



MENDOCINO COUNTY MENTAL HEALTH - ADULT SERVICES TRANSITION PLAN UPDATE – AUGUST 25, 2016

In-Progress MH Transition Plan Activities – In-progress tasks are primarily related to contracts (many are complete, others are in process), MOUs (discussions continue, see details below), and pending transfers of documentation from OMG.

Service/Task	Status
8 - MHSA Contracted Providers - Contracts	<ul style="list-style-type: none">RQMC accepted administration and oversight of adult MHSA service provision; working on contracts for Covelo and south coast.
19 - Fiscal Documentation	<ul style="list-style-type: none">OMG to provide County with all fiscal documentation. County is waiting for monthly fiscal summaries for March – June. June invoices were received and are under review.
24 - Law Enforcement Meeting	<ul style="list-style-type: none">MOU discussions continue with Mendocino County Sheriff's Department, and Ukiah, Fort Bragg and Willits Police Departments. Working with Lee Kemper August 29 and 30.
25 - Emergency Departments & Medical Departments Meeting	<ul style="list-style-type: none">MOU discussions continue with Ukiah Valley Medical Center, Frank R. Howard Memorial Hospital, Mendocino Coast District Hospital. Working with Lee Kemper August 29 and 30.
31 - Electronic Health Records (EHR)	<ul style="list-style-type: none">Phase I is nearly complete (see page 3). Clinicians are testing forms. Phase II started August 17 with scanning and dictation.

Completed MH Transition Plan Activities – Tasks related to immediate client needs and services have been completed.

Service/Task	Status
1 - Access Line	<ul style="list-style-type: none">800 line (1-800-555-5906) for access calls 24/7, transferred from OMG to County
2 - Crisis Line	<ul style="list-style-type: none">855 line (1-855-838-0404) for 24/7 crisis and urgent conditions, taken over by RQMC
3 - Notification to Medication Services Providers	<ul style="list-style-type: none">County contacted existing med service providers regarding transition and plan
4 - Medication Service Providers - Contracts	<ul style="list-style-type: none">Contracts are finalized, and additional providers are being added as needed
5 - Medication Services	<ul style="list-style-type: none">Transferred from OMG to County
6 - Crisis Services	<ul style="list-style-type: none">Transferred 24/7 adult crisis services to RQMC
7 – Notification to MHSA Contracted Providers	<ul style="list-style-type: none">Letter sent by OMG and County to notify subcontractors of transition
9 – Notification to Adult Outpatient Providers	<ul style="list-style-type: none">Letter sent by OMG and County to notify outpatient subcontractors of transition
10 - Adult Outpatient Providers - Contracts	<ul style="list-style-type: none">RQMC accepted administration and oversight of adult outpatient service provision
11 - QA/QI Performance Improvement Project	<ul style="list-style-type: none">Latino Access - duties transferred from OMG to County
12 - Medi-Cal Site Certifications	<ul style="list-style-type: none">All new sites certified
13 - Medical Records	<ul style="list-style-type: none">County obtained copies of medical records for clients services by OMG subcontractor ICMS
14 - Notification to DHCS	<ul style="list-style-type: none">County notified DHCS of changes to system delivery and implications to Implementation Plan
15 - Notification to Clients	<ul style="list-style-type: none">Notified by OMG and ICMS
16 - Public Service Announcements (PSAs)	<ul style="list-style-type: none">Various announcements released to inform the community and stakeholders of transition details
17 - Lanterman Petris Short (LPS) Placements	<ul style="list-style-type: none">Conserved placements transferred to County

18 - MHSA Documentation	<ul style="list-style-type: none"> Program and fiscal documentation provided to County
20 - Adult Hospitalization Contracts	<ul style="list-style-type: none"> Contracts established with adult acute psychiatric facilities
21 - Outreach to MH Housing	<ul style="list-style-type: none"> RQMC completed outreach to RCHDC and other property owner/managers to inform them of transition
22 - MH Housing Referral and Placement	<ul style="list-style-type: none"> RQMC assumed oversight for housing units requiring specialty mental health referral
23 - Transition of Treatment Authorization Request	<ul style="list-style-type: none"> Transfer is complete, County is processing TARS and hospital charts
26 - Quality Assurance/Quality Improvement Logs	<ul style="list-style-type: none"> OMG transferred tracking logs to County
27 - EQRO Reporting Information through 6/30	<ul style="list-style-type: none"> EQRO tracking data transferred to County
28 - Adult Services Transition Completion	<ul style="list-style-type: none"> Services transitioned from OMG to County and/or RQMC
29 - Behavioral Health Court (BHC)	<ul style="list-style-type: none"> Outline of services provided to BHC provided by OMG to County and RQMC
30 - Assisted Outpatient Treatment (AOT)	<ul style="list-style-type: none"> RQMC providing all clinical and specialty mental health services in coordination with County
32 - Assessment of Patients' Rights Advocate (PRA) Position	<ul style="list-style-type: none"> County contracted with a Patients' Rights Advocate
33 - Letter to OMG	<ul style="list-style-type: none"> Letter and email sent detailing documents outstanding and/or due
34 - Designation of Contract Staff	<ul style="list-style-type: none"> Two staff designated by County to prepare and process contracts for transition
35 - Designation of Staff to Monitor Transition Plan and Kemper Report	<ul style="list-style-type: none"> Staff member designated to track and monitor transition
36 - Contract with RQMC	<ul style="list-style-type: none"> Adult Mental Health Services for Adults 25 years and older, approved by BOS 6/21/16
37 - Contract with OMG	<ul style="list-style-type: none"> 4-month contract for billing and documentation, approved by BOS 6/21/16
38 - Fiscal Review of Transition Cost	<ul style="list-style-type: none"> Review completed by Transition Team
39 - Audit of Client Charts	<ul style="list-style-type: none"> Fiscal review 100% complete for all client billing through March. (April, May and June are currently under review). Audit of 57 clinical charts with errors, 100% complete.

Memorandums of Understanding (MOU) - Discussions continue in the development of MOU's to outline the mental health interface among numerous community partners. MOUs will define roles and responsibilities, communications, processes, timeframes, and problem-solving mechanisms.

Purpose of MOU	Partners	Status
1- Transition between Adult and Youth Systems of Care	<ul style="list-style-type: none"> Redwood Quality Management Company Mendocino County, BHRS, MH 	<ul style="list-style-type: none"> Pending until RFQ for Adult Services is complete
2 - Mental Health Services Coordinated with Substance Use Disorders Treatment (SUDT) Services	<ul style="list-style-type: none"> Mendocino County, BHRS, MH Mendocino County, BHRS, SUDT Redwood Quality Management Company 	<ul style="list-style-type: none"> Meeting scheduled for 8/29/16, to include Lee Kemper
3 - Mental Health Services Interface with Justice System	<ul style="list-style-type: none"> Mendocino County, BHRS, MH Redwood Quality Management Company Mendocino County Jail Mendocino County Superior Courts 	<ul style="list-style-type: none"> <u>Jail</u>: Draft MOU Outline emailed to all parties. Draft to Kemper for review <u>Courts</u>: 6/20/16 RQMC met with Family Court and outlined new system <u>Public Defender</u>: In process of scheduling

Purpose of MOU	Partners	Status
	<ul style="list-style-type: none"> • Mendocino County Public Defender's Office 	
4 - Mental Health Service Interface with Medical Hospitals	<ul style="list-style-type: none"> • Mendocino County, BHRS, MH • Redwood Quality Management Company • Ukiah Valley Medical Center • Frank R. Howard Memorial Hospital • Mendocino Coast District Hospital 	<ul style="list-style-type: none"> • <u>UVMC</u>: Meeting scheduled for 8/30/16, to include Lee Kemper • <u>Howard</u>: Draft to Kemper for review • <u>MCDH</u>: Draft to Kemper for review
5 -Mental Health Services Interface with Community Health Centers	<ul style="list-style-type: none"> • Mendocino County, BHRS, MH • Redwood Quality Management Company • Mendocino Community Health Clinics • Redwood Coast Medical Services • Mendocino Coast Clinics • Anderson Valley Health Center • Consolidated Tribal Health Project • Long Valley Health Center • Round Valley Indian Health Center 	<ul style="list-style-type: none"> • <u>MCHC</u>: Meeting scheduled for 8/29/16, to include Lee Kemper & ARCH • <u>RCMS</u>: Meeting scheduled for 8/29/16, to include Lee Kemper & ARCH • <u>MCC</u>: Meeting scheduled for 8/29/16, to include Lee Kemper & ARCH • <u>AVHC</u>: Meeting scheduled for 8/29/16, to include Lee Kemper & ARCH • <u>Consolidated</u>: Meeting held 6/30, draft outline in progress; follow-up will be scheduled when draft is complete • <u>LVHS</u>: Meeting scheduled for 8/29/16, to include Lee Kemper & ARCH • <u>Round Valley</u>: In process of scheduling a follow-up meeting • <u>Ukiah Rural Health Clinic</u>: In process of scheduling.
6 - Mental Health Services Interface with Law Enforcement	<ul style="list-style-type: none"> • Mendocino County, BHRS, MH • Redwood Quality Management Company • Mendocino County Sheriff's Department • Ukiah Police Department • Fort Bragg Police Department • Willits Police Department 	<ul style="list-style-type: none"> • <u>Sheriff</u>: Meeting scheduled for 8/30/16, to include Lee Kemper • <u>Ukiah PD</u>: Meeting scheduled for 8/30/16, to include Lee Kemper • <u>Willits PD</u>: Meeting scheduled for 8/30/16, to include Lee Kemper • <u>Fort Bragg PD</u>: Meeting scheduled for 8/30/16, to include Lee Kemper
7 - Mental Health Services Interface with the Courts and Public Guardian for Conserved Individuals	<ul style="list-style-type: none"> • Mendocino County BHRS, MH • Redwood Quality Management Company • Mendocino County Public Guardian's Office 	<ul style="list-style-type: none"> • All parties met on 5/13/16 in process of developing MOU • Draft in review (not with Kemper yet)
8 - Coordination of Medication Support Services	<ul style="list-style-type: none"> • Medication Service providers: RQMC, BHRS 	<ul style="list-style-type: none"> • RQMC & BHRS met to discuss medication support services in process of developing MOU

Electronic Health Records (EHR) — Nearly all action items have been completed.

Action Items	Status
1 - Avatar Conversion from ICD 9 to ICD-10	<ul style="list-style-type: none"> • COMPLETED
2 - Avatar / EXYM Billing Integration (EXYM is RQMC's EHR)	<ul style="list-style-type: none"> • COMPLETED
3 - Avatar / CWS Forms for County Clinical	<ul style="list-style-type: none"> • 95% - CWS training to County employees in mid-September, at which time all will go live.