



# The CEO Report

June 19, 2016

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## Lake County Juvenile Hall Agreement

The Lake County Grand Jury has found the arrangement between Lake and Mendocino counties has been positive and cost saving. Eight members of the Lake County Grand Jury toured the Mendocino County Juvenile Hall (MCJH) and visited with their wards. They found the juveniles to be much happier and better behaved in the MCJH. It only took a short time for the youth who transferred from the Lake County facility to adjust to the reward system utilized in their new environs. It was feared family visits would be less but that has proven erroneous. Visits are actually up as transportation assistance was also included in the contract. Additionally, students have created a garden that supplies some of the food for the facility. The contract has also been financially beneficial for both counties. The population in each was too low to be cost effective prior to consolidating. Preliminary estimates put the annual savings to Lake County at \$764,000. Lake has contracted for 12 beds and has had eight to sixteen wards in the facility. Average bed days have been 10.7. The Grand Jury noted how professional the staffs are, their concern for the children and the cleanliness of the facility, including the quality of meals. Quoting the Grand Jury Report, "The situation of the Lake County youth in the MCJH appears excellent". The Grand Jury recommended renewing the contract with some negotiation.

## Human Resources News

The Leadership Book Club is beginning our third book of the year titled, *The Power of Habit*, by Charles Duhigg. This book discusses why habits exist and how they can be changed. The book club, which now has over 50 members, meets next on August 4th.

Staff from a number of departments who recently attended the annual leadership training at the Benbow Inn continues to meet regularly to develop group projects to further the County's Leadership Initiative.

The County held it's first Job Fair on Friday, July 15th at the Low Gap administration building. The Job Fair had over 300 visitors and 109 County job applications were filed on-site during the fair. Human Resources staff appreciates the support of the Board and the Executive Office, and the work of all County departments and our community partners in contributing to make our first job fair a huge success.

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## Animal Shelter Update

Things are still very busy at the shelter with building improvements and kitten season. We are still at maximum capacity but adoption "specials" have helped with adoptions (38 dogs and cats/kittens) Currently we have a \$40 flat fee special on all cats/kittens. We are participating in a nation-wide "Clear the Shelter Day" on July 23. All fees except dog license fees will be waived for that day. Adopters will go through the regular application and screening process. All animals will be tested and vaccinated. Any animals that are not already altered will be scheduled for surgery prior to release except that Mendocino County residents may pay a spay/neuter deposit of \$75 and schedule the surgery at our clinic for the animal within 30 days. The adopter will sign a spay contract prior to taking any unaltered animal. We will have extra help during this event from local 4-H Dog project members as well as shelter volunteers.



To view pictures and bios of the Animal Shelter's wonderful adoptable cats and dogs, visit [www.mendoanimalshelter.com](http://www.mendoanimalshelter.com)

New extra-help kennel facilities employees have been hired and started July 5. Our part-time Registered Veterinary Technician is assisting at the shelter in addition to running the Care-A-Van so that we are able to provide necessary care and testing for the large number of animals in the shelter at this time. Extra diligence is necessary to prevent disease outbreaks when the shelter is at maximum capacity. Shelter staff and volunteers are all putting in extra effort to make sure the animals are well cared for during this busy time. Staff and volunteers are working diligently to get animals out of the shelter as quickly as possible.

The shelter is participating in a year-long nation-wide statistical survey-Shelter Pets Count and is a recipient of a \$1,000 grant for our participation. Our monthly statistics are published monthly on the County website as well. Our live-release rate is still over 90% even with the large influx of animals during "kitten season"

The Care-A-Van was in Fort Bragg on July 13. The current Care-A-Van schedule can be found on the website and Facebook.

## CPUC Public Hearing

On July 15, 2016, the County hosted a California Public Utilities Commission (CPUC) Public Participation Hearing (PPH) regarding the Rural Call Completion and Dial Tone Access Proceeding in Board Chambers. The hearing started at 2:30 p.m. and was completed at 6:30 p.m. The Hearing focused on recent call completion issues, including outages that compromised access to 911 services in our area. This was a unique opportunity for Mendocino County. CPUC Commissioner Catherine J.K. Sandoval is traveling around the state to hear directly from rural citizens about their telecommunications concerns. The Hearing was very successful, with numerous representatives speaking from CalFire, Sheriff, EMS, as well as numerous stories from residents. The Broadband Alliance of Mendocino County has included information regarding the hearing on their website at: <http://www.mendocinobroadband.org/topics/special-sessions/>.

## Executive Office Forecasting

- The Executive Office is continuing discussions with the Mendocino Coast Humane Society on the possibility of utilizing the empty County animal shelter in Fort Bragg.
- In the next few weeks, staff will be meeting with the City of Ukiah on continued efforts to establish a tax sharing agreement.
- On August 2, 2016, the County Clerk-Recorder will present the petition for Revitalizing the Mental Health Services to the Board of Supervisors.
- In September, Mendocino County Elections Officer Sue Ranochak, will be presenting an election process overview to the Board of Supervisors.
- An item regarding formula business was transmitted to representatives from the Hopland (HMAC), Laytonville (LMAC) and Redwood Valley (RVMAC) Municipal Advisory Committees and the Planning Commission in June. The Planning Commission gave direction, requesting that it go to MACs again, and continued the item to August. Planning and Building Services just transmitted 2,000+ notices for the August Planning Commission meeting. Planning and Building Services will present an item to the Board of Supervisors following recommendations by the Planning Commission.
- The Capital Improvement Project (CIP) to replace the roof and HVAC units on the Northwest portion of the Administration Center is set to begin on July 20th and anticipated to be completed the latter half of September. On July 20th, the contractor will install the fencing and start mobilizing materials and equipment in the staging area. Roof demolition work will begin on Monday, July 25th. For more detail, please see attachment 1 and 2.



Check out Mendocino County's Career Page, powered by NEOGOV  
[www.governmentjobs.com/careers/mendocinoca](http://www.governmentjobs.com/careers/mendocinoca).

## Legislative Update

All 58 counties in California are members of the National Association of Counties (NACo). This year Los Angeles County is hosting the NACo annual conference in Long Beach! Being the host state, California counties have the unique opportunity to join county and non-profit leaders from around the county. Mendocino County will be joining leaders in an opportunity to exchange cutting-edge best practices and shape NACo's federal policy agenda for the year ahead. This is a one-of-a-kind opportunity to access information and resources to address some of our most pressing challenges -- the opioid and heroin crisis, criminal justice and mental health reform, transportation and infrastructure, economic development and much more.



Report water wasters at  
[www.SaveWater.CA.GOV](http://www.SaveWater.CA.GOV)

## Sonoma Clean Power Update



Mendocino County is exploring launching a community power program, to check out possible benefits for our county visit: [www.co.mendocino.ca.us/cce/](http://www.co.mendocino.ca.us/cce/)

On July 7, 2016, Sonoma Clean Power's (SCP) Board voted to offer participation in SCP's Community Choice Aggregation program to the County of Mendocino and the incorporated cities of Fort Bragg, Point Arena and Willits via Resolution No. 16-003. It is important to note that there are two areas that still need additional SCP Board ratification before a final decision relating to (a) an update to the Joint Powers Agreement that will allow the SCP Board to offer the specific number of seats for representation, and (b) a vote by the SCP Board to accept Mendocino County and any incorporated cities once those jurisdictions have passed ordinances.

The next step is for the County of Mendocino to pass a resolution and ordinance no later than October 5, 2016, which will allow SCP's Board to vote to accept Mendocino's membership and for SCP staff to launch service by June 2017. Ordinance passage after October 5, 2016, or SCP Board acceptance after October 6, 2016, would push the service launch date to May 2018. In addition, on June 21, 2016, the Mendocino County Board asked SCP's CEO Syphers specific questions about number of seats on SCP's Board, local partnerships, net income allowable uses, and proportional use of program funds. Following are the answers from SCP to those questions:

1. Would SCPA consider offering two seats on the SCPA board? One for the county and one collectively for all of the cities? — In order to change the SCP's Joint Powers Agreement, SCP's Board will need to vote before the offer can be acted upon. That vote is tentatively expected on October 6, 2016, but this is not a certain date yet.
2. Would SCP consider partnering with Ukiah's municipal utility to find ways to benefit from their staff and operational skills? — Yes. SCP staff are happy to meet with the City of Ukiah's Electric Utility Department and NCPA to find out whether there are any specific ways to partner.
3. Would SCP consider allowing use of net income for general fund purposes such as paving roads? — No. The funds of Sonoma Clean Power are not transferrable to member's general funds and may not be used for this purpose.
4. Would SCP consider ensuring proportional use of program funds relative to population or load? — Yes. However, to maintain administrative flexibility, an annual check on relative expenditures should occur at the end of each year to inform forward program planning. An exact accounting should not be expected, but reasonable efforts will be made to be equitable. Note that there is expected to be a one-year delay in customer program activity as a means of paying for start-up costs.

Staff is prepared to bring forth the necessary ordinance and resolution on August 2, 2016, or thereafter, which will allow the County to formally declare the County's intent to become a CCA member of SCP's Joint Power Authority. The ordinance and resolution will allow the County to be part of SCP's CCA program, state law requires Mendocino County to individually adopt a resolution requesting that SCP act as the community choice aggregator on behalf of Mendocino County.

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## Upcoming Board Meetings

Regular Meeting	August 2, 2016
Standing Committees	August 8, 2016
Regular Meeting	August 16, 2016
Standing Committee	September 12, 2016
Regular Meeting	September 13, 2016
Regular Meeting	September 19, 2016
Regular Meeting	September 20, 2016

## Dates of Interest

NACO Conference	July 22-25, 2016
County Holiday	September 5, 2016
RCRC Annual Conference	September 28-30, 2016

## Boards and Commissions Vacancies

Anderson Valley Cemetery District	Trustee (5 seats)
Covelo Public Cemetery District	Trustee
Hopland Cemetery District	Trustee

## Attachments

- Administration Center Roof Replacement Project Memo
- Roof Replacement Staging Site Plan

July						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
August						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
September						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

-  Regular Board Meeting
-  Joint Board Meeting
-  Standing Committee Meeting
-  GG and PR Committee Meetings
-  Special Meeting
-  County Holiday
-  Budget Hearings/Workshops
-  Winter Board Recess
-  CSAC, NACo, and RCRC:



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Facilities and Fleet Division

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MEMORANDUM

DATE: July 18, 2016  
TO: Department Heads & Elected Officials  
FROM: Christopher Shaver, Deputy Chief Executive Officer  
SUBJECT: Administration Center Roof Replacement Project - Operational Impacts

THE ADMINISTRATION CENTER - NORTH WING - ROOF AND HVAC REPLACEMENT PROJECT

The project to replace the roof and HVAC units on the Northwest portion of the Administration Center is set to begin on July 20<sup>th</sup> and anticipated to be completed the latter half of September.

- On July 19<sup>th</sup>, the contractor will deliver fencing material that will be used to store materials/equipment for the duration of the project on the west side of the building (See the attached site plan).
- On July 20<sup>th</sup>, the contractor will install the fencing and start mobilizing materials and equipment in the staging area (See the attached site plan).
- Tentatively, on Friday July 22<sup>nd</sup>, the roof material will be delivered and Facilities will close the thoroughfare and parking area to the west of the Admin Center for most of the day (See the attached site plan).
- Roof demolition work will begin on Monday, July 25<sup>th</sup>, which will result in some noise and dust.
- Debris bins and chutes will be located west of the Assessor's Office, please stay clear of this area.
- HVAC Cooling equipment will be replaced beginning mid-August and individual units will be down for several days at a time at some locations (portable HVAC units and fans will be placed in locations to facilitate airflow). Additional details will be provided prior to the start of the HVAC phase.

If you have any questions, please feel free to call me at 463-4441 or email me at [shaverc@co.mendocino.ca.us](mailto:shaverc@co.mendocino.ca.us).

cc: CEO Carmel Angelo  
Assistant CEO Alan Flora

LOW GAP ROAD

LOW GAP COMPLEX  
SITE PLAN  
2004

SHERIFF ADMIN  
JUVENILE PROBATION  
SHERIFF DISPATCH

Contractor Staging  
Area

RETIREMENT

AG COMMISSIONER  
PRISM ADVISOR  
WATER AGENCY

MENTAL HEALTH  
MODULAR

MENTAL HEALTH  
ANNEX



Loading Zone  
Closure Area 1 day

JUVENILE HALL

BUSH STREET

MH  
MODULAR

