="checkbox"/> Picnic	<input type="checkbox"/> Barbeque	<input type="checkbox"/> Social Gathering	<input type="checkbox"/> Festival
<input type="checkbox"/> Sports Event	<input type="checkbox"/> Concert	<input type="checkbox"/> Birthday	<input type="checkbox"/> Mixer	<input type="checkbox"/> Carnival	<input type="checkbox"/> Dinner Dance	<input checked="" type="checkbox"/> Other: Auto Show & Outside Fair	

4. TOTAL # OF DAYS 3	5. ESTIMATED ATTENDANCE 120 - 150	6. HOURS OF ALCOHOLIC BEVERAGE SALES, SERVICE AND/OR CONSUMPTION From 11:30am To 9:pm
-------------------------	--------------------------------------	--

7. EVENT DATE(S) 7/15/17, 8/12/17, 8/13/17	8. EVENT IS OPEN TO THE PUBLIC <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
---	---

9. EVENT LOCATION (Give facility name, if any, street number and name, and city)
46501 Old State Hwy Gualala, CA 95445

10. LOCATION IS WITHIN THE CITY LIMITS <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	11. TYPE OF ENTERTAINMENT Auto Show & Festival	12. SECURITY GUARDS <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how many?
---	---	--

13. AUTHORIZED REPRESENTATIVE'S NAME Roland Stoughton (questions to Susan King 707 884-1138)	14. REPRESENTATIVE'S TELEPHONE NUMBER 858 775-4115
---	---

15. REPRESENTATIVE'S ADDRESS PO Box 1081 Gualala, CA 95445

16. ORGANIZATION'S MAILING ADDRESS (If different from #15 above) PO Box 244 Gualala, CA 95445
--

17. AUTHORIZED REPRESENTATIVE'S SIGNATURE <i>Roland Stoughton</i>	18. DATE SIGNED 6/16/17
--	----------------------------

PROPERTY OWNER APPROVAL BY (Name) REQUIRED Gualala Arts, Inc. Owner	PHONE NUMBER 707 884-1138	PROPERTY OWNER SIGNATURE	DATE SIGNED
--	------------------------------	--------------------------	-------------

LAW ENFORCEMENT APPROVAL BY (Name), IF APPLICABLE	PHONE NUMBER	LAW ENFORCEMENT SIGNATURE	DATE SIGNED
---	--------------	---------------------------	-------------

DISTRICT OFFICE APPROVAL BY (Name)	ABC EMPLOYEE SIGNATURE	ISSUANCE DATE
------------------------------------	------------------------	---------------

The above-named organization is hereby licensed, pursuant to the California Business and Professions Code Division 9 and California Code of Regulations, to engage in the temporary sale of alcoholic beverages for consumption at the above named location for the period authorized above. This license does not include off-sale ("to-go") privileges.

This license may be revoked summarily by the Department if, in the opinion of the Department and/or the local law enforcement agency, it is necessary to protect the safety, welfare, health, peace and morals of the people of the State.

THOMAS D. ALLMAN

Sheriff-Coroner

RECEIVED

JUL 03 2017

TAX COLLECTOR
MENDOCINO CO.



Undersheriff Randy Johnson

Captain Gregory L. Van Patten
Field Services

Captain Tim Pearce
Corrections

**County of Mendocino
Office Of The Sheriff-Coroner**

Mendocino County Tax Collector
501 Low Gap Road, Room 1060
Ukiah, CA 95482

Regarding: Letter of Adequacy for the 2017 56th Art in the Redwoods.

Dear Ms. Shapmire,

I am authoring this letter to inform you that I have been in contact with Susan King, event organizer, for the 2017 56th Art in The Redwoods, scheduled August 10th through August 13th, 2017 at Gualala Arts Center, 46501 Old State Highway, Gualala, California. Ms. King has provided a written outline of security measures, which include a minimum of six volunteer security personnel. The security staff will be easily identifiable by wearing orange vests with the word "SECURITY" emblazoned on them. Additionally, the security volunteers will not consume alcohol while on-duty and no security volunteer will be on court-ordered community service.

The security teams will be linked via radio and will have land line telephone capabilities at all times. There will be a person assigned to monitor security traffic and will be able to call for law enforcement, fire, or medical aid if and when needed.

This letter is to inform you that the security measures planned for this event, which anticipates 800 daily attendees, currently meet the public safety requirements of the Mendocino County Sheriff's Office.

If you have any questions or concerns, please feel free to contact me at (707)964-6308.

Sincerely,

THOMAS D. ALLMAN

SHERIFF-CORONER

By: G. STEFANI #1159

Lieutenant Greg Stefani
Coast Sector Commander

CC: Captain Greg Van Patten (via email)
Susan King (via email-info@gualalarts.org)



U. S. TREASURY DEPARTMENT
INTERNAL REVENUE SERVICE

DISTRICT DIRECTOR
P. O. BOX 14840

SAN FRANCISCO, CALIFORNIA 94101

February 17, 1966

(Credit Corp. No. 499977; Viald No. 77490)

IN REPLY REFER TO

Form L-178

Code 414

ATHEX:12A:7307
SF-DO-60-109

Gualala Arts
Gualala, California 95445

(Employer Identification No. 94-6121872
Added by: H.P. QUINN,
Gentlemen:

PURPOSE Educational	
ADDRESS INQUIRIES & FILE RETURNS WITH DISTRICT DIRECTOR OF INTERNAL REVENUE San Francisco	
FORM 990-A RE- QUIRED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	ACCOUNTING PERIOD ENDING December 31

On the basis of your stated purposes and the understanding that your operations will continue as evidenced to date or will conform to those proposed in your ruling application, we have concluded that you are exempt from Federal income tax as an organization described in section 501(c)(3) of the Internal Revenue Code. Any changes in operation from those described, or in your character or purposes, must be reported immediately to your District Director for consideration of their effect upon your exempt status. You must also report any change in your name or address.

You are not required to file Federal income tax returns so long as you retain an exempt status, unless you are subject to the tax on unrelated business income imposed by section 511 of the Code, in which event you are required to file Form 990-T. Our determination as to your liability for filing the annual information return, Form 990-A, is set forth above. That return, if required, must be filed on or before the 15th day of the fifth month after the close of your annual accounting period indicated above.

Contributions made to you are deductible by donors as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to or for your use are deductible for Federal estate and gift tax purposes under the provisions of section 2055, 2106 and 2522 of the Code.

You are not liable for the taxes imposed under the Federal Insurance Contributions Act (social security taxes) unless you file a waiver of exemption certificate as provided in such act. You are not liable for the tax imposed under the Federal Unemployment Tax Act. Inquiries about the waiver of exemption certificate for social security taxes should be addressed to this office, as should any questions concerning excise, employment or other Federal taxes.

This is a determination letter.

Very truly yours

Joseph M. Quinn

Joseph M. Quinn
District Director

If distributions are made to individuals, case histories regarding the recipients should be kept showing names, addresses, purposes of awards, manner of selection, relationship, if any, to members, officers, trustees, or donors of funds to you, in order that any and all distributions made to individuals can be substantiated upon request by the Internal Revenue Service. (Revenue Ruling 56-204, Cumulative Bulletin 56-2, p. 306.)

FORM L-178 (6-64)



SHARI L. SCHAPMIRE
TREASURER-TAX COLLECTOR
501 Low Gap Road, Room #1060
Ukiah, CA 95482
www.co.mendocino.ca.us/tax

MENDOCINO COUNTY SECURED TAX STATEMENT
FOR FISCAL YEAR JULY 1, 2016 TO JUNE 30, 2017

2016 - 2017

PROPERTY INFORMATION		SEE REVERSE FOR IMPORTANT INFORMATION	
ASSESSMENT NUMBER: 49499	TAX RATE AREA: 052-006	Please Bring Entire Bill When Paying in Person.	
PARCEL NUMBER: 145-290-0900	ACRES: 10.15	Your Canceled Check is Your Best Receipt.	
LOCATION: 46501 OLD STATE HWY GU			
LIEN DATE OWNER: GUALALA ARTS			

011308

GUALALA ARTS
PO BOX 244
GUALALA CA 95445-0244



See reverse for electronic
payment information

TELEPHONE NUMBERS	COUNTY VALUES AND EXEMPTIONS	VALUE
Tax Collection (707) 234-6875	LAND	179,389
Address Change (707) 234-6800	IMPROVEMENTS	1,153,211
Exemptions (707) 234-6801	PERSONAL PROPERTY	27,500
Assessed Values (707) 234-6800	HOMEOWNER'S EXEMPTION	
Tax Rates (707) 234-6872	OTHER EXEMPTION	- 1,360,100
Personal Property (707) 234-6815	NET ASSESSED VALUE	0

VOTER APPROVED TAXES, TAXING AGENCY DIRECT CHARGES AND SPECIAL ASSESSMENTS		AGENCY TAXES/CHARGES
TELEPHONE NUMBERS	DESCRIPTION	TAX RATE PERCENT
(707) 234-6860	COUNTY WIDE BASE TAX	1.000
(707) 234-6860	SONOMA JC 2002 BOND	.015
(707) 234-6860	SONOMA JC 2014 BOND	.025
(707) 882-2803	PT ARENA JT HIGH BOND	.019
(707) 882-2803	ARENA UNION BOND	.018
(707) 884-4700	SOUTH COAST FIRE	
(707) 234-6874	GUALALA SEWER	DIRECT CHARGE 150.00
(707) 884-1715	GUALALA CSD WATER/SWR	DIRECT CHARGE 486.28
(800) 676-7516	COAST LIFE AMBULANCE	DIRECT CHARGE 2,252.00
	COAST LIFE URGENT CARE	DIRECT CHARGE 440.00
		DIRECT CHARGE 115.00

UNPAID
#3085
A/C 5101 11/20/16

UNPAID
A/C 5101 11/20/16

NOV 02 2016

DUE AND PAYABLE ON 11/17/2016		DUE AND PAYABLE ON 2/1/2017	
1ST INSTALLMENT	\$ 1,721.64	2ND INSTALLMENT	\$ 1,721.64
DELINQUENT AFTER 12/40/2016		DELINQUENT AFTER 4/10/2017	
		TOTAL TAXES \$ 3,443.28	

Item #8

MENDOCINO
TCTF110

** SECURED PROPERTY TAXES **
* PARCEL INFORMATION *

7/07/17
09:09:09

ASSMT	49499			-----JANUARY 1ST ASSESSEE-----
PARCEL	1452900900			GUALALA ARTS
NAME	GUALALA ARTS			-----CURRENT ASSESSEE DATA-----
NAME 2				GUALALA ARTS
CO NAME				
ADDRESS	PO BOX 244			PO BOX 244
CITY/ST	GUALALA, CA	ZIP 95445		GUALALA, CA 95445
				DEMAND STMT _
SITUS	46501 OLD STATE HWY		GU	LANDSCAPE
CORTAC				SUBDIVISION _
LAND VALUE	179389	IMPROVEMENT VALUE	1153211	PERS PROP VALUE 27500
FXTR VALUE	0	HOME EXEMPTION	0	MISC EXEMPTION 1360100
EXEMPTION CODE	2	VETERANS CODE		MISCELLANEOUS CODE
NET ASSESSED VALUE	0			PENALTY CODE 10
ACREAGE	10.15	TAX DEFAULT DATE		TAX DEFAULT SEQUENCE NBR
TAX RATE AREA	052006	USE CODE 0065RMRO		LAST ACTION DATE
F5-SEARCH ASSMT/PRCL/NME		F8-ASSMNT	F9-PAYMNT	F20-ASSR UNSEC F21-SUPP INQ
F22-ABSTRACT MAINT				



Mendocino County Health & Human Services Agency

Healthy People, Healthy Communities

Tammy Moss Chandler, Director

Anne Molgaard, Chief Operations Officer

Public Health Branch

Division of Environmental Health

Ukiah Office: 860 N Bush St, Ukiah CA 95482 Phone: 707-234-6625
Fort Bragg Office: 120 W Fir St, Fort Bragg CA 95437 Phone: 707-961-2714



July 6, 2017

Shari Schapmire
Mendocino County Tax Collector

Subject: ART IN THE REDWOODS FESTIVAL

Dear Shari Schapmire:

Environmental Health received the permit applications and they have been reviewed for the Art In The Redwoods Festival; a two day event sponsored by the Gualala Arts Center, to be held August 12 through 13, 2017.

The facilities and planned operation are adequate to meet the public health requirements of an outdoor festival.

Items addressed were: location, operation, sanitation (liquid waste and hand washing), refuse disposal, and food service.

Sincerely,

A handwritten signature in cursive script, reading "Meropi Germanou".

Meropi Germanou, REHS
Environmental Health Specialist II



FD#: _____

ENVIRONMENTAL HEALTH DIVISION

Item 13 860 N Bush St, Ukiah, CA 95482
Telephone: (707) 234-6625**Community Event Application / Permit**
(Statement of Adequacy for an Outdoor Festival)**Non-Profit Tax**ID#: 94-8121872

Event Name: Art In The Redwoods Event Date(s) and Hours: August 12-13, 2017 10am-5pm
Event Location: 46501 Old State Hwy. # of Food Vendor Booths: 4
Property Owner Name: Gualala Arts Center Estimated Maximum Attendance: 800 per day / 600 at peak daily
Coordinator's Business Name: Gualala Arts Center Coordinator's Contact Person: David "Sus" Susalla
Mail Address: PO Box 244 Gualala, CA 95445 Phone #: 707.884.1138

The following information must be submitted **a minimum of one month prior to the event date:**
NonProfit **(Faxed or Photocopies will not be accepted)**

- ☐ Event On Time < 15 Food Vendor Booths = \$158 ☐ Event On Time 15 or > Food Vendor Booths = \$303
☐ Event Late Fee < 15 Food Vendor Booths = \$256 ☐ Event Late Fee 15 or > Food Vendor Booths = \$384

☒ **Site Plan**

The site plan must show the proposed location of the temporary food facility vendors, the restrooms, and any shared facilities such as sinks, sewer access, or garbage dumpsters, and locations of drinking fountains.

☒ **Food Vendor List and Temporary Food Permit Applications**

Complete and submit the attached vendor list with this application. It is your responsibility to distribute the enclosed blue booklets which include the food vendor application and fees, to your food vendors.

GAC-Facility
measured
distance is
approx 180.

☒ **Toilet Facilities**

1. At least one toilet facility is required to be provided for each 15 employees within 200 feet of each temporary food facility. Each toilet facility shall be provided with handwashing facilities with hot and cold running water, pump dispenser soap, and single-use sanitary towels.
2. A minimum of one toilet and one handwashing facility shall be available for each 100 patrons.

GAC - 7
stations wit.
one washin
station per
portable

☒ **Water Supply** **List Water Source:** Gualala Arts / Community Water

A potable water supply shall be provided.
A minimum of one drinking fountain shall be available for each 500 patrons.

☒ **Refuse Disposal**

Provide # and type of waste receptacles to be available at event.
A minimum of one 50 gallon garbage can shall be available for each 100 patrons per day.

As Event Coordinator, I certify that all of the information above has been provided and is correct and that I have read and understand the "Temporary Food Facility Requirements", and I understand that I am responsible for ensuring compliance with the California Retail Food Code (Cal Code) by the temporary food vendors operating at this event.

Applicant Signature: David "Sus" Susalla
Date: 6/5/17

Applicant's Title: Executive Director

Fee Received:
Payment #:
Payment Date:
Received By:

When approved by the Environmental Health Division, this application shall serve as your permit. (For Official Use Only)	
Approved By:	Environmental Health Specialist
Approval Date:	

Community Event Food Vendor List

Event Name: Art In The Redwoods

Event Date(s): August 12-13, 2017

Event Coordinator: It is your responsibility to provide the blue booklet containing the food permit application to each of the **food vendor booths** you expect to be operating at your event in a timely manner. If you run low, you should contact 234-6625 immediately for more. Please remember to advise the food vendors that their permit application and fee must be submitted to Environmental Health (5) business days prior to the event start date, in order to qualify for the reduced permit fee. Applications received less than (5) business days prior to the event, will be subject to a delinquent fee.

Postmarks are acceptable. Faxed or Photocopied Applications will not be accepted.

[illegible]

*Booths serving Potentially Hazardous Foods (PHFs): Potentially hazardous foods are which are typically high in protein content, contain moisture, have neutral or slightly acidic pH levels, and have a history of foodborne illness outbreaks and a natural potential for contamination due to production and processing methods. Examples are:

Tofu or Soy Protein foods	Meat; Beef, Pork, Lamb...	Milk and Milk Products	Fish	Sliced Melons
Cooked Rice, Beans or other heat-treated plant foods		Bake or Boiled Potatoes	Garlic-in-Oil Mixtures	
Sprouts and Raw Seeds	Shell Eggs	Shellfish and Crustacea	Synthetic Ingredients	

****Booths serving Non-Potentially Hazardous Foods (NPHFs): Non-Potentially hazardous foods are as follows:**

Cookies Breads Cakes Potato Chips Popcorn Cotton Candy Candy Bars Etc...