



MENDOCINO COUNTY MENTAL HEALTH - ADULT SERVICES TRANSITION PLAN UPDATE – JULY 26, 2016

In-Progress MH Transition Plan Activities – In-progress tasks are primarily related to contracts (many are complete, others are in process), MOUs (discussions continue, see details below), and pending transfers of documentation from OMG.

Service/Task	Status
4 - Medication Service Providers - Contracts	<ul style="list-style-type: none"> Several contracts finalized, others in progress, County is in discussion with additional providers
8 - MHA Contracted Providers - Contracts	<ul style="list-style-type: none"> RQMC to accept administration and oversight of adult MHA service provision; working on contracts for Covelo and Laytonville
10 - Adult Outpatient Providers - Contracts	<ul style="list-style-type: none"> RQMC to accept administration and oversight of adult outpatient service provision; contracts out for signatures
18 - MHA Documentation	<ul style="list-style-type: none"> OMG to provide County with all program and fiscal documentation: Cultural Competence list received, waiting on list of contractors and contract amounts, CSS & PEI quarterly – due 8/15/16
19 - Fiscal Documentation	<ul style="list-style-type: none"> OMG to provide County with all fiscal documentation. County is waiting for June invoices, Q4 MHA fiscal report
23 - Transition of Treatment Authorization Request	<ul style="list-style-type: none"> OMG to provide all treatment authorization requests: Transfer nearly complete, County is processing TARS and hospital charts
24 - Law Enforcement Meeting	<ul style="list-style-type: none"> MOU discussions continue with Mendocino County Sheriff's Department, and Ukiah, Fort Bragg and Willits Police Departments
25 - Emergency Departments & Medical Departments Meeting	<ul style="list-style-type: none"> MOU discussions continue with Ukiah Valley Medical Center, Frank R. Howard Memorial Hospital, Mendocino Coast District Hospital
26 - Quality Assurance/Quality Improvement Logs	<ul style="list-style-type: none"> OMG to transfer all tracking logs to County: Transfer nearly complete, County is reviewing data
27 - EQRO Reporting Information through 6/30	<ul style="list-style-type: none"> OMG to transfer all EQRO tracking data to County: Transfer nearly complete, County is reviewing data
31 - Electronic Health Records (EHR)	<ul style="list-style-type: none"> In place for all specialty mental health clients served
32 - Assessment of Patients' Rights Advocate (PRA) Position	<ul style="list-style-type: none"> County is finalizing PRA contract

Completed MH Transition Plan Activities – Tasks related to immediate client needs and services have been completed.

Service/Task	Status
1 - Access Line	<ul style="list-style-type: none"> 800 line (1-800-555-5906) for access calls 24/7, transferred from OMG to County
2 - Crisis Line	<ul style="list-style-type: none"> 855 line (1-855-838-0404) for 24/7 crisis and urgent conditions, taken over by RQMC
3 - Notification to Medication Services Providers	<ul style="list-style-type: none"> County contacted existing med service providers regarding transition and plan
5 - Medication Services	<ul style="list-style-type: none"> Transferred from OMG to County
6 - Crisis Services	<ul style="list-style-type: none"> Transferred 24/7 adult crisis services to RQMC

7 – Notification to MHSA Contracted Providers	<ul style="list-style-type: none"> Letter sent by OMG and County to notify subcontractors of transition
9 – Notification to Adult Outpatient Providers	<ul style="list-style-type: none"> Letter sent by OMG and County to notify outpatient subcontractors of transition
11 - QA/QI Performance Improvement Project	<ul style="list-style-type: none"> Latino Access - duties transferred from OMG to County
12 - Medi-Cal Site Certifications	<ul style="list-style-type: none"> All new sites certified
13 - Medical Records	<ul style="list-style-type: none"> County obtained copies of medical records for clients services by OMG subcontractor ICMS
14 - Notification to DHCS	<ul style="list-style-type: none"> County notified DHCS of changes to system delivery and implications to Implementation Plan
15 - Notification to Clients	<ul style="list-style-type: none"> Notified by OMG and ICMS
16 - Public Service Announcements (PSAs)	<ul style="list-style-type: none"> Various announcements released to inform the community and stakeholders of transition details
17 - Lanterman Petris Short (LPS) Placements	<ul style="list-style-type: none"> Conserved placements transferred to County
20 - Adult Hospitalization Contracts	<ul style="list-style-type: none"> Contracts established with adult acute psychiatric facilities
21 - Outreach to MH Housing	<ul style="list-style-type: none"> RQMC completed outreach to RCHDC and other property owner/managers to inform them of transition
22 - MH Housing Referral and Placement	<ul style="list-style-type: none"> RQMC assumed oversight for housing units requiring specialty mental health referral
28 - Adult Services Transition Completion	<ul style="list-style-type: none"> Services transitioned from OMG to County and/or RQMC
29 - Behavioral Health Court (BHC)	<ul style="list-style-type: none"> Outline of services provided to BHC provided by OMG to County and RQMC
30 - Assisted Outpatient Treatment (AOT)	<ul style="list-style-type: none"> RQMC providing all clinical and specialty mental health services in coordination with County
33 - Letter to OMG	<ul style="list-style-type: none"> Letter and email sent detailing documents outstanding and/or due
34 - Designation of Contract Staff	<ul style="list-style-type: none"> Two staff designated by County to prepare and process contracts for transition
35 - Designation of Staff to Monitor Transition Plan and Kemper Report	<ul style="list-style-type: none"> Staff member designated to track and monitor transition
36 - Contract with RQMC	<ul style="list-style-type: none"> Adult Mental Health Services for Adults 25 years and older, approved by BOS 6/21/16
37 - Contract with OMG	<ul style="list-style-type: none"> 4-month contract for billing and documentation, approved by BOS 6/21/16
38 - Fiscal Review of Transition Cost	<ul style="list-style-type: none"> Review completed by Transition Team
39 - Audit of Client Charts	<ul style="list-style-type: none"> Fiscal review 100% complete for all client billing through June. Audit of 57 clinical charts with errors, 100% complete.

Memorandums of Understanding (MOU) – Discussions continue in the development of MOU’s to outline the mental health interface among numerous community partners. MOUs will define roles and responsibilities, communications, processes, timeframes, and problem-solving mechanisms.

Purpose of MOU	Partners	Status
1- Transition between Adult and Youth Systems of Care	<ul style="list-style-type: none"> Redwood Quality Management Company Mendocino County, BHRS, MH 	<ul style="list-style-type: none"> Pending until RFQ for Adult Services is complete
2 - Mental Health Services Coordinated with Substance Use Disorders Treatment (SUDT) Services	<ul style="list-style-type: none"> Mendocino County, BHRS, MH Mendocino County, BHRS, SUDT Redwood Quality Management Company 	<ul style="list-style-type: none"> Draft MOU Outline emailed to all parties
3 - Mental Health Services Interface with Justice System	<ul style="list-style-type: none"> Mendocino County, BHRS, MH Redwood Quality Management Company 	<ul style="list-style-type: none"> <u>Jail</u>: Draft MOU Outline emailed to all parties <u>Courts</u>: 6/20/16 RQMC met with Family Court and outlined new system

Purpose of MOU	Partners	Status
	<ul style="list-style-type: none"> Mendocino County Jail Mendocino County Superior Courts Mendocino County Public Defender's Office 	<ul style="list-style-type: none"> <u>Public Defender</u>: In process of scheduling
4 - Mental Health Service Interface with Medical Hospitals	<ul style="list-style-type: none"> Mendocino County, BHRS, MH Redwood Quality Management Company Ukiah Valley Medical Center Frank R. Howard Memorial Hospital Mendocino Coast District Hospital 	<ul style="list-style-type: none"> <u>UVMC</u>: Draft MOU Outline emailed to all parties; 7/7/16 met to develop MOU further, 2nd draft in progress <u>Howard</u>: Draft MOU Outline emailed to all parties <u>MCDH</u>: Draft MOU Outline emailed to all parties
5 -Mental Health Services Interface with Community Health Centers	<ul style="list-style-type: none"> Mendocino County, BHRS, MH Redwood Quality Management Company Mendocino Community Health Clinics Redwood Coast Medical Services Mendocino Coast Clinics Anderson Valley Health Center Consolidated Tribal Health Project Long Valley Health Center Round Valley Indian Health Center 	<ul style="list-style-type: none"> <u>MCHC</u>: In process of scheduling a follow-up meeting <u>RCMS</u>: In process of scheduling a follow-up meeting <u>MCC</u>: In process of scheduling a follow-up meeting <u>AVHC</u>: In process of scheduling a follow-up meeting <u>Consolidated</u>: Meeting held 6/30, draft outline in progress; follow-up will be scheduled when draft is complete <u>LVHS</u>: In process of scheduling a follow-up meeting <u>Round Valley</u>: In process of scheduling a follow-up meeting <u>Ukiah Rural Health Clinic</u>: In process of scheduling.
6 - Mental Health Services Interface with Law Enforcement	<ul style="list-style-type: none"> Mendocino County, BHRS, MH Redwood Quality Management Company Mendocino County Sheriff's Department Ukiah Police Department Fort Bragg Police Department Willits Police Department 	<ul style="list-style-type: none"> <u>Sheriff</u>: Draft MOU Outline emailed to all parties, follow-up meeting 7/6 to further develop the Corrections MOU draft, 2nd draft in progress <u>Ukiah PD</u>: Draft MOU Outline emailed to all parties, in process of scheduling a follow-up meeting (likely as Patrol MOU conversation) <u>Willits PD</u>: Draft MOU Outline emailed to all parties, in process of scheduling a follow-up meeting (likely as Patrol MOU conversation) <u>Fort Bragg PD</u>: Draft MOU Outline emailed to all parties, in process of scheduling a follow-up meeting (likely as Patrol MOU conversation)
7 - Mental Health Services Interface with the Courts and Public Guardian for Conserved Individuals	<ul style="list-style-type: none"> Mendocino County BHRS, MH Redwood Quality Management Company Mendocino County Public Guardian's Office 	<ul style="list-style-type: none"> All parties met on 5/13/16 in process of developing MOU
8 - Coordination of Medication Support Services	<ul style="list-style-type: none"> Medication Service providers: RQMC, BHRS 	<ul style="list-style-type: none"> RQMC & BHRS met to discuss medication support services in process of developing MOU

Electronic Health Records (EHR) — Nearly all action items have been completed.

Action Items	Status
1 - Avatar Conversion from ICD 9 to ICD-10	<ul style="list-style-type: none"> COMPLETED
2 - Avatar / EXYM Billing Integration (EXYM is RQMC's EHR)	<ul style="list-style-type: none"> COMPLETED
3 - Avatar / CWS Forms for County Clinical	<ul style="list-style-type: none"> 80% – Data transfer 6/27 was mostly successful, and charts now open in Exym