



MENDOCINO COUNTY MENTAL HEALTH - ADULT SERVICES TRANSITION PLAN UPDATE – JULY 26, 2016

In-Progress MH Transition Plan Activities – In-progress tasks are primarily related to contracts (many are complete, others are in process), MOUs (discussions continue, see details below), and pending transfers of documentation from OMG.

Service/Task	Status
4 - Medication Service Providers - Contracts	• Several contracts finalized, others in progress, County is in discussion with additional providers
8 - MHSA Contracted Providers - Contracts	• RQMC to accept administration and oversight of adult MHSA service provision; working on contracts for Covelo and Laytonville
10 - Adult Outpatient Providers - Contracts	• RQMC to accept administration and oversight of adult outpatient service provision; contracts out for signatures
18 - MHSA Documentation	• OMG to provide County with all program and fiscal documentation: Cultural Competence list received, waiting on list of contractors and contract amounts, CSS & PEI quarterly – due 8/15/16
19 - Fiscal Documentation	• OMG to provide County with all fiscal documentation. County is waiting for June invoices, Q4 MHSA fiscal report
23 - Transition of Treatment Authorization Request	• OMG to provide all treatment authorization requests: Transfer nearly complete, County is processing TARS and hospital charts
24 - Law Enforcement Meeting	• MOU discussions continue with Mendocino County Sheriff's Department, and Ukiah, Fort Bragg and Willits Police Departments
25 - Emergency Departments & Medical Departments Meeting	• MOU discussions continue with Ukiah Valley Medical Center, Frank R. Howard Memorial Hospital, Mendocino Coast District Hospital
26 - Quality Assurance/Quality Improvement Logs	• OMG to transfer all tracking logs to County: Transfer nearly complete, County is reviewing data
27 - EQRO Reporting Information through 6/30	• OMG to transfer all EQRO tracking data to County: Transfer nearly complete, County is reviewing data
31 - Electronic Health Records (EHR)	• In place for all specialty mental health clients served
32 - Assessment of Patients' Rights Advocate (PRA) Position	• County is finalizing PRA contract

Completed MH Transition Plan Activities – Tasks related to immediate client needs and services have been completed.

Service/Task	Status
1 - Access Line	• 800 line (1-800-555-5906) for access calls 24/7, transferred from OMG to County
2 - Crisis Line	• 855 line (1-855-838-0404) for 24/7 crisis and urgent conditions, taken over by RQMC
3 - Notification to Medication Services Providers	• County contacted existing med service providers regarding transition and plan
5 - Medication Services	• Transferred from OMG to County
6 - Crisis Services	• Transferred 24/7 adult crisis services to RQMC

7 – Notification to MHSA Contracted Providers	<ul style="list-style-type: none"> Letter sent by OMG and County to notify subcontractors of transition
9 – Notification to Adult Outpatient Providers	<ul style="list-style-type: none"> Letter sent by OMG and County to notify outpatient subcontractors of transition
11 - QA/QI Performance Improvement Project	<ul style="list-style-type: none"> Latino Access - duties transferred from OMG to County
12 - Medi-Cal Site Certifications	<ul style="list-style-type: none"> All new sites certified
13 - Medical Records	<ul style="list-style-type: none"> County obtained copies of medical records for clients services by OMG subcontractor ICMS
14 - Notification to DHCS	<ul style="list-style-type: none"> County notified DHCS of changes to system delivery and implications to Implementation Plan
15 - Notification to Clients	<ul style="list-style-type: none"> Notified by OMG and ICMS
16 - Public Service Announcements (PSAs)	<ul style="list-style-type: none"> Various announcements released to inform the community and stakeholders of transition details
17 - Lanterman Petris Short (LPS) Placements	<ul style="list-style-type: none"> Conserved placements transferred to County
20 - Adult Hospitalization Contracts	<ul style="list-style-type: none"> Contracts established with adult acute psychiatric facilities
21 - Outreach to MH Housing	<ul style="list-style-type: none"> RQMC completed outreach to RCHDC and other property owner/managers to inform them of transition
22 - MH Housing Referral and Placement	<ul style="list-style-type: none"> RQMC assumed oversight for housing units requiring specialty mental health referral
28 - Adult Services Transition Completion	<ul style="list-style-type: none"> Services transitioned from OMG to County and/or RQMC
29 - Behavioral Health Court (BHC)	<ul style="list-style-type: none"> Outline of services provided to BHC provided by OMG to County and RQMC
30 - Assisted Outpatient Treatment (AOT)	<ul style="list-style-type: none"> RQMC providing all clinical and specialty mental health services in coordination with County
33 - Letter to OMG	<ul style="list-style-type: none"> Letter and email sent detailing documents outstanding and/or due
34 - Designation of Contract Staff	<ul style="list-style-type: none"> Two staff designated by County to prepare and process contracts for transition
35 - Designation of Staff to Monitor Transition Plan and Kemper Report	<ul style="list-style-type: none"> Staff member designated to track and monitor transition
36 - Contract with RQMC	<ul style="list-style-type: none"> Adult Mental Health Services for Adults 25 years and older, approved by BOS 6/21/16
37 - Contract with OMG	<ul style="list-style-type: none"> 4-month contract for billing and documentation, approved by BOS 6/21/16
38 - Fiscal Review of Transition Cost	<ul style="list-style-type: none"> Review completed by Transition Team
39 - Audit of Client Charts	<ul style="list-style-type: none"> Fiscal review 100% complete for all client billing through June. Audit of 57 clinical charts with errors, 100% complete.

Memorandums of Understanding (MOU) - Discussions continue in the development of MOU's to outline the mental health interface among numerous community partners. MOUs will define roles and responsibilities, communications, processes, timeframes, and problem-solving mechanisms.

Purpose of MOU	Partners	Status
1- Transition between Adult and Youth Systems of Care	<ul style="list-style-type: none"> Redwood Quality Management Company Mendocino County, BHRS, MH 	<ul style="list-style-type: none"> Pending until RFQ for Adult Services is complete
2 - Mental Health Services Coordinated with Substance Use Disorders Treatment (SUDT) Services	<ul style="list-style-type: none"> Mendocino County, BHRS, MH Mendocino County, BHRS, SUDT Redwood Quality Management Company 	<ul style="list-style-type: none"> Draft MOU Outline emailed to all parties
3 - Mental Health Services Interface with Justice System	<ul style="list-style-type: none"> Mendocino County, BHRS, MH Redwood Quality Management Company 	<ul style="list-style-type: none"> <u>Jail</u>: Draft MOU Outline emailed to all parties <u>Courts</u>: 6/20/16 RQMC met with Family Court and outlined new system

Purpose of MOU	Partners	Status
	<ul style="list-style-type: none"> • Mendocino County Jail • Mendocino County Superior Courts • Mendocino County Public Defender's Office 	<ul style="list-style-type: none"> • <u>Public Defender</u>: In process of scheduling
4 - Mental Health Service Interface with Medical Hospitals	<ul style="list-style-type: none"> • Mendocino County, BHRS, MH • Redwood Quality Management Company • Ukiah Valley Medical Center • Frank R. Howard Memorial Hospital • Mendocino Coast District Hospital 	<ul style="list-style-type: none"> • <u>UVMC</u>: Draft MOU Outline emailed to all parties; 7/7/16 met to develop MOU further, 2nd draft in progress • <u>Howard</u>: Draft MOU Outline emailed to all parties • <u>MCDH</u>: Draft MOU Outline emailed to all parties
5 -Mental Health Services Interface with Community Health Centers	<ul style="list-style-type: none"> • Mendocino County, BHRS, MH • Redwood Quality Management Company • Mendocino Community Health Clinics • Redwood Coast Medical Services • Mendocino Coast Clinics • Anderson Valley Health Center • Consolidated Tribal Health Project • Long Valley Health Center • Round Valley Indian Health Center 	<ul style="list-style-type: none"> • <u>MCHC</u>: In process of scheduling a follow-up meeting • <u>RCMS</u>: In process of scheduling a follow-up meeting • <u>MCC</u>: In process of scheduling a follow-up meeting • <u>AVHC</u>: In process of scheduling a follow-up meeting • <u>Consolidated</u>: Meeting held 6/30, draft outline in progress; follow-up will be scheduled when draft is complete • <u>LVHS</u>: In process of scheduling a follow-up meeting • <u>Round Valley</u>: In process of scheduling a follow-up meeting • <u>Ukiah Rural Health Clinic</u>: In process of scheduling.
6 - Mental Health Services Interface with Law Enforcement	<ul style="list-style-type: none"> • Mendocino County, BHRS, MH • Redwood Quality Management Company • Mendocino County Sheriff's Department • Ukiah Police Department • Fort Bragg Police Department • Willits Police Department 	<ul style="list-style-type: none"> • <u>Sheriff</u>: Draft MOU Outline emailed to all parties, follow-up meeting 7/6 to further develop the Corrections MOU draft, 2nd draft in progress • <u>Ukiah PD</u>: Draft MOU Outline emailed to all parties, in process of scheduling a follow-up meeting (likely as Patrol MOU conversation) • <u>Willits PD</u>: Draft MOU Outline emailed to all parties, in process of scheduling a follow-up meeting (likely as Patrol MOU conversation) • <u>Fort Bragg PD</u>: Draft MOU Outline emailed to all parties, in process of scheduling a follow-up meeting (likely as Patrol MOU conversation)
7 - Mental Health Services Interface with the Courts and Public Guardian for Conserved Individuals	<ul style="list-style-type: none"> • Mendocino County BHRS, MH • Redwood Quality Management Company • Mendocino County Public Guardian's Office 	<ul style="list-style-type: none"> • All parties met on 5/13/16 in process of developing MOU
8 - Coordination of Medication Support Services	<ul style="list-style-type: none"> • Medication Service providers: RQMC, BHRS 	<ul style="list-style-type: none"> • RQMC & BHRS met to discuss medication support services in process of developing MOU

Electronic Health Records (EHR) — Nearly all action items have been completed.

Action Items	Status
1 - Avatar Conversion from ICD 9 to ICD-10	<ul style="list-style-type: none"> • COMPLETED
2 - Avatar / EXYM Billing Integration (EXYM is RQMC's EHR)	<ul style="list-style-type: none"> • COMPLETED
3 - Avatar / CWS Forms for County Clinical	<ul style="list-style-type: none"> • 80% – Data transfer 6/27 was mostly successful, and charts now open in Exym